



Meeting of the Transportation District Commission of Hampton Roads

Thursday, May 25, 2023, at 1:00 p.m.
3400 Victoria Boulevard, Hampton, VA – In Person

A meeting of the Transportation District Commission of Hampton Roads will be held on Thursday, May 25, 2023, at 1:00 p.m., at 3400 Victoria Boulevard, Hampton, VA.

The meeting is open to the public and in accordance with the Board's operating procedures, and in compliance with the Virginia Freedom of Information Act, there will be an opportunity for public comment at the beginning of the meeting.

The agenda and supporting materials are included in this package for your review.



Meeting of the Transportation District Commission of Hampton Roads

Thursday, May 25, 2023, at 509 E. 18th Street, 3400 Victoria
Boulevard, Hampton, VA at 1:00 p.m. in Person – Zoom

AGENDA

1. Call to Order & Roll Call
2. Public Comments
3. Approval of April 27, 2023, Meeting Minutes
4. President's Monthly Report - William Harrell
 - A. Board Updates
5. Committee Reports
 - A. Audit & Budget Review Committee - Commissioner Gray/
Conner Burns, Chief Financial Officer
 - April 2023 Financial Reports
 - FY 2024 - Operating Budget – Recommended for Approval
 - B. Management/Financial Advisory Committee – Commissioner Eisenberger/
Conner Burns, Chief Financial Officer
 - C. Operations & Oversight Committee - Commissioner Glover/
Sonya Luther, Director of Procurement

The below contracts will be considered at the Operations & Oversight Committee on Monday, May 22, 2023.

- **Contract No. 23 – 00224 Automatic Passenger Counting System**

Commission Consideration: Award of a contract to Urban Transportation Associates, Inc. to provide an automatic passenger counting software package and services in the not-to-exceed amount of \$470,086.00 for

five (5) years.

- **Contract No. 22 – 00212 Facilities General Electrical Services (Renewal)**

Commission Consideration: Award of a contract to Blackwater Electric Company, Inc. to provide general electrical services associated with HRT's Facilities. The cumulative amount of all Task Orders issued under this contract will not exceed \$900,000.00 over the three-year term.

- **Contract No. 22 – 00207 National Transit Database Reporting Software**

Commission Consideration: Award of a contract to TransTrack Solutions Group to implement and support a Cloud-based software solution for National Transit Database (NTD) reporting in the not-to-exceed amount of \$1,031,206.00.

- **Contract No. 22 – 00204 Oil and Fuel Analysis Services**

Commission Consideration: Award of a contract to Tribologik Corporation to provide oil and fuel analysis services in the not-to-exceed amount of \$137,108.00 for five (5) years.

- **Contract No. 22 – 00213 Private Security Services**

Commission Consideration: Award of a contract to Sentry Force Security, LLC to provide private security services in the not-to-exceed amount of \$10,224,348.04.

- **Contract No. 23 – 00237 Provision of Eighteen (18) Non-Revenue Vehicles**

Commission Consideration: Award of a contract to CMA's Williamsburg Ford for the provision of eighteen (18) non-revenue vehicles in the amount of \$872,234.00.

D. Planning/New Starts Development Committee – Commissioner Ross-Hammond/
Ray Amoruso, Chief Planning & Development Officer

E. External/Legislative Advisory Committee - Commissioner Bullock/
Alexis Majied, Chief Communications and External Affairs Officer

F. Smart Cities & Innovation Committee – Commissioner McClellan/
Michael Price, Chief Information/Technology Officer

G. Paratransit Advisory Subcommittee – Chair Troy Bowser/
Keith Johnson, Paratransit Services Contract Administrator

H. Transit Ridership Advisory Sub-Committee – Ms. Denise Johnson, Chair/
Rodney Davis, Director of Customer Relations

6. Old and New Business

- Fare Policy update
- Resolution 01 – 2023 Fare Policy Adjustments for Hampton Roads Transit and related changes to the Fare Pricing Structure for all MAX Routes
- Title VI Equity Analyses of changes for all MAX Routes
- Resolution 02 – 2023 Title VI Equity Analyses for Proposed Fare Change for *all* MAX Routes

7. Comments by Commission Members

8. Closed Session (as necessary)

9. Adjournment

**The next meeting will be held on Thursday, June 22, 2023, at 1:00 p.m.
at 509 E. 18th Street, Norfolk, VA**



Meeting Minutes of the Transportation District Commission of Hampton Roads

Thursday, April 27, 2023, • 1:00 p.m. 509 E 18th Street Norfolk, VA, and Hybrid (Zoom) Meeting

Call to Order.

