



Meeting Minutes Audit / Budget Review Committee of Hampton Roads Transit

Monday, November 10, 2025 • 10:00 a.m.
2nd Floor Board Room, 3400 Victoria Blvd. Hampton, VA
Hybrid In-Person/Zoom Teleconference

Call to Order

Roland White of the City of Hampton called the meeting to order which began at 10:02 am.

Roll Call was taken for the meeting and resulting in a quorum.

Commissioners in attendance

Les Smith, City of Chesapeake
Mamie Johnson, City of Norfolk
Roland White, City of Hampton

Alternate Commissioners in attendance

Constantinos Velissarios, City of Newport News
Lisa Cipriano, City of Newport News

Others in attendance

Danielle Nikolaisen, Brown Edwards

Commissioners and Alternates in virtual attendance

Hope Harper, City of Hampton
Avery Daugherty, DRPT
Zach Trogdon, DRPT

Hampton Roads Transit Staff in attendance

Adrian Tate, Assistant Director of Finance
Angela Glass, Director of Budget and Financial Analysis
Conner Burns, Chief Financial Officer
Danielle Hill, Director of Human Resources
Donna Brumbaugh, Director of Finance
Jessika Jemmott, Comptroller
John Powell, Telecommunications Specialist



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Karen Kitsis, Sr. Director of Planning and Development
Kimberly Wolcott, Chief Human Resources Officer
Michael Price, Chief Information Officer/Chief Technology Officer
E. Noelle Pinkard, Organizational Advancement Officer
Paula Studebaker, HR Executive Assistant
Robert Travers, Attorney
Shleaker Rodgers, Staff Auditor
William Harrell, President and Chief Executive Officer

Hampton Roads Transit Staff in virtual attendance

Dawn Sciortino, Chief of Safety, Risk and Emergency Management
Gavin Dorsey, Budget Analyst
Heather Harmon, Sr. Staff Accountant
Keianna Harris, Executive Project Analyst
Keisha Branch, Director of Capital Programs
Malika Blume, Director of Internal Audit
Matthew Stumpf, Budget Analyst
Sheri Dixon, Director of Revenue Services
Shleaker Rodgers, Staff Auditor
Sibyl Pappas, Chief Engineering and Facilities Officer
Sonya Luther, Director of Procurement
Toni Hunter, Staff Auditor

Others in virtual attendance

Hunter Anderson, City of VA Beach
Jeff Raliski, HRTPO
Jimmy McNamara, City of Chesapeake

The following November 2025 ABRC documents were posted on the GoHRT.com website and distributed electronically to Committee members. The meeting package includes:

- Agenda – November 10, 2025
- FY2024 Financial Audit Response
- Election Day Free Fare Ridership Data



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Approval of Meeting Minutes

Approval of the following ABRC Meeting Minutes has been postponed. The voting will take place at the next ABRC meeting.

ABRC Meeting Minutes – May 19, 2025
ABRC Meeting Minutes – October 23, 2025

FY2024 Financial Audit Response Review

A reconciliation of the 2024 Statement of Revenues was presented, comparing Expenses and Changes in Net Position compared to June 2024 Draft Financial Statements presented Summer 2024.

Also presented was Regarding Material Weakness 2024-002: Grant Activity; responses to fund utilization questions.

October 2025 FY2026 Financial Report

The October Financial Report was not presented at the meeting and will be presented at the upcoming General Commission meeting.

New Business

Election Day Free Fare Ridership Data

2024 Financial Audit Approval Recommendation

A motion to recommend that the Commission fully approve the 2024 Financial Audit was made by Commissioner Mamie Johnson and properly seconded by Commissioner Les Smith.

Adjournment

The meeting was adjourned at 10:41 am.