



Meeting of the Transportation District Commission of Hampton Roads

Thursday, May 28, 2026, at 1:00 p.m.

3400 Victoria Boulevard, VA– In Person - Zoom

A meeting of the Transportation District Commission of Hampton Roads will be held on Thursday, May 28, 2026, at 3400 Victoria Boulevard, Hampton, VA.

The meeting is open to the public and in accordance with the Board's operating procedures, and in compliance with the Virginia Freedom of Information Act, there will be an opportunity for public comment at the beginning of the meeting.

The agenda and supporting materials are included in this package for your review.



Meeting of the Transportation District Commission of Hampton Roads

Thursday, May 28, 2026, 3400 Victoria Boulevard, Hampton,
VA at 1:00 p.m. in Person – Zoom

AGENDA

Call to Order & Roll Call

1. Public Comments
2. Approval of April 23, 2026, Meeting Minutes
3. President's Monthly Report - William Harrell
4. Committee Reports

A. Audit & Budget Review Committee - Commissioner White/
Angela Glass, Chief Financial Officer

- April 2026 Financial Report
- FY 2027 Operating Budget – Recommend Approval

B. Management/Financial Advisory Committee – Alternate Commissioner Cipriano/
Angela Glass, Chief Financial Officer

C. Operations & Oversight Committee - Commissioner Glover/Sonya Luther,
Director of Procurement

- **Contract No. 26 – 00392 General Planning Consultant Services (Renewal)**

Commission Consideration: Approve the award of a contract to Foursquare Integrated Transportation Planning, Inc. to provide general planning consultant services. The cumulative amount of all Task Orders issued under this contract will not exceed \$3,241,000.00.

- **Contract No.26 – 00397 Information Technology Research and Advisory Services (Renewal)**

Commission Consideration: Approve the award of a sole source contract to Gartner, Inc., to provide information technology research and advisory services in the not-to-exceed amount of \$353,393.00.

- **Contract No. 26-00399 Provision of Five (5) Non-Revenue Vehicles**

Commission Consideration: Approve the award of a contract to Apple Ford, Inc., to provide five (5) non-revenue vehicles, in the not-to-exceed amount of \$305,619.00.

- **Contract No. 26 - 00400 Specialized Security Equipment and Integrated Support Services-**

Commission Consideration: Approve the award of a contract to Axon Enterprise, Inc., to provide specialized security equipment and integrated support services in the not-to-exceed amount of \$498,665.96.

- **Contract No. 25 – 00365 Tax Filing and Payment Integration Services – Workday Human Capital Management.**

Commission Consideration: Approve the award of a contract to ADP, Inc. to provide tax filing and payment integration services for Workday Human Capital Management in the not-to exceed amount of \$101,884.42.

- **Contract No. 25 – 00381R Transit Security Personnel Uniforms and Equipment (Renewal)**

Commission Consideration: Approve the award of a contract to Galls, LLC to provide transit security personnel uniforms and equipment in the not-to-exceed amount of \$118,725.00.

- **Contract No. 26 – 00402 Transit Stop Support Equipment**

Commission Consideration: Approve the award of a contract to Apple Ford, Inc., to provide transit stop support equipment, in the not-to-exceed amount of \$127,542.00.

D. Planning/New Starts Development Committee – Commissioner Ross-Hammond/
Karen Kitsis, Chief Planning & Development Officer

E. External/Legislative Advisory Committee - Commissioner Goodwin/
Alexis Majied, Chief Communications and External Affairs Officer

F. Paratransit Advisory Subcommittee – Janice Taylor, Chair/Barry Bland,
Paratransit Services Contract Administrator

G. Transit Ridership Advisory Sub-Committee – Rodney Davis, Director of Customer
Relations

5. Old and New Business

- Adoption of System Optimization Plan – Recommendation for Approval
SOP Book: <https://www.flipsnack.com/5C6C5D5EFB5/hrt-system-optimization-plan-2026-xkfwcj1gvu>
4-page Overview: <https://www.flipsnack.com/5C6C5D5EFB5/hrt-system-optimization-plan-overview-2026>

- Appointment of Nominating Committee
6. Comments by Commission Members
 7. Closed Session
 8. Adjournment

**The next meeting will be held on Thursday, June 25, 2026, at 1:00 p.m.
at 509 E. 18th Street, Norfolk, VA**



Meeting Minutes of the Transportation District Commission of Hampton Roads

Thursday, April 26, 2026, • 1:00 p.m.

509 E. 18th Street, Norfolk, VA, VA in Person – Zoom

Call to Order

A quorum was attained. Chairman Glover called the meeting to order at 1:00 p.m.

Commissioners in attendance:

Chairman Glover, Portsmouth
Vice-Chair Harper, Hampton
Past-Chair S. Johnson, Chesapeake
Commissioner Smith, Chesapeake
Commissioner White, Hampton
Commissioner Harris, Newport News
Commissioner M. Johnson, Norfolk
Commissioner Goodwin, Portsmouth
Commissioner Ross-Hammond, Virginia Beach
Commissioner Jamison, Virginia Beach (Zoom)
Commissioner Zimmerman, Department of Rail and Public Transportation (DRPT) (Zoom)

Hampton Roads Transit (HRT) staff in attendance:

Jayda Aldegon, Government and Commission Relations Intern
Tammara Askew, Data Analyst II (Zoom)
Jamica Baker, Manager Workforce Train & Development
Monique Battle, Operations Project and Contract Administrator (Zoom)
Thomas Becher, Communications Manager
Blue Bell, Budget Analyst (Zoom)
Barry Bland, Paratransit Service Contract Administrator
Malika Blume, Director of Internal Audit (Zoom)
Keisha Branch, Director of Capital Programs (Zoom)
Amy Braziel, Director of Contracted Services and Operational Analytics
David Burton, Williams Mullen, General Counsel
Royall Bryan, Digital Media Specialist
Linda Carroll, Bus Transportation Supervisor (Zoom)
Gene Cavazos, Director of Marketing
Dudley Clarke, Contract Budget Analyst (Zoom)
William Copeland, Graphic Designer
Sheri Dixon, Director of Revenue Services (Zoom)
Gavin Dorsey, Budget Analyst
Jonathan Green, Sr. Manager of Bus Transportation (Zoom)
Jennifer Dove, Civil Rights/Grants Program Manager (Zoom)
Farahnaz Karimi Tabrizi, Senior Staff Accountant
Katie Fenimore, Marketing Communications Strategist (Zoom)
Angela Glass, Chief Financial Officer

Misty Gordan, Risk Manager
Wayne Groover, Director of Rail Maintenance (Zoom)
William Harrell, President and CEO
Keianna Harris, Executive Project Analyst
Danielle Hill, Director of Human Resources
Toni Hunter, Staff Auditor (Zoom)
Ashley Johnson, Assistant Director of Budget and Financial Analysis (Zoom)
Cheri Jordan, President, ATU Local 1177
Peter Katranides, Employee Engagement Retention Specialist (Zoom)
Justin Kahler, Grants Program Analyst - Capital Programs (Zoom)
Anthony Kramer, Assistant Security Manager
Sonya Luther, Director of Procurement
Alexis Majied, Chief Communications & External Affairs Officer
Lawrence Mason, Emergency Manager
Tracy Moore, Director of Transportation
Chris Pfaffinger, Marketing Manager
Sibyl Pappas, Chief Engineering & Facilities Officer
Noelle Pinkard, Organizational Advancement Officer
Michael Price, Chief Information Officer/Chief Technology Officer
John Powell, Telecommunications Specialist
Luis R. Ramos, Senior Executive Administrator/Commission Secretary
Shleaker Rodgers, Staff Auditor (Zoom)
Dawn Sciortino, Chief Safety Officer (Zoom)
Liliana Scott, HR Training Development Specialist (Zoom)
Dave Silman, Bus Transportation Supervisor (Zoom)
Benjamin Simms, IV, Chief Transit Operations Officer
Caleb Smith, Military and Government Outreach Liaison
Matthew Stumpf, Budget Analyst (Zoom)
Julie Taft, Administrative Procurement Assistant
Adrian Tate, Assistant Director of Finance (Zoom)
John Tate, Safety Manager (Zoom)
Robert Travers, HRT Counsel
Trevia Taylor, Senior Manager of Scheduling (Zoom)
Fevrier Valmond, Deputy Director of Procurement (Zoom)
Jessica White, Contract Administrator (Zoom)
Tresha White, Data Analyst II
Keishia Williams, Operations Support Technician
Kimberly Wolcott, Chief Human Resources Officer

Others in attendance via phone/(Zoom)/In-Person:

Jordan Chapman, DRPT, (Zoom)
Alternate Commissioner Cipriano, City of Newport News
Alternate Commissioner Daughtery, DRPT (Zoom)
Annie Eng, Access Point Public Affairs (Zoom)
Andrew Ennis, DRPT
Angela Hopkins, City of Newport News
Denise Johnson, Citizen
Ina Kreps, Paratransit Rider

Enzo Lundy, City of Chesapeake
Shelia McAllister, City of Newport News (Zoom)
Simon Mosbah, WSP, Consultant
Timothy Mulry, WSP, Consultant
Angelique Shenk, City of Hampton (Zoom)
Roberto Sierra, WSP, Consultant
Alternate Commissioner Grant Sparks, DRPT
Janice Taylor, League of Women Voters (Zoom)
Alternate Commissioner Zach Trogdon, DRPT
Alternate Commissioner, Constantino Velissarios, City of Newport News

The TDCHR meeting package was distributed electronically to all Commissioners in advance of the meeting. The meeting package consisted of:

- Agenda
- Meeting Minutes
- President's Report Presentation
- Financial Reports
- Committee Reports

Public Comments

A motion to close public comments was made by Commissioner Ross-Hammond and properly seconded by Commissioner Harris. A roll call vote resulted as follows:

Ayes: Commissioners Glover, Harper, S. Johnson, Smith, White, M. Harris, M. Johnson, Goodwin, Ross-Hammond, Jamison, and Zimmerman.

