Meeting of the Transportation District Commission of Hampton Roads

Thursday, October 23, 2025, at 1:00 p.m.
509E. 18th Street, Norfolk, VA – In Person - Zoom

A meeting of the Transportation District Commission of Hampton Roads will be held on Thursday, October 23, 2025, at 509 E. 18th Street, Norfolk, VA.

The meeting is open to the public and in accordance with the Board's operating procedures, and in compliance with the Virginia Freedom of Information Act, there will be an opportunity for public comment at the beginning of the meeting.

The agenda and supporting materials are included in this package for your review.

Meeting of the Transportation District Commission of Hampton Roads

Thursday, October 23, 2025, 509 E. 18th Street, Norfolk, VA
at 1:00 p.m. in Person – Zoom

AGENDA

1. Call to Order & Roll Call

2. Public Comments

3. Approval of September 25, 2025, Meeting Minutes

4. President's Monthly Report - William Harrell

   A. Board Updates

5. Committee Reports

   A. Audit & Budget Review Committee - Commissioner White/
   Conner Burns, Chief Financial Officer

   - FY 2024 Audit – Presentation (Brown Edwards)

   - September 2025 Financial Report

   B. Management/Financial Advisory Committee – Alternate Commissioner Cipriano/
   Conner Burns, Chief Financial Officer

   C. Operations & Oversight Committee - Commissioner Glover/Sonya Luther,
   Director of Procurement

   - **Contract No. 21-00134, Modification No. 5 Auditing Services**

     Commission Consideration: Award of a modification to increase the not-to-exceed amount of the Auditing Services Contract by $125,000.00, from $432,875.00 to $557,875.00.

   - **Contract No. To Be Determined - High Speed Circuit Breaker (HSCB) and Associated Wiring Repair**

Commission Consideration: Award of a sole source purchase order to Siemens Mobility, Inc., to provide High Speed Circuit Breaker and associated wiring repair services in the not-to-exceed amount of $181,311.00.

- **Contract No 25 – 00363 Microtransit Service**

  Commission Consideration: Award of a contract to of a contract to River North, LLC to provide a microtransit pilot program in the not-to-exceed amount of $8,863,178.00.

- **Contract No. 22 – 00170 Modification No. 4 Pre-Employment Background Screening Services**

  Commission Consideration: Award of Modification No. 4 will provide the required funds to cover the cost of the pre-employment background screening services for eight (8) months, to June 30, 2026. The estimated amount of $35,000.00 is based on updated pricing provided by First Choice for the eight-month extension period.

D. Planning/New Starts Development Committee – Commissioner Ross-Hammond/ Ray Amoruso, Chief Planning & Development Officer

E. External/Legislative Advisory Committee - Commissioner Goodwin/ Alexis Majied, Chief Communications and External Affairs Officer

- Paratransit Advisory Subcommittee – Janice Taylor, Chair/Barry Bland, Paratransit Services Contract Administrator

F. Transit Ridership Advisory Sub-Committee – Rodney Davis, Director of Customer Relations

6. Old and New Business

7. Comments by Commission Members

8. Closed Session

9. Adjournment

The next meeting will be held on Thursday, November 13, 2025, at 1:00 p.m. at 3400 Victoria Boulevard, Hampton, VA

Meeting Minutes of the Transportation District Commission of Hampton Roads

Thursday, September 25, 2025, • 1:00 p.m.
3400 Victoria Boulevard, Hampton, VA in Person – Zoom

Call to Order

A quorum was attained. Chairwoman Harper called the meeting to order at 1:00 p.m.

Commissioners in attendance:

Vice-Chair Harper, Hampton
Commissioner Smith, Chesapeake
Commissioner White, Hampton
Commissioner Harris, Newport News (Zoom)
Commissioner Woodbury, Newport News
Alt. Commissioner Stevenson, Norfolk
Commissioner King, Norfolk
Commissioner Goodwin, Portsmouth
Commissioner Ross-Hammond, Virginia Beach (Zoom)
Alt. Commissioner Trogdon, Department of Rail and Public Transportation (DRPT)
Commissioner Askew, Virginia House of Delegates

Hampton Roads Transit (HRT) staff in attendance:

Ray Amoruso, Chief Planning and Development Officer
Jayda Aldegon, Government and Commission Relations Intern
Tammara Askew, Data Analyst II (Zoom)
Marie Balak, Emergency Management Specialist (Zoom)
Monique Battle, Operations Project, and Contract Administrator (Zoom)
Thomas Becher, Communications Manager
Blue Bell, Budget Analyst (Zoom)
Barry Bland, Paratransit Service Contract Administrator
Malika Blume, Director of Internal Audit (Zoom)
Keisha Branch, Director of Capital Programs (Zoom)
Amy Braziel, Director of Contracted Services and Operational Analytics
David Burton, Williams Mullen, General Counsel
Royall Bryan, Digital Media Specialist
Donna Brumbaugh, Director of Finance (Zoom)
Conner Burns, Chief Financial Officer
Gene Cavasos, Director of Marketing
Dudley Clarke, Contract Budget Analyst (Zoom)
William Collins, Facilities Maintenance Manager
William Copeland, Graphic Designer
Sheri Dixon, Director of Revenue Services (Zoom)
Jennifer Dove, Civil Rights/Grants Program Manager (Zoom)
Katie Fenimore, Marketing Communications Strategist

Ariel Garder, Public Outreach Coordinator
Angela Glass, Director of Budget & Financial Analysis (Zoom)
Angela Gregory, Strategic Communications Specialist
Wayne Groover, Director of Rail Maintenance (Zoom)
William Harrell, President and CEO
Keianna Harris, Special Projects Assistant (Zoom)
Toni Hunter, Staff Auditor (Zoom)
Ashley Johnson, Assistant Director of Budget and Financial Analysis (Zoom)
Cheri Jordan, President, ATU Local 1177
Peter Katranides, Employee Engagement Retention Specialist (Zoom)
Justin Kahler, Grants Program Analyst - Capital Programs (Zoom)
Anthony Kramer, Assistant Security Manager
Sonya Luther, Director of Procurement
Alexis Majied, Chief Communications & External Affairs Officer
Lawrence Mason, Emergency Manager
Chris Pfaffinger, Marketing Manager
Sibyl Pappas, Chief Engineering & Facilities Officer
Noelle Pinkard, Organizational Advancement Officer
Michael Price, Chief Information Officer, Chief Technology Officer
John Powell, Telecommunications Specialist
Luis R. Ramos, Senior Executive Administrator/Commission Secretary
Kayla Schmidt, Public Outreach Coordinator
Dawn Sciortino, Chief Safety Officer (Zoom)
Liliana Scott, HR Training Development Specialist (Zoom)
Benjamin Simms, IV, Chief Transit Operations Officer
Caleb Smith, Military and Government Outreach Liaison
Matthew Stumpf, Budget Analyst (Zoom)
Adrian Tate, Assistant Director of Finance (Zoom)
Robert Travers, HRT Corporate Counsel
Fevrier Valmond, Deputy Director of Procurement (Zoom)
Vanessa Wadsworth, Vice President ATU Local 1177
Jessica White, Contract Administrator (Zoom)
Keishia Williams, Operations Support Technician (Zoom)

Others in attendance via phone/(Zoom)/In-Person:

Patrick Burhop, Access Point Public Affairs (Zoom)
Alt. Commissioner Cipriano, City of Newport News
Jordan Chapman, DRPT (Zoom)
Alt. Commissioner Daughtery, DRPT (Zoom)
Annie Eng, Access Point Public Affairs (Zoom)
Andrew Ennis, DRPT (Zoom)
Megan Gribble, City of Portsmouth
Denise Johnson, Citizen
Andi Kerley, City of Chesapeake
Shelia McAllister, City of Newport News (Zoom)
Jeff Sanchez, Key Performance (Zoom)
Angelique Shenk, City of Hampton
Janice Taylor, League of Women Voters

Alt. Commissioner, Constantino Velissarios, City of Newport News

The TDCHR meeting package was distributed electronically to all Commissioners in advance of the meeting. The meeting package consisted of:

- Agenda
- Meeting Minutes
- President's Report Presentation
- Financial Reports
- Committee Reports

Public Comments

None

Approval of August 28, 2025, Meeting Minutes

A motion to approve August 28, 2025, minutes was made by Commissioner Woodbury and properly seconded by Commissioner White. A roll call vote resulted as follows:

Ayes: Commissioners Harper, Smith, White, Woodbury, Harris, Stevenson, King, Goodwin, Ross-Hammond, and Trogdon.