A quorum was attained, and Chairwoman Ross-Hammond called the meeting to order at 1:00 p.m.

Commissioners in attendance:

Chairwoman Ross-Hammond, Virginia Beach
Vice Chair Woodbury, Newport News
Past Chair McClellan, Norfolk
Alt. Commissioner Daugherty, VDRPT (Zoom)
Commissioner Gray, Hampton
Commissioner Johnson, Chesapeake
Commissioner Carey, Chesapeake
Commissioner White, Hampton
Commissioner Bullock, Newport News
Commissioner Houston, Norfolk
Commissioner Glover, Portsmouth

Hampton Roads Transit Staff in attendance:

Ray Amoruso, Chief Planning and Development
Tammara Askew, Administrative Support Technician
Monique Battle, Associate Project Manager
Malika Blume, Director of Internal Audit
Keisha Branch, Director of the Office of Program & Project Excellence (Zoom)
Amy Braziel, Director of Contracted Services and Operational Analytics
Donna Brumbaugh, Director of Finance (Zoom)
Conner Burns, Chief Financial Officer
Danielle Burton, Assistance Manager of Bus Transportation (Zoom)
David Burton, General Counsel, Williams Mullen
Gene Cavazos, Director of Marketing & Communication
Rodney Davis, Director of Customer Relations
Glenda Dixon, Director of ERP Services
Sheri Dixon, Director of Revenue Services (Zoom)
Jennifer Dove, Civil Rights/Grants Program Manager (Zoom)
April Edwards, Senior Executive Assistant (Zoom)
Vanity Faulkner, Budget Analyst, (Zoom)
Angela Glass, Director of Budget & Financial Analysis (Zoom)
Keith Johnson, Paratransit Service Contract Administrator
Jonathan Greene, Sr., Manager of Bus Transportation
Wayne Groover, Interim Director Rail Maintenance
Shelia Gullledge, Manager Technology PMO

William Harrell, President and CEO
Danielle Hill, Director of Human Resources
Robert Lee, RTS Program Manager
Sonya Luther, Director of Procurement (Zoom)
Ashley Johnson, Assistant Director of Budget and Financial Analysis (Zoom)
Tracey Johnson, Security Specialist, (Zoom)
Shane Kelly, Manager Security & Emergency Preparedness, (Zoom)
Kristy Lockhart, Management Analyst (Zoom)
Patrick McGowan, Manager of Rail Transportation (Zoom)
Steve Magaro, Emergency Management Specialist
Alexis Majied, Chief Communications & External Affairs Officer
Tracy Moore, Director of Transportation (Zoom)
John Nason, Director of Bus Maintenance (Zoom)
Sophia Owen-Allen, Staff Auditor (Zoom)
Sibyl Pappas, Chief Engineering & Facilities Officer
Michael Perez, Operations Project & Contract Administrator (Zoom)
Noelle Pinkard, Organizational Advancement Officer (Zoom)
John Powell, Telecommunications Specialist
Michael Price, Chief Information Officer/CTO (Zoom)
Luis Ramos, Sr. Executive Administrator/Commission Secretary
Shleaker Rodgers, Quality Assurance Auditor (Zoom)
Dawn Sciortino, Chief Safety Officer (Zoom)
Ben Simms, Chief Transit Operations Officer
Brian Smith, Deputy CEO
Adrian Tate, Finance Manager (Zoom)
Alex Touzov, Director of Technology Services (Zoom)
Robert Travers, Corporate Counsel
Fevrier Valmond, Deputy Director of Procurement (Zoom)
Jessica White, Contract Administrator
Kim Wolcott, Chief Human Resources Officer

Others in attendance via phone/(Zoom)/In-Person:

