



## **Meeting of the Transportation District Commission of Hampton Roads**

Thursday, December 11, 2025, at 1:00 p.m.  
509 E. 18th Street, Norfolk, VA – In Person - Zoom

---

A meeting of the Transportation District Commission of Hampton Roads will be held on Thursday, December 11, 2025, at 509 E. 18th Street, Norfolk, VA.

The meeting is open to the public and in accordance with the Board's operating procedures, and in compliance with the Virginia Freedom of Information Act, there will be an opportunity for public comment at the beginning of the meeting.

The agenda and supporting materials are included in this package for your review.



## Meeting of the Transportation District Commission of Hampton Roads

Thursday, December 11, 2025, 509 E 18<sup>th</sup> Street, Norfolk, VA  
at 1:00 p.m. in Person – Zoom

### AGENDA

1. Call to Order & Roll Call
2. Public Comments
3. Approval of November 13, 2025, Meeting Minutes
4. President's Monthly Report - William Harrell
  - GoMobile Update
5. Committee Reports
  - A. Audit & Budget Review Committee - Commissioner White/  
Conner Burns, Chief Financial Officer
    - October 2025 Financial Report
  - B. Management/Financial Advisory Committee – Alternate Commissioner Cipriano/  
Conner Burns, Chief Financial Officer
  - C. Operations & Oversight Committee - Commissioner Glover/Sonya Luther,  
Director of Procurement(NOTE: A motion and a second is needed to approve the recommended items)
  - **Purchase Order No. PO0018983 – Light Rail Vehicle Wheel Kits**  
  
**Commission Consideration:** Approve the award of a purchase order to Siemens Mobility, Inc., to provide wheel kits for HRT's LRV parts inventory in total amount of \$120,240.00.
  - **Contract No. 25 – 00378 – Oracle PeopleSoft Annual Support Services (Renewal)**

**Commission Consideration:** Award of a contract to Mythics, LLC to provide Oracle PeopleSoft HCM annual support services, in the not-to-exceed amount of \$606,506.92.

- **Contract No 22 – 00197 Modification No. 9 – Portable Toilet Rentals**

**Commission Consideration:** Approve the award of a modification to increase the not-to-exceed amount of the Portable Toilet Rental Contract by \$10,462.80, from \$181,446.84 to \$191,909.64.

- **Contract No. 25 – 00380 – Provision of Three (3) 29' Buses**

**Commission Consideration:** Award of contract to Gillig to procure three (3) heavy duty 29' low floor diesel buses in the total amount of \$2,235,576.00.

- **Contract No. 25 – 00382 – Replacement Paratransit Vehicles**

**Commission Consideration:** Award of contract to Sonny Merryman, Inc. to procure forty-two (42) Body on Chassis paratransit buses, for use on HRT's Paratransit Services Contract, in the total amount of \$5,616,198.00.

- **Contract No. 21, 00154, Modification No. 5 – Structured Cabling Services**

**Commission Consideration:** Award of contract to approve a modification to increase the not-to-exceed amount of the Structured Cabling Services Contract by \$160,000.00, from \$312,500.00 to \$472,500.00.

D. Planning/New Starts Development Committee – Commissioner Ross-Hammond/  
Ray Amoruso, Chief Planning & Development Officer

E. External/Legislative Advisory Committee - Commissioner Goodwin/  
Alexis Majied, Chief Communications and External Affairs Officer

F. Paratransit Advisory Subcommittee – Janice Taylor, Chair/Barry Bland,  
Paratransit Services Contract Administrator

G. Transit Ridership Advisory Sub-Committee – Rodney Davis, Director of Customer  
Relations

6. Old and New Business

- **RESOLUTION 02 – 2025** - A Resolution of the Transportation District Commission of Hampton Roads adopting the updated Hampton Roads Transit (HRT) Capital Improvement Plan (CIP) for fiscal years 2027 through 2036 – recommend motion for approval.
- **Resolution 03 – 2025** – A Resolution of the Transit Strategic Plan Annual Update (FY2027-2036) – recommend motion for approval.
- **Agency Safety Plan Annual Update** – recommend motion for approval.

7. Comments by Commission Members

8. Closed Session

9. Adjournment

**The next meeting will be held on Thursday, January 22, 2026, at 1:00 p.m.  
at 3400 Victoria Boulevard, Hampton, VA**



# Meeting Minutes of the Transportation District Commission of Hampton Roads

Thursday, November 13, 2025, • 1:00 p.m.

3400 Victoria Boulevard, Hampton, VA in Person – Zoom

## **Call to Order**

A quorum was attained. Acting Chairman Johnson called the meeting to order at 1:12 p.m.

## **Commissioners in attendance:**

Chairman Glover, Portsmouth  
Past-Chair Johnson, Chesapeake  
Commissioner Smith, Chesapeake  
Commissioner White, Hampton  
Commissioner Harris, Newport News (Zoom)  
Commissioner Woodbury, Newport News  
Commissioner M. Johnson, Norfolk  
Commissioner King, Norfolk (Zoom)  
Commissioner Goodwin, Portsmouth  
Commissioner Jamison, Virginia Beach  
Commissioner Ross-Hammond, Virginia Beach (Zoom)  
Alt. Commissioner Trogdon, Department of Rail and Public Transportation (DRPT)

## **Hampton Roads Transit (HRT) staff in attendance:**

Ray Amoruso, Chief Planning and Development Officer  
Jayda Aldegón, Government and Commission Relations Intern  
Tammara Askew, Data Analyst II (Zoom)  
Marie Balak, Emergency Management Specialist (Zoom)  
Monique Battle, Operations Project, and Contract Administrator (Zoom)  
Thomas Becher, Communications Manager  
Blue Bell, Budget Analyst (Zoom)  
Barry Bland, Paratransit Service Contract Administrator  
Malika Blume, Director of Internal Audit (Zoom)  
Keisha Branch, Director of Capital Programs (Zoom)  
Amy Brazier, Director of Contracted Services and Operational Analytics  
David Burton, Williams Mullen, General Counsel  
Royall Bryan, Digital Media Specialist  
Donna Brumbaugh, Director of Finance (Zoom)  
Conner Burns, Chief Financial Officer  
Gene Cavazos, Director of Marketing  
Dudley Clarke, Contract Budget Analyst (Zoom)  
William Collins, Facilities Maintenance Manager  
William Copeland, Graphic Designer  
Sheri Dixon, Director of Revenue Services (Zoom)  
Jennifer Dove, Civil Rights/Grants Program Manager (Zoom)

Katie Fenimore, Marketing Communications Strategist  
Ariel Garder, Public Outreach Coordinator  
Angela Glass, Director of Budget & Financial Analysis (Zoom)  
Wayne Groover, Director of Rail Maintenance (Zoom)  
William Harrell, President and CEO  
Keianna Harris, Executive Project Analyst  
Toni Hunter, Staff Auditor (Zoom)  
Ashley Johnson, Assistant Director of Budget and Financial Analysis (Zoom)  
Cheri Jordan, President, ATU Local 1177  
Peter Katranides, Employee Engagement Retention Specialist (Zoom)  
Justin Kahler, Grants Program Analyst - Capital Programs (Zoom)  
Anthony Kramer, Assistant Security Manager  
Sonya Luther, Director of Procurement  
Alexis Majied, Chief Communications & External Affairs Officer  
Lawrence Mason, Emergency Manager  
Chris Pfaffinger, Marketing Manager  
Sibyl Pappas, Chief Engineering & Facilities Officer  
Noelle Pinkard, Organizational Advancement Officer  
Michael Price, Chief Information Officer, Chief Technology Officer  
John Powell, Telecommunications Specialist  
Luis R. Ramos, Senior Executive Administrator/Commission Secretary  
Kayla Schmidt, Public Outreach Coordinator  
Dawn Sciortino, Chief Safety Officer (Zoom)  
Liliana Scott, HR Training Development Specialist (Zoom)  
Benjamin Simms, IV, Chief Transit Operations Officer  
Caleb Smith, Military and Government Outreach Liaison  
Matthew Stumpf, Budget Analyst (Zoom)  
Adrian Tate, Assistant Director of Finance (Zoom)  
Robert Travers, HRT Corporate Counsel  
Fevrier Valmond, Deputy Director of Procurement (Zoom)  
Vanessa Wadsworth, Vice President ATU Local 1177  
Jessica White, Contract Administrator (Zoom)  
Keishia Williams, Operations Support Technician (Zoom)

**Others in attendance via phone/(Zoom)/In-Person:**

Alt. Commissioner Cipriano, City of Newport News  
Alt. Commissioner Daughtery, DRPT (Zoom)  
Annie Eng, Access Point Public Affairs (Zoom)  
Andrew Ennis, DRPT (Zoom)  
Megan Gribble, City of Portsmouth  
Denise Johnson, Citizen  
Shelia McAllister, City of Newport News (Zoom)  
Jeff Sanchez, Key Performance (Zoom)  
Angelique Shenk, City of Hampton (Zoom)  
Alt. Commissioner, Constantino Velissarios, City of Newport News

The TDCHR meeting package was distributed electronically to all Commissioners in advance of the meeting. The meeting package consisted of:

- Agenda
- Meeting Minutes
- President's Report Presentation
- Financial Reports
- Committee Reports

### **Public Comments**

Mr. Nicholas Klong spoke in favor of light rail transit (LRT) over bus rapid transit (BRT) for the Connecting Chesapeake study, citing its superior efficiency, reduced labor costs, and public support demonstrated through social media engagement.