Nays: None

Abstain: None

President's Monthly Report

Mr. Harrell directed attention to the annual report which was distributed at each Commissioner's seating place. He extended special recognition to Ms. Alexis Majied, Chief Communications and External Affairs Officer, and her team for their outstanding work producing the report. Mr. Harrell emphasized the importance of consistently documenting HRT's annual progress to better inform stakeholders, partners, and customers of the agency's priorities and initiatives.

Mr. Harrell called on Mr. Amoruso, Chief Planning and Developing Officer, to provide a detailed update on the System Optimization Plan.

Audit & Budget Review Committee

Chairwoman Harper called upon Commissioner White for a report from the Audit & Budget Review Committee.

Commissioner White called on Mr. Conner Burns to present the August financial report. Mr. Burns reviewed August financial report with the Commission.

Mr. Burns called on Ms. Angela Glass, Director of Budget and Financial Analysis, to present an overview of the cost allocation agreement and methodology. Ms. Glass explained the difference between traditional and strategic allocation methods, highlighting how strategic allocation has been used to cover fare box shortfalls, calculate service reliability credits, and provide budget certainty for localities. Ms. Glass also outlined the revenue source definitions, cost allocation process, and calculations for determining the cost per hour for different modes of transportation.

Management and Financial Advisory Committee (MFAC)

Chairwoman Harper called upon Alternate Commissioner Cipriano to provide the MFAC update. Ms. Cipriano reported that MFAC met on Monday, September 22, 2025, to review the August financial reports. MFAC also received a presentation on the traditional and strategic allocation methods, and Ms. Cipriano stated that MFAC members are available to explain allocation models and assist with understanding financial data. The audit update for Fiscal Year (FY) 2024 and start of FY 2025 was presented. Lastly, Ms. Cipriano mentioned that MFAC is anticipating the final report from WSP on the grant reconciliation project.

Operations and Oversight Committee

Chairwoman Harper called on Mr. Robert Travers to provide an update on the Operations and Oversight Committee.

Mr. Travers stated that the Committee met on Thursday, September 11, 2025, and reported that there were seven (7) contracts presented that are being brought forth as a motion for Commission approval. Mr. Travers called on Ms. Sonya Luther to present the following contracts.

Contract No. 25 – 00349 Hastus Enterprise System Upgrade

Commission Consideration: Award of a contract to GIRO, Inc. to provide an on-premises HASTUS Enterprise System upgrade in the not-to-exceed amount of $1,427,594.00.

Contract No. 25 -00369 HASTUS Maintenance and Support Services (Renewal)

Commission Consideration: Award of a contract to GIRO, Inc. to provide HASTUS maintenance and support services in the not-to-exceed amount of $499,191.00.

Contract No. 25 – 00370 Portable Wayside Track Lubrication System

Commission Consideration: Award of a contract to L.B Foster Rail Technologies, Inc. to furnish a portable wayside lubrication system for HRT in the total amount of $152,898.00.

Contract No. 25 – 00372 Regional Transit Service Bus Expansion

Commission Consideration: Award of a contract to Gillig to procure two (2) heavy duty 40’ low floor electric buses in the total amount of $2,965,934.00.

Contract No. 25 – 00345 Signage Production Services (Renewal)

Commission Consideration: Award of two (2) contracts for signage production services to Action Graphics and Signs, Inc. and Signmasters, Inc. in the not-to-exceed amount of $11,200,000.00.

Contract No. 25 – 00373 Smart Scale Gloucester Max Service Suburban Buses

Commission Consideration: Award of a contract to Gillig to procure two (2) heavy duty 40' suburban low floor diesel buses in the total amount of $1,561,030.00.

Contract No. 20 – 00077, Modification No. 11 Vanpool Assistance Program

Commission Consideration: Award of a modification to increase the Vanpool Assistance Program contract by $72,000.00, from $391,905.07 to $463,905.07.

A motion to approve **Contract No. 25 – 00349 Hastus Enterprise System Upgrade, Contract No. 25 -00369 HASTUS Maintenance and Support Services (Renewal), Contract No. 25 – 00370 Portable Wayside Track Lubrication System, Contract No. 25 – 00372 Regional Transit Service Bus Expansion, Contract No. 25 – 00373 Smart Scale Gloucester Max Service Suburban Buses, Contract No. 20 – 00077, Modification No. 11 Vanpool Assistance Program** was made by the Operations and Oversight Committee and properly seconded by Commissioner Woodbury. A roll call vote resulted as follows:

Ayes:	Commissioners Harper, Smith, White, Woodbury, Harris, Stevenson, King, Goodwin, Ross-Hammond, Trogdon and Askew
Nays:	None
Abstain:	None

Ms. Sonya Luther presented **Contract No. 25 – 00345 Signage Production Services (Renewal)**
Commission Consideration: Award of two (2) contracts for signage production services to Action Graphics and Signs, Inc. and Signmasters, Inc. in the not-to-exceed amount of $11,200,000.00.

A motion to approve **Contract No. 25 – 00345 Signage Production Services (Renewal)** was made by the Operations and Oversight Committee and properly seconded by Commissioner Goodwin. A roll call vote resulted as follows:

Ayes:	Commissioners Harper, Smith, White, Woodbury, Harris, Stevenson, Goodwin, Ross-Hammond, Trogdon and Askew
Nays:	None
Abstain:	King

The next Operations & Oversight Committee meeting will be on Thursday, October 9, 2025, in Norfolk.

Planning and New Starts Committee

Chairwoman Harper called on Commissioner Ross-Hammond to provide an update on the Planning and New Starts Committee.

Commissioner Ross-Hammond reported that the committee did not meet in September and noted that the next Planning and New Starts Committee meeting will be held in January 2026.

External Legislative Affairs Committee (ELAC)

Chairwoman Harper called on Commissioner Goodwin to provide an update on the ELAC.

Commissioner Goodwin reported that ELAC met in the Hampton boardroom on Wednesday, September 17, 2025.

Ms. Megan Rowley of Squire Patton Boggs provided the federal legislative update reporting that Congress has just under two weeks to pass a short-term continuing resolution (CR) to fund the government and avoid a government shutdown before September 30, 2025, federal funding deadline. The duration of the CR is likely to be less than 3 months.

Ms. Mindy Carlin of Access Point provided the state legislative update reporting on proposed changes to the state Making Efficient and Responsible Investments in Transit (MERIT) capital and operating funding program. The proposed changes are currently under consideration by the Transit Service Delivery Advisory Committee (TSDAC) and are expected to be voted on by the Commonwealth Transportation Board (CTB) at its December 9th meeting.

Ms. Noelle Pinkard, Organizational Advancement Officer, reviewed the draft HRT Legislative Agenda for 2026. ELAC is recommending full Commission approval at the November meeting following a 30-day period for the Commission to review and comment on the document.

Thomas Becher provided the Marketing and Communications update. These updates are included in the board package as part of the president's report. The Committee also received information on the Student Freedom pass program; 290 passes have been distributed since the beginning of the school year.

The next ELAC meeting is scheduled for Wednesday, October 15, 2025, in the Norfolk boardroom.