Alt. Commissioner Cipriano, City of Newport News
Alt. Commissioner DeProfio, City of Hampton (Zoom)
Andrew Ennis, Transit Rail Safety & Emergency Management Administrator, DRPT (Zoom)
Troy Eisenberger, City of Chesapeake
Angela Hopkins, City of Newport News
Denise Johnson, Chair, Transit Riders Advisory Committee
Ina Kreps, Portsmouth Consumer
Shelia McAllister, City of Newport News (Zoom)
Hank Morrison, City of Virginia Beach (Zoom)
Troy Bowser, Chair, PAC Committee
Janice Taylor, League of Women Voters (Zoom)
Alt. Commissioner Velissarios, City of Newport News (Zoom)

The TDCHR meeting package was distributed electronically to all Commissioners in advance of the meeting. The meeting package consisted of:

- Agenda
- Meeting Minutes
- President’s Report Presentation
- Social Media Analytics
- Financial Reports
- Committee Reports

Public Comments

No Comments.

Approval of March 23, 2022, Meeting Minutes

A motion to approve the amended March 23, 2023, minutes was made by Commissioner Bullock and properly seconded by Commissioner Woodbury. A roll call vote resulted as follows:

Ayes: Ross-Hammond, Woodbury, McClellan, Gray, Johnson, Carey, White, Bullock, Houston, and Glover

Nays: None

Abstain: None

President’s Monthly Report

Mr. William Harrell welcomed everyone to the meeting and updated the board with the new “On the Move” social media debut. This show will replace the “Executive Corner” and will be taped monthly and shared across our various social media channels.

Mr. Harrell updated the board with the following topics: Light Rail Expansion Project Proposal, Free Fare and Earth Day, Second Resource Fair, Trolley Season, FTA Climate Initiative, National Reading Month, Records Management Month, and a recent Community Conversation.

Mr. Harrell requested Dr. Brian Smith introduce and recognize HRT’s Records Management team members in honor of their service. Michele Trader, Melanie Needam, and Rudy Nanez were each presented with a certificate of appreciation.

Mr. Harrell and Mayor Glover thanked departing Commissioner Carl Jackson for his service on the HRT Board and in the community. Mr. Ray Amoruso made remarks and Mr. Jackson was presented with a certificate by Chairwoman Ross-Hammond.

Audit & Budget Review Committee

Chairwoman Ross-Hammond called on Mr. Conner Burns, Chief Financial Officer, to present the financial report.

Mr. Conner Burns presented the preliminary financial report for March 2023.

Management and Financial Advisory Committee (MFAC)

Mr. Eisenberger stated that during the meeting Mr. Burns presented the March financial report and gave an update on each cities consideration of the Strategic Allocation Agreement.

Operations and Oversight Committee

The Operations and Oversight Committee met on Thursday, April 13, 2023, in Norfolk.

There were 10 contracts presented to the Committee for approval. All contracts were successfully approved and are being cumulatively brought before the Board as a motion for approval from the Operations and Oversight Committee. Ms. Luther presented the following contracts to the board:

Contract 22-00169, Chesapeake High-Capacity Transit Corridor Study

Ms. Sonya Luther presented Contract 22-00169, Chesapeake High-Capacity Transit Corridor Study, as a recommendation that the Commission approve the award of a contract to STV Group, Inc. to conduct a Chesapeake high-capacity transit corridor study in the not-to-exceed amount of \$1,623,680.00.

Contract 23-00222, General Planning Consultant Services (Renewal)

Ms. Sonya Luther presented Contract 23-00222, General Planning Consultant Services (Renewal), as a recommendation that the Commission approve the award of a contract to Foursquare Integrated Transportation Planning, Inc. to provide general planning consulting services. The cumulative amount of all Task Orders issued under this contract will not exceed \$1,900,000.00 over the three-year period.

Contract 20-00080, Modification No. 4 Microsoft Dynamics 365 Support Services

Ms. Sonya Luther presented Contract 20-00080, Modification No. 4 Microsoft Dynamics 365 Support Services, as a recommendation that the Commission approve the award of a modification to increase the Microsoft Dynamics 365 Support Services contract by an additional \$619,250.00, to a not-to-exceed amount of \$2,019,250.00.

