



Meeting Minutes Management / Financial Advisory Committee of Hampton Roads Transit

Monday March 23, 2026, 1:30 p.m. In-Person
2nd floor Board Room, 3400 Victoria Blvd. – Hampton, VA
Zoom Teleconference for Non-Committee Members and Guests

Call to Order

Lisa Cipriano of The City of Newport News called the MFAC meeting to order which began at 1:30pm.

Roll Call was taken for the meeting and resulted in a quorum.

Committee Members in attendance

Lisa Cipriano – Newport News
Angelique Shenk – Hampton
Enzo Lundy – Chesapeake
Hank Morrison – Virginia Beach
Jamik Alexander – Virginia Beach
John Stevenson – Norfolk
Constantinos Velissarios – Newport News

Committee Members in virtual attendance

Avery Daugherty – DRPT
Brian DeProfio – Hampton
James Burke – Portsmouth
Laura Fitzpatrick – Chesapeake

Hampton Roads Transit Staff in attendance

William Harrell, President and Chief Executive Officer
Angela Glass, Chief Financial Officer
Ashley Johnson, Acting Director of Budgets and Financial Analysis
Jessika Jemmott, Comptroller & Acting Director of Finance
Adrian Tate-Baker, Assistant Director of Finance
John Powell, Telecommunications Specialist
Karen Kitsis, Chief Plan & Develop Officer
Micheal Price, Chief Information Officer/Chief Technology Officer
Kim Wolcott, Chief Human Resources Officer
Brenda Green, Accounting Supervisor
Sibyl Pappas, Chief Engineering and Facilities Officer
Malika Blume, Director of Internal Audit

Hampton Roads Transit Staff in virtual attendance

Alexis Majied, Chief Communications and External Affairs Officer



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Amy Braziel, Director of Contracted Services and Operational Analytics
Blue Bell, Budget Analyst
Danielle Hill, Director of Human Resources
Dawn Sciortino, Chief Safety, Risk, and Emergency Management Officer
Dudley Clarke, Contract Budget Analyst
Gavin Dorsey, Budget Analyst
Hess Branch, Manager of Rail System
James Lyons, Sr. Staff Accountant
Justin Kahler, Grants Program Analyst
Keianna Harris, Executive Project Analyst
Keisha Branch, Director of Capital Programs
Kevin Shaw, Director of Bus Maintenance
Liliana Scott, HR Training Development Specialist
Matthew Stumpf, Budget Analyst
Misty Gordon, Risk Manager
Monique Battle, Ops Project & Contract Administrator
E. Noelle Pinkard, Organizational Advancement Officer
Robert Travers, Attorney
Shleaker Rodgers, Staff Auditor
Sonya Luther, Director of Procurement
Tammara Askew, Sr. Data Analyst
Toni Hunter, Staff Auditor
Tracy Moore, Director of Transportation

Others in virtual attendance

Angela Hopkins, City of Newport News
Shelia McAllister, City of Newport News
Hunter Anderson, City of Virginia Beach
Jeff Raliski, HRTPO

The following February 2026 MFAC documents were posted on the GoHRT.com website and distributed electronically to Committee members. The meeting package includes:

- Agenda – February 23, 2026
- Meeting Minutes – February 23, 2026
- Financials – January 2026



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Approval of Meeting Minutes

Constantinos Velissarios, City of Newport News, made a motion to approve February 23, 2026, meeting minutes. Hank Morrison, City of Virginia Beach, properly seconded. February 23, 2026, meeting minutes were approved by unanimous vote noting a spelling correction needed to Lisa Cipriano's name.

February 2026 FY2026 Financial Report

Angela Glass presented the February Financial Report in detail.
Lisa Cipriano requested a fund structure update.

Old Business

The following old business was discussed with the Committee:

- Sustainability Study Status (WSP) – Angela Glass stated that the presentation will be presented as a work session prior to the March 2026 Commission meeting.
- Project Reconciliation Report (WSP) – Angela Glass stated that the presentation will be reviewed in the March 2026 Commission meeting.
- SOP Status Update – Karen Kitsis stated that HRT is still in the outreach phase. SOP adoption is targeted for May 2026 to have time to review the additional input.
- Budget Projection Update – Angela Glass stated the timeframe is still April 2026. It will be based on the 3rd quarter, through March. Additionally, she mentioned the methodology used to create the 1st quarter projections and requested that question be sent via email.
- Monthly Balance Sheet – Angela Glass stated the anticipated timeframe is June 2026 to correlate to the FY2025 audit completion.
- Audit Status – FY2025 – Angela Glass stated the scheduled start is the second week in April with an estimated completion of June 2026. The PBC list has not been sent.
- FY2023 & FY2024 Reconciliation Letters Update – Check for municipalities that requested cash refunds will be issued the 1st week of July.
- Pending Action Items –
 - Revenue Expense Reconciliation of Capital Projects
 - Transfers – Fare Policy Review

FY2027 Preliminary Operating Budget Q & A Review

Ashley Johnson reviewed the Preliminary Operating Budget Q & A. Hard copies of the relative documents were provided to the individuals in the room. Pending a typo correction in the FY2026 cost/hour and requested additions from MFAC members, soft copies were sent to the MFAC distribution list after the meeting. Due to the amount of information requested and received, it is expected that more questions are to follow in the next meeting.



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New Business

- There were no New Business items discussed

Upcoming Meetings

- Monday, April 20, 2026 — Regular MFAC Meeting, Norfolk
- Tuesday, May 26, 2026 — Regular MFAC Meeting, Hampton
- Monday, June 22, 2026 — Regular MFAC Meeting, Norfolk

Adjournment

The meeting was adjourned at 2:45 pm.