



Meeting Minutes Management / Financial Advisory Committee of Hampton Roads Transit

Monday, December 8, 2025 • 1:30 p.m.
Zoom Teleconference

Call to Order

Lisa Cipriano of The City of Newport News called the MFAC meeting to order which began at 1:31pm noting the change to virtual only meeting and an abbreviated meeting due to deteriorating weather conditions and early closures in the region.

Roll Call was taken for the meeting and resulting in a quorum.

Committee Members in virtual attendance

Angelique Shenk, City of Hampton
Constantino Velissarios, City of Newport News
Enzo Lundy, City of Chesapeake
Grant Sparks, DRPT
Hank Morrison, City of Virginia Beach
James Burke, City of Portsmouth
John Stevenson, City of Norfolk
Lisa Cipriano, City of Newport News
Megan Gribble, City of Portsmouth

Hampton Roads Transit Staff in virtual attendance

Adrian Tate, Assistant Director of Finance
Alexis Majied, Chief Communications and External Affairs Officer
Amy Braziel, Director of Contracted Services and Operational Analytics
Angela Glass, Director of Budget and Financial Analysis
Ashley Johnson, Assistant Director of Budget and Financial Analysis
Blue Bell, Budget Analyst
Benjamin Simms IV, Chief Transit Operations Officer
Conner Burns, Chief Financial Officer
Dawn Sciortino, Chief of Safety, Risk and Emergency Management
Donna Brumbaugh, Director of Finance
Dudley Clarke, Contract Budget Analyst
Gavin Dorsey, Budget Analyst
Heather Harmon, Senior Staff Accountant
Jessika Jemmott, Comptroller
John Powell, Telecommunications Specialist
Justin Kahler, Grants Program Analyst
Keianna Harris, Executive Project Analyst
Keisha Branch, Director of Capital Programs
Kevin Shaw, Director of Bus Maintenance



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Kimberly Wolcott, Chief Human Resources Officer
Malika Blume, Director of Internal Audit
Matthew Stumpf, Budget Analyst
Michael Price, Chief Information Officer/Chief Technology Officer
Misty Gordon, Risk Manager
E. Noelle Pinkard, Organizational Advancement Officer
Paula Studebaker, HR Executive Assistant
Ray Amoruso, Chief Planning and Development Officer
Robert Travers, Attorney
Sheri Dixon, Director of Revenue Services
Shleaker Rodgers, Staff Auditor
Sibyl Pappas, Chief Engineering and Facilities Officer
Toni Hunter, Staff Auditor
Tracy Moore, Director of Transportation
William Harrell, President and Chief Executive Officer

Others in virtual attendance

Angela Hopkins, City of Newport News
Hunter Anderson, City of Virginia Beach
Jamik Alexander, City of Virginia Beach
Karl Daughtrey, City of Hampton
Jeff Raliski, HRTPO
Margaret Kelly, City of Norfolk
Shelia McAllister, City of Newport News



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The following December 2025 MFAC documents were posted on the GoHRT.com website and distributed electronically to Committee members. The meeting package includes:

- Agenda – December 8, 2025
- October 2025 – FY26 Financials
- Sustainability Study Status
- Election Day Free Fares – 2024 vs. 2025
- FY2027 Draft Operating Budget

Approval of Meeting Minutes

Approval of the following MFAC Meeting Minutes has been postponed. The voting will take place at the next ABRC meeting.

MFAC Meeting Minutes – November 10, 2025

October 2025 FY2026 Financial Report

Conner Burns presented the October Financial Report in detail.

Old Business

The following old business was discussed with the Committee:

- Budget Projection Update – January 2026
- Monthly Balance Sheet – March 2026
- Sustainability Study Status
- Audit Status – FY2025
- TSP Letters – Due from Localities November 14, 2025
- Project Reconciliation Report – WSP (*January 2026*)
- Chapter 6 Resolution at Commission
- *Action Items – November 10, 2025*
 - Revenue Expense Reconciliation of Capital Projects
 - Split for Ferry between Portsmouth and Norfolk
 - Other Agency Support Costs – Attachment – November 13, 2025 Work Session
 - Comparison of 2024 and 2025 Election Day Free Fare Marketing campaigns – Alexis Majied



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FY2027 Draft Operating Budget

Moved to the upcoming FY2027 System Wide TSP Review meeting on January, 5, 2026.

Review of Planned RTS O&M Costs

- FY2026 Fund Structure Overview

Transfers — Fare Policy Review

- In Progress

Action Items — December 8, 2025

1. Explanation of the \$700k reflected on bullet five on page 2 of the October Operating Financial Statement.
2. Comparison of October 2024 to October 2025 budget surplus.
3. Breakdown of free fares by locality year by year.
4. Explanation of current fare transfer process.

Upcoming Meetings

- Monday, January 5, 2026 — FY2027 System Wide TSP Review, Virtual
- Tuesday, January 20, 2026 — Regular MFAC Meeting, Hampton

Adjournment

The meeting was adjourned at 2:22 pm.