Paratransit Advisory Sub-Committee (PAC)

Chairwoman Harper called on Mr. Barry Bland, Paratransit Services Contract Administrator, to provide the PAC update. Mr. Bland reported that the committee met on August 13, 2025, in Hampton. Mr. Bland stated that performance statistics for June and July were provided to the committee.

The next PAC meeting is scheduled for October 8, 2025, in Norfolk.

Transit Riders Advisory Sub-Committee (TRAC)

Chairwoman Harper called on Mr. Rodney Davis to provide the TRAC update. Mr. Davis stated that the committee did not meet in the month of September.

The next TRAC meeting will be held on November 5, 2025, in Norfolk.

Old and New Business

Mr. Harrell called on Ms. Noele Pinkard to review the Draft 2026 Legislative and Public Policy Priorities previously distributed to the Commission. Ms. Pinkard reviewed the draft legislative priorities and reminded the commission that they would be considered for adoption at the regular November TDCHR meeting.

Adjournment

With no further business to conduct, the meeting was adjourned at 2:06 p.m.

TRANSPORTATION DISTRICT COMMISSION OF HAMPTON ROADS

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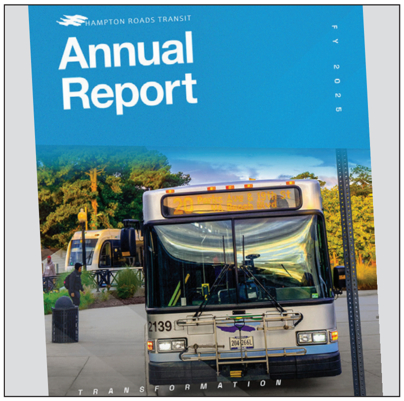
Hope Harper
Acting Chair

____
Luis R. Ramos
Commission Secretary
September 25, 2025

President's Report
September 2025



HRT 2025 Annual Report is Here!

We're proud to announce the Hampton Roads Transit FY2025 Annual Report here. We can't wait for you to explore a year of transformation. From innovative new technologies designed to enhance the customer experience to revitalized efforts to build a stronger workforce, this report highlights our ongoing commitment to the communities we serve and building a better public transit – together. The Marketing & Strategic Communications team also produced a terrific video to accompany this year's annual report. There's a link to the video in the back of the report.

State of Transit Summit

Mark your calendars! The biennial State of Transit summit is being held on Tuesday, Oct. 21, 2025, at the Hampton Convention Center. Hampton Roads Transit will co-host the event with Williamsburg Area Transit Authority and Suffolk Transit. We'll be focused on sustaining the future of transit. To help guide the conversation, we're excited to announce this year's keynote speaker - the President and CEO of the American Public Transportation Association (APTA), Paul P. Skoutela. We hope you'll join us. Keep an eye on your inbox for more details.

NSU/Tide Partnership

HRT's partnership with the City of Norfolk and Norfolk State University is proving successful. More than 5,500 Spartan fans took the Tide light rail to NSU's first home game of the season. With limited parking on campus, HRT is encouraging fans to take advantage of free rides on the Tide in addition to free parking at park-and-ride lots. On Saturday, Sept. 6, NSU and the Norfolk Tides both hosted home games. That day, the Tide carried more than 7,400 passengers to the games. By comparison, average weekday light rail ridership is about 4,000 passengers.

GoMobile Beta Test

In preparation for full implementation of GoMobile, we conducted a beta test of the application earlier this month. With the help of Customer Service, we recruited about two dozen riders from Route 960 to test the mobile fare card feature for five days. At the conclusion of the beta test, they were asked a series of questions to help provide feedback. Now, we're in the process of reviewing and analyzing that feedback to better inform next steps.

President's Report
September 2025

HRT Blog: Fostering Leadership from Within

Bus transportation supervisors play a pivotal role at Hampton Roads Transit. This month, our blog features two supervisors, Brandi Manley and Carl Rodgers, both of whom started as bus operators. Their stories highlight the value of promoting from within and how rewarding it can be to help new operators grow. Head over to the HRT Blog to read how these supervisors are turning lessons learned into career advice and find out if you've got what it takes to be a bus transportation supervisor at HRT. You can find a link to the blog at the top of our home page at gohrt.com.

Going Places Podcast: YWCA South Hampton Roads

Access to reliable transit isn't just about getting from point A to point B. It reduces barriers and strengthens communities. In the latest Going Places episode, we sit down with Cierra Lewis, Gender & Equity Practitioner at YWCA South Hampton Roads to explore how public transit reduces community disparities. From connecting survivors of domestic violence with safe housing and support, to ensuring families can reach jobs, education, and healthcare, transit plays a critical role in creating opportunity and stability.

HAMPTON ROADS TRANSIT

President's Letter
October 2025

GoMobile: The Future is Now

This month we conclude our series on three consequential initiatives that will define our future and make us an even better transit agency.

In this letter I'd like to tell you more about GoMobile, a new and convenient way for customers to pay fares. Once fully implemented next year, riders will be able to pay with a virtual card through the GoMobile App, by using a reloadable physical card tied to a GoMobile account, or by tapping credit cards or mobile wallets.

Like transit agencies across the country, HRT has long considered implementing technology to provide customers with more choices to pay for fares. As more of our riders rely on smartphones and credit cards for everyday purchases, we wanted to provide ways to tap into the convenience of cashless travel.

For those without smartphones, cash will continue to be accepted at retail locations, ticketing machines, customer service locations and on board our buses, trolleys and ferries.

The technology was tested on the VB Wave trolley over the just-concluded summer season. We are reviewing and compiling feedback from customers about ease of use and their likelihood of using the app every time.

And we just wrapped up a focus group of regular riders on Route 960 from downtown Norfolk to Virginia Beach who provided our Customer Service team with real-time feedback after using GoMobile on their daily commutes. This sets the stage for systemwide beta testing this month.

Early insights from our customers will be valuable as we continue to refine a technology that defines our future.

Meanwhile, our Technology team has been testing the system behind the scenes and preparing new Ticket Vending Machines that will be replacing current ones at our transit centers and light rail stations. I salute the entire team, led by Chief Information & Technology Officer Michael Price, for their tireless work to bring this momentous change to fruition.

Once fully implemented, GoMobile will provide more convenience for our customers with secure payments, seamless trip planning and boarding experience in one app, and the best possible fares.

Along with the initiatives I wrote about in the two previous issues – the System Optimization Plan and Sustaining the Future of Transit – GoMobile will be at the heart of our efforts to transform public transportation in Hampton Roads.

Sincerely,

William E. Harrell
President and CEO
Hampton Roads Transit

President's Report
October 2025

State of Transit Summit a Success

Hampton Roads Transit was proud to co-host the biennial State of Transit summit at the Hampton Convention Center on Tuesday, Oct. 21. Our public transit partners from Williamsburg Area Transit Authority and Suffolk Transit joined us for a thoughtful discussion on sustaining the future of public transit. We were honored to have Paul Skoutelas, President & CEO of American Public Transportation Association as the keynote speaker. A special thank you to everyone who attended.

Senior Executive Team Presents Updates at CEO Roundtables

The senior executive team held a series of meetings where staff heard updates on initiatives such as GoMobile and the System Optimization Plan, as well as ongoing projects including the Evelyn Butts Transit Center and renovations at the Hampton Transit Center. The CEO Roundtables in Hampton, Norfolk, and the Norfolk Tide Facility were well attended. Employees asked thoughtful and engaging questions on a broad range of topics.

HRT Hosts Transit Leaders from Across the Commonwealth

HRT recently hosted the Virginia Transit Leadership Institute's Class of 2026 – 15 emerging leaders from agencies across the Commonwealth. I had the opportunity to talk about leadership with the group during their all-day session. Their visit included a tour of the Norfolk Tide Facility, a ride on the Tide from end to end, and a tour of the Norfolk maintenance facility.