Nays: None

Abstain: None

President's Monthly Report

President William Harrell welcomed Commissioners, staff, and members of the public to the meeting.

President William Harrell provided his monthly report highlighting updates on the delivery of new trolleys, the groundbreaking event at Evelyn Butts Transit Center, the Go Mobile initiative, the System Optimization Plan (SOP), and the upcoming active transportation survey. A video of the Evelyn Butts Transit Center groundbreaking was presented which detailed facility features and its naming in honor of civil rights activist Evelyn Thomas Butts.

Audit & Budget Review Committee (ABRC)

Chairman Glover called upon Commissioner White for a report from ABRC. Commissioner White called upon Ms. Angela Glass, Chief Financial Officer, to present the March 2026 financials. Ms. Glass presented the March financials to the Commission. Ms. Glass mentioned to the commission

that HRT's Fiscal Year (FY) 2026 financials are still on schedule to be presented to the commission in the month of June.

Management and Financial Advisory Committee (MFAC)

Chairman Glover called on Alternate Commissioner Cipriano for an update. Alternate Commissioner Cipriano reported that MFAC met Monday, May 20, 2026, to review the April financial report and discuss contractor fuel costs tied to paratransit service payments.

The committee reviewed current performance against the FY2027 proposed budget with a focus on route performance by locality. MFAC requested that future financial reports highlight fare loss exceptions (e.g., free fare days, weather, service disruptions).

Updates were provided on the FY2023–FY2024 audit reconciliation and the pending WSP grant reconciliation project. The human resources department reported significant progress in hiring, reducing vacancies from nearly 12% to under 3% with 44 trainees currently enrolled in training.

The committee also received a General Assembly update and reviewed the latest quarterly budget projections.

The Commission stated that it had no interest in modifying the annual budget adoption procedure.

Ms. Cipriano concluded that the next MFAC meeting will be held on May 26, 2026, in the Hampton Boardroom.

Operations and Oversight Committee

Chairman Glover called on Ms. Sonya Luther to provide the committee report.

Chairman Glover then reported that the committee met on April 9, 2026, and that the contracts presented that are being brought forth as a recommendation and motion for Commission approval.

Ms. Luther reviewed the following contracts:

Contract No. 23-00266, Modification 3 General Financial Consulting Services

Commission Consideration: Approve the award of a modification to increase the not-to exceed amount of the General Financial Consulting Services Contract by \$800,000.00, from \$1,112,500.00 to \$1,912,500.00.

Purchase Order No. PO0019982 High Speed Circuit Breakers

Commission Consideration: Approve the award of a Purchase Order to Siemens Mobility, Inc. to provide high speed circuit breakers for HRT's LRVs in the total amount of \$140,976.00.

Purchase Order No. PO0019981 Light Rail Vehicle Overhaul Parts

Commission Consideration: Approve the award of a Purchase Order to Schunk Carbon Technology LLC to provide LRV overhaul parts in the total amount of \$194,322.45.

Contract No. 26-00390 - Medical Surveillance Program Management Services and Third-Party Administrator for HRT's Drug and Alcohol Program (Renewal)

Commission Consideration: Approve the award of a contract to Concentra Health Centers to provide medical surveillance program management services and third-party administrator services for HRT's drug and alcohol program in the not to exceed amount of \$1,153,371.00.

Contract No. 25-00367R - Structured Cabling Services (Renewal)

Commission Consideration: Approve the award of a contract to Bazon-Cox & Associates, Inc. to provide structured cabling services. The cumulative amount of all Task Orders issued under this contract will not exceed \$775,000.00.

A motion to approve **Contract No. 23-00266, Modification 3 General Financial Consulting Services, Purchase Order No. PO0019982 High Speed Circuit Breakers, Purchase Order No. PO0019981 Light Rail Vehicle Overhaul Parts, Contract No. 26-00390 - Medical Surveillance Program Management Services and Third-Party Administrator for HRT's Drug and Alcohol Program (Renewal), and Contract No. 25-00367R - Structured Cabling Services (Renewal)** was made by Commissioner Ross-Hammond and properly seconded by Commissioner Smith. A roll call vote resulted as follows:

Ayes: Commissioners Glover, Harper, S. Johnson, Smith, White, M. Harris, M. Johnson, Goodwin, Ross-Hammond, Jamison, and Zimmerman.

Nays: None

Abstain: None

Chairman Glover stated that Ben Simms, Chief Transit Operations Officer, led HRT's recent participation in a search and rescue training exercise. The Chair further noted HRT's celebration of Transit Worker's Appreciation Day and updates on the trolley base, which is expected to open within the next few weeks. Chairman Glover noted that Amy Braziel delivered the quarterly contract services update.

The next Operations and Oversight Committee meeting will be held on May 14, 2026, at 10 a.m. in the Hampton Boardroom.

Planning and New Starts Committee

Chairman Glover called on Commissioner Ross-Hammond for an update on the Planning and New Starts Committee. Commissioner Ross-Hammond reported that the Committee did not meet in the month of April.

The next Planning and New Starts Committee meeting will be held on May 28, 2026, in Norfolk.

External Legislative Advisory Committee (ELAC)

Chairman Glover called on Commissioner Goodwin to provide an ELAC update. Commissioner Goodwin reported that ELAC met on Wednesday, April 15, 2026, in Norfolk.

Commissioner Goodwin reported that Jeremiah Van Auken of The Ferguson Group provided the federal legislative update noting that the schedule for mark-up of the surface transportation reauthorization bill continues to be delayed. Commissioner Goodwin noted that this topic was discussed at the American Public Transportation Association (APTA) legislative conference April 19-22 that he attended with HRT staff.

Commissioner Goodwin continued that Mindy Carlin of Access Point Public Affairs provided ELAC with a state legislative update reporting that HJ 28 – the Hampton Roads Regional Transit Study - passed the House and Senate during and no action by the Governor is required. A report with findings and recommendations to be delivered to General Assembly at conclusion of two-year study.

Commissioner Goodwin highlighted portions of the Marketing and Communications update provided by Alexis Majied noting that most of the report was covered during Mr. Harrell's President's Report.

The May ELAC meeting will be cancelled due to the Virginia Transit Association conference being held at the same time in Fredericksburg, VA. The next ELAC meeting will be held on June 17th at 1:30 pm in the Norfolk boardroom.

Paratransit Advisory Sub-Committee (PAC)

Chairman Glover called on Ms. Janice Taylor, Chair of the Paratransit Advisory Committee (PAC), to report on the last meeting. Ms. Talor presented her report to the Board.

The next PAC meeting is scheduled for June 10, 2026, in Norfolk.

Transit Riders Advisory Sub-Committee (TRAC)

Chairman Glover called on Mr. Rodney Davis to provide the TRAC update. Mr. Davis stated that the committee did not meet in the month of May. Mr. Davis stated that the next TRAC meeting will be on July 1, 2026.

Old and New Business

None

Comments from Commissioners

Commissioner Zimmerman wanted to highlight a few key updates from her Director's Report which was included in the commission packet. She noted that the new tidewater route for the Virginia Breeze, providing daily intercity bus service connecting Virginia Beach, Norfolk, Williamsburg, Richmond International Airport, Richmond, Charlottesville, and Harrisonburg, began earlier this week.

Commissioner Zimmerman noted that Virginia was recently recognized as the top state in the nation for commuters, reflecting the strong partnerships supporting commuter access and employer-based transportation programs. She also noted that her report highlights several initiatives in the Hampton Roads region, including the groundbreaking of the Evelyn Butts Transit Center, new bus procurements, expanded transit service in Suffolk, and recent rail grant funding award.

Commissioner Zimmerman concluded that the Six-Year Investment Program district hearing for Hampton Roads will be held on April 30, 2026, at 4:00 p.m. at the VDOT District Office. This session will outline proposed capital, operating, and other transportation investments, including those affecting HRT.

Closed Session:

None

Adjournment

With no further business to conduct, the meeting was adjourned at 2:50 p.m.

TRANSPORTATION DISTRICT COMMISSION OF HAMPTON ROADS

Chairman Glover

**Luis R. Ramos
Commission Secretary
May 28, 2026**



New Trolleys Ready for Summer Season

Next month, when summer trolley season begins, four new trolleys will be rolling along the Oceanfront. The new trolleys arrived last month from Gillig. While the new design deviates from our current trolley fleet, the 29-foot buses still have that old hometown trolley feel – complete with iconic sky-blue and sand-colored brown exterior and wooden seating inside. A total of 11 new trolleys will join the fleet this year. Trolley season begins Sunday, May 10 and runs through the Virginia Beach Neptune Festival.



Evelyn Butts Transit Center Groundbreaking

We celebrated a major milestone this month: a groundbreaking at the future Evelyn Butts Transit Center in Norfolk. The center is expected to be completed by early 2029 and will feature 12 bus bays, covered, well-lit waiting areas with benches, accessible restrooms, public address system, real-time digital and clear wayfinding signage, a new park-and-ride lot, and a breakroom and office space for staff.



GoMobile Gives Customers a New Way to Pay

We're rolling out additional features of GoMobile. Officially launched on March 18, the GoMobile app is HRT's new electronic fare payment app. Customers can now simply "Tap and Pay" using a smartphone to purchase fare when boarding. HRT staff have been working hard behind the scenes to bring customers this game-changing technology. Eventually, the GoMobile Card will be available for customers who prefer the convenience of a reloadable card.