Contract 22-00176, Passenger Information System

Ms. Sonya Luther presented Contract 22-00176, Passenger Information System as a recommendation that the Commission approve the award of a contract to ETA Transit Systems to provide a passenger information system in the not-to-exceed amount of \$385,685.00 over five (5) years.

Contract 23-00230, Provision of Fifteen (15) 40' Buses

Ms. Sonya Luther presented Contract 23-00230, Provision of Fifteen (15) 40' Buses as a recommendation that the Commission approve the award of a contract to Gillig to procure fifteen (15) heavy duty 40' low floor diesel buses in the total amount of \$9,660,870.00.

Contract 23-00231, Provision of Five (5) 29' Buses

Ms. Sonya Luther presented Contract 23-00231, Provision of Five (5) 29' Buses as a recommendation that the Commission approve the award of a contract to Gillig to procure five (5) heavy duty 29' low floor diesel buses in the total amount of \$3,106,995.00.

Contract 23-00232, Provision of Seventeen (17) 35' Buses

Ms. Sonya Luther presented Contract 23-00232, Provision of Seventeen (17) 35' Buses as a recommendation that the Commission approve the award of a contract to Gillig to procure seventeen (17) heavy duty 35' low floor diesel buses in the total amount of \$10,835,834.00.

Contract 23-00233, Provision of Fourteen (14) 40' Suburban Buses

Ms. Sonya Luther presented Contract 23-00233, Provision of Fourteen (14) 40' Suburban Buses as a recommendation that the Commission approve the award of a contract to Gillig to procure fourteen (14) heavy duty 40' suburban low floor diesel buses in the total amount of \$9,613,030.00.

Contract 22-00172R, Provision of Magnetic Fare Media (Renewal)

Ms. Sonya Luther presented Contract 22-00172R, Magnetic Fare Media (Renewal) as a recommendation that the Commission approve the award of a contract to EDM Technology, Inc. to provide magnetic fare media in the not-to-exceed amount of \$614,660.00 over a three-year period.

Contract 21-00128, Ticket Vending Machines/Odyssey Farebox Systems, Repair Parts, Software/Hardware, and Maintenance Support (Renewal).

Ms. Sonya Luther presented Contract 21-00128, Ticket Vending Machines/Odyssey Farebox Systems, Repair Parts, Software/Hardware, and Maintenance Support (Renewal) as a recommendation that the Commission approve the award of a modification to exercise Option Year 1 of the Genfare Ticket Vending Machine (TVM)/Odyssey Farebox Systems, Repair Parts, Software/Hardware, and Maintenance support Contract.

A motion being made to approve the following contracts: 22-00169-Chesapeake High-Capacity Corridor Study, 23-00222- General Planning Consultant Service (Renewal), 20-00080 Modification No. 4- Microsoft Dynamics 365 Support Services, 22-00176- Passenger Information System, 23-0023-Provision of Fifteen (15) 40' Buses, 23-00231- Provision of Five (5) 29' Buses, 23-00232-Provision of Seventeen (17) 35' Buses, 23-00233- Provision of Fourteen (14) 40' Suburban Buses,

22-172R- Provision of Magnetic Fare Media (Renewal), and 21-00128, Ticket Vending Machines/Odyssey Farebox Systems, Repair Parts, Software/Hardware, and Maintenance Support (Renewal) was properly seconded by Commissioner Carey. A roll call vote resulted as follows:

Ayes: Ross-Hammond, Woodbury, McClellan, Gray, Johnson, Carey, White, Bullock, Houston, and Glover

Nays: None

Abstain: None

Commissioner Glover mentioned that Ms. Blume, Director of Internal Audit, presented her Audit Schedule for Committee approval. The Operations & Oversight Committee approved the referenced Internal Audit Program for this fiscal year. Commissioner Glover stated that the next Operations and Oversight Committee meeting will be in May, 2023, in Hampton.

Planning and New Starts Committee.

Chairwoman Ross-Hammond stated that the Planning and New Starts did not meet this month.

External Legislative Affairs Committee

Commissioner Bullock reported that there was no formal ELAC meeting in this month. Instead, a delegation comprised of Chairwoman Ross-Hammond, Commissioner Bullock, Ms. Denise Johnson, Chair of Transit Advisory Committee, and Ms. Noelle Pinkard traveled to Washington, D.C., to meet with the Hampton Roads Congressional delegation.