A motion to close public comments was made by Commissioner Woodbury and properly seconded by Commissioner Goodwin. A roll call vote resulted as follows:

Ayes: Commissioners S. Johnson, Woodbury, Smith, King, White, Harris, M. Johnson, Ross-Hammond, Jamison, Goodwin, and Trogon.

Nays: None

Abstain: None

### **Approval of October 23, 2025, Meeting Minutes**

A motion to approve October 23, 2025, minutes was made by Commissioner Woodbury and properly seconded by Commissioner White. A roll call vote resulted as follows:

Ayes: Commissioners S. Johnson, Woodbury, Smith, King, White, Harris, M. Johnson, Ross-Hammond, Jamison, Goodwin, and Trogon.

Nays: None

Abstain: None

### **President's Monthly Report**

Mr. Harrell invited the Commission into the holiday season as HRT unveiled its Winter Wonderland train on Friday, November 14, 2025. The festivities begin at 4 p.m. at MacArthur Square Station in downtown Norfolk. This event was family-friendly and included activities for children, appearances by some favorite holiday characters, festive music, and more.

Mr. Harrell noted that the Winter Wonderland campaign, including the light rail train wrap and two bus wraps, was funded by a Virginia Department of Rail and Public Transportation (DRPT) grant awarded to HRT for project assistance with transit marketing. Mr. Harrell thanked Commissioner Trogon and DRPT for their assistance with this campaign.

Mr. Harrell shared that both the Newport News and Virginia Beach On-Demand micro-transit service has been extended through December.

Mr. Harrell reported that thousands of passengers took advantage of free rides on The Tide this fall. The Norfolk State University (NSU) Spartans hosted their homecoming game Saturday, October 25, and more than 10,000 people rode and took advantage of the partnership with the City of Norfolk, HRT, and NSU.

Mr. Harrell noted that it has only been a few months since HRT officially launched its new Smart Stops technology and the new technology is exceeding expectations.

Mr. Harrell concluded that Ms. Cipriano spoke with family members of Commissioner August Bullock who were unaware of his extensive contributions to HRT. In response, Ms. Noelle Pinkard and other HRT staff prepared a commemorative photo book honoring his service. The photo memorial book will be presented to Commissioner Bullock's family by HRT staff. Mr. Harrell thanked Ms. Cipriano for bringing this initiative forward.

### **Audit & Budget Review Committee**

Acting Chairman Johnson called upon Commissioner White for a report from the Audit & Budget Review Committee.

Commissioner White called on Mr. Conner Burns to present the draft Fiscal Year (FY) 2024 Audit.

Mr. Burns reported that the Audit and Budget Review Committee met on November 10, 2025. Mr. Burns reminded the Commission that last month the external auditors, Brown & Edwards, presented an overview of the clean, unmodified opinion of the FY 2024 Audit. Approval of the FY 2024 Audit came before the Commission as a recommendation from the Audit and Budget Review Committee. Commissioner Ross-Hammond seconded the Motion to Approve. A roll call vote resulted as follows:

Ayes: Commissioners Glover, S. Johnson, Woodbury, Smith, King, White, Harris, M. Johnson, Ross-Hammond, Jamison, Goodwin, and Trogon

Nays: None

Abstain: None

Note: Chairman Glover arrived at the meeting. (1:20 p.m.)

### **Management and Financial Advisory Committee (MFAC)**

Chairman Glover called on Alt. Commissioner Cipriano for an update. Alternate Commissioner Cipriano reported that the committee met on Monday, November 10, 2025, in Hampton.

Alternate Commissioner Cipriano stated that the Committee reviewed several significant updates. The inaugural FY2026 first-quarter budget projection was presented and the first year-over-year balance sheet comparison for major financial components was reviewed. Ms. Cipriano shared that the election day ridership exceeded 34,000, aligning closely with previous presidential election



figures. Ms. Cipriano stated that the Committee anticipates presentations on the Sustainability Study, revenue and expense reconciliation, and agency support costs during the December–January timeframe.

### **Operations and Oversight Committee**

Chairman Glover called on Sonya Luther to provide an update on the Operations and Oversight Committee.

Ms. Luther stated that the Committee met on Thursday, November 6, 2025, and reported that there were five (5) contracts presented that are being brought forth as a recommendation and motion for Commission approval.

#### **Contract No. 25-00374 – Bus Repower Services**

**Commission Consideration:** Award of a contract to Cummins Sales and Service to provide bus repower services in the not-to-exceed amount of \$2,434,810.56.

#### **Contract No. 25 – 00368 – Bus Stop Improvements Orcutt Avenue and 81<sup>st</sup> Street Transfer**

**Commission Consideration:** Award of a contract to M.K. Taylor, Jr. Contractors, Inc. to make improvements to HRT’s existing bus stop and transfer area on Orcutt Avenue at 81st Street in Hampton, VA, in the not-to-exceed amount of \$543,821.32.

#### **Contract No 24 – 00309 Data Archive Software and Extraction Services for Peoplesoft Financials**

**Commission Consideration:** Award of a contract to Platform 3 Solutions to provide data archive software and extraction services for PeopleSoft Financials, in the not-to exceed amount of \$454,278.00.

#### **Contract No. 25 – 00359 Employee Benefits Consulting and Brokerage Services (Renewal)**

**Commission Consideration:** Award of contract to USI Insurance Services, LLC, to provide employee benefits consulting and brokerage services in the not-to exceed amount of \$260,147.00.

#### **Contract No. 25 – 00357R Provision of Seven (7) Non-Revenue Vehicles**

**Commission Consideration:** Award of contract to Apple Ford, Inc. to provide seven (7) non-revenue vehicles, in the not-to-exceed amount of \$394,784.70.

A motion to approve **Contract No. 25-00374 – Bus Repower Services, Contract No. 25 – 00368 – Bus Stop Improvements Orcutt Avenue and 81<sup>st</sup> Street Transfer, Contract No 24 – 00309 Data Archive Software and Extraction Services for Peoplesoft Financials, Contract No. 25 –**

**00359 Employee Benefits Consulting and Brokerage Services (Renewal), Contract No. 25 – 00357R Provision of Seven (7) Non-Revenue Vehicles** was made by the Operations and Oversight Committee and properly seconded by Commissioner Woodbury. A roll call vote resulted as follows:

Ayes: Commissioners Glover, S. Johnson, Woodbury, Smith, King, White, Harris, M. Johnson, Ross-Hammond, Jamison, Goodwin, and Trogdon

Nays: None

Abstain: None

Chairman Glover noted that Mr. Simms, Chief Transportation Operations Officer, provided an update on the pilot program that is evaluating the elimination or reduction of mandatory overtime for operators, and an update on micro-transit ridership.

The next Operations & Oversight Committee meeting will be on Thursday, December 4, 2025, in Norfolk.

### **Planning and New Starts Committee**

Chairman Glover called on Commissioner Ross-Hammond to provide an update on the Planning and New Starts Committee.

Commissioner Ross-Hammond reported that the committee did not meet in November and noted that the next Planning and New Starts Committee meeting will be held in January 2026.

### **External Legislative Advisory Committee (ELAC)**

Chairman Glover called on Commissioner Goodwin to provide an ELAC update.

Commissioner Goodwin reported that ELAC met in Norfolk on Wednesday, October 15<sup>th</sup> and received a report from the Ferguson Group on the federal government shutdown. Commissioner Goodwin continued that Access Point provided the state legislative update reviewing the proposed changes to the state MERIT capital and operating funding program. The proposed changes are currently under consideration by the Transit Service Delivery Advisory Committee (TSDAC) and are expected to be voted on by the Commonwealth Transportation Board (CTB) later this fall. A 45-day public comment period ends on November 21<sup>st</sup>.

Commissioner Goodwin reported that Ms. Alexis Majied, Chief Marketing and External Affairs Officer, provided the Marketing and Communications update. These updates are included in the board package as part of the president's report.

The next ELAC meeting is scheduled for Wednesday, November 5<sup>th</sup> at 1:30 pm in the Norfolk boardroom.

### **Paratransit Advisory Sub-Committee (PAC)**

Chairman Glover called on Ms. Janice Taylor, Chair of the Paratransit Advisory Committee. Ms. Taylor provided the Paratransit Advisory Committee report to the Commission.

The next PAC meeting is scheduled for December 10, 2025, in Norfolk.

### **Transit Riders Advisory Sub-Committee (TRAC)**

Chairman Glover called on Ms. Heather Cutrone (Interim Chair) to provide the TRAC update. Ms. Cutrone provided the TRAC report to the Commission.

The next TRAC meeting will be held on January 7, 2026, in Norfolk.

### **Old and New Business**

Chairman Glover stated 2026 Legislative Priorities have been reviewed by ELAC and have been motioned for adoption. The motion was properly seconded by Commissioner Ross-Hammond. A roll call vote resulted as follows:

Ayes: Commissioners Glover, Harper, S. Johnson, Woodbury, Smith, King, White, Harris, M. Johnson, Ross-Hammond, Jamison, and Goodwin

Nays: None

Abstain: Trogdon

### **Comments from Commissioners**

Commissioner Goodwin requested a report in December regarding the pay-to-tap pilot program that was implemented on the shuttles and trolleys at the oceanfront.