Update on the System Optimization Plan

We are moving forward with the System Optimization Plan and will issue the final draft report on May 1. The draft will reflect the findings and recommendations developed through the current outreach process. We will distribute the draft to the Commission and City staff for review at that time. Chief Planning and Development Officer Karen Kitsis is available to provide additional details regarding specific comments received and how they are being addressed. The final SOP is scheduled for adoption at the May Commission meeting.



Active Transportation Survey

As part of goCommute's Hampton Roads Bike Month initiative, goCo has launched a regional active transportation survey focused on biking and walking. The 5-minute survey is designed to better understand how residents move through their communities. Results will be shared with local partners to guide decision-making and strengthen collaboration. The survey will run through May 17. A link can be found at goCommute.org.



Public Outreach Hosts Fourth Annual CORE Fairs

HRT hosted its fourth annual Community Resource (CORE) Fairs. The CORE Fairs in Hampton and Norfolk connected passengers and employees with nearly two dozen community partners, including American Red Cross, Brooks Center, City of Hampton Parks and Recreation, CSB Norfolk, ForKids, Envision Lead Grow, goCommute, HOT 91 radio, Insight Enterprises, LGBT Life Center, Next Steps 2 Success, RESET Inc., Senior Services of Southeastern Virginia, Silver Care Dementia Center, Tidewater Winds, VersAbility Resources, Virginia Beach departments of Housing and Neighborhood Preservation and Human Resources, Virginia Beach Court Appointed Special Advocates, Virginia Peninsula Food Bank, WHRO, and YWCA. A special "thank you" to all who participated.



President's Report

April 2026



On the Move with the City of Norfolk, Norfolk Tides

We're excited to partner with the City of Norfolk and Norfolk Tides again this year to provide free light rail and ferry service to Harbor Park. You can learn more about it in the latest episode of On the Move, available on YouTube. In this episode, Tides General Manager Mike Zeman tells us what fans can expect before, during, and after the game and casino manager Ron Bailey explains how Harbor Park is becoming a true entertainment hub.



Going Places Podcast with DRPT

The latest episode of our Going Places podcast is live. In this episode, you'll hear a conversation with Mariia Zimmerman, Director of the Virginia Department of Rail and Public Transportation. Be sure to subscribe where podcasts are found and follow Going Places on social media so you never miss an episode.



Earth Day Free Fare and Community Cleanup

HRT celebrated Earth Day on April 22 by offering free fare on all bus, light rail, ferry, Paratransit, and OnDemand Rideshare services. Free transit on Earth Day is a great way to thank our customers while encouraging new riders to leave their vehicles behind and try transit. HRT employees led the annual Community Cleanup by joining forces to tidy up bus shelters across the system.



New Route, New Trolleys & New Tech

May brings several exciting changes to Hampton Roads Transit, including a new route, new trolleys, and additional features of the GoMobile program.

This month's service changes included the addition of a dedicated route to one of the region's largest fulfillment centers. Route 981 will run between the Downtown Norfolk Transit Center and the Amazon Fulfillment Center on Dam Neck Road.

The new service, at the request of the City of Virginia Beach and Amazon, will operate daily with two morning and two afternoon trips. The route includes stops in both directions at Ballentine Boulevard and Newtown Road Station, connecting riders to the Tide Light rail, and Tidewater Community College in Virginia Beach. The schedule is aligned with the facility's morning and evening shift changes.

Seasonal trolley service also has returned to Virginia Beach. This marks the 42nd year the VB Wave has operated for residents and visitors to the Oceanfront.

This year, four new trolleys will roll along Atlantic and Pacific Avenues. The 29-foot Gillig buses still offer that hometown trolley feel. Each features the iconic sky-blue and sand-colored brown exterior. Inside, there is wooden seating for 29 passengers.

We have also made great strides in rolling out our new GoMobile program. By June 1, we expect customers systemwide to be able to take advantage of the GoMobile experience, including the GoMobile app and reloadable card.

Card readers have already been installed on every bus and ferry. Crews replaced ticket vending machines along the light rail. GoMobile will be available system-wide once all machines have been replaced.

The implementation of GoMobile has been years in the making and required collaboration between multiple departments, including Operations, Technology, Finance, Customer Service, and Marketing & Strategic Communications.

Each of these milestones reflects our ongoing commitment to making Hampton Roads more connected, accessible, and modern. Whether it is a seasonal trolley ride, a daily commute, or a seamless digital payment at the farebox, every update is designed with our customers in mind.

Sincerely,

A handwritten signature in black ink, appearing to read "W. Harrell", with a large, sweeping flourish at the end.

William E. Harrell
President and CEO
Hampton Roads Transit



Free Fares on Juneteenth

HRT is offering free fares on all bus, light rail, ferry, VB Wave trolley, OnDemand Ridesharing, and Paratransit services on June 19 in recognition of Juneteenth. This year, Juneteenth falls on the same weekend as Sail250 Virginia and the 50th anniversary of Harborfest in Norfolk. With support from the cities of Norfolk and Portsmouth, free service will be available on light rail and ferry on June 20 and 21.



Earth Day Ridership

More people took advantage of free fares on Earth Day. Ridership on April 22 was more than 37,000 this year, up from around 34,000 in 2025. Earth Day ridership has increased every year for at least the past four years. HRT offers four free fare days throughout the year: Transit Equity Day, Earth Day, Juneteenth, and Election Day. These free fare days are an excellent opportunity for new riders to try transit.



GoMobile Update

All new Ticket Vending Machines (TVM) are now installed at Tide Light Rail stations, at the ferry docks, and at the transit centers. Fare validators are also now at each of the light rail platforms. This was one of the final steps toward launching GoMobile. By June 1, riders can pay with the GoMobile app, a GoMobile reloadable card, or Tap-to-Pay with a personal credit or debit card, on all modes. This has been a huge undertaking, with collaboration across departments, led by the Technology Department. We're excited about these enhanced services to give our riders more options for payment. We plan to celebrate this exciting milestone with an official kick-off next month. Watch your inbox for an invitation.



HRT Earns Top Honors at Annual VTA Conference

A delegation from Hampton Roads Transit attended the annual Virginia Transit Association Conference in Fredericksburg. I joined other transit leaders in a discussion on "Navigating Uncertain Terrain" from the CEO's perspective, while our Organizational Advancement Officer, Noelle Pinkard, took on the legislative perspective in a separate panel. Military Outreach Liaison Caleb Smith joined a panel discussion on "Working with Federal Installations."



A huge congratulations to Marketing and Strategic Communications, which brought back a prestigious award for the OnDemand Ridesharing Campaign! The team earned top honors in the Outstanding Public Transit Marketing (Large Agency) category. And I was humbled to receive the Helen Poore Transit Professional Distinguished Service Award.

The VTA conference concluded with a graduation celebration for the 15 Virginia Transit Leadership Institute fellows, including HRT Strategic Communications Specialist Angela Gregory.



Trolley Season Begins

The seasonal VB Wave Trolley service began on May 10 and will operate through the 52nd Annual Virginia Beach Neptune Festival in September. We will have a ribbon cutting to welcome four new 29-foot Gillig trolleys to the fleet. The new trolleys feature the signature sky-blue and sand-colored brown exterior with wooden seating. In the latest episode of "On the Move," HRT interviewed Beach Events Executive Director William Younce to share upcoming highlights for residents and visitors.



Paratransit Receives Federal Funding for Fleet Expansion

U.S. Rep. Bobby Scott visited Hampton Roads Transit earlier this month to deliver a symbolic check for \$850,000. The federal grant is dedicated for six new Paratransit vehicles that will join HRT's fleet next spring to help expand and refresh this growing vital service. Paratransit experienced a 7 percent ridership growth from 2024 to 2025 in addition to improving its on-time performance, which is up from 88.4 percent to 93.3 percent.



APTA International Roadeo

Operator Reginald Charity, Jr. represented HRT at this year's International Bus Roadeo in Salt Lake City, UT. The annual competition is sponsored by the American Public Transit Association (APTA). Charity was among dozens competing to become grand champion. This is his third year representing HRT at the international level. He won both the local and state competitions this year before moving on to Utah.



Marcom Studio Gets Makeover

Did you know HRT has a fully functioning recording studio? It recently underwent a major makeover and is ready to host future episodes of On the Move, Going Places, and other video productions. The new studio will allow HRT – specifically our Marketing and Strategic Communications team – to better tell the story of the employees who move the region forward and the communities we serve.



Bus Stop Renovation at 81st and Orcutt

Service has been restored and renovations are nearly complete at the 81st and Orcutt Avenue transfer station in Hampton. Four new shelters with benches, trash cans, and solar lighting have been installed, and a handicap accessible sidewalk has been added. Work continues to complete the curb along the bus stop area. By the end of June new security cameras will be installed. The transfer station serves multiple routes including the 757 Express Route 112.