Commissioner Bullock explained that the purpose of the visits was to update the delegation on regional transit needs and the progress on the 757 Express regional transit system. He reported that the group met with a Jay Swanson, Legislative Counsel, and Taylor Durbin, Legislative Correspondent, from Senator Mark Warner's Office. The group also met personally with Congressman Bobby Scott and Congresswoman Jen Kiggans. Commissioner Bullock concluded that it was a very successful trip to Washington.

The next ELAC meeting will be held on Wednesday May 17th in Hampton.

Smart Cities and Innovation Committee

SCIC did not meet this month. The next meeting will be held July 13th at 12 p.m. in Hampton. Commissioner McClellan thanked Commissioner Carl Jackson for his service to HRT.

Paratransit Advisory Sub-Committee (PAC)

Chair Troy Bowser called on Mr. Keith Johnson to read the PAC Report to the Board.

Transit Ridership Advisory Sub-Committee (TRAC)

TRAC did not meet this month and therefore did not provide a report.

Old and New Business

None.

Closed Session

There was no closed Session.

Commissioner Comments:

None

Adjournment

With no further business to conduct, the meeting adjourned at 1:58 p.m.

**TRANSPORTATION DISTRICT COMMISSION
OF HAMPTON ROADS**

**Amelia Ross-Hammond
Chair**

ATTEST:

**Luis Ramos
Commission Secretary
March 23, 2023**



President's Report

April 2023



“On The Move” Makes Social Media Debut

We now have another resource for reaching customers and stakeholders. “On The Move” made its social media debut. This public affairs style show replaces “Executive Corner.” The Marketing and Communications team gave it a makeover, complete with a new set and fresh graphics. Our inaugural guest was Donna Phaneuf, Chair of the Norfolk Innovation Corridor. The show will be taped monthly and shared across our various social media channels. Future guests already scheduled include Ted Baroody with Norfolk Festevents and Ginger Blount-Moore with the City of Newport News Social Services.



What's Next For Light Rail Expansion Project Proposal?

In March HRT and our joint venture consultant team led by Michael Baker International and STV Inc. hosted a series of open houses and pop-up events on the Naval Station Norfolk Transit Corridor Project. More than 150 people attended to learn more about the proposal to extend light rail. Sherri Dawson, Director of Transit Development, along with senior executives and members of the community outreach team all took part. HRT is expected to complete its environmental assessment of the project by the end of the year.



FREE Fares and Other Earth Day Activities

Earth Day 2023 is set to be a big success, with two days of activities. On Friday, April 21, HRT is celebrating the day by offering FREE fares to all customers on bus, light rail, ferry, and paratransit. There will also be community clean-up events, which are happening the same day, at various bus stop locations across Hampton Roads. Then on Saturday, April 22, members of Community Outreach will represent HRT at events in Virginia Beach and Newport News.



Public Outreach Holds Second Resource Fair

HRT's Community Outreach held a Resource Fair at the Downtown Norfolk Transit Center on April 5. HRT customers got the opportunity to speak with representatives from Norfolk Community Services Board, Norfolk Human Services, YWCA South Hampton Roads, the Norfolk Family Justice Center, and Verizon Forward's Affordable Connectivity Program. Staff from HRT's TRAFFIX commuter program and the Public Outreach team also hosted tables at the event. More than 150 people attended.





President's Report

April 2023



Gearing Up For The Summer Trolley Season

We're just weeks away from kicking off a busy summer season at the Oceanfront and that means the start of the VB Wave. All 14 trollies have undergone an extensive restoration. This is the first full restoration since they were acquired in 2015. A two-member crew started working on restoring all the wood trimming in February and will have them all looking as good as new. Staffing of the Trolley Base is already underway. The VB Wave Trolley begins service at the Oceanfront on May 14th.



HRT Rises to FTA Climate Initiative

HRT added its name to the list of agencies in compliance with the Federal Transit Administration's Sustainable Transit for a Healthy Planet Climate Challenge. Chief Engineering and Facilities Officer, Sibyl Pappas submitted HRT's Zero-Emission Bus Transition Plan to the FTA in March. It provides a detailed look at HRT's transition plan to convert our current diesel bus fleet to fully electric by 2040.