Mr. Harrell stated that a report will be provided at the regular December TDCHR meeting.

### **Adjournment**

With no further business to conduct, the meeting was adjourned at 2:23 p.m.

## **TRANSPORTATION DISTRICT COMMISSION OF HAMPTON ROADS**

---

**Chairman Glover**

---

**Luis R. Ramos**  
**Commission Secretary**  
**December 11, 2025**



HAMPTON ROADS  
TRANSIT

# TDCHR Board Meeting November 13, 2025

[gohrt.com](http://gohrt.com)

# President's Report

## HRT and DRPT Partner on Winter Wonderland Train

A promotional graphic for the 'Winter Wonderland Train' by Hampton Roads Transit. The background is a light blue gradient with faint snowflake patterns. On the left, a white and blue bus is shown driving through a snowy landscape. The bus has 'TIDE' and '403' visible on its side. To the right of the bus, the text 'Kick off the holiday season with Hampton Roads Transit' is written in a dark blue serif font. Further right, the words 'Winter Wonderland' are in a cursive script, followed by a snowflake icon and the word 'TRAIN!' in large, bold, blue block letters. Below this, the dates 'November 14–February 15' are in red, and '\$2 per ride for adults & kids ride FREE!' is in dark blue. At the bottom right is the Hampton Roads Transit logo, which consists of a stylized blue 'H' and the text 'HAMPTON ROADS TRANSIT' in a sans-serif font.

Kick off the holiday season with  
**Hampton Roads Transit**

*Winter Wonderland*  
❄️  
**TRAIN!**

**November 14–February 15**  
\$2 per ride for adults & kids ride **FREE!**

 **HAMPTON ROADS TRANSIT**

# President's Report

## Winter Wonderland Bus to Shine in Norfolk Parade





# President's Report

## OnDemand Rideshare Service Extended



# President's Report

## Thousands Take Advantage of Free Rides on the Tide





# President's Report

HRT's New “Smart Stops” are Exceeding Expectations





# President's Letter

## December 2025

### A Year of Transformation

With the year winding down, it's the perfect time to celebrate all that Hampton Roads Transit achieved in 2025. It was truly a year of transformation for the agency.

With the Transit Sustainability Study, System Optimization Plan, and GoMobile, we have taken the necessary steps to ensure our viability well into the future. We will begin to see the fruits of our labor play out in earnest in the new year.

In the meantime, I want to reflect on some of our many accomplishments throughout the year.

In January, the Base Express marked a major milestone—reaching 100,000 riders in just over two years. When the service launched in December 2022, we expected to reach 25,000 riders within the first three years. The service has far exceeded expectations.

February brought historic snowfall to Hampton Roads, putting our emergency planning to the test. The region was hit with a foot of snow, forcing us to suspend service for two days. Team HRT rallied to the cause, shoveling snow, answering customer calls, and getting us back up and running quickly.

In May, three new shelters were installed along the ferry docks at Waterside, High Street, and North Landing. They were constructed to look like cargo ships, and their unique design was inspired by the Elizabeth River's "working waterfront."

In June, staff in Hampton celebrated the completion of a year-long roof repair project. The \$2.5 million project was funded with grants from the Federal Transit Administration and the Virginia Department of Rail and Public Transportation.

After months of preparation, we officially launched our new "smart stops" technology in July. It required the installation of more than 2,600 new, technologically advanced bus stop signs. The signs are printed on reflective vinyl for better visibility, with a QR code linking customers to important information. Use of the QR code by customers exceeds expectations.

This year, we helped bring more baseball and college football fans to local games by expanding our partnerships with the City of Norfolk, the Norfolk Tides, and Norfolk State University. The Tides and NSU are both experiencing parking challenges, and we were able to offer free rides on the Tide Light Rail in addition to free parking on game days to alleviate some of the congestion.

In October, HRT hosted Williamsburg Area Transit Authority and Suffolk Transit at the biennial State of Transit summit. We were honored to have Paul P. Skoutelas, President and CEO of the American Public Transportation Association (APTA), as the keynote speaker. More than 200 people attended the event at the Hampton Roads Convention Center.

We were excited to welcome the holiday season this year with the Winter Wonderland Train—a light rail train wrapped in a festive, holiday design. It's part of a larger campaign to boost transit ridership during the winter months and is funded by a Virginia Department of Rail and Public Transportation (DRPT) CAP Grant for Project Assistance with Transit Marketing.

While that is just a glimpse of what we accomplished together in 2025, there is still much to anticipate as we look toward 2026 and beyond.

Beta testing continues on the GoMobile platform, and we're excited to roll out some of the major features in the new year, including convenient ways to pay—like tap-and-go—and fare capping.



# President's Letter

## December 2025

The System Optimization Plan, which we plan to begin implementing in 2027, will enable us to right-size our local bus network, maximize resources, and move forward with additional 757 Express routes – bringing high-frequency service to more customers.

HRT will continue working with its partners at all levels on sustaining the future of public transit in Hampton Roads. That includes explaining the importance of public transit in the region and sharing our many successes.

Because of your hard work, HRT is building a public transit system that is reliable, safe, and dignified for the thousands who rely on us every day. Thank you for your dedication to them, this agency, and the communities we serve.

Sincerely,

A handwritten signature in black ink, appearing to read "W. Harrell", with a long, sweeping horizontal line extending to the right.

William E. Harrell  
President and CEO  
Hampton Roads Transit



### Winter Wonderland Kick-off a Big Success

Our Winter Wonderland Kick-off was a big success. Children – and their parents – were bursting with excitement as the Tide light rail train, wrapped in a holiday design, pulled into Downtown Norfolk. The Winter Wonderland campaign includes the train wrap and two bus wraps and is designed to boost transit ridership during the winter months. Riders will be able to enjoy HRT's Winter Wonderland through mid-February.

In the spirit of the holiday season, the communications team landed an interview with the big man in the red coat! Santa made a special guest appearance on an episode of On the Move. Find the full interview now on HRT's YouTube channel.



### Light Rail Emergency Exercise

HRT teamed up with area partners for an emergency training exercise. The exercise simulated a pedestrian on a scooter colliding with a Tide light rail train. HRT staff from at least ten departments participated, working in coordination with Norfolk Fire & Rescue, Norfolk Emergency Management, Norfolk Department of Transportation, Norfolk Department of General Services – Parking Division, SevenVenues, Old Dominion University Office of Emergency Management, and Virginia Department of Rail and Public Transportation. HRT's Office of Emergency Management is conducting an after-action review.



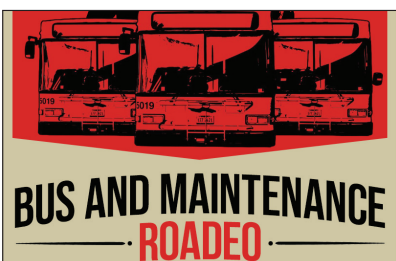
### Accolades from WTS for Ray Amoruso, OnDemand

Congratulations to our Chief Planning and Development Officer, Ray Amoruso, on receiving the Honorable Ray LaHood award from the WTS Hampton Roads Chapter. HRT's OnDemand Rideshare service was also recognized with the Innovative Transportation Solutions Award. Mr. Amoruso – who is just days from retirement – was honored during a reception on Nov. 12. Amy Braziel – who oversees the microtransit program - accepted the award on behalf of HRT. Communications managed to get a microphone on Mr. Amoruso for a fascinating and wide-ranging interview for our On the Move show. You can find it on our YouTube channel.



### Marcom Earns Multiple Pinnacle Awards

Congratulations to the Marketing and Strategic Communications Department! The team received nine Pinnacle Awards from the Public Relations Society of America's Hampton Roads Chapter. The Pinnacle Awards recognizes the best public relations programs and tactics in the region. Marcom earned five merit and four excellence awards across multiple categories, including social media, media relations, video, and community relations.



### HRT Preps for Local & State Bus Roadeos

Hampton Roads Transit is gearing up for its annual Bus Operator and Maintenance Roadeo. It's an opportunity for operators and mechanics to show off their talent and skills while vying for a spot in the upcoming state competition. HRT is excited to host the Virginia State Bus Roadeo, March 4-8, 2026, at Todd Stadium in Newport News. This prestigious event brings together the best in bus operations and maintenance from across the state. We look forward to welcoming competitors, judges, and spectators, and showing the rest of Virginia what makes HRT stand out.