HAMPTON ROADS
TRANSIT

Draft Financial Statement

APRIL 2026
FISCAL YEAR 2026
FINANCIAL REPORT

gohrt.com

OPERATING FINANCIAL STATEMENTS

April 2026

FISCAL YEAR 2026 Dollars in Thousands	Annual		Month to Date			Year to Date			
	Budget	Budget	Actual	Variance		Budget	Actual	Variance	
Operating Revenue									
Passenger Revenue	\$ 9,058.7	\$ 738.0	\$ 812.2	\$ 74.2	10.1 %	\$ 7,501.6	\$ 7,049.3	\$ (452.3)	(6.0) %
Passenger Revenue - RTS	994.8	82.9	65.0	(17.9)	(21.6) %	829.0	636.3	(192.7)	(23.2) %
Passenger Revenue - Other	181.2	15.1	16.9	1.8	11.7 %	151.0	146.2	(4.7)	(3.1) %
Advertising Revenue	880.0	73.3	69.8	(3.5)	(4.8) %	733.3	408.1	(325.3)	(44.4) %
Other Transportation Revenue	3,129.8	260.8	241.9	(18.9)	(7.2) %	2,608.1	2,413.1	(195.1)	(7.5) %
Non-Transportation Revenue	120.0	10.0	90.2	80.2	802.0 %	100.0	801.6	701.6	701.6 %
Total Operating Revenue	14,364.4	1,180.2	1,296.0	115.8	9.8 %	11,923.0	11,454.6	(468.4)	(3.9) %
Non-Operating Revenue									
Federal Funding (5307/5337)	45,097.1	3,611.7	3,297.9	(313.8)	(8.7) %	37,031.5	45,060.5	8,029.0	21.7 %
HRRTF Funding	11,980.5	998.4	787.6	(210.8)	(21.1) %	9,983.8	7,756.0	(2,227.7)	(22.3) %
State Funding	24,837.3	2,069.8	2,069.8	-	- %	20,697.7	12,418.6	(8,279.1)	(40.0) %
Local Funding	52,871.8	4,406.0	4,406.0	-	- %	44,059.9	44,059.9	-	- %
Total Non-Operating Revenue	134,786.7	11,085.8	10,561.3	(524.5)	(4.7) %	111,772.9	109,295.0	(2,477.9)	(2.2) %
TOTAL REVENUE	\$ 149,151.1	\$ 12,266.0	\$ 11,857.3	\$ (408.7)		\$ 123,695.9	\$ 120,749.6	\$ (2,946.3)	
TOTAL EXPENSE									
Personnel Services	91,409.1	7,389.7	7,069.5	\$ 320.3	4.3 %	\$ 75,568.9	\$ 73,297.7	\$ 2,271.2	3.0 %
Contract Services	15,404.4	1,660.1	911.8	748.3	45.1 %	12,996.2	9,431.5	3,564.7	27.4 %
Materials & Supplies	5,620.6	477.4	694.8	(217.4)	(45.5) %	4,668.9	6,452.3	(1,783.4)	(38.2) %
Gas & Diesel	5,560.4	486.0	342.6	143.5	29.5 %	4,587.5	4,180.1	407.4	8.9 %
Contractor's Fuel Usage	1,073.4	101.9	74.3	27.6	27.1 %	899.4	709.4	190.0	21.1 %
Utilities	1,538.3	131.9	128.2	3.7	2.8 %	1,314.5	1,300.4	14.1	1.1 %
Casualties & Liabilities	5,499.2	109.9	405.8	(295.9)	(269.1) %	4,519.4	4,204.8	314.6	7.0 %
Purchased Transportation	21,179.9	1,765.0	1,958.7	(193.7)	(11.0) %	17,650.0	18,404.7	(754.8)	(4.3) %
Other Miscellaneous Expenses	1,865.7	144.0	145.6	(1.7)	(1.2) %	1,491.2	1,568.9	(77.8)	(5.2) %
TOTAL EXPENSE	\$ 149,151.1	\$ 12,266.0	\$ 11,731.3	\$ 534.7		\$ 123,695.9	\$ 119,549.9	\$ 4,146.0	
POSITIVE (NEGATIVE) VARIANCE			\$ 126.0				\$ 1,199.7		

- Line of Credit balance as of May 15, 2026, is \$12,911,677.22.
- Line of Credit Average Daily balance for April 2026 was \$10,430,979.58.
- Federal Funding-In lieu of Deferred State Revenue (\$14,870.5), the Agency utilized additional Federal ARPA Discretionary funds to cover eligible expenses.
- Budget Stability Fund Interest: Total Interest to Date \$356,780.12.

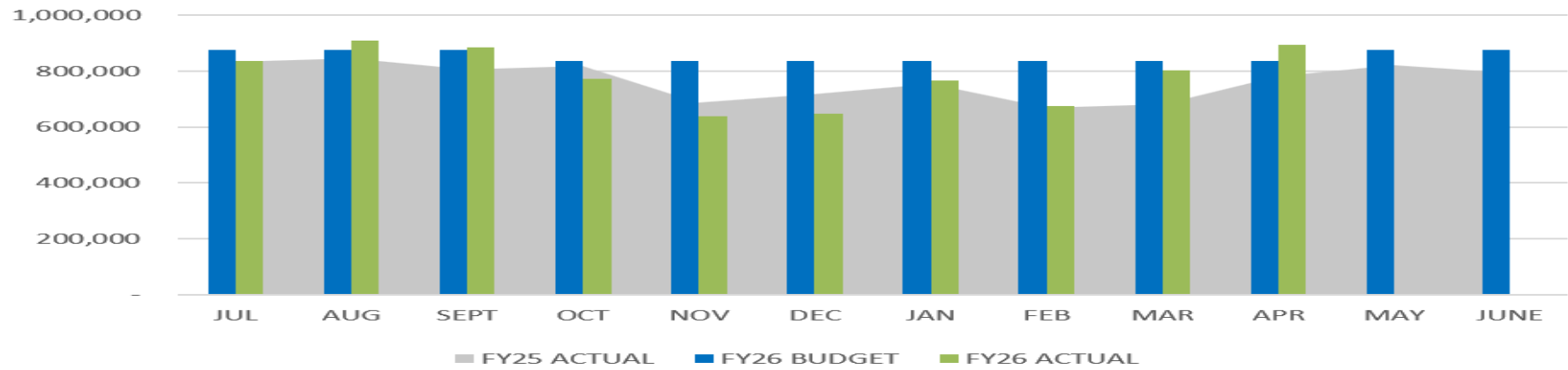
OPERATING FINANCIAL STATEMENTS

April 2026

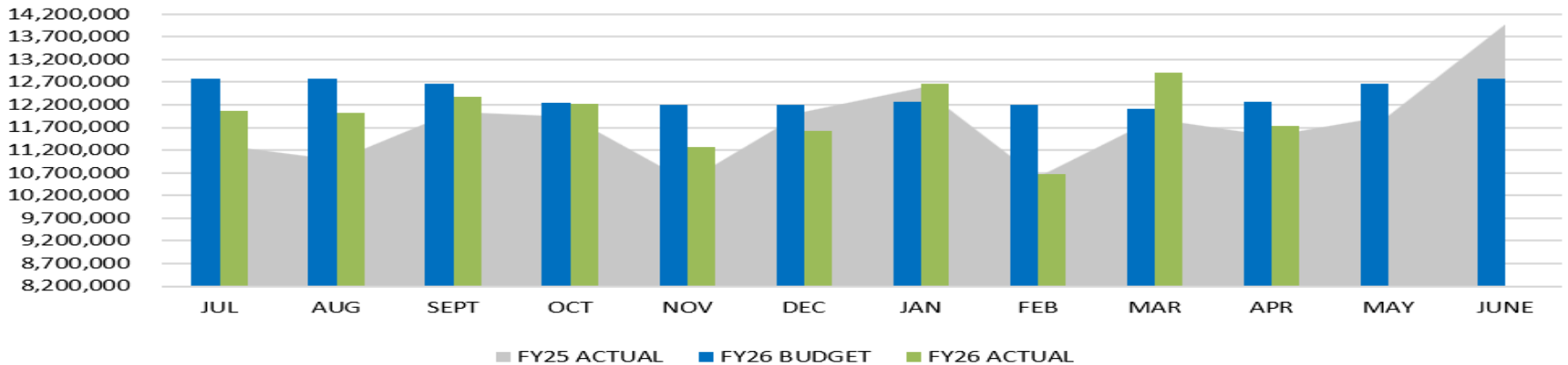
757 EXPRESS, 15-MINUTE INCREMENT

FISCAL YEAR 2026 Dollars in Thousands	Annual		Month to Date			Year to Date		
	Budget	Budget	Actual	Variance		Budget	Actual	Variance
Operating Revenue								
Passenger Revenue	\$ 994.8	\$ 82.9	\$ 65.0	\$ (17.9) (21.6) %		\$ 829.0	\$ 636.3	\$ (192.7) (23.2) %
RTS Service	11,980.5	998.4	787.6	(210.8) (21.1) %		9,983.8	7,756.0	(2,227.7) (22.3) %
TOTAL REVENUE	\$ 12,975.3	\$ 1,081.3	\$ 852.6	\$ (228.7)		\$ 10,812.8	\$ 8,392.4	\$ (2,420.4)
Operating Expenses								
Personnel Services	\$ 9,942.6	\$ 828.6	\$ 661.2	\$ 167.4 20.2 %		\$ 8,285.5	\$ 6,471.6	\$ 1,813.9 21.9 %
Contract Services	1,220.4	101.7	60.9	40.8 40.1 %		1,017.0	596.8	420.2 41.3 %
Materials & Supplies	1,322.7	110.2	105.1	5.1 4.6 %		1,102.3	1,070.8	31.5 2.9 %
Utilities	94.5	7.9	6.1	1.8 22.7 %		78.8	59.1	19.6 24.9 %
Casualties & Liabilities	395.0	32.9	19.3	13.6 41.4 %		329.2	194.0	135.2 41.1 %
TOTAL EXPENSE	\$ 12,975.3	\$ 1,081.3	\$ 852.6	\$ 228.6		\$ 10,812.8	\$ 8,392.4	\$ 2,420.4
SURPLUS (DEFICIT)			\$ -				\$ -	