Talking-up Transit During National Reading Month

March was National Reading Month and to support this initiative, staff and commission volunteers took time to read transit themed books to elementary school students in each of the six jurisdictions HRT serves. Approximately 400 students learned about different modes of transit while enjoying stories like Don't Let the Pigeon Ride the Bus and How will We get to the Beach. Special thanks to Commissioner August Bullock and Traffix Oversight Committee Chair Carl Jackson for participating in this initiative.



HRT Recognizes Records Management Team

April is National Records and Information Management Month. HRT is fortunate to have a top-notch records management team. We would like to recognize Michele Trader, Melanie Needam, and Rudy Nanez for the important work they do. As Deputy CEO Brian Smith put it, their work is often "behind the scenes" but nonetheless essential to HRT's survival.



Community Conversation

I was invited to participate in a community roundtable with Sen. Mark Warner and Rep. Bobby Scott and local officials to discuss federal infrastructure investment into the City of Norfolk. Recently, Sen. Warner announced the City of Norfolk will receive \$1.6M from the U.S. Department of Transportation's Reconnecting Communities grant program. I was able to share the importance of transportation connections for enhanced employment opportunities, better health care, and improved community connections.



President's Report

May 2023



HRT Hosts Historic Regional Transit Advocacy Day

On May 4, Hampton Roads Transit hosted its first Regional Transit Advocacy Day. This historic event brought together more than 60 leaders from government, business, and community organizations across the region. Participants were able to experience a “day in the life of transit rider” by riding light rail and the bus and visiting our Downtown Norfolk Transit Facility. We were honored to have Rep. Bobby Scott among our many distinguished guests. Everyone walked away empowered to advocate on behalf of HRT for ongoing and sustainable transit funding.



Commissioners Visit our Nation's Capital

On April 18-19, Commission Chair, Dr. Amelia Ross-Hammond, Commissioner August Bullock, and Transit Riders Advisory Committee Chair Ms. Denise Johnson attended several legislative meetings in Washington, DC. They were accompanied by HRT's Organizational Advancement Officer, Ms. Noelle Pinkard. The group met with representatives from Senator Mark Warner's office, Congressman Bobby Scott, and Congresswoman Jen Kiggans. While in our Nation's Capital, the group was informed that a \$3 million earmark had been submitted to both the House and Senate appropriations committees to support the purchase of four new electric buses for HRT.



Staff Celebrates Grand Reopening of Hampton Transit Center and 757 Express Expansion

The Hampton Transit Center is officially back up and running. Hampton Roads Transit staff held a ribbon-cutting ceremony on Friday, May 5. Several senior executive team members were joined by elected officials and other dignitaries for the event. The ribbon cutting marks the end of phase one of improvements to HTC. Using a \$3.5 million Smart Scale grant, HRT was able to add bus bays and shelters, expand park and ride access, and improve landscaping, bike amenities and pedestrian crossings. Phase two to tackle the inside of the building is set to begin later this year. The HTC reopening happened just in time for the launch of our next 757 Express route. The Route 114 began 15-minute frequency during peak hours on May 15.



Kindergarteners Ride the Tide & Ferry

Imagine kindergarteners on a transit field trip. That's exactly what happened when our Public Outreach Department accompanied 80 students from Cradock Elementary School in Portsmouth for a ride on the Tide and Ferry. Many of the students had never been on the ferry or light rail. Some had never even been outside of Portsmouth. That's why teacher Lenora Coley contacted HRT to coordinate the field trip. The group started off at Newtown Road Station, rode the Tide to MacArthur Square station, then walked to Waterside where they boarded the ferry back to High Street in Portsmouth. One kindergartener told our Outreach Team that he thought every student should get to experience this at least once.



President's Report

May 2023



Autism Society Ride the Tide Event

In recognition of Autism Acceptance Month, HRT hosted members of Autism Society Tidewater for a Ride the Tide event. On April 23, our Public Outreach team met dozens of members of the group at Newtown Road Station, handing out promotional items and “try transit” passes. From there the group took light rail to Harbor Park where they enjoyed the Autism Acceptance Day game hosted by the Norfolk Tides.