HAMPTON ROADS  
TRANSIT

**Draft Financial Statement**

# OCTOBER 2025 FISCAL YEAR 2026 FINANCIAL REPORT

**gohrt.com**

# OPERATING FINANCIAL STATEMENTS

## October 2025

FISCAL YEAR 2026	Annual		Month to Date			Year to Date			
Dollars in Thousands	Budget	Budget	Actual	Variance		Budget	Actual	Variance	
Operating Revenue									
Passenger Revenue	\$ 9,058.7	\$ 738.0	\$ 691.8	\$ (46.2)	(6.3) %	\$ 3,088.6	\$ 3,055.2	\$ (33.4)	(1.1) %
Passenger Revenue - RTS	994.8	82.9	68.7	(14.2)	(17.2) %	331.6	291.7	(39.9)	(12.0) %
Passenger Revenue - Other	181.2	15.1	11.1	(4.0)	(26.4) %	45.3	56.6	11.3	25.0 %
Advertising Revenue	880.0	73.3	35.3	(38.1)	(51.9) %	293.3	244.7	(48.7)	(16.6) %
Other Transportation Revenue	3,129.8	260.8	241.9	(18.9)	(7.2) %	1,043.3	961.4	(81.8)	(7.8) %
Non-Transportation Revenue	120.0	10.0	80.0	70.0	700.1 %	40.0	279.1	239.1	597.7 %
Total Operating Revenue	14,364.4	1,180.2	1,128.8	(51.3)	(4.4) %	4,842.1	4,888.6	46.5	1.0 %
Non-Operating Revenue									
Federal Funding (5307/5337)	45,097.1	3,597.0	6,030.9	2,433.9	67.7 %	15,735.7	23,643.9	7,908.2	50.3 %
HRRTF Funding	11,980.5	998.4	789.7	(208.7)	(20.9) %	3,993.5	3,010.7	(982.8)	(24.6) %
State Funding	24,837.3	2,069.8	-	(2,069.8)	(100.0) %	8,279.1	-	(8,279.1)	(100.0) %
Local Funding	52,871.8	4,406.0	4,406.0	-	- %	17,623.9	17,623.9	-	- %
Total Non-Operating Revenue	134,786.7	11,071.1	11,226.6	155.4	1.4 %	45,632.2	44,278.5	(1,353.7)	(3.0) %
TOTAL REVENUE	\$ 149,151.1	\$ 12,251.3	\$ 12,355.4	\$ 104.1		\$ 50,474.3	\$ 49,167.1	\$ (1,307.1)	
Personnel Services	91,765.4	7,355.0	6,610.2	\$ 744.8	10.1 %	\$ 31,153.2	\$ 29,293.1	\$ 1,860.1	6.0 %
Contract Services	14,634.9	1,315.1	1,477.2	(162.1)	(12.3) %	5,119.2	4,218.5	900.6	17.6 %
Materials & Supplies	5,664.1	470.9	781.4	(310.6)	(66.0) %	1,717.2	2,686.1	(969.0)	(56.4) %
Gas & Diesel	5,560.4	471.0	469.0	2.0	0.4 %	1,938.9	1,809.5	129.3	6.7 %
Contractor's Fuel Usage	1,073.4	102.3	75.8	26.5	25.9 %	394.5	299.3	95.3	24.1 %
Utilities	1,575.3	131.9	130.7	1.2	0.9 %	520.3	480.3	40.0	7.7 %
Casualties & Liabilities	5,879.2	489.9	506.1	(16.1)	(3.3) %	1,959.7	1,788.5	171.2	8.7 %
Purchased Transportation	21,179.9	1,765.0	2,013.1	(248.1)	(14.1) %	7,060.0	7,500.9	(440.9)	(6.2) %
Other Miscellaneous Expenses	1,818.4	150.3	157.0	(6.7)	(4.5) %	611.3	627.8	(16.5)	(2.7) %
TOTAL EXPENSE	\$ 149,151.1	\$ 12,251.3	\$ 12,220.4	\$ 30.9		\$ 50,474.3	\$ 48,704.0	\$ 1,770.1	
SURPLUS (DEFICIT)			\$ 134.9				\$ 463.1		

- Line of Credit balance as of November 17, 2025, is \$9,747,721.48.
- Line of Credit Average Daily balance for October 2025 was \$13,704,383.41.
- Federal Funding-In lieu of Deferred State Revenue (\$14,513.8), the Agency utilized additional Federal ARPA Discretionary funds to cover eligible expenses.
- Budget Stability Fund Interest: Total Interest to Date \$130,541.47.
- Approximately \$700,000 will be transferred from RTS to Materials & Supplies.



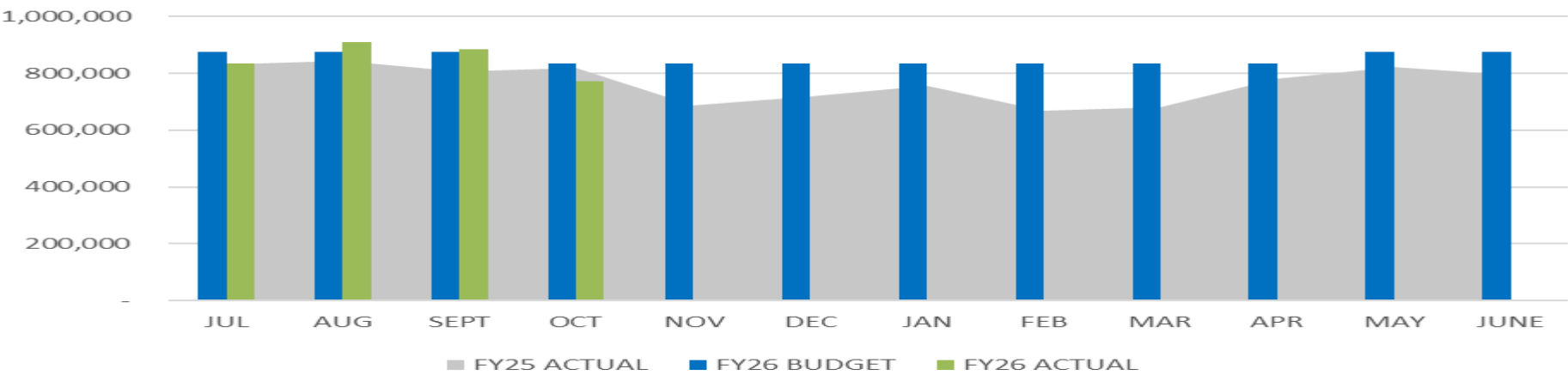
# OPERATING FINANCIAL STATEMENTS

## October 2025

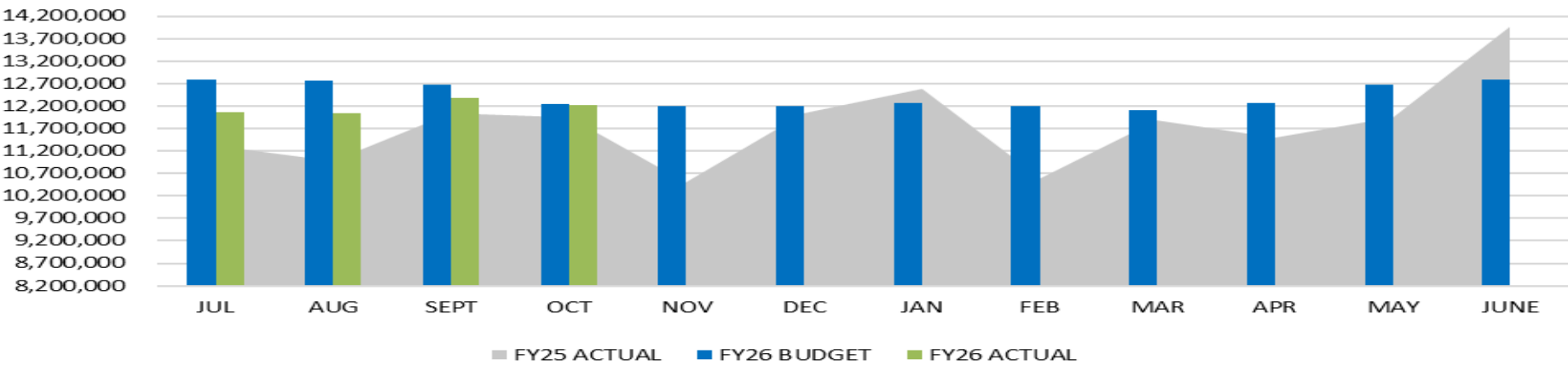
757 EXPRESS, 15-MINUTE INCREMENT

FISCAL YEAR 2026	Annual		Month to Date			Year to Date						
	Dollars in Thousands											
	Budget	Budget	Actual	Variance		Budget	Actual	Variance				
Operating Revenue												
Passenger Revenue	\$	994.8	\$	82.9	\$ 68.7	\$ (14.2)	(17.2) %	\$	331.6	\$ 291.7	\$ (39.9)	(12.0) %
RTS Service		11,980.5		998.4	789.7	(208.7)	(20.9) %		3,993.5	3,010.7	(982.8)	(24.6) %
TOTAL REVENUE	\$	12,975.3	\$	1,081.3	\$ 858.4	\$ (222.9)		\$	4,325.1	\$ 3,302.4	\$ (1,022.7)	
Personnel Services	\$	9,942.6	\$	828.6	\$ 607.4	\$ 221.2	26.7 %	\$	3,314.2	\$ 2,514.0	\$ 800.2	24.1 %
Contract Services		1,220.4		101.7	96.3	5.4	5.3 %		406.8	258.1	148.7	36.6 %
Materials & Supplies		1,322.7		110.2	122.2	(12.0)	(10.9) %		440.9	425.8	15.1	3.4 %
Utilities		94.5		7.9	6.2	1.7	21.6 %		31.5	21.3	10.2	32.3 %
Casualties & Liabilities		395.0		32.9	26.4	6.6	19.9 %		131.7	83.2	48.5	36.8 %
TOTAL EXPENSE	\$	12,975.3	\$	1,081.3	\$ 858.4	\$ 222.9		\$	4,325.1	\$ 3,302.4	\$ 1,022.7	
SURPLUS (DEFICIT)					\$ -					\$ -		