Farebox Revenue



Total Expenses



OPERATING CROSSWALK

April 2026

FISCAL YEAR 2026 (Dollars in Thousands)	YEAR-TO-DATE				
	BUDGET	ACTUAL LOCALITY	ACTUAL NON-LOCALITY	ACTUAL CONSOLIDATED	VARIANCE + / (-)
REVENUE					
Passenger Revenue	\$ 8,481.6	\$ 7,049.3	\$ 782.5	\$ 7,831.8	\$ (649.8)
Advertising Revenue	\$ 733.3	\$ 362.7	\$ 45.4	\$ 408.1	\$ (325.2)
Other Transportation Revenue	\$ 2,608.1	\$ -	\$ 2,413.1	\$ 2,413.1	\$ (195.0)
Non-Transportation Revenue	\$ 100.0	\$ 115.9	\$ 685.7	\$ 801.6	\$ 701.6
Federal Funding (PM 5307/5337)	\$ 37,031.5	\$ 45,060.5	\$ -	\$ 45,060.5	\$ 8,029.0
HRRTF Funding ¹	\$ 9,983.8	\$ -	\$ 7,756.0	\$ 7,756.0	\$ (2,227.8)
State Funding	\$ 20,697.7	\$ 12,418.6	\$ -	\$ 12,418.6	\$ (8,279.1)
Local Funding	\$ 44,059.9	\$ 44,059.9	\$ -	\$ 44,059.9	\$ -
TOTAL REVENUE:	\$ 123,695.9	\$ 109,066.9	\$ 11,682.7	\$ 120,749.6	\$ (2,946.3)
EXPENSE					
Personnel Services	\$ 75,568.9	\$ 66,870.4	\$ 6,427.3	\$ 73,297.7	\$ 2,271.2
Services	\$ 12,996.2	\$ 8,604.5	\$ 827.0	\$ 9,431.5	\$ 3,564.7
Materials & Supplies	\$ 10,155.8	\$ 10,347.2	\$ 994.6	\$ 11,341.8	\$ (1,186.0)
Utilities	\$ 1,314.5	\$ 1,186.4	\$ 114.0	\$ 1,300.4	\$ 14.1
Casualties & Liabilities	\$ 4,519.3	\$ 3,836.1	\$ 368.7	\$ 4,204.8	\$ 314.5
Purchased Transportation	\$ 17,650.0	\$ 16,790.9	\$ 1,613.8	\$ 18,404.7	\$ (754.7)
Other Miscellaneous Expenses	\$ 1,491.2	\$ 1,431.4	\$ 137.6	\$ 1,569.0	\$ (77.8)
TOTAL EXPENSE:	\$ 123,695.9	\$ 109,066.9	\$ 10,483.0	\$ 119,549.9	\$ 4,146.0
BUDGET STATUS TO DATE:	\$ -	\$ -	\$ 1,199.7	\$ 1,199.7	\$ 1,199.7

1. Hampton Roads Regional Transit Funding for 757 Express and 15-minute increment.

Draft Financial Statement

LOCALITY RECONCILIATION

April 2026

FISCAL YEAR 2026 (\$ in thousands)	TOTAL LOCALITY			
	ANNUAL BUDGET	YEAR-TO-DATE		
		BUDGET	ACTUAL	VARIANCE +/-
Locality Operating Share	\$ 52,871.7	\$ 44,059.9	\$ 44,059.9	\$ -
Plus: Local Farebox	\$ 9,058.8	\$ 7,501.6	\$ 7,049.3	\$ (452.3)
Locality Share - Sub-Total:	\$ 61,930.5	\$ 51,561.5	\$ 51,109.2	\$ (452.3)
Plus: Federal Aid	\$ 45,097.0	\$ 37,031.5	\$ 45,060.5	\$ 8,029.0
State Aid	\$ 24,837.3	\$ 20,697.7	\$ 12,418.6	\$ (8,279.1)
Total Revenue Contribution:	\$ 131,864.8	\$ 109,290.7	\$ 108,588.3	\$ (702.4)
Operating Expenses:	\$ 131,864.8	\$ 109,290.7	\$ 108,588.3	\$ 702.4
Locality Budget Status to Date:				\$ 0.0

KPI

Farebox Recovery:	6.9%	6.5%
Farebox % of Budgeted Expense:		6.5%

FY2026 SERVICE DATA	YEAR-TO-DATE			
	BUDGETED SERVICE	ACTUAL SERVICE	VARIANCE +/-	VARIANCE % +/-
Bus	564,959	511,726	(53,233)	(9%)
Light Rail	25,225	23,285	(1,940)	(8%)
Ferry	5,468	4,914	(554)	(10%)
Paratransit	173,000	187,078	14,078	8%
Total Service	768,652	727,003	(41,649)	(5%)

Draft Financial Statement

LOCALITY RECONCILIATION

April 2026

FISCAL YEAR 2026 (\$ in thousands)	CHESAPEAKE			
	ANNUAL BUDGET	YEAR-TO-DATE		
		BUDGET	ACTUAL	VARIANCE +/-
Locality Operating Share	\$ 3,506.2	\$ 2,921.9	\$ 2,921.9	\$ -
Plus: Local Farebox	\$ 485.1	\$ 404.3	\$ 396.0	\$ (8.3)
Locality Share - Sub-Total:	\$ 3,991.3	\$ 3,326.2	\$ 3,317.9	\$ (8.3)
Plus: Federal Aid	\$ 3,076.4	\$ 2,563.7	\$ 3,122.5	\$ 558.8
State Aid	\$ 1,601.7	\$ 1,334.8	\$ 785.6	\$ (549.2)
Total Revenue Contribution:	\$ 8,669.4	\$ 7,224.7	\$ 7,226.0	\$ 1.3
Operating Expenses:	\$ 8,669.4	\$ 7,224.7	\$ 7,101.5	\$ 123.2
Locality Budget Status to Date:				\$ 124.5

KPI

Farebox Recovery:	5.6%	5.6%
Farebox % of Budgeted Expense:		5.5%

FY2026 SERVICE DATA	YEAR-TO-DATE			
	BUDGETED SERVICE	ACTUAL SERVICE	VARIANCE +/-	VARIANCE % +/-
Bus	42,631	37,360	(5,271)	(12%)
Light Rail	-	-	N/A	N/A
Ferry	-	-	N/A	N/A
Paratransit	12,380	13,156	776	6%
Total Service	55,011	50,516	(4,495)	(8%)

LOCALITY RECONCILIATION

April 2026

FISCAL YEAR 2026 (\$ in thousands)	HAMPTON			
	ANNUAL BUDGET	YEAR-TO-DATE		
		BUDGET	ACTUAL	VARIANCE +/-
Locality Operating Share	\$ 5,496.4	\$ 4,580.4	\$ 4,580.4	\$ -
Plus: Local Farebox	\$ 901.4	\$ 751.2	\$ 714.0	\$ (37.2)
Locality Share - Sub-Total:	\$ 6,397.8	\$ 5,331.6	\$ 5,294.4	\$ (37.2)
Plus: Federal Aid	\$ 5,066.5	\$ 4,222.1	\$ 5,625.6	\$ 1,403.5
State Aid	\$ 2,637.7	\$ 2,198.1	\$ 1,418.8	\$ (779.3)
Total Revenue Contribution:	\$ 14,102.0	\$ 11,751.8	\$ 12,338.8	\$ 587.0
Operating Expenses:	\$ 14,102.0	\$ 11,751.8	\$ 12,524.0	\$ (772.2)
Locality Budget Status to Date:				\$ (185.2)

KPI

Farebox Recovery:	6.4%	5.7%
Farebox % of Budgeted Expense:		6.1%

FY2026 SERVICE DATA	YEAR-TO-DATE			
	BUDGETED SERVICE	ACTUAL SERVICE	VARIANCE +/-	VARIANCE % +/-
Bus	67,977	66,102	(1,875)	(3%)
Light Rail	-	-	N/A	N/A
Ferry	-	-	N/A	N/A
Paratransit	21,950	25,180	3,230	15%
Total Service	89,927	91,282	1,355	2%

LOCALITY RECONCILIATION

April 2026

FISCAL YEAR 2026 (\$ in thousands)	NEWPORT NEWS			
	ANNUAL BUDGET	YEAR-TO-DATE		
		BUDGET	ACTUAL	VARIANCE +/-
Locality Operating Share	\$ 8,364.8	\$ 6,970.7	\$ 6,970.7	\$ -
Plus: Local Farebox	\$ 1,618.5	\$ 1,348.8	\$ 1,245.1	\$ (103.7)
Locality Share - Sub-Total:	\$ 9,983.3	\$ 8,319.5	\$ 8,215.8	\$ (103.7)
Plus: Federal Aid	\$ 8,029.3	\$ 6,691.1	\$ 8,930.9	\$ 2,239.8
State Aid	\$ 4,180.7	\$ 3,483.8	\$ 2,239.5	\$ (1,244.3)
Total Revenue Contribution:	\$ 22,193.3	\$ 18,494.4	\$ 19,386.2	\$ 891.8
Operating Expenses:	\$ 22,193.3	\$ 18,494.4	\$ 19,550.6	\$ (1,056.2)
Locality Budget Status to Date:				\$ (164.4)

KPI		
Farebox Recovery:	7.3%	6.4%
Farebox % of Budgeted Expense:		6.7%

FY2026 SERVICE DATA	YEAR-TO-DATE			
	BUDGETED SERVICE	ACTUAL SERVICE	VARIANCE +/-	VARIANCE % +/-
Bus	112,964	109,427	(3,537)	(3%)
Light Rail	-	-	N/A	N/A
Ferry	-	-	N/A	N/A
Paratransit	30,310	34,472	4,162	14%
Total Service	143,274	143,899	625	0%