Light Rail Operators Win Hospitality Award

Hampton Roads Transit Light Rail Operators were given the Champions of Hospitality 2023 Award for Best Front-Line Employees by Visit Norfolk. The crew was presented with the award during National Travel and Tourism week at the end of April. Members of Visit Norfolk made a surprise trip to the Norfolk Tide Facility to deliver the award and some goodies and to thank the Operators. In addition to our visitors, many of the city's hospitality workers who rely on the service of our public transit system, can get to their restaurants and hotels for work on time, aiding in the success of the overall tourism industry for our community.



HRT Surprises NSU Women's Basketball Team with Tide Wrap

Norfolk State University memorialized the women's basketball team 2023 MEAC tournament win with a Tide wrap. The wrap was revealed during a special ceremony honoring the Lady Spartans. HRT hosted the unveiling at NTF on April 17. The team's reaction at seeing the train decked out in green and gold was a sight to behold. They cheered and snapped photos in front of the train, symbolizing the strong partnership between NSU and HRT.



HRT Celebrates Earth Day

As part of HRT's commitment to sustainability, HRT hosted a Community Clean-up event to celebrate Earth Day. More than 100 community and staff volunteers cleaned bus stops across Hampton Roads. HRT hopes this event will spark interest in our Adopt-A-Stop program. Public Outreach and TRAFFIX also participated in two Earth Day events promoting eco-friendly transit. Nearly 200 people visited our electric bus at Mt. Trashmore, while more than a hundred families learned about transit during an event at the Virginia Living Museum.



CEO, IDEA Committee Recognized by WTS

A special congratulations to Mr. Harrell and the IDEA Committee on their recent recognition by the Women in Transportation Seminar. Mr. Harrell was selected to receive the Honorable Ray LaHood award for advancing its mission to attract, retain and advance women in transportation. The IDEA Committee was selected to receive the Rosa Parks Diversity Leadership Award. HRT established an “Inclusion, Diversity, Equity, and Accessibility Committee” in 2022. It's made up of a diverse group of employees and is tasked with developing and implementing the agency's DEI strategic plan. WTS selected the Committee for the award “as it has made significant contributions in promoting diversity and cultural awareness and exhibits extraordinary initiatives in facilitating professional opportunities for women and minorities.”