HRT Blog: Protecting Passengers and Employees

Transit security is always top of mind at HRT, and with recent national headlines, its importance is clearer than ever. We are fortunate to have a dedicated team of Transit Security Officers (TSOs) who prioritize the safety of our employees and passengers every single day. We're proud to be growing this small but mighty team, and we're already seeing the positive impact of this investment. Learn more about the vital work our TSOs are doing at **blog.gohrt.com.**

Going Places: Supporting Survivors of Domestic Violence

October is Domestic Violence awareness month – and for many survivors getting to safety starts with something as simple as a bus ride. Public transit connects survivors to shelters, counseling, jobs, and the everyday independence needed to rebuild their lives. In the latest episode of Going Places, we speak with Dr. Cheryl Chavers of the Newport News Police Department on how access to public transit supports survivors and strengthens communities. Listen to it now at **goingplacespod.com** or wherever you get your podcasts.

United Way Day of Caring

A "thank you" to Team HRT for helping with the United Way of South Hampton Roads Day of Caring. The group gathered at the ForKids Birdsong Center in Suffolk where they spent the day deep cleaning the kitchen and organizing the food pantry. ForKids' mission is to break the cycle of homelessness and poverty in Southeastern Virginia. HRT is honored to play a small part in the work they do to build strong, stable, compassionate communities.

Draft Financial Statement

September 2025
Fiscal Year 2026
Financial Report

gohrt.com

OPERATING FINANCIAL STATEMENTS September 2025

FISCAL YEAR 2026	Annual	Month to Date				Year to Date			
Dollars in Thousands	Budget	Budget	Actual	Variance		Budget	Actual	Variance	
Operating Revenue									
Passenger Revenue	$ 9,058.7	$ 778.5	**$ 793.3**	$ 14.8	1.9 %	$ 2,335.5	**$ 2,363.3**	$ 27.8	1.2 %
Passenger Revenue - RTS	994.8	82.9	**76.3**	(6.6)	(7.9) %	248.7	**223.0**	(25.7)	(10.3) %
Passenger Revenue - Other	181.2	15.1	**14.5**	(0.6)	(3.7) %	45.3	**45.5**	0.2	0.4 %
Advertising Revenue	880.0	73.3	**59.6**	(13.8)	(18.8) %	220.0	**209.4**	(10.6)	(4.8) %
Other Transportation Revenue	3,129.8	260.8	**241.9**	(18.9)	(7.2) %	782.4	**719.5**	(63.0)	(8.0) %
Non-Transportation Revenue	120.0	10.0	**73.4**	63.4	634.0 %	30.0	**199.1**	169.1	563.6 %
Total Operating Revenue	**14,364.4**	**1,220.6**	**1,259.1**	**38.5**	3.2 %	**3,661.9**	**3,759.8**	**97.9**	2.7 %
Non-Operating Revenue									
Federal Funding (5307/5337)	45,097.1	3,978.4	**6,071.0**	2,092.6	52.6 %	12,138.7	**17,613.0**	5,474.3	45.1 %
HRRTF Funding	11,980.5	998.4	**760.0**	(238.4)	(23.9) %	2,995.1	**2,221.0**	(774.1)	(25.8) %
State Funding	24,837.3	2,069.8	**-**	(2,069.8)	(100.0) %	6,209.3	**-**	(6,209.3)	(100.0) %
Local Funding	52,871.8	4,406.0	**4,406.0**	-	- %	13,218.0	**13,218.0**	-	- %
Total Non-Operating Revenue	**134,786.7**	**11,452.5**	**11,237.0**	**(215.6)**	(1.9) %	**34,561.1**	**33,052.0**	**(1,509.1)**	(4.4) %
TOTAL REVENUE	**$ 149,151.1**	**$ 12,673.2**	**$ 12,496.1**	**$ (177.1)**		**$ 38,223.0**	**$ 36,811.8**	**$ (1,411.2)**	
Personnel Services	91,867.9	7,933.8	**7,473.6**	$ 460.1	5.8 %	$ 23,798.2	**$ 22,682.9**	$ 1,115.2	4.7 %
Contract Services	14,677.4	1,388.9	**1,157.1**	231.8	16.7 %	3,804.1	**2,741.3**	1,062.8	27.9 %
Materials & Supplies	5,524.1	294.6	**630.1**	(335.5)	(113.9) %	1,246.3	**1,904.7**	(658.4)	(52.8) %
Gas & Diesel	5,560.4	414.3	**402.8**	11.4	2.8 %	1,467.9	**1,340.5**	127.4	8.7 %
Contractor's Fuel Usage	1,073.4	104.6	**72.2**	32.5	31.0 %	292.3	**223.5**	68.8	23.5 %
Utilities	1,575.3	124.7	**97.3**	27.5	22.0 %	388.5	**349.6**	38.8	10.0 %
Casualties & Liabilities	5,879.2	489.9	**440.3**	49.7	10.1 %	1,469.8	**1,282.5**	187.3	12.7 %
Purchased Transportation	21,179.9	1,765.0	**1,945.2**	(180.2)	(10.2) %	5,295.0	**5,487.8**	(192.8)	(3.6) %
Other Miscellaneous Expenses	1,813.4	157.4	**163.7**	(6.3)	(4.0) %	461.0	**470.8**	(9.8)	(2.1) %
TOTAL EXPENSE	**$ 149,151.1**	**$ 12,673.2**	**$ 12,382.3**	**$ 290.9**		**$ 38,223.0**	**$ 36,483.6**	**$ 1,739.4**	
SURPLUS (DEFICIT)			**$ 113.8**				**$ 328.2**		

1. Line of Credit balance as of October 16, 2025, is $12,876,235.01.
2. Line of Credit Average Daily balance for September 2025 was $15,074,658.05.
3. Federal Funding-In lieu of Deferred State Revenue ($12,443.8), the Agency utilized additional Federal ARPA Discretionary funds to cover eligible expenses.
4. Budget Stability Fund Interest: Total Interest to Date $95,413.08.

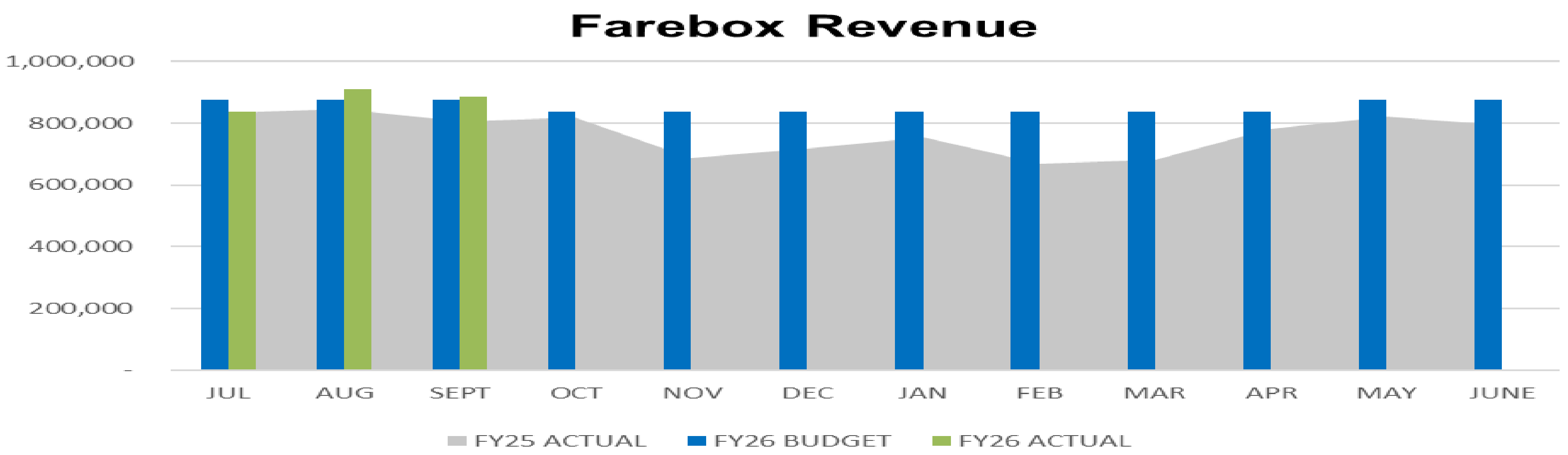
OPERATING FINANCIAL STATEMENTS September 2025