LOCALITY RECONCILIATION

April 2026

FISCAL YEAR 2026 (\$ in thousands)	NORFOLK			
	ANNUAL BUDGET	YEAR-TO-DATE		
		BUDGET	ACTUAL	VARIANCE +/-
Locality Operating Share	\$ 22,951.6	\$ 19,126.3	\$ 19,126.3	\$ -
Plus: Local Farebox	\$ 4,134.7	\$ 3,445.6	\$ 3,027.5	\$ (418.1)
Locality Share - Sub-Total:	\$ 27,086.3	\$ 22,571.9	\$ 22,153.8	\$ (418.1)
Plus: Federal Aid	\$ 17,093.0	\$ 14,244.2	\$ 15,630.7	\$ 1,386.5
State Aid	\$ 10,346.5	\$ 8,622.1	\$ 4,954.3	\$ (3,667.8)
Total Revenue Contribution:	\$ 54,525.8	\$ 45,438.2	\$ 42,738.8	\$ (2,699.4)
Operating Expenses:	\$ 54,525.8	\$ 45,438.2	\$ 42,798.5	\$ 2,639.7
Locality Budget Status to Date:				\$ (59.7)

KPI		
Farebox Recovery:	7.6%	7.1%
Farebox % of Budgeted Expense:		6.7%

FY2026 SERVICE DATA	YEAR-TO-DATE			
	BUDGETED SERVICE	ACTUAL SERVICE	VARIANCE +/-	VARIANCE % +/-
Bus	201,819	168,605	(33,214)	(16%)
Light Rail	25,225	23,285	(1,940)	(8%)
Ferry	2,819	2,504	(315)	(11%)
Paratransit	53,770	56,988	3,218	6%
Total Service	283,633	251,382	(32,251)	(11%)

LOCALITY RECONCILIATION

April 2026

FISCAL YEAR 2026 (\$ in thousands)	PORTSMOUTH			
	ANNUAL BUDGET	YEAR-TO-DATE		
		BUDGET	ACTUAL	VARIANCE +/-
Locality Operating Share	\$ 3,761.1	\$ 3,134.3	\$ 3,134.3	\$ -
Plus: Local Farebox	\$ 481.9	\$ 401.6	\$ 477.7	\$ 76.1
Locality Share - Sub-Total:	\$ 4,243.0	\$ 3,535.9	\$ 3,612.0	\$ 76.1
Plus: Federal Aid	\$ 3,595.3	\$ 2,996.1	\$ 3,326.4	\$ 330.3
State Aid	\$ 1,783.3	\$ 1,486.1	\$ 882.3	\$ (603.8)
Total Revenue Contribution:	\$ 9,621.6	\$ 8,018.1	\$ 7,820.7	\$ (197.4)
Operating Expenses:	\$ 9,621.6	\$ 8,018.1	\$ 7,929.9	\$ 88.2
Locality Budget Status to Date:				\$ (109.2)

KPI

Farebox Recovery:	5.0%	6.0%
Farebox % of Budgeted Expense:		6.0%

FY2026 SERVICE DATA	YEAR-TO-DATE			
	BUDGETED SERVICE	ACTUAL SERVICE	VARIANCE +/-	VARIANCE % +/-
Bus	41,053	35,876	(5,177)	(13%)
Light Rail	-	-	N/A	N/A
Ferry	2,649	2,410	(239)	(9%)
Paratransit	12,640	13,896	1,256	10%
Total Service	56,342	52,182	(4,160)	(7%)

Draft Financial Statement

LOCALITY RECONCILIATION

April 2026

FISCAL YEAR 2026 (\$ in thousands)	VIRGINIA BEACH			
	ANNUAL BUDGET	YEAR-TO-DATE		
		BUDGET	ACTUAL	VARIANCE +/-
Locality Operating Share	\$ 8,791.6	\$ 7,326.3	\$ 7,326.3	\$ -
Plus: Local Farebox	\$ 1,437.2	\$ 1,150.1	\$ 1,189.0	\$ 38.9
Locality Share - Sub-Total:	\$ 10,228.8	\$ 8,476.4	\$ 8,515.3	\$ 38.9
Plus: Federal Aid	\$ 8,236.5	\$ 6,314.3	\$ 8,424.4	\$ 2,110.1
State Aid	\$ 4,287.4	\$ 3,572.8	\$ 2,138.1	\$ (1,434.7)
Total Revenue Contribution:	\$ 22,752.7	\$ 18,363.5	\$ 19,077.8	\$ 714.3
Operating Expenses:	\$ 22,752.7	\$ 18,363.5	\$ 18,683.8	\$ (320.3)
Locality Budget Status to Date:				\$ 394.0

KPI

Farebox Recovery:	6.3%	6.4%
Farebox % of Budgeted Expense:		6.5%

FY2026 SERVICE DATA	YEAR-TO-DATE			
	BUDGETED SERVICE	ACTUAL SERVICE	VARIANCE +/-	VARIANCE % +/-
Bus	98,515	94,356	(4,159)	(4%)
Light Rail	-	-	N/A	N/A
Ferry	-	-	N/A	N/A
Paratransit	41,950	43,386	1,436	3%
Total Service	140,465	137,742	(2,723)	(2%)

Draft Financial Statement

LOCALITY RECONCILIATION - Cost Per Hour

April 2026

FY2026 Service Cost Per Hour	Budgeted Annual Service Cost	YTD Actual Service Cost	YTD Variance +/-
Modal Cost			
Bus	\$ 86.97	\$ 97.89	\$ 10.92
Light Rail	\$ 425.05	\$ 453.43	\$ 28.38
Ferry	\$ 317.23	\$ 350.11	\$ 32.88
Paratransit	\$ 98.70	\$ 93.44	\$ (5.26)
	+	+	
Support Cost	\$ 37.52	\$ 36.44	\$ (1.09)
	=	=	
Total Cost			
Bus	\$ 124.49	\$ 134.33	\$ 9.84
Light Rail	\$ 462.57	\$ 489.86	\$ 27.29
Ferry	\$ 354.75	\$ 386.55	\$ 31.80
Paratransit	\$ 136.22	\$ 129.87	\$ (6.35)

Modal Cost is specific to each transit mode

- Includes union wages & direct supervision, fuel & maintenance, training, purchased transportation expense
- Modal cost per hour is calculated by dividing modal expense by modal service hours

Support Cost is shared by multiple modes

- Cost examples: engineering & facilities, utilities, insurance, marketing, finance, human resources, technology, safety & security, etc.
- Support cost per hour is calculated by dividing support expense by all service hours

Modal + Support = Total Cost per Hour

Budget vs. Actual Cost Per Hour Variance

- The amount of service impacts the cost per hour calculation i.e., fewer hours, higher the cost per hour; more hours, lower the cost per hour
- Cost savings/overages impact the variance in cost per hour
- Year-to-date cost per hour may be impacted by seasonal service

Contract No.: 26-00392	Title: General Planning Consultant Services (Renewal)	Contract Amount: \$3,241,000.00
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Acquisition Description: Enter into a renewal contract with a qualified consulting firm to provide general planning consulting services on a Task Order basis.

Background: Hampton Roads Transit (HRT) requires the services of a consulting firm to assist in a variety of transit related planning services including, but not limited to, preparation of the Ten-Year Capital Improvement Plan and Ten-Year Strategic Plan; coordination and implementation in support of the System Optimization Plan; microtransit and demand responsive services planning and analysis support; National Transit Database (NTD) compliance support; public outreach services; financial planning; Title VI support; route scheduling support utilizing HASTUS software; fare evaluation and fare policy analysis; environmental analysis; long range plan development support; Federal Transit Administration (FTA) Capital Investment Grant planning; ferry planning support; State of Good Repair and asset management analyses; and ridership and operational forecasting activities. Under the terms of this agreement, the consultant will provide the required services on a Task Order basis.

Contract Approach: A Request for Proposals was issued on February 3, 2026. Four (4) proposals were received on March 6, 2026, from the following firms:

- Foursquare Integrated Transportation Planning, Inc. (Foursquare)
- Kimley-Horn and Associates, Inc.
- Rummel, Klepper & Kahl, LLP
- Vanasse Hangen Brustlin, Inc.

Upon review and evaluation of the technical proposals, each of the four (4) firms were invited to discuss their respective proposals and provide technical clarification on their approach to the Scope of Work.

In response to the RFP, proposers were required to provide hourly rates for various labor categories for the services described in the Scope of Work, to be utilized when establishing pricing for proposed Task Orders.

At the conclusion of the technical evaluations, negotiations were held with each firm for the purpose of a possible award. Negotiations focused on clarifying assumptions made in establishing pricing and reducing the proposed pricing. At the conclusion of negotiations, Best and Final Offers (BAFOs) were requested.

After an analysis of the BAFOs received, HRT Staff determined that Foursquare provided the best value based on a combination of technical capability and price. As a result of the negotiations,

Contract No.: 26-00392	Title: General Planning Consultant Services (Renewal)	Contract Amount: \$3,241,000.00
----------------------------------	-----------------------------------------------------------------	-------------------------------------------

Foursquare reduced their hourly rate by an average of approximately 15%, and their annual escalation from 5% to 3%.

Based on a price analysis performed, and the fact that the labor rates were obtained in a competitive environment, Foursquare's rates are deemed fair and reasonable. A contractor responsibility review performed confirmed that Foursquare is technically and financially capable of performing the services.

Foursquare is located in Washington, DC and has provided similar services for the City of Norfolk in Norfolk, VA; the Virginia Department of Transportation (VDOT) in Richmond, VA; and VDOT in Suffolk, VA. Foursquare currently provides these services for HRT satisfactorily.

The period of performance for this contract is two (2) base years, with three (3) additional one-year options.

No DBE goal was assigned for this solicitation.