Farebox Revenue



Total Expenses





FISCAL YEAR 2026 (Dollars in Thousands)	YEAR-TO-DATE				
	BUDGET	ACTUAL LOCALITY	ACTUAL NON-LOCALITY	ACTUAL CONSOLIDATED	VARIANCE + / (-)
REVENUE					
Passenger Revenue	\$ 3,465.5	\$ 3,055.1	\$ 348.3	\$ 3,403.4	\$ (62.1)
Advertising Revenue	\$ 293.3	\$ 221.9	\$ 22.8	\$ 244.7	\$ (48.6)
Other Transportation Revenue	\$ 1,043.3	\$ -	\$ 961.4	\$ 961.4	\$ (81.9)
Non-Transportation Revenue	\$ 40.0	\$ 44.1	\$ 235.0	\$ 279.1	\$ 239.1
Federal Funding (PM5307/5337)	\$ 15,735.7	\$ 23,643.9	\$ -	\$ 23,643.9	\$ 7,908.2
HRRTF Funding <sup>1</sup>	\$ 3,993.5	\$ -	\$ 3,010.7	\$ 3,010.7	\$ (982.8)
State Funding	\$ 8,279.1	\$ -	\$ -	\$ -	\$ (8,279.1)
Local Funding	\$ 17,623.9	\$ 17,623.9	\$ -	\$ 17,623.9	\$ -
TOTAL REVENUE:	\$ 50,474.3	\$ 44,588.9	\$ 4,578.2	\$ 49,167.1	\$ (1,307.2)
EXPENSE					
Personnel Services	\$ 31,153.2	\$ 26,818.2	\$ 2,474.9	\$ 29,293.1	\$ 1,860.1
Services	\$ 5,119.2	\$ 3,862.0	\$ 356.5	\$ 4,218.5	\$ 900.7
Materials &Supplies	\$ 4,050.6	\$ 4,389.7	\$ 405.2	\$ 4,794.9	\$ (744.3)
Utilities	\$ 520.3	\$ 439.7	\$ 40.6	\$ 480.3	\$ 40.0
Casualties &Liabilities	\$ 1,959.7	\$ 1,637.4	\$ 151.1	\$ 1,788.5	\$ 171.2
Purchased Transportation	\$ 7,060.0	\$ 6,867.1	\$ 633.8	\$ 7,500.9	\$ (440.9)
Other Miscellaneous Expenses	\$ 611.3	\$ 574.8	\$ 53.0	\$ 627.8	\$ (16.5)
TOTAL EXPENSE:	\$ 50,474.3	\$ 44,588.9	\$ 4,115.1	\$ 48,704.0	\$ 1,770.3
BUDGET STATUS TO DATE:	\$ -	\$ -	\$ 463.1	\$ 463.1	\$ 463.1

1. Hampton Roads Regional Transit Funding for 757 Express and 15-minute increment.

# LOCALITY RECONCILIATION

October 2025

FISCAL YEAR 2026 (\$ in thousands)	TOTAL LOCALITY			
	ANNUAL BUDGET	YEAR-TO-DATE		
		BUDGET	ACTUAL	VARIANCE + / (-)
Locality Operating Share	\$ 52,871.7	\$ 17,623.9	\$ 17,623.9	\$ -
Plus: Local Farebox	\$ 9,058.9	\$ 3,088.6	\$ 3,055.1	\$ (33.5)
Locality Share - Sub-Total:	\$ 61,930.6	\$ 20,712.5	\$ 20,679.0	\$ (33.5)
Plus: Federal Aid	\$ 45,097.0	\$ 15,735.7	\$ 23,643.9	\$ 7,908.2
State Aid	\$ 24,837.3	\$ 8,279.0	\$ -	\$ (8,279.0)
Total Revenue Contribution:	\$ 131,864.9	\$ 44,727.2	\$ 44,322.9	\$ (404.3)
Operating Expenses:	\$ 131,864.9	\$ 44,727.2	\$ 44,322.9	\$ 404.3
Locality Budget Status to Date:	\$ -			

## KPI

Farebox Recovery:	6.9%	6.9%
Farebox % of Budgeted Expense:		6.8%

FY2026 SERVICE DATA	YEAR-TO-DATE			
	BUDGETED SERVICE	ACTUAL SERVICE	VARIANCE + / (-)	VARIANCE % + / (-)
Bus	240,010	217,147	(22,863)	(10%)
Light Rail	10,216	8,115	(2,101)	(21%)
Ferry	2,356	3,838	1,482	63%
Paratransit	69,200	76,376	7,176	10%
Total Service	321,782	305,476	(16,306)	(5%)

Draft Financial Statement

# LOCALITY RECONCILIATION

October 2025

FISCAL YEAR 2026 (\$ in thousands)	CHESAPEAKE			
	ANNUAL BUDGET	YEAR-TO-DATE		
		BUDGET	ACTUAL	VARIANCE +/-
Locality Operating Share	\$ 3,506.2	\$ 1,168.7	\$ 1,168.7	\$ -
Plus: Local Farebox	\$ 485.2	\$ 161.7	\$ 166.6	\$ 4.9
Locality Share - Sub-Total:	\$ 3,991.4	\$ 1,330.4	\$ 1,335.3	\$ 4.9
Plus: Federal Aid	\$ 3,076.4	\$ 1,025.5	\$ 1,596.2	\$ 570.7
State Aid	\$ 1,601.7	\$ 533.9	\$ -	\$ (533.9)
Total Revenue Contribution:	\$ 8,669.5	\$ 2,889.8	\$ 2,931.5	\$ 41.7
Operating Expenses:	\$ 8,669.5	\$ 2,889.8	\$ 2,825.8	\$ 64.0
Locality Budget Status to Date:	\$ 105.7			

### KPI

Farebox Recovery:	5.6%	5.9%
Farebox % of Budgeted Expense:		5.8%

FY2026 SERVICE DATA	YEAR-TO-DATE			
	BUDGETED SERVICE	ACTUAL SERVICE	VARIANCE +/-	VARIANCE % +/-
Bus	17,354	15,242	(2,112)	(12%)
Light Rail	-	-	N/A	N/A
Ferry	-	-	N/A	N/A
Paratransit	4,952	5,399	447	9%
Total Service	22,306	20,641	(1,665)	(7%)

# LOCALITY RECONCILIATION

October 2025

FISCAL YEAR 2026 (\$ in thousands)	HAMPTON			
	ANNUAL BUDGET	YEAR-TO-DATE		
		BUDGET	ACTUAL	VARIANCE +/-
Locality Operating Share	\$ 5,496.4	\$ 1,832.1	\$ 1,832.1	\$ -
Plus: Local Farebox	\$ 901.4	\$ 300.5	\$ 291.0	\$ (9.5)
Locality Share - Sub-Total:	\$ 6,397.8	\$ 2,132.6	\$ 2,123.1	\$ (9.5)
Plus: Federal Aid	\$ 5,066.5	\$ 1,688.8	\$ 2,849.2	\$ 1,160.4
State Aid	\$ 2,637.7	\$ 879.2	\$ -	\$ (879.2)
Total Revenue Contribution:	\$ 14,102.0	\$ 4,700.6	\$ 4,972.3	\$ 271.7
Operating Expenses:	\$ 14,102.0	\$ 4,700.6	\$ 4,977.1	\$ (276.5)
Locality Budget Status to Date:	\$ (4.8)			

KPI		
Farebox Recovery:	6.4%	5.8%
Farebox % of Budgeted Expense:		6.2%

FY2026 SERVICE DATA	YEAR-TO-DATE			
	BUDGETED SERVICE	ACTUAL SERVICE	VARIANCE +/-	VARIANCE % +/-
Bus	27,869	26,950	(919)	(3%)
Light Rail	-	-	N/A	N/A
Ferry	-	-	N/A	N/A
Paratransit	8,780	10,286	1,506	17%
Total Service	36,649	37,236	587	2%

# LOCALITY RECONCILIATION

October 2025

FISCAL YEAR 2026 (\$ in thousands)	NEWPORTNEWS			
	ANNUAL BUDGET	YEAR-TO-DATE		
		BUDGET	ACTUAL	VARIANCE +/-
Locality Operating Share	\$ 8,364.8	\$ 2,788.3	\$ 2,788.3	\$ -
Plus: Local Farebox	\$ 1,618.5	\$ 539.5	\$ 518.2	\$ (21.3)
Locality Share - Sub-Total:	\$ 9,983.3	\$ 3,327.8	\$ 3,306.5	\$ (21.3)
Plus: Federal Aid	\$ 8,029.2	\$ 2,676.4	\$ 4,585.5	\$ 1,909.1
State Aid	\$ 4,180.7	\$ 1,393.6	\$ -	\$ (1,393.6)
Total Revenue Contribution:	\$ 22,193.2	\$ 7,397.8	\$ 7,892.0	\$ 494.2
Operating Expenses:	\$ 22,193.2	\$ 7,397.8	\$ 7,726.9	\$ (329.1)
Locality Budget Status to Date:	\$ 165.1			

KPI		
Farebox Recovery:	7.3%	6.7%
Farebox % of Budgeted Expense:		7.0%

FY2026 SERVICE DATA	YEAR-TO-DATE			
	BUDGETED SERVICE	ACTUAL SERVICE	VARIANCE +/-	VARIANCE % +/-
Bus	46,150	44,347	(1,803)	(4%)
Light Rail	-	-	N/A	N/A
Ferry	-	-	N/A	N/A
Paratransit	12,124	14,082	1,958	16%
Total Service	58,274	58,429	155	0%