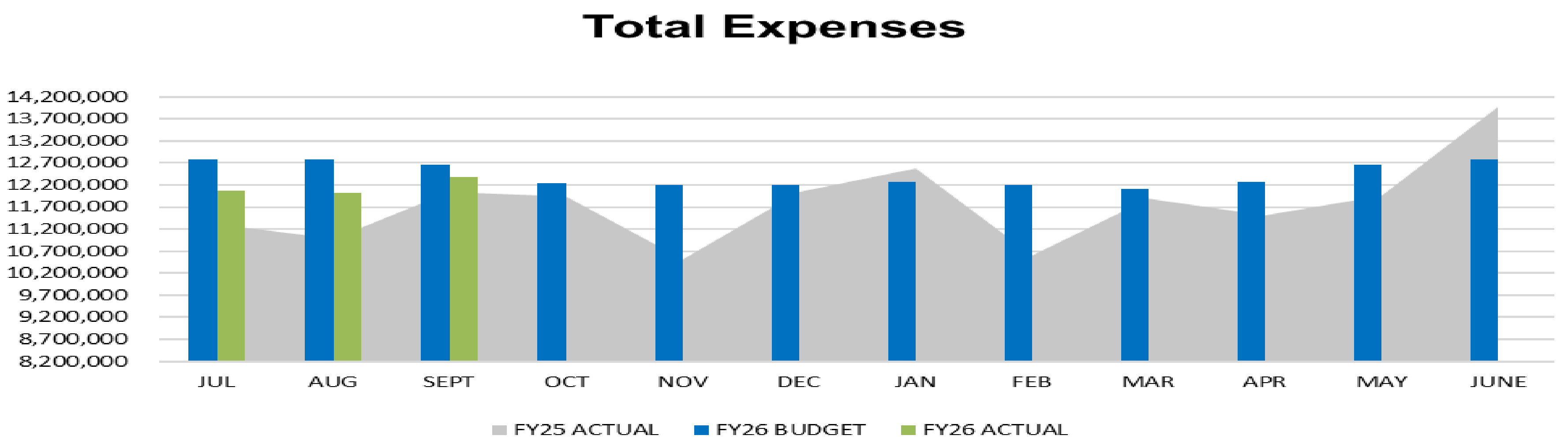
757 EXPRESS, 15-MINUTE INCREMENT

FISCAL YEAR 2026	Annual	Month to Date				Year to Date			
Dollars in Thousands	Budget	Budget	Actual	Variance		Budget	Actual	Variance	
Operating Revenue									
Passenger Revenue	$ 994.8	$ 82.9	**$ 76.3**	$ (6.6)	(7.9) %	$ 248.7	**$ 223.0**	$ (25.7)	(10.3) %
RTS Service	11,980.5	998.4	**760.0**	(238.4)	(23.9) %	2,995.1	**2,221.0**	(774.1)	(25.8) %
TOTAL REVENUE	**$ 12,975.3**	**$ 1,081.3**	**$ 836.3**	**$ (245.0)**		**$ 3,243.8**	**$ 2,444.0**	**$ (799.8)**	
Personnel Services	$ 9,942.6	$ 828.6	**$ 639.8**	$ 188.7	22.8 %	$ 2,485.7	**$ 1,906.7**	$ 579.0	23.3 %
Contract Services	1,220.4	101.7	**71.3**	30.4	29.9 %	305.1	**161.8**	143.3	47.0 %
Materials & Supplies	1,322.7	110.2	**100.7**	9.5	8.6 %	330.7	**303.6**	27.1	8.2 %
Utilities	94.5	7.9	**4.1**	3.7	47.5 %	23.6	**15.1**	8.5	35.9 %
Casualties & Liabilities	395.0	32.9	**20.4**	12.6	38.2 %	98.8	**56.9**	41.9	42.4 %
TOTAL EXPENSE	**$ 12,975.3**	**$ 1,081.3**	**$ 836.3**	**$ 245.0**		**$ 3,243.8**	**$ 2,444.0**	**$ 799.8**	
SURPLUS (DEFICIT)			**$ -**				**$ -**		

Draft Financial Statement

OPERATING FINANCIAL STATEMENTS September 2025





OPERATING CROSSWALK

September 2025

YEAR-TO-DATE					
FISCAL YEAR 2026 (Dollars in Thousands)	**BUDGET**	**ACTUAL LOCALITY**	**ACTUAL NON-LOCALITY**	**ACTUAL CONSOLIDATED**	**VARIANCE + / (-)**
REVENUE					
Passenger Revenue	$ 2,629.5	$ 2,363.3	$ 268.5	$ 2,631.8	$ 2.3
Advertising Revenue	$ 220.0	$ 190.2	$ 19.2	$ 209.4	$ (10.6)
Other Transportation Revenue	$ 782.4	$ -	$ 719.5	$ 719.5	$ (62.9)
Non-Transportation Revenue	$ 30.0	$ 34.7	$ 164.4	$ 199.1	$ 169.1
Federal Funding (PM 5307/5337)	$ 12,138.7	$ 17,613.0	$ -	$ 17,613.0	$ 5,474.3
HRRTF Funding[1]	$ 2,995.1	$ -	$ 2,221.0	$ 2,221.0	$ (774.1)
State Funding	$ 6,209.3	$ -	$ -	$ -	$ (6,209.3)
Local Funding	$ 13,218.0	$ 13,218.0	$ -	$ 13,218.0	$ -
TOTAL REVENUE:	**$ 38,223.0**	**$ 33,419.2**	**$ 3,392.6**	**$ 36,811.8**	**$ (1,411.2)**
EXPENSE					
Personnel Services	$ 23,798.2	$ 20,777.7	$ 1,905.2	$ 22,682.9	$ 1,115.3
Services	$ 3,804.1	$ 2,511.0	$ 230.3	$ 2,741.3	$ 1,062.8
Materials & Supplies	$ 3,006.4	$ 3,177.3	$ 291.4	$ 3,468.7	$ (462.3)
Utilities	$ 388.5	$ 320.3	$ 29.4	$ 349.7	$ 38.8
Casualties & Liabilities	$ 1,469.8	$ 1,174.8	$ 107.7	$ 1,282.5	$ 187.3
Purchased Transportation	$ 5,295.0	$ 5,026.8	$ 460.9	$ 5,487.7	$ (192.7)
Other Miscellaneous Expenses	$ 461.0	$ 431.3	$ 39.5	$ 470.8	$ (9.8)
TOTAL EXPENSE:	**$ 38,223.0**	**$ 33,419.2**	**$ 3,064.4**	**$ 36,483.6**	**$ 1,739.4**
BUDGET STATUS TO DATE:	**$ -**	**$ -**	**$ 328.2**	**$ 328.2**	**$ 328.2**

1. Hampton Roads Regional Transit Funding for 757 Express and 15-minute increment.

Draft Financial Statement

LOCALITY RECONCILIATION

September 2025

FISCAL YEAR 2026 ($ in thousands)	TOTAL LOCALITY			
	ANNUAL BUDGET	YEAR-TO-DATE		
		BUDGET	ACTUAL	VARIANCE +/(-)
Locality Operating Share	$ 52,871.7	$ 13,218.0	$ 13,218.0	$ -
Plus: Local Farebox	$ 9,058.9	$ 2,335.5	$ 2,363.3	$ 27.8
Locality Share - Sub-Total:	$ 61,930.6	$ 15,553.5	$ 15,581.3	$ 27.8
Plus: Federal Aid	$ 45,097.0	$ 12,138.7	$ 17,613.0	$ 5,474.3
State Aid	$ 24,837.3	$ 6,209.3	$ -	$ (6,209.3)
Total Revenue Contribution:	$ 131,864.9	$ 33,901.5	$ 33,194.3	$ (707.2)
Operating Expenses:	$ 131,864.9	$ 33,901.5	$ 33,194.3	$ 707.2
Locality Budget Status to Date:				**$ -**
KPI				
Farebox Recovery:		6.9%	7.1%	
Farebox % of Budgeted Expense:			7.0%	