Cost/Funding: This contract will be funded with grant and operating funds, dependent upon the tasks being requested.

Project Manager: Karen Kitsis, Chief Planning and Development Officer

Contracting Officer: Fevrier Valmond, Assistant Director of Procurement

Recommendation: It is respectfully recommended that the Commission approve the award of a contract to Foursquare Integrated Transportation Planning, Inc. to provide general planning consultant services. The cumulative amount of all Task Orders issued under this contract will not exceed \$3,241,000.00.

Contract No: 26-00397	Title: Information Technology Research and Advisory Services (Renewal)	Contract Amount: \$353,393.00
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Acquisition Description: Enter into a sole source renewal contract with Gartner, Inc. to provide information technology research and advisory services.

Background: Hampton Roads Transit’s (HRT’s) Information Technology Department requires the services of a research and advisory firm to provide technical assistance and support to improve performance and reduce risks associated with a multitude of Technology projects. With HRT’s limited technical staffing resources, Gartner has proven to be a definitive and cost-effective method for HRT’s Technology Management to provide both strategic expertise and timely insight into all of HRT’s key technology initiatives. Under the terms of this agreement, Gartner will provide technical assistance to HRT’s Technology Department to drive the technology related mission and vision. Research and advisory assistance will include but not be limited to contract/cost optimization services; analysis and research; consulting services; benchmarking; peer networking; access to webinars and seminars; and access to resources in a workgroup environment.

Contract Approach: FTA and Virginia Public Procurement Act guidelines allow non-competitive procurements when only one (1) source is available, and the award of a contract is infeasible under small purchase procedures, sealed bids, or competitive proposals. Due to the specific requirements of this solicitation, full and open competition was not a feasible method of Procurement. Gartner is the standard for providing research, information technology (IT) contract review, IT key metrics data, peer networking, and expertise across a wide range of IT solutions. Sole Source procurements are accomplished through solicitation and acceptance of a proposal from only one (1) source.

A solicitation was issued on March 17, 2026, and Gartner, Inc. provided a responsive proposal on March 30, 2026. The proposal included an annual cost to provide the services requested over the one-year contract term.

Based on the results of a price analysis performed utilizing historical data and Gartner’s certification that prices offered to HRT were no higher than those charged to other customers for the same services, the proposed pricing is deemed fair and reasonable. A contractor responsibility review confirmed that Gartner is both technically and financially capable of providing the services described in the Scope of Work.

Gartner, Inc. is headquartered in Stamford, CT and has provided these services for municipalities throughout the Commonwealth of Virginia and HRT satisfactorily.

The period of performance for this contract is one (1) year.

Cost/Funding: This contract will be funded with 40% HRRTF and 60% operating funds.

Contract No: 26-00397	Title: Information Technology Research and Advisory Services (Renewal)	Contract Amount: \$353,393.00
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Project Manager: Michael Price, Chief Technology Officer/Chief Information Officer

Contracting Officer: Jessica White, Senior Contract Specialist

Recommendation: It is respectfully recommended that the Commission approve the award of a sole source contract to Gartner, Inc., to provide information technology research and advisory services in the not-to-exceed amount of \$353,393.00.

Contract No: 26-00399	Title: Provision of Five (5) Non-Revenue Vehicles	Contract Amount: \$305,619.00
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Acquisition Description: Enter into a contract with a qualified contractor to provide five (5) non-revenue vehicles.

Background: Hampton Roads Transit (HRT) has a requirement for five (5) non-revenue vehicles to replace older, less dependable mission critical support vehicles. Under the terms of this agreement, the Contractor will provide various trucks, vans, and SUVs, including optional dealer upfitting, service preparation, transportation, and delivery.

Contract Approach: An Invitation for Bids was issued on April 6, 2026. One (1) bid was received on April 30, 2026, from Apple Ford, Inc. (Apple Ford). A post-solicitation survey of other firms solicited revealed that they were either unable to provide all five (5) vehicles or did not have enough time to compile pricing for approved equal vehicles they intended to offer.

After review and evaluation of the bid received, HRT staff determined that Apple Ford was responsive (in compliance with submittal requirements) and responsible (capable to perform). Since there was no indication that a re-solicitation to pursue more competition would have resulted in greater participation, a decision was made to enter into price negotiations with Apple Ford. Negotiations focused on reducing the total bid price. As a result of the negotiations, Apple Ford reduced its total bid price by \$1,328.00, or approximately 0.4%.

Based on a price analysis conducted utilizing historical data and the results of the negotiations, Apple Ford's pricing is deemed fair and reasonable. A contractor responsibility review confirmed that Apple Ford is technically and financially capable of providing the required vehicles.

Apple Ford is located in Columbia, MD and has provided similar services for Fairfax County in Fairfax, VA; Prince William County Public Schools in Bristow, VA; and the Housing Authority of Baltimore City, in Baltimore, MD.

The period of performance for this Contract is six (6) months.

No DBE goal was assigned for this solicitation.

Cost/Funding: This Contract will be funded with 28% federal 5307 grant funds, 68% state grant funds, and 4% ACC funds.

Project Manager: Monique Battle, Operations Project and Contract Administrator

Contracting Officer: Donald Shea, Contract Specialist

Contract No: 26-00399	Title: Provision of Five (5) Non-Revenue Vehicles	Contract Amount: \$305,619.00
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Recommendation: It is respectfully recommended that the Commission approve the award of a contract to Apple Ford, Inc., to provide five (5) non-revenue vehicles, in the not-to-exceed amount of \$305,619.00.

Solicitation Results

Bidder	Bid Price	Revised Pricing
Apple Ford, Inc.	\$306,947.00	\$305,619.00

Contract No.: 26-00400	Title: Specialized Security Equipment and Integrated Support Services	Contract Amount: \$498,665.96
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Acquisition Description: Enter into a sole source contract with Axon Enterprise, Inc. (Axon) to provide specialized security equipment and integrated support services for Hampton Roads Transit’s (HRT’s) Department of Security Services.

Background: HRT’s Department of Security Services requires a public safety risk management solution that includes tools such as Conducted Energy Weapons (CEWs) and Body-Worn Cameras (BWCs), with a comprehensive approach including officer-specific devices, integrated hardware, software, cloud services, and professional support to manage programs from the field to online platforms. Under the terms of this agreement, Axon will provide an integrated solution combining CEWs and BWCs, supported by a comprehensive ecosystem for inventory management, deployment, warranty coverage, real-time monitoring, and secure evidence chain-of-custody.

Contract Approach: FTA and Virginia Public Procurement Act guidelines allow non-competitive procurements when only one (1) source is available, and the award of a contract is infeasible under small purchase procedures, sealed bids, or competitive proposals. Due to the specific requirements of this solicitation, and the proprietary nature of the system software, full and open competition was not a feasible method of procurement. Sole Source procurements are accomplished through solicitation and acceptance of a proposal from only one (1) source.

A solicitation was issued on March 24, 2026, and Axon provided a responsive proposal on April 7, 2026. Following review of the proposal received and based on the results of a price analysis utilizing the independent cost estimate, and Axon’s certification that the proposed pricing is in line with pricing offered to customers similar to HRT, Axon’s pricing is deemed fair and reasonable. A contractor responsibility review confirmed that Axon is both technically and financially capable of performing the work.

Axon is located in Scottsdale, AZ and currently provides similar services to HRT satisfactorily.

The Contract period of performance is five (5) years.

Cost/Funding: This Contract will be funded with 28% federal 5307 grant funds, 68% state grant funds, and 4% ACC funds.

Project Manager: Shane Kelly, Senior Manager of Security Services

Contracting Officer: Jason Petruska, Senior Contract Specialist

Recommendation: It is respectfully recommended that the Commission approve the award of a contract to Axon Enterprise, Inc., to provide specialized security equipment and integrated support services in the not-to-exceed amount of \$498,665.96.

Contract No.: 26-00400	Title: Specialized Security Equipment and Integrated Support Services	Contract Amount: \$498,665.96
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Axon Enterprise, Inc.'s Proposal Summary

Year 1	Year 2	Year 3	Year 4	Year 5
\$294,898.43	\$91,090.78	\$64,813.78	\$24,868.39	\$22,994.58

Contract No.: 25-00365	Title: Tax Filing and Payment Integration Services – Workday Human Capital Management	Contract Amount:	
		One (1) Base Year:	\$ 26,040.00
		Four (4) Option Years:	<u>\$ 75,844.42</u>
		Total:	\$101,884.42

Acquisition Description: Enter into a contract with a qualified contractor to provide tax filing and payment integration services for Workday Human Capital Management (HCM).

Background: Hampton Roads Transit (HRT) requires the services of a qualified Contractor to provide a Workday-approved connector for tax filing and tax payment services, to be fully integrated with Workday HCM, utilizing a commercial off-the-shelf (COTS) Software as a Service (SaaS) platform. Under the terms of this agreement, the Contractor will provide configuration integration, testing, deployment, and ongoing support of a validated tax filing and payment connector, which will integrate with Workday HCM. The Contractor will also assist HRT with the remittance and payment for periodic, quarterly, and annual tax information from Workday Payroll to a designated tax authority on behalf of HRT.

Contract Approach: A Request for Proposals (RFP) was issued on September 22, 2025. One (1) proposal was received on October 24, 2025, from ADP, Inc. (ADP). A post-solicitation survey of other vendors solicited concluded that most did not provide the integration services described in the Scope of Work. There was no indication that a re-solicitation to pursue more competition would have resulted in greater participation.

In response to the RFP, proposers were required to provide implementation, installation, and configuration pricing, as well as employee, company, and billable jurisdiction tax filing services and on-going support and maintenance, as described in the Price Schedule.

