



Special Management / Financial Advisory Committee

Monday, January 6, 2025 • 9:30 a.m.
2nd Floor Board Room, 3400 Victoria Blvd., Hampton, VA
Virtual - Zoom Teleconference

MEETING MINUTES

Call to Order

Conner Burns, Chief Financial Officer welcomed everyone and called the meeting to order at 10:01 a.m.

MFAC members in virtual attendance:

Brian DeProffio, Chair – City of Hampton
Angelique Shenk, City of Hampton
Constantinos Velissarios, City of Newport News
John Stevenson, City of Norfolk
Laura Fitzpatrick, City of Chesapeake
Hank Morrison, City of Virginia Beach
Earl Sorey, City of Chesapeake
Jimmy McNamara, city of Chesapeake
Avery Daugherty, DRPT
Moria Facer, City of Norfolk
Hunter Anderson, City of Virginia Beach
William Landfair, City of Portsmouth
Karl Daughtrey, City of Hampton
James Trey Burke, City of Portsmouth

Hampton Roads Transit Staff in in-person attendance:

Conner Burns, Chief Financial Officer
Angela Glass, Director of Budget and Financial Analysis
Antoinette White, Interim Director of Service Plan and Scheduling
Ashley Johnson, Assistant Director of Budget and Financial Analysis
Brenda Green, Accounting Supervisor (recorder)
Jamira DeWeese, Accounting Coordinator
Ray Amoruso, Chief Planning and Development Officer
Anthony Clemmons, Senior Client Technology Specialist

Hampton Roads Transit Staff in virtual attendance:

Blue Bell, Budget Analyst
Dawn Sciortino, Chief Safety Officer
Justin Kahler, Grants Program Analyst



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Keianna Harris, Special Project Assistant
 Malika Blume, Director of Internal Audit
 Matthew Stumpf, Budget Analyst
 Tammara Askew, Data Analyst II
 Toni Hunter, Staff Auditor
 Trevia Taylor, Senior Manager of Scheduling
 Vanity Faulkner, Budget Analyst
 Micheal Price, Chief Information Officer/Chief Technology Officer
 Donna Brumbaugh, Director of Finance
 Noelle Pinard, Organizational Advancement Officer
 Sibyl Pappas, Chief Engineering & Facilities Officer
 Monique Battle, Operations Project & Contract Administrator

The Special January 6, 2025, Management/Financial Advisory Committee (MFAC) meeting document was shared electronically with partnering localities/cities during today’s presentation.

- FY2026 Service Plan Improvements and Draft Transit Service Plans

The Localities/Cities, their Committee Members, officials, and the public were welcomed to join each of the City’s individual meetings. The dedicated time slot for each locality was as follows:

Time	Locality	Task
9:00 – 9:15	ALL	Opening Comments including review of Budget Calendar
9:15 – 9:45	Chesapeake	Review FY2026 Service, Draft TSP for City of Chesapeake
9:45 – 10:15	Hampton	Review FY2026 Service, Draft TSP for City of Hampton
10:15 – 10:45	Newport News	Review FY2026 Service, Draft TSP for City of Newport News
11:00 – 11:30	Norfolk	Review FY2026 Service, Draft TSP for City of Norfolk
11:30 – 12:00	Portsmouth	Review FY2026 Service, Draft TSP for City of Portsmouth
12:00 – 12:30	Virginia Beach	Review FY2026 Service, Draft TSP for City of VA Beach
12:30 – 1:00	ALL	Closing Comments

Due to inclement weather the meeting was postponed for one-hour and began at 10:00 a.m. In addition, several of the time slots previously set for the Cities were adjusted to better fit the needs of those principles



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FY 2026 Service Plan Improvements & Draft TSPs

Angela Glass, Director of Budget and Financial Analysis presented an overview of the FY 2026 Service Plan Improvements & Draft TSPs to the virtual attendees.

Ray Amoruso, Chief Planning and Development Officer reminded the MFAC attendees about the Department of Rail and Public Transit (DRPT)'s Transit Ridership Incentive Program (TRIP) Grant funding program. This grant program is designed to provide funding to transit agencies and governing bodies for the purpose of creating more accessible, safe, and regionally significant transit networks, such as the Agency's Pilot Mirco Transit Program. Mr. Amoruso reminded the attendees about the application submission deadline and the local match needed to participate in this program. He also stated that a draft letter outlining this information will be sent out to each City.

Adjournment

There being no further business, the meeting was adjourned at 1:04 PM