FY2026 SERVICE DATA	YEAR-TO-DATE			
	BUDGETED SERVICE	ACTUAL SERVICE	VARIANCE +/(-)	VARIANCE % +/(-)
Bus	182,101	165,879	(16,222)	(9%)
Light Rail	7,624	6,518	(1,106)	(15%)
Ferry	1,822	2,029	207	11%
Paratransit	51,900	56,445	4,545	9%
Total Service	**243,447**	**230,871**	**(12,576)**	**(5%)**

Draft Financial Statement

LOCALITY RECONCILIATION September 2025

FISCAL YEAR 2026 ($ in thousands)	CHESAPEAKE			
	ANNUAL BUDGET	YEAR-TO-DATE		
		BUDGET	ACTUAL	VARIANCE +/(-)
Locality Operating Share	$ 3,506.2	$ 876.6	$ 876.6	$ -
Plus: Local Farebox	$ 485.2	$ 121.3	$ 124.8	$ 3.5
Locality Share - Sub-Total:	$ 3,991.4	$ 997.9	$ 1,001.4	$ 3.5
Plus: Federal Aid	$ 3,076.4	$ 769.1	$ 1,164.2	$ 395.1
State Aid	$ 1,601.7	$ 400.4	$ -	$ (400.4)
Total Revenue Contribution:	$ 8,669.5	$ 2,167.4	$ 2,165.6	$ (1.8)
Operating Expenses:	$ 8,669.5	$ 2,167.4	$ 2,081.6	$ 85.8
Locality Budget Status to Date:				**$ 84.0**

KPI		
Farebox Recovery:	5.6%	6.0%
Farebox % of Budgeted Expense:		5.8%

FY2026 SERVICE DATA	YEAR-TO-DATE			
	BUDGETED SERVICE	ACTUAL SERVICE	VARIANCE +/(-)	VARIANCE % +/(-)
Bus	12,957	11,353	(1,604)	(12%)
Light Rail	-	-	N/A	N/A
Ferry	-	-	N/A	N/A
Paratransit	3,714	3,998	284	8%
Total Service	**16,671**	**15,351**	**(1,320)**	**(8%)**

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LOCALITY RECONCILIATION
September 2025

FISCAL YEAR 2026 ($ in thousands)	HAMPTON			
	ANNUAL BUDGET	YEAR-TO-DATE		
		BUDGET	ACTUAL	VARIANCE +/(-)
Locality Operating Share	$ 5,496.4	$ 1,374.1	$ 1,374.1	$ -
Plus: Local Farebox	$ 901.4	$ 225.4	$ 220.6	$ (4.8)
Locality Share - Sub-Total:	$ 6,397.8	$ 1,599.5	$ 1,594.7	$ (4.8)
Plus: Federal Aid	$ 5,066.5	$ 1,266.6	$ 2,089.8	$ 823.2
State Aid	$ 2,637.7	$ 659.4	$ -	$ (659.4)
Total Revenue Contribution:	$ 14,102.0	$ 3,525.5	$ 3,684.5	$ 159.0
Operating Expenses:	$ 14,102.0	$ 3,525.5	$ 3,677.5	$ (152.0)
Locality Budget Status to Date:				**$ 7.0**

KPI		
Farebox Recovery:	6.4%	6.0%
Farebox % of Budgeted Expense:		6.3%

FY2026 SERVICE DATA	YEAR-TO-DATE			
	BUDGETED SERVICE	ACTUAL SERVICE	VARIANCE +/(-)	VARIANCE % +/(-)
Bus	20,840	20,180	(660)	(3%)
Light Rail	-	-	N/A	N/A
Ferry	-	-	N/A	N/A
Paratransit	6,585	7,585	1,000	15%
Total Service	**27,425**	**27,765**	**340**	**1%**

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LOCALITY RECONCILIATION

September 2025

FISCAL YEAR 2026 ($ in thousands)	NEWPORT NEWS			
	ANNUAL BUDGET	YEAR-TO-DATE BUDGET	YEAR-TO-DATE ACTUAL	YEAR-TO-DATE VARIANCE +/(-)
Locality Operating Share	$ 8,364.8	$ 2,091.2	$ 2,091.2	$ -
Plus: Local Farebox	$ 1,618.5	$ 404.6	$ 393.6	$ (11.0)
Locality Share - Sub-Total:	$ 9,983.3	$ 2,495.8	$ 2,484.8	$ (11.0)
Plus: Federal Aid	$ 8,029.2	$ 2,007.3	$ 3,347.2	$ 1,339.9
State Aid	$ 4,180.7	$ 1,045.2	$ -	$ (1,045.2)
Total Revenue Contribution:	$ 22,193.2	$ 5,548.3	$ 5,832.0	$ 283.7
Operating Expenses:	$ 22,193.2	$ 5,548.3	$ 5,717.0	$ (168.7)
Locality Budget Status to Date:				**$ 115.0**

KPI		
Farebox Recovery:	7.3%	6.9%
Farebox % of Budgeted Expense:		7.1%

FY2026 SERVICE DATA	YEAR-TO-DATE BUDGETED SERVICE	YEAR-TO-DATE ACTUAL SERVICE	YEAR-TO-DATE VARIANCE +/(-)	YEAR-TO-DATE VARIANCE % +/(-)
Bus	34,462	33,179	(1,283)	(4%)
Light Rail	-	-	N/A	N/A
Ferry	-	-	N/A	N/A
Paratransit	9,093	10,393	1,300	14%
Total Service	**43,555**	**43,572**	**17**	**0%**

Draft Financial Statement

LOCALITY RECONCILIATION

September 2025

FISCAL YEAR 2026 ($ in thousands)	NORFOLK			
	ANNUAL BUDGET	YEAR-TO-DATE		
		BUDGET	ACTUAL	VARIANCE +/(-)
Locality Operating Share	$ 22,951.6	$ 5,737.9	$ 5,737.9	$ -
Plus: Local Farebox	$ 4,134.7	$ 1,033.7	$ 1,024.4	$ (9.3)
Locality Share - Sub-Total:	$ 27,086.3	$ 6,771.6	$ 6,762.3	$ (9.3)
Plus: Federal Aid	$ 17,093.0	$ 4,273.3	$ 5,809.4	$ 1,536.1
State Aid	$ 10,346.5	$ 2,586.6	$ -	$ (2,586.6)
Total Revenue Contribution:	$ 54,525.8	$ 13,631.5	$ 12,571.7	$ (1,059.8)
Operating Expenses:	$ 54,525.8	$ 13,631.5	$ 12,578.8	$ 1,052.7
Locality Budget Status to Date:				**$ (7.1)**

KPI			
Farebox Recovery:		7.6%	8.1%
Farebox % of Budgeted Expense:			7.5%

FY2026 SERVICE DATA	YEAR-TO-DATE			
	BUDGETED SERVICE	ACTUAL SERVICE	VARIANCE +/(-)	VARIANCE % +/(-)
Bus	61,332	51,418	(9,914)	(16%)
Light Rail	7,624	6,518	(1,106)	(15%)
Ferry	939	1,032	93	10%
Paratransit	16,131	17,225	1,094	7%
Total Service	**86,026**	**76,193**	**(9,833)**	**(11%)**