After an initial review and evaluation of the proposal received, ADP was invited to discuss their proposal and provide demonstrations and technical clarification on their approach to the Scope of Work. Upon conclusion of the technical clarifications and demonstrations, the firm was invited for discussions and negotiations for the purpose of a possible award. Negotiations focused on clarifying assumptions made in establishing pricing and reducing proposed rates. At the conclusion of negotiations, a Best and Final Offer (BAFO) was requested.

As a result of the negotiations, ADP reduced their total price by \$1,142.60, or approximately 1%. Based on a price analysis performed utilizing the independent cost estimate and ADP’s certification that the proposed pricing is in line with pricing parameters used for other customers, ADP’s pricing is deemed fair and reasonable. A contractor responsibility review performed confirmed that ADP is both technically and financially capable of performing the services.

ADP is located in Davie, FL and has provided similar services for Velera in Tampa, FL; Capital Metropolitan Transit Authority (CapMetro), in Austin, TX; and Saint Leo University, in St. Leo, FL.

Contract No.: 25-00365	Title: Tax Filing and Payment Integration Services – Workday Human Capital Management	Contract Amount:	
		One (1) Base Year:	\$ 26,040.00
		Four (4) Option Years:	<u>\$ 75,844.42</u>
		Total:	\$101,884.42

The period of performance for this Contract is one (1) base year with four (4) additional one-year options.

No DBE Goal was assigned for this solicitation.

Cost/Funding: The implementation will be funded with 28% federal 5307 grant funds, 68% state grant funds, and 4% ACC funds. Maintenance of the software will be funded with 40% HRRTF and 60% operating funds.

Project Manager: Glenda Dixon, Senior Director of ERP System and Services

Contracting Officer: Jessica White, Contract Specialist

Recommendation: It is respectfully recommended that the Commission approve the award of a contract to ADP, Inc. to provide tax filing and payment integration services for Workday Human Capital Management in the not-to-exceed amount of \$101,884.42.

Solicitation Summary

Proposer	Original Pricing	BAFO Pricing
ADP, Inc.	\$103,027.02	\$101,884.42

ADP, Inc.'s Pricing Summary

Base Year	Option Year 1	Option Year 2	Option Year 3	Option Year 4	Total
\$26,040.00	\$18,540.00	\$18,540.00	\$19,095.40	\$19,669.02	\$101,884.42

Contract No.: 25-00381R	Title: Transit Security Personnel Uniforms and Equipment (Renewal)	Contract Amount: \$118,725.00
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Acquisition Description: Enter into a renewal contract with a qualified Contractor to supply and deliver uniforms and equipment for personnel of Hampton Roads Transit’s (HRT’s) Department of Security Services on an as needed basis.

Background: HRT requires the services of a qualified and reliable Contractor to supply and deliver uniforms and approved personal equipment for transit security personnel on an as needed basis. Under the terms of this agreement, the Contractor will provide all labor, materials, transportation, equipment, shipping, and facilities necessary to supply and deliver uniforms and specialty security personnel equipment including custom fit ballistic vests and soft body armor to HRT. The Contractor will deliver all stock items, within fifteen (15) days of order placement, and accept returns of unused and/or unaltered items up to sixty (60) calendar days from the date delivered. Additionally, the Contractor will offer a discount percentage against their standard published catalog pricing for the period of the Contract.

Contract Approach: A Request for Quote (RFQ) was issued on March 10, 2026. Seven (7) quotes were received on April 9, 2026, from the following firms:

- Bienali Promotions, LLC
- Galls, LLC (Galls)
- Hanover Uniform Company
- MES Service Company, LLC
- Read’s Uniforms, LLC
- Unifirst Corporation
- Uniform Warehouse, Inc.

In response to the RFQ, Offerors were required to provide unit pricing for the ten (10) most frequently ordered items, as well as a discount percentage against their standard items published catalog pricing. Upon review and evaluation of the quotes received, HRT staff determined that Galls provided the most favorable unit pricing of Offerors able to meet the requirements and provide ordered items to HRT on a timely basis. Galls was responsive and responsible, and therefore eligible for award.

Galls quoted unit prices are deemed fair and reasonable based on a price analysis performed utilizing historical data and the fact that the pricing was obtained in a competitive environment. A contractor responsibility review confirmed that Galls is technically and financially capable of providing the products and services.

Galls is located in Lexington, KY and maintains a local branch in Norfolk. Galls provides similar services to Houston Metro Transit in Houston, TX; Central Ohio Transit Authority in Columbus,

Contract No.: 25-00381R	Title: Transit Security Personnel Uniforms and Equipment (Renewal)	Contract Amount: \$118,725.00
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OH; and Cincinnati Metro in Cincinnati, OH. Galls currently provides these services to HRT satisfactorily.

No DBE goal was established for this solicitation.

The period of performance for this contract is one (1) base year, with four (4) additional one-year options.

Cost/Funding: This Contract will be funded ACC and operating funds.

Project Manager: Anthony Kramer, Assistant Security Manager

Contracting Officer: Jason Petruska, Senior Contract Specialist

Recommendation: It is respectfully recommended that the Commission approve the award of a contract to Galls, LLC to provide transit security personnel uniforms and equipment in the not-to-exceed amount of \$118,725.00.

Contract No: 26-00402	Title: Transit Stop Support Equipment	Contract Amount: \$127,542.00
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Acquisition Description: Enter into a contract with a qualified contractor to provide transit stop support equipment.

Background: Hampton Roads Transit (HRT) has a requirement for one (1) aerial lift to assist the Transit Stop Team to install signage positioned at heights beyond the safe reach of ladders; and to assist the Engineering team in reaching difficult and confined spaces for inspections and emergency response calls. This capability is essential for maintaining safety and efficiency in areas that are otherwise inaccessible and to support other departments. Under the terms of this agreement, the Contractor will provide one (1) new, fully assembled, and tested 2026 Ford Transit van equipped with a Versalift VANTEL-29 Series van-mounted, all-electric, insulated aerial lift, ready for service, including all required equipment, accessories, documentation, and warranties.

Contract Approach: A Request for Quote was issued on April 7, 2026. Two (2) quotes were received on April 27, 2026, from the following firms:

- All Roads Trucks
- Apple Ford, Inc. (Apple Ford)

In response to the RFQ, offerors were required to provide pricing for the transit stop support equipment specified in the Price Schedule.

After a review and evaluation of the quotes received, HRT staff determined that Apple Ford provided the lowest responsive quote and is therefore eligible for award. Apple Ford’s pricing was deemed fair and reasonable based on a price analysis performed and the fact that the pricing was obtained in a competitive environment. A contractor responsibility review performed confirmed that Apple Ford is technically and financially capable of providing the equipment.

Apple Ford is located in Columbia, MD and has provided similar services for Fairfax County in Fairfax, VA; Prince William County Public Schools in Bristow, VA; and the Housing Authority of Baltimore City, in Baltimore, MD. Apple Ford has also provided similar services satisfactorily for HRT in the past.

The period of performance for this Contract is six (6) months.

No DBE goal was assigned for this solicitation.

Cost/Funding: This Contract will be funded with 28% federal 5307 grant funds, 68% state grant funds, and 4% ACC funds.

Project Manager: Scott Demharter, Director of Facilities

Contract No: 26-00402	Title: Transit Stop Support Equipment	Contract Amount: \$127,542.00
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Contracting Officer: Jessica White, Contract Specialist

Recommendation: It is respectfully recommended that the Commission approve the award of a contract to Apple Ford, Inc., to provide transit stop support equipment, in the not-to-exceed amount of \$127,542.00.

Solicitation Results

Offeror	Quote
Apple Ford, Inc.	\$127,542.00
All Roads Trucks	\$133,547.00

TRAC Commission Report

May 2026

Hampton Roads Transit's Transit Riders Advisory Committee (TRAC) met in Hampton on May 6, 2026. TRAC member Felicia Holley convened the meeting at 6 p.m.

TRAC members in attendance when the meeting began were Karl Burden-El Bey, Felicia Holley, and Yolanda Burns. HRT staff attendees were Antoinette White, Sherry Scott, Brandi Manley, Henry Ryto, and Rodney Davis. Denise Johnson was present as a member of the general public.

The committee did not have a quorum when the meeting began so the minutes were not approved at that time.

Antoinette White, Director of Service Planning and Scheduling, provided a presentation on the final draft of the System Optimization Plan (SOP). Ms. White addressed the six cities, listing the routes to be adjusted, bus routes to be eliminated, and new service.

Following the presentation, Yolanda Burns had questions about the proposed revised service to Stuart Gardens by the Route 112.

In his Director's Remarks, Rodney Davis, Director of Customer Relations said:

- New Ticket Vending Machines (TVMs) are being installed along the light rail line.
- As of May 10, open payments will be available on the VB Wave only. Open payments will be available on the light rail and ferry on May 18, and available system-wide on June 1.
- The American Bus Benchmarking Group and GOAL light rail Customer Satisfaction Surveys are underway.
- Mr. Davis reviewed the calendar of events.

Terrance Mobley arrived at 6:45 p.m. and a quorum was achieved. The January and March minutes were approved. The motion was by Terrance Mobley, seconded by Karl Burden-El Bey.

In her Chair's Remarks, Ms. Holley spoke of two experiences. In one case, a bus operator was using their phone while driving. In the second, her bus was involved in a minor accident.

During the Roundtable:

1. Karl Burden-El Bey said he was helping with the distribution of ABBG survey flyers.
2. Terrance Mobley complimented two bus operators and spoke of the need to promote paratransit as an option.

The meeting adjourned at 6:59 p.m. The next TRAC meeting will be on July 1, in the boardroom in Norfolk at 6 p.m.