Draft Financial Statement

# LOCALITY RECONCILIATION

October 2025

FISCAL YEAR 2026 (\$ in thousands)	NORFOLK			
	ANNUAL BUDGET	YEAR-TO-DATE		
		BUDGET	ACTUAL	VARIANCE +/-
Locality Operating Share	\$ 22,951.6	\$ 7,650.6	\$ 7,650.6	\$ -
Plus: Local Farebox	\$ 4,134.7	\$ 1,378.2	\$ 1,324.5	\$ (53.7)
Locality Share - Sub-Total:	\$ 27,086.3	\$ 9,028.8	\$ 8,975.1	\$ (53.7)
Plus: Federal Aid	\$ 17,093.0	\$ 5,697.7	\$ 7,934.8	\$ 2,237.1
State Aid	\$ 10,346.5	\$ 3,448.8	\$ -	\$ (3,448.8)
Total Revenue Contribution:	\$ 54,525.8	\$ 18,175.3	\$ 16,909.9	\$ (1,265.4)
Operating Expenses:	\$ 54,525.8	\$ 18,175.3	\$ 17,024.0	\$ 1,151.3
Locality Budget Status to Date:	\$ (114.1)			

KPI

Farebox Recovery:	7.6%	7.8%
Farebox % of Budgeted Expense:		7.3%

FY2026 SERVICE DATA	YEAR-TO-DATE			
	BUDGETED SERVICE	ACTUAL SERVICE	VARIANCE +/-	VARIANCE % +/-
Bus	82,126	68,790	(13,336)	(16%)
Light Rail	10,216	8,115	(2,101)	(21%)
Ferry	1,215	1,941	726	60%
Paratransit	21,508	23,271	1,763	8%
Total Service	115,065	102,117	(12,948)	(11%)

Draft Financial Statement

# LOCALITY RECONCILIATION

October 2025

FISCAL YEAR 2026 (\$ in thousands)	PORTSMOUTH			
	ANNUAL BUDGET	YEAR-TO-DATE		
		BUDGET	ACTUAL	VARIANCE +/-
Locality Operating Share	\$ 3,761.1	\$ 1,253.7	\$ 1,253.7	\$ -
Plus: Local Farebox	\$ 481.9	\$ 160.6	\$ 208.9	\$ 48.3
Locality Share - Sub-Total:	\$ 4,243.0	\$ 1,414.3	\$ 1,462.6	\$ 48.3
Plus: Federal Aid	\$ 3,595.4	\$ 1,198.5	\$ 1,674.6	\$ 476.1
State Aid	\$ 1,783.3	\$ 594.4	\$ -	\$ (594.4)
Total Revenue Contribution:	\$ 9,621.7	\$ 3,207.2	\$ 3,137.2	\$ (70.0)
Operating Expenses:	\$ 9,621.7	\$ 3,207.2	\$ 3,171.5	\$ 35.7
Locality Budget Status to Date:	\$ (34.3)			

## KPI

Farebox Recovery:	5.0%	6.6%
Farebox % of Budgeted Expense:		6.5%

FY2026 SERVICE DATA	YEAR-TO-DATE			
	BUDGETED SERVICE	ACTUAL SERVICE	VARIANCE +/-	VARIANCE % +/-
Bus	16,697	14,338	(2,359)	(14%)
Light Rail	-	-	N/A	N/A
Ferry	1,141	1,897	756	66%
Paratransit	5,056	5,659	603	12%
Total Service	22,894	21,894	(1,000)	(4%)

Draft Financial Statement

# LOCALITY RECONCILIATION

October 2025

FISCAL YEAR 2026 (\$ in thousands)	VIRGINIA BEACH			
	ANNUAL BUDGET	YEAR-TO-DATE		
		BUDGET	ACTUAL	VARIANCE + / (-)
Locality Operating Share	\$ 8,791.6	\$ 2,930.5	\$ 2,930.5	\$ -
Plus: Local Farebox	\$ 1,437.2	\$ 548.1	\$ 545.9	\$ (2.2)
Locality Share - Sub-Total:	\$ 10,228.8	\$ 3,478.6	\$ 3,476.4	\$ (2.2)
Plus: Federal Aid	\$ 8,236.5	\$ 3,448.8	\$ 5,003.6	\$ 1,554.8
State Aid	\$ 4,287.4	\$ 1,429.1	\$ -	\$ (1,429.1)
Total Revenue Contribution:	\$ 22,752.7	\$ 8,356.5	\$ 8,480.0	\$ 123.5
Operating Expenses:	\$ 22,752.7	\$ 8,356.5	\$ 8,597.6	\$ (241.1)
Locality Budget Status to Date:	\$ (117.6)			

KPI			
Farebox Recovery:	6.6%	6.3%	
Farebox % of Budgeted Expense:		6.5%	

FY2026 SERVICE DATA	YEAR-TO-DATE			
	BUDGETED SERVICE	ACTUAL SERVICE	VARIANCE + / (-)	VARIANCE % + / (-)
Bus	49,814	47,480	(2,334)	(5%)
Light Rail	-	-	N/A	N/A
Ferry	-	-	N/A	N/A
Paratransit	16,780	17,679	899	5%
Total Service	66,594	65,159	(1,435)	(2%)

Draft Financial Statement



# LOCALITY RECONCILIATION-Cost Per Hour

October 2025

FY2026 Service Cost Per Hour	Budgeted Annual Service Cost	YTD Actual Service Cost	YTD Variance +/-
Modal Cost			
Bus	\$ 86.97	\$ 94.47	\$ 7.50
Light Rail	\$ 425.05	\$ 518.69	\$ 93.64
Ferry	\$ 317.23	\$ 191.04	\$ (126.19)
Paratransit	\$ 98.70	\$ 93.47	\$ (5.22)
	+	+	
Support Cost	\$ 37.52	\$ 35.45	\$ (2.07)
	=	=	
Total Cost			
Bus	\$ 124.49	\$ 129.93	\$ 5.43
Light Rail	\$ 462.57	\$ 554.14	\$ 91.57
Ferry	\$ 354.75	\$ 226.49	\$ (128.26)
Paratransit	\$ 136.22	\$ 128.93	\$ (7.29)

**Modal Cost** is specific to each transit mode

- Includes union wages & direct supervision, fuel & maintenance, training, purchased transportation expense
- Modal cost per hour is calculated by dividing modal expense by modal service hours

**Support Cost** is shared by multiple modes

- Cost examples: engineering & facilities, utilities, insurance, marketing, finance, human resources, technology, safety & security, etc.
- Support cost per hour is calculated by dividing support expense by all service hours

**Modal + Support** = Total Cost per Hour

**Budget vs. Actual Cost Per Hour Variance**

- The amount of service impacts the cost per hour calculation i.e., fewer hours, higher the cost per hour; more hours, lower the cost per hour
- Cost savings/overages impact the variance in cost per hour
- Year-to-date cost per hour may be impacted by seasonal service

<b>Purchase Order No.:</b> PO0018983	<b>Title:</b> Light Rail Vehicle Wheel Kits	<b>Contract Amount:</b> \$120,240.00
---	--	---

**Acquisition Description:** Award a purchase order to Siemens Mobility, Inc. to provide thirty-six (36) wheel kits for Hampton Roads Transit's (HRT's) Light Rail Vehicles (LRVs).

**Background:** HRT currently owns and operates nine (9) LRVs, which are comprised of three (3) trucks each. Each LRV truck is fitted with four (4) wheel kits. The wheel kits are steel rings with rubber inserts mounted on LRV axle hubs. The wheels keep the LRVs centered on the tracks. As the wheel kits currently mounted on HRT's existing LRVs approach the end of their useful life, HRT must ensure that the parts are available in its inventory for installation on the LRVs in a timely manner when necessary. This Purchase Order will provide thirty-six (36) wheel kits to be held in HRT's LRV parts inventory.

**Contract Approach:** A Request for Quote (RFQ) was issued on October 13, 2025, and one (1) quote was received on November 3, 2025, from Siemens Mobility, Inc. (Siemens). Other vendors solicited indicated that they were unable to provide the parts that HRT required and did not match any of the products offered. It should be noted that Siemens is the Original Equipment Manufacturer (OEM) of the LRVs.

Based on a price analysis performed utilizing historical purchases, Siemens' quote is deemed fair and reasonable. A contractor responsibility review confirmed that Siemens is technically and financially capable of providing the requested items.

Based in Germany, Siemens operates multiple locations within the United States and has been a services and parts provider for rail and transit authorities for many years. Siemens has also provided similar services to HRT satisfactorily.

**Cost/Funding:** This Purchase Order will be funded with operating funds

**Project Manager:** Wayne A. Groover, Director of Maintenance – Facilities and Rail

**Contracting Officer:** Sheran L. Taylor, Buyer I

**Recommendation:** It is respectfully recommended that the Commission approve the award of a purchase order to Siemens Mobility, Inc., to provide wheel kits for HRT's LRV parts inventory in the total amount of \$120,240.00.

<b>Contract No:</b> 25-00378	<b>Title:</b> Oracle PeopleSoft Annual Support Services (Renewal)	<b>Contract Amount:</b> Base Year Price: \$186,824.45 Two Option Years Price: <u>\$419,682.47</u> <b>Total Price: \$606,506.92</b>
---------------------------------	--	---

**Acquisition Description:** Enter into a contract with an authorized Oracle PeopleSoft Support Services renewal reseller to provide one year renewal of Hampton Roads Transit's (HRT's) Oracle PeopleSoft annual support services.