LOCALITY RECONCILIATION

September 2025

FISCAL YEAR 2026 ($ in thousands)	PORTSMOUTH			
	ANNUAL BUDGET	YEAR-TO-DATE		
		BUDGET	ACTUAL	VARIANCE +/(-)
Locality Operating Share	$ 3,761.1	$ 940.3	$ 940.3	$ -
Plus: Local Farebox	$ 481.9	$ 120.5	$ 162.1	$ 41.6
Locality Share - Sub-Total:	$ 4,243.0	$ 1,060.8	$ 1,102.4	$ 41.6
Plus: Federal Aid	$ 3,595.4	$ 898.9	$ 1,220.9	$ 322.0
State Aid	$ 1,783.3	$ 445.8	$ -	$ (445.8)
Total Revenue Contribution:	$ 9,621.7	$ 2,405.5	$ 2,323.3	$ (82.2)
Operating Expenses:	$ 9,621.7	$ 2,405.5	$ 2,316.4	$ 89.1
Locality Budget Status to Date:				**$ 6.9**

KPI			
Farebox Recovery:		5.0%	7.0%
Farebox % of Budgeted Expense:			6.7%

FY2026 SERVICE DATA	YEAR-TO-DATE			
	BUDGETED SERVICE	ACTUAL SERVICE	VARIANCE +/(-)	VARIANCE % +/(-)
Bus	12,474	10,619	(1,855)	(15%)
Light Rail	-	-	N/A	N/A
Ferry	883	997	114	13%
Paratransit	3,792	4,193	401	11%
Total Service	**17,149**	**15,809**	**(1,340)**	**(8%)**

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LOCALITY RECONCILIATION

September 2025

FISCAL YEAR 2026 ($ in thousands)	VIRGINIA BEACH			
	ANNUAL BUDGET	YEAR-TO-DATE		
		BUDGET	ACTUAL	VARIANCE +/(-)
Locality Operating Share	$ 8,791.6	$ 2,197.9	$ 2,197.9	$ -
Plus: Local Farebox	$ 1,437.2	$ 430.0	$ 437.8	$ 7.8
Locality Share - Sub-Total:	$ 10,228.8	$ 2,627.9	$ 2,635.7	$ 7.8
Plus: Federal Aid	$ 8,236.5	$ 2,923.5	$ 3,981.5	$ 1,058.0
State Aid	$ 4,287.4	$ 1,071.9	$ -	$ (1,071.9)
Total Revenue Contribution:	$ 22,752.7	$ 6,623.3	$ 6,617.2	$ (6.1)
Operating Expenses:	$ 22,752.7	$ 6,623.3	$ 6,823.0	$ (199.7)
Locality Budget Status to Date:				**$ (205.8)**

KPI		
Farebox Recovery:	6.5%	6.4%
Farebox % of Budgeted Expense:		6.6%

FY2026 SERVICE DATA	YEAR-TO-DATE			
	BUDGETED SERVICE	ACTUAL SERVICE	VARIANCE +/(-)	VARIANCE % +/(-)
Bus	40,036	39,130	(906)	(2%)
Light Rail	-	-	N/A	N/A
Ferry	-	-	N/A	N/A
Paratransit	12,585	13,051	466	4%
Total Service	**52,621**	**52,181**	**(440)**	**(1%)**

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LOCALITY RECONCILIATION-Cost Per Hour September 2025

FY2026 Service Cost Per Hour	Budgeted Annual Service Cost	YTD Actual Service Cost	YTD Variance +/(-)
Modal Cost			
Bus	$ 86.97	$ 96.18	$ 9.21
Light Rail	$ 425.05	$ 475.94	$ 50.90
Ferry	$ 317.23	$ 272.76	$ (44.46)
Paratransit	$ 98.70	$ 92.09	$ (6.61)
	+	+	
Support Cost	$ 37.52	$ 33.56	$ (3.96)
	=	=	
Total Cost			
Bus	$ 124.49	$ 129.74	$ 5.25
Light Rail	$ 462.57	$ 509.50	$ 46.93
Ferry	$ 354.75	$ 306.32	$ (48.43)
Paratransit	$ 136.22	$ 125.65	$ (10.57)

Modal Cost is specific to each transit mode
- Includes union wages & direct supervision, fuel & maintenance, training, purchased transportation expense
- Modal cost per hour is calculated by dividing modal expense by modal service hours

Support Cost is shared by multiple modes
- Cost examples: engineering & facilities, utilities, insurance, marketing, finance, human resources, technology, safety & security, etc.
- Support cost per hour is calculated by dividing support expense by all service hours

Modal + Support = Total Cost per Hour

Budget vs. Actual Cost Per Hour Variance
- The amount of service impacts the cost per hour calculation i.e., fewer hours, higher the cost per hour; more hours, lower the cost per hour
- Cost savings/overages impact the variance in cost per hour
- Year-to-date cost per hour may be impacted by seasonal service

Contract No: 21-00134, Modification No. 5	Title: Auditing Services	Modification Amount $125,000.00

Acquisition Description: Award a contract modification to increase the Auditing Services Contract value by an additional $125,000.00.

Background: In December 2021, the Commission approved the award of a contract to Brown, Edwards & Company, L.L.P., in the not-to-exceed amount of $346,300.00, to provide auditing services for HRT for a period of one (1) base year, with four (4) additional one-year options. The Contract was awarded through the competitive Request for Proposal process.

The not-to-exceed amount of the Contract was increased by $2,000.00 in April 2022 to accommodate an unanticipated delay in accessing HRT records to begin work and increased cost associated with the delayed start. The Contract was again increased in January 2025 by $84,575.00 to accommodate additional costs associated with unanticipated delays. The total amount of the two (2) modifications equals $86,575.00, or 25%. The Contract expires on December 1, 2026, and in order to complete the FY24 financial audit, and begin and complete the FY25 and FY26 financial audits; additional time and funds are required to allow HRT to become current on all financial audits by June 30, 2027.

Additionally, a new solicitation for auditing services will be issued on or around February 2027.

Contract Approach: This Modification 5 will provide the required funds to cover the cost of the auditing services for an additional seven (7) months, to June 30, 2027. The estimated amount of $125,000.00 is based on previous pricing provided by Brown, Edwards & Company.

Cost/Funding: This modification will be funded with operating funds.

Project Managers: Adrian Tate, Assistant Director of Finance

Contracting Officer: Jason Petruska, Senior Contract Specialist

Recommendation: It is respectfully recommended that the Commission approve the award of a modification to increase the not-to-exceed amount of the Auditing Services Contract by $125,000.00, from $432,875.00 to $557,875.00.

Purchase Order No: To Be Determined	Title: High Speed Circuit Breaker (HSCB) and Associated Wiring Repair	Contract Amount: $181,311.00

Acquisition Description: Enter into a sole source purchase order with Siemens Mobility, Inc. (Siemens) to provide High Speed Circuit Breaker (HSCB) and associated wiring repair services for Hampton Roads Transit's (HRT'S) Light Rail Car 408.

Background: HRT currently owns and maintains nine (9) Light Rail Vehicles (LRVs). In February 2025, an inspection of Car 408's HSCB and knife switch determined that a short had occurred which resulted in thermal damage to the circuit wiring, contactors, controllers, switches, and relays throughout the LRV. Due to the extensive damage, HRT requires a qualified Contractor with expertise in the maintenance of LRVs to perform the required repairs and return Car 408 to its full functionality. Siemens is an industry leader for providing customized cost-effective and reliable solutions for rail-based transport systems, including rolling stock, rail infrastructure, and electrification through modular on-site services, such as full maintenance and technical support.

Contract Approach: FTA and Virginia Public Procurement Act guidelines allow non-competitive procurements when only one (1) source is available, and the award of a contract is infeasible under small purchase procedures, sealed bids, or competitive proposals. Due to the specific requirements of this solicitation, full and open competition was not a feasible method of Procurement. Siemens is the original equipment manufacturer and has proprietary access to LRV technical information and unique expertise to perform all repairs required to return the LRV to an in-service status. Sole Source procurements are accomplished through solicitation and acceptance of a quote from only one (1) source.

A request was issued on August 27, 2025, and Siemens provided a quote on August 29, 2025, which included all parts and labor required to complete the work.

Based on the results of a price analysis performed utilizing the independent cost estimate, the quoted pricing is deemed fair and reasonable. Additionally, Siemens has shown a high degree of technical competence and adherence to HRT's business performance requirements. Past competitive pricing transactions were determined to be fair and reasonable. Additionally, Siemens stated that they can confirm that the prices offered to HRT for the HSCB and associated wiring short repairs are consistent with those provided to other current customers for similar scopes and conditions. They also added that, while each repair request is unique in its specific details, their pricing methodology remains consistent and reflects the particularities of each case. A contractor responsibility review confirmed that Siemens is both technically and financially capable of performing the required work.

Siemens is headquartered in New York, NY and provides similar services for Amtrack in Washington, DC; TriMet in Portland, OR; and Brightline Trains in Miami, FL. Siemens also provides extensive goods and services to HRT satisfactorily.

Purchase Order No: To Be Determined	Title: High Speed Circuit Breaker (HSCB) and Associated Wiring Repair	Contract Amount: $181,311.00

Cost/Funding: This purchase order will be funded with operating funds.

Project Manager: Wayne Groover, Director of Maintenance – Facilities and Rail

Contracting Officer: Jessica White, Contract Specialist

Recommendation: It is respectfully recommended that the Commission approve the award of a sole source purchase order to Siemens Mobility, Inc., to provide High Speed Circuit Breaker and associated wiring repair services in the not-to-exceed amount of $181,311.00.

Contract No.: 25-00363	Title: Microtransit Service	Contract Amount:	
		Base Year:	$2,929,066.00
		Two (2) Option Years:	$5,934,112.00
		Total:	**$8,863,178.00**

Acquisition Description: Enter into a contract with a qualified Contractor to provide microtransit service.

Background: Hampton Roads Transit (HRT) is seeking a "turnkey solution" of microtransit services in three (3) distinct zones (Newport News, Hampton, and Chesapeake), within HRT's service district. In keeping with its Vision and Mission, HRT continues to explore innovative service models to provide safe, economical, and reliable public transportation options to meet a diverse range of commuting needs and contribute effectively and efficiently to regional economic recovery in the months and years ahead.

HRT's primary goal is to provide better service for HRT customers, and to include microtransit services in its System Optimization and Regional Backbone planning. To make this decision, HRT must understand how and if microtransit improves mobility for communities, provides enhanced customer experience, and meets operational and economic requirements. Additionally, HRT seeks to determine the effectiveness and future role of Microtransit in the HRT service area. Microtransit's viability requires testing in different use cases to empirically determine how its service characteristics and performance may work as a safe and sustainable new travel option.

Under the terms of this agreement, the Contractor shall provide a plan for service and operations, to include implementation of the microtransit services; transit trips based on passenger requests utilizing small- or medium-sized vehicles; a consumer-facing smartphone application; call center for booking trips; fare collections; and any on-going support.

Contract Approach: A Request for Proposals was issued on July 2, 2025. Three (3) proposals were received on August 18, 2025, from the following firms:

- Downtowner Holdings, LLC (Downtowner)
- River North Transit, LLC (River North)
- The Fitchburg Consortium

Upon review and evaluation of the technical proposals, two (2) firms, Downtowner and River North, were rated best to meet the Scope of Work requirements. The two (2) firms were invited to discuss their proposals and provide technical clarifications on their approach to the work.

At the conclusion of technical presentations, negotiations were held with River North for the purpose of a possible award. Negotiations focused on clarifying assumptions made in establishing pricing and reducing their proposed pricing. At the conclusion of negotiations, a Best and Final Offer (BAFO) was requested.

Contract No.: 25-00363	Title: Microtransit Service	Contract Amount:	
		Base Year:	$2,929,066.00
		Two (2) Option Years:	$5,934,112.00
		Total:	**$8,863,178.00**

As a result of the negotiations, River North reduced its total price by $93,607.00, or approximately 1%. Based on the results of the negotiations and the fact that the pricing was obtained in a competitive environment, River North's pricing is deemed fair and reasonable. A contractor responsibility review performed confirmed that River North is both technically and financially capable of performing the services.

River North is located in New York, NY and has provided similar services for Sarasota County Area Transit in Sarasota, FL; Capital Area Transit System in Baton Rouge, LA; and Suburban Mobility Authority for Regional Transportation in Detroit, MI. River North has also provided similar services to HRT satisfactorily.

Contract Period of Performance Special Circumstances: The Contract period of performance is one (1) base year, with two (2) additional one-year options, based on funding availability. The Contract is currently funded for three (3) years with Newport News and one (1) year with Hampton and Chesapeake. The Price Schedule includes all three (3) cities, in the event Hampton and Chesapeake are funded for the two (2) additional one-year options. Only cities that have funding during the two (2) additional one-year options will be included.

No DBE goal was assigned for this solicitation.

Cost/Funding: This contract will be funded with TRiP grant funds, with a match provided by the three (3) municipalities that the zones are in.

Project Manager: Amy Braziel, Director of Contracted Services and Operational Analytics

Contracting Officer: Sonya Luther, Director of Procurement

Recommendation: It is respectfully recommended that the Commission approve the award of a contract to River North, LLC to provide microtransit service in the not-to-exceed amount of $8,863,178.00.

Solicitation Results

Offeror	Offer	Best and Final Offer
The Fitchburg Consortium	$8,384,614.41	N/A
River North Transit, LLC	**$8,956,785.00**	**$8,863,178.00**
Downtowner Holdings, LLC	$12,250,911.00	N/A

Contract No.: 25-00363	Title: Microtransit Service	Contract Amount:	
		Base Year:	$2,929,066.00
		Two (2) Option Years:	$5,934,112.00
		Total:	**$8,863,178.00**

River North, LLC's Pricing Summary

Base Year	Option Year 1	Option Year 2	Total
$2,929,066.00	$2,923,208.00	$3,010,904.00	**$8,863,178.00**

Contract No: 22-00170, Modification No. 4	Title: Pre-Employment Background Screening Services	Modification Amount $35,000.00

Acquisition Description: Award a contract modification to increase the Pre-Employment Background Screening Services Contract value by an additional $35,000.00.

Background: In October 2022, the Commission approved the award of a Contract to First Choice Research and Investigations, LLC dba First Choice Background Screening (First Choice) in the not-to-exceed amount of $137,497.50, to provide pre-employment background screening services to HRT for a period of one (1) base year, with two (2) additional one-year options. The Contract was awarded through a competitive Request for Proposal process.

The not-exceed amount of the Contract was increased by $34,374.00, or approximately 25%, in September 2023, to accommodate additional costs associated with HRT's increased background screening services requirements. The Contract expires on October 31, 2025, and although HRT has initiated the procurement process for a new contract, additional time is required to allow HRT to thoroughly review and evaluate proposals received to ensure compatibility with, and a smooth transition to, the new Workday Human Capital Management (HCM) solution currently being implemented by HRT.

The current Contract will be terminated upon award of the new Contract.

Contract Approach: This Modification No. 4 will provide the required funds to cover the cost of the pre-employment background screening services for eight (8) months, to June 30, 2026. The estimated amount of $35,000.00 is based on updated pricing provided by First Choice for the eight-month extension period.

Cost/Funding: This modification will be funded with operating funds.

Project Manager: Monique Strickland, Talent Acquisition Manager

Contracting Officer: Jessica White, Contract Specialist

Recommendation: It is respectfully recommended that the Commission approve the award of a modification to increase the not-to-exceed amount of the Pre-Employment Background Screening Services Contract by $35,000.00, from $171,871.50 to $206,871.50.