**Background:** HRT currently utilizes Oracle PeopleSoft Human Capital Management (HCM) software to manage the agency's hiring, workforce management, and paying of its employees, all of which support the ability to ensure employees are available to support overall daily operations and are paid appropriately. The continuation of support for Oracle's PeopleSoft HCM software is required through the implementation of HRT's new HCM Workday system; and completion of year-end processes and historical data archival from PeopleSoft HCM. Under the terms of this agreement, the Contractor will provide continued support access utilized by HRT through to decommissioning of the PeopleSoft HCM system.

**Contract Approach:** A Request for Proposals was issued on October 24, 2025, and one (1) proposal was received on November 18, 2025, from Mythics, LLC (Mythics). A post-solicitation survey of other firms solicited did not yield any response. As a result, there was no indication that a re-solicitation to pursue more competition would have resulted in greater participation.

In response to the RFP, proposers were required to provide pricing for various Oracle PeopleSoft modules currently utilized by HRT, as listed in the Price Schedule.

After an evaluation of the proposal received, HRT staff determined that Mythics was an authorized Oracle PeopleSoft Support Services renewal reseller, based on documentary evidence provided in their proposal, and as such qualified to provide the required services. Therefore, Mythics was invited for discussion and negotiations for the purpose of a possible award. Negotiations focused on clarifying the assumptions made in establishing pricing and reducing the total proposed price. At the conclusion of negotiations, a Best and Final Offer was requested.

As a result, of the negotiations, Mythics reduced its original price of \$613,216.76 by \$6,709.84, or approximately 1.1%. Based on the results of the negotiations, a price analysis performed utilizing the independent cost estimate, and historical data, Mythics' pricing is deemed fair and reasonable. A contractor responsibility review performed confirmed that Mythics is both technically and financially capable of providing the required services.

Mythis is located in Virginia Beach, VA and has provided similar services for the Virginia State Police in North Chesterfield, VA; the Virginia Department of Accounts in Richmond, VA; and Virginia International Terminals in Norfolk, VA. Mythics has also provided these services to HRT satisfactorily.

<b>Contract No:</b> 25-00378	<b>Title:</b> Oracle PeopleSoft Annual Support Services (Renewal)	<b>Contract Amount:</b> Base Year Price: \$186,824.45 Two Option Years Price: <u>\$419,682.47</u> <b>Total Price: \$606,506.92</b>
---------------------------------	---	---

The period of performance for this Contract is one (1) base year, with two (2) additional one-year options.

No DBE goal was assigned for this solicitation.

**Cost/Funding:** This Contract will be funded with HRRTF and operating funds.

**Project Manager:** Glenda Dixon, Senior Director of ERP Services

**Contracting Officer:** Fevrier Valmond, Assistant Director of Procurement

**Recommendation:** It is respectfully recommended that the Commission approve the award of a contract to Mythics, LLC. to provide Oracle PeopleSoft HCM annual support services, in the not-to-exceed amount of \$606,506.92.

#### Mythics, LLC's Pricing Summary

Base Year	Option Year 1	Option Year 2	Total
\$186,824.45	\$201,770.41	\$217,912.06	<b>\$606,506.92</b>

<b>Contract No.:</b> 22-00197, Modification No. 9	<b>Title:</b> Portable Toilet Rental	<b>Modification Amount:</b> \$10,462.80
--	---	--

**Acquisition Description:** Award a contract modification to increase the Portable Toilet Rental Contract value by an additional \$10,462.80.

**Background:** In September 2022, the Commission approved the award of a contract to Aerroc Group (formerly Crown Cleaning Solutions, LLC), in the not-to-exceed amount of \$138,120.00, to provide Americans with Disabilities Act (ADA) accessible portable toilets at a variety of locations around the Hampton Roads Transit (HRT) service area to accommodate HRT Operators at transit stop locations without any nearby public or available commercial restrooms for a period of one (1) base year, with four (4) additional one-year options. The Contract was awarded through the competitive Request for Quote process.

The not-to-exceed amount of the Contract was increased by a total of \$43,326.84 to accommodate additional rentals and services, including installation of an ADA accessible portable toilet for HRT Operators use only at the EVMC/Ft. Norfolk Light Rail Station and installation of an ADA accessible portable toilet for HRT Operators use only at Bus Stop 3041 (Orcutt Avenue and Mercury Boulevard in Hampton). A further increase in the Contract amount is required to accommodate installation of an ADA accessible portable toilet for HRT Operators use only at Bus Stop 1550 (County and Court Street in Portsmouth) for the remaining period of the Contract.

**Contract Approach:** This Modification 9 will provide the required funds to cover the cost to provide an ADA accessible portable toilet the remaining two (2) years of the contract (Option Year 3 and Option Year 4) at the current Contract pricing.

**Cost/Funding:** This Modification will be funded with operating funds.

**Project Manager:** Scott Demharter, Director of Facilities

**Contracting Officer:** Jessica White, Contract Specialist

**Recommendation:** It is respectfully recommended that the Commission approve the award of a modification to increase the not-to-exceed amount of the Portable Toilet Rental Contract by \$10,462.80, from \$181,446.84 to \$191,909.64.

<b>Contract No.:</b> 25-00380	<b>Title:</b> Provision of Three (3) 29' Buses	<b>Total Amount:</b> \$2,235,576.00
----------------------------------	---	--

**Acquisition Description:** Enter into a cooperative procurement contract on an existing Washington State Transit Bus Cooperative Contract (No. 06719-01) to procure three (3) 29' Low Floor Diesel Buses (State Contract).

**Background:** Using the competitive procurement process, in April 2021, the state of Washington awarded Contract No. 06719-01 to Gillig to purchase a number of different style buses during a base term of two (2) years with three (3) additional one-year options. Under the terms of the Contract, the Transportation District Commission of Hampton Roads dba Hampton Roads Transit (HRT) is authorized as a participant in the Contract. This procurement is to utilize the Washington State contract to purchase three (3) 29' heavy duty low floor diesel buses from Gillig. It should be noted that a cooperative procurement contract is a contract between a state and one (1) or more vendors under which the vendors agree to provide the ability to purchase rolling stock and related equipment to multiple participants. The Fixing America's Surface Transportation (FAST) Act allows agencies to participate in cooperative procurement contracts without regard to whether the agency is located in the same state as the parties to the contract.

**Contract Approach:** The original State Contract was competitively procured with a base unit price of \$578,462.00 for a standard 29' diesel bus. Unit prices for additional features/options were also established at the time of award of the State Contract. Gillig's unit price to HRT, including HRT selected options, is \$745,192.00 for the 29' diesel bus. HRT's options include exterior graphics, air purification system, driver protection barrier, Vontas OnRoute Automatic Vehicle Locator (AVL) system, IDIS video surveillance systems, bike racks, and a number of other additional upgrades.

Based on a price analysis conducted by the state of Washington at the time of award of the State Contract, and the fact that the pricing was obtained in a competitive environment, Gillig's unit price is deemed fair and reasonable.

All Federal Transit Administration required pre-award audits and certifications confirming Buy America, final assembly, and motor vehicle safety standards have been received and verified.

**Cost/Funding:** This Contract will be funded with 28% federal 5307 and 68% state grant, and 4% ACC funds.

**Project Manager:** Monique Battle, Operations Project and Contract Administrator

**Contracting Officer:** Sonya Luther, Director of Procurement

<b>Contract No.:</b> 25-00380	<b>Title:</b> Provision of Three (3) 29' Buses	<b>Total Amount:</b> \$2,235,576.00
----------------------------------	---	--

**Recommendation:** It is respectfully recommended that the Commission approve the award of a contract to Gillig to procure three (3) heavy duty 29' low floor diesel buses in the total amount of \$2,235,576.00.

<b>Contract No.:</b> 25-00382	<b>Title:</b> Replacement Paratransit Vehicles	<b>Contract Amount:</b> \$5,616,198.00
----------------------------------	---	---

**Acquisition Description:** Join on an existing Commonwealth of Virginia, Division of Purchases and Supply (DPS) Contract No. CTR017836 to procure forty-two (42) Body on Chassis (BOC) paratransit buses (State Contract) for use on the paratransit services contract.

**Background:** Hampton Roads Transit has a requirement to acquire new paratransit buses to replace the existing fleet vehicles which have reached the end of their age and mileage service life; and to accommodate the growing demand for HRT's Paratransit services. Using the competitive procurement process, in September 2023, the Commonwealth of Virginia awarded Contract No. CTR017836 to Sonny Merryman, Inc. (Sonny Merryman) to purchase various ADA passenger transit buses with wheelchair lifts during a base term of two (2) years with three (3) additional one-year options. Under the terms of the State Contract, as a Virginia state agency, the Transportation District Commission of Hampton Roads dba HRT is considered an additional user. It should be noted that HRT is often precluded from "piggybacking" on existing state contracts as those agreements often do not include all of the contractual terms mandated by the Federal Transit Administration (FTA). However, DPS included the mandated federal terms in the State Contract, thus allowing HRT to order vehicles pursuant to this agreement.

**Contract Approach:** The original State Contract was competitively procured with a base unit price of \$116,168.00 for a BOC/wheelchair lift van. Unit prices for additional features/options were also established at the time of award of the State Contract. Sonny Merryman's unit price to HRT, including HRT selected options, is \$133,719.00. HRT's options include a Q'Straint L track tie down system, addition of double foldaway seats, upgraded dual compressor air conditioner, and a number of other additional upgrades.

Based on a price analysis conducted by DPS at the time of award of the State Contract, and the fact that the pricing was obtained in a competitive environment, Sonny Merryman's unit price is deemed fair and reasonable.

All FTA required pre-award audits and certifications confirming Buy America, final assembly and motor vehicle safety standards have been received and verified.

**Cost/Funding:** This contract will be funded with 28% federal 5339 and 68% state grant funds and 4% ACC funds.

**Project Manager:** Monique Battle, Operations Project and Contract Administrator

**Contracting Officer:** Jessica White, Contract Specialist

**Recommendation:** It is respectfully recommended that the Commission approve the award of a contract to Sonny Merryman, Inc. to procure forty-two (42) Body on Chassis paratransit buses,



<b>Contract No.:</b> 25-00382	<b>Title:</b> Replacement Paratransit Vehicles	<b>Contract Amount:</b> \$5,616,198.00
----------------------------------	---	---

for use on Hampton Roads Transit's Paratransit Services Contract, in the total amount of \$5,616,198.00.

<b>Contract No:</b> 21-00154, Modification No. 5	<b>Title:</b> Structured Cabling Services	<b>Modification Amount</b> \$160,000.00
---	--	--

**Acquisition Description:** Award a contract modification to increase the Structured Cabling Services Contract value by an additional \$160,000.00.

**Background:** In February 2022, the Commission approved the award of a contract to Bazon Cox & Associates, Inc., in the not-to-exceed amount of \$250,000.00, to provide structured cabling services for Hampton Roads Transit (HRT) for a period of one (1) base year, with three (3) additional one-year options. The Contract was awarded through the competitive Request for Proposals process, with a Scope of Work which required services on a task order basis.

The not-to-exceed amount of the Contract was increased by \$62,500.00, or 25%, in June 2025 to accommodate additional work required under the Contract. The Contract expires on February 24, 2026, and while a solicitation was issued on October 23, 2025, for a new contract, additional funds are required to complete ongoing work and previously planned future work at current Contract rates through February 24, 2026. HRT anticipates that the procurement process for the new contract will be completed, and a new contract awarded by the expiration date of the current Contract.

**Contract Approach:** This Modification 5 will provide the required funds to cover the cost of the structured cabling services through February 24, 2026. The estimated amount of \$160,000.00 is based on previously planned future work and current Contract rates.

**Cost/Funding:** This Modification will be funded with 28% federal 5307 and 5337 and 68% state grant funds; and 4% ACC funds.

**Project Managers:** Alex Touzov, Senior Director of Technology Services

**Contracting Officer:** Jason Petruska, Senior Contract Specialist

**Recommendation:** It is respectfully recommended that the Commission approve the award of a modification to increase the not-to-exceed amount of the Structured Cabling Services Contract by \$160,000.00, from \$312,500.00 to \$472,500.00.



**Transportation District Commission of Hampton Roads Resolution  
RESOLUTION 02 - 2025**

A Resolution of the Transportation District Commission of Hampton Roads adopting the updated Hampton Roads Transit (HRT) Capital Improvement Plan (CIP) for fiscal years 2027 through 2036.

**WHEREAS**, the Virginia Department of Rail and Public Transportation has required transit agencies in Virginia to complete ten-year plans for operations and for capital improvements, and Hampton Roads Transit (HRT) has developed an updated Capital Improvement Plan (CIP) for fiscal years 2027 through 2036;

**WHEREAS**, the CIP will serve as a management and guidance document for HRT capital investments over the next ten years;

**WHEREAS**, the CIP will provide a basis for inclusion of HRT's capital needs in other planning documents, to include in the agency's ten-year Transit Strategic Plan and related capital investments for the Hampton Roads Regional Transit Program;

**WHEREAS**, the CIP will support the development of a fiscally constrained annual capital and operating plan;

**WHEREAS**, the CIP will provide guidance to HRT management to maximize the investment of public funds and improve the efficiency and effectiveness of public transportation throughout the transportation district;

**NOW, THEREFORE, BE IT RESOLVED** that the Transportation District Commission of Hampton Roads adopts the updated HRT Capital Improvement Plan covering Fiscal Year 2027 through Fiscal Year 2036.

**APPROVED and ADOPTED** by the Transportation District Commission of Hampton Roads at its meeting on the 11th day of December 2025.

**TRANSPORTATION DISTRICT COMMISSION  
OF HAMPTON ROADS**

---

The Honorable Shannon E. Glover  
Chair

**ATTEST:**

---

Luis R. Ramos  
Commission Secretary



# HAMPTON ROADS TRANSIT

## Transportation District Commission of Hampton Roads Resolution

### RESOLUTION 03– 2025

**Whereas**, the Commonwealth of Virginia requires Hampton Roads Transit, and other agencies operating in urbanized areas across Virginia, to develop a 10-year Transit Strategic Plan (or TSP) to ensure public transportation is planned and implemented in ways that meet the mobility needs of its communities; and

**Whereas**, the purpose of the TSP document is to create a strategic blueprint outlining recommended changes that will improve the provision of transit services throughout the HRT service area; and

**Whereas**, HRT’s current TSP was adopted by unanimous approval of HRT’s governing board on December 14, 2023, and part of that document is Chapter Six, which specifically documents the elements of the Hampton Roads Regional Transportation Program (HRRTP)

**Whereas**, HRT is presently conducting a System Optimization Plan (SOP) that is looking to identify underperforming local bus routes and make recommendations to streamline the local bus network.

**Whereas**, due to ongoing work on a System Optimization Plan, HRT anticipates that the next full TSP update will not be completed until December 2026 such that it incorporates the recommendations of the SOP.

**Whereas**, HRT is still obligated to prepare an update of Chapter Six, which is utilized by the Hampton Roads Transportation Accountability Commission (HRTAC) as a validation of HRT’s applications for all capital and operating funding requests that will be made in 2026.

**Now therefore be it resolved** that the Transportation District Commission of Hampton Roads hereby approves the annual update of Chapter Six of the Transit Strategic Plan, covering FY2027 through FY2036, and authorizes the President and CEO: to engage with the Hampton Roads Transportation Accountability Commission for the utilization of regional transit funding to implement the Hampton Roads Regional Transit Program of the TSP.

**APPROVED and ADOPTED** by the Transportation District Commission of Hampton Roads at its meeting on the 11<sup>th</sup> day of December 2025.

---

The Hon. Shannon E. Glover  
Chair

---

Luis R. Ramos  
Commission Secretary  
December 11, 2025



# Agency Safety Plan Annual Update

12/11/2025

# Agency Safety Plan (ASP)

On July 19, 2018, the FTA published the Public Transportation Agency Safety Plan Final Rule, 49 CFR part 673, requiring public transportation systems that receive federal funds or that operate a rail transit system subject to FTA's State Safety Oversight Program, to develop a PTASP by July 20, 2020

- HRT's Public Transportation Agency Safety Plan (ASP) was developed and approved by the HRT Commission and the SSOA (DRPT) and certified with the FTA by July 20, 2020. Each year, the PTASP must be updated, approved and recertified
- The purpose of the ASP is to improve public transportation safety through the implementation of a Safety Management System (SMS), a comprehensive approach to managing safety

# SMS is a Top-Down, Data-Driven Safety Management System



1. Safety Management Policy
2. Safety Risk Management
3. Safety Assurance
4. Safety Promotion

# Annual Review and Update

## 2026 ASP Version 6 Updates:

Revised to incorporate **75 new requirements** of 49 CFR parts 673 and 674 including:

- Additions to the Safety Event Notification, Investigation, and Reporting requirements
- Increased the number of Safety Performance Measures And Targets
- Change in Definitions pertaining to Safety Events
- New procedure for ASP Modifications Outside of Annual Review Cycle
- New procedures for Employee Reporting Systems
- Additional requirements for the CAP log monthly reporting to DRPT
- Additions to the Joint Health and Safety Committee Responsibilities
- Changes in the Safety Management Policy Statement
- Additions to Risk Reduction Methodology
- Change in Safety Risk Management severity and probability tables to align with MIL-STD-882E



# Annual Review and Update

## 2026 ASP Version 6 Updates:

- Added Appendix L HRT Departmental Safety Responsibilities
- Revised Appendix C SAF-110 Safety Risk Management Policy
- Revised Appendix A Safety Events Requiring Notification to the SSO
- Revised Executive Signature Block (Union President, Commission Chair)

# ASP Timeline

## Annual Updates, Approvals, and Certification

**FTA deadline to submit the final approved 2026 ASP is December 31, 2025**

- Review by the Joint Health and Safety Committee completed August 29, 2025. JHSC voted at the November meeting to approve all the final changes.
- Review with HRT Management and Staff completed September 30, 2025.
- Submitted to DRPT for review on October 13, 2025. DRPT (SSO) final review and conditional approval was received on November 20, 2025.
- Union President signed the ASP on December 3, 2025.
- Motion for the Commission to vote on and approve the updates to the ASP will be requested at the December 11, 2025 Commission Meeting.
- Final approval from DRPT expected with the submission of the final signature pages prior to December 31, 2025.