HAMPTON ROADS
TRANSIT

Draft Financial Statement

APRIL 2023
FISCAL YEAR 2023
FINANCIAL REPORT

gohrt.com

OPERATING FINANCIAL STATEMENTS

April 2023

FISCAL YEAR 2023 Dollars in Thousands	Annual		Month to Date			Year to Date			
	Budget	Budget	Actual	Variance		Budget	Actual	Variance	
Operating Revenue									
Passenger Revenue	\$ 8,694.8	\$ 724.6	\$ 701.5	\$ (23.1)	(3.2) %	\$ 7,245.6	\$ 7,053.6	\$ (192.0)	(2.7) %
Advertising Revenue	800.0	66.7	308.6	241.9	362.9 %	666.7	870.7	204.1	30.6 %
Other Transportation Revenue	2,158.9	179.9	222.1	42.2	23.4 %	1,799.1	2,202.1	403.0	22.4 %
Non-Transportation Revenue	60.0	5.0	16.1	11.1	221.8 %	50.0	262.5	212.5	425.1 %
Total Operating Revenue	11,713.7	976.1	1,248.2	272.1	27.9 %	9,761.4	10,388.9	627.6	6.4 %
Non-Operating Revenue									
Federal Funding (5307/5337)	26,694.0	2,224.5	1,772.2	(452.3)	(20.3) %	22,245.0	21,423.0	(822.0)	(3.7) %
HRRTF Funding	10,319.0	859.9	378.6	(481.3)	(56.0) %	8,599.1	4,116.3	(4,482.9)	(52.1) %
State Funding	31,464.9	2,622.1	2,622.1	0.0	0.0 %	26,220.8	26,220.8	0.0	0.0 %
Local Funding	45,396.5	3,783.0	3,783.0	(0.0)	(0.0) %	37,830.5	37,830.5	0.0	0.0 %
Total Non-Operating Revenue	113,874.4	9,489.5	8,556.0	(933.6)	(9.8) %	94,895.3	89,590.4	(5,304.9)	(5.6) %
TOTAL REVENUE	\$ 125,588.1	\$ 10,465.7	\$ 9,804.2	\$ (661.5)		\$ 104,656.7	\$ 99,979.4	\$ (4,677.3)	
Personnel Services	\$ 76,868.5	\$ 6,243.2	\$ 5,748.4	\$ 494.8	7.9 %	\$ 64,371.1	\$ 60,287.4	\$ 4,083.7	6.3 %
Contract Services	12,368.7	1,063.6	828.1	235.4	22.1 %	10,343.1	8,259.5	2,083.6	20.1 %
Materials & Supplies	5,931.5	427.9	504.7	(76.8)	(18.0) %	4,903.3	5,065.1	(161.8)	(3.3) %
Gas & Diesel	8,519.3	855.5	763.5	92.0	10.8 %	6,808.3	6,072.9	735.5	10.8 %
Contractor's Fuel Usage	1,765.0	156.8	83.7	73.0	46.6 %	1,451.5	599.2	852.3	58.7 %
Utilities	1,308.9	109.1	76.5	32.6	29.9 %	1,090.7	1,107.3	(16.6)	(1.5) %
Casualties & Liabilities	4,014.0	340.4	359.4	(19.0)	(5.6) %	3,333.2	3,603.5	(270.3)	(8.1) %
Purchased Transportation	13,385.3	1,115.4	1,035.1	80.3	7.2 %	11,154.4	10,133.7	1,020.7	9.2 %
Other Miscellaneous Expenses	1,426.8	153.9	118.5	35.4	23.0 %	1,201.1	988.5	212.6	17.7 %
TOTAL EXPENSE	\$ 125,588.1	\$ 10,465.7	\$ 9,518.1	\$ 947.6		\$ 104,656.7	\$ 96,117.1	\$ 8,539.6	
SURPLUS (DEFICIT)			\$ 286.1				\$ 3,862.3		

1. Line of Credit balance as of May 17, 2023, is \$9,594,442.15
 2. Non-Operating COVID Revenue and Expenses YTD - \$97,651



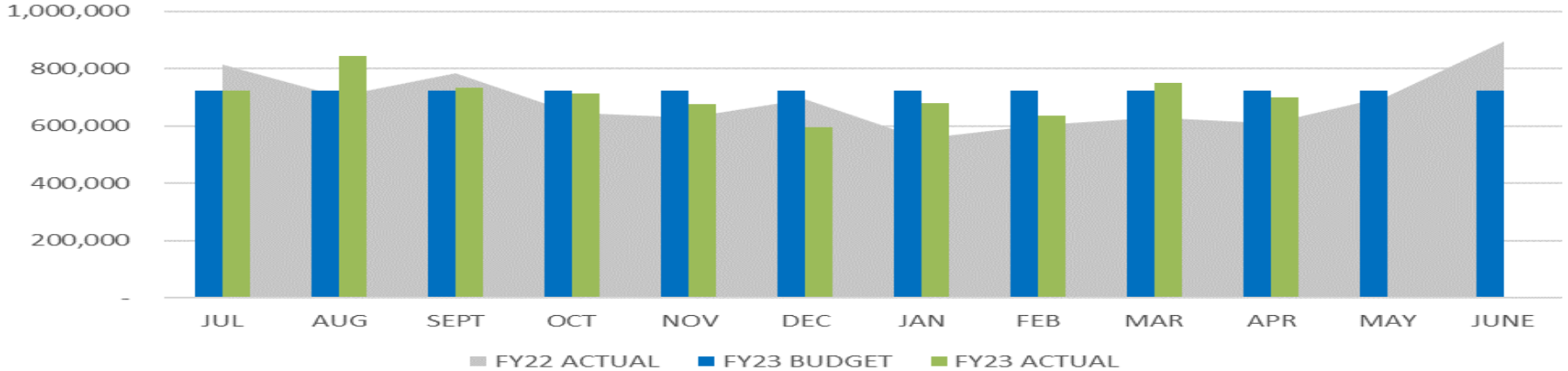
OPERATING FINANCIAL STATEMENTS

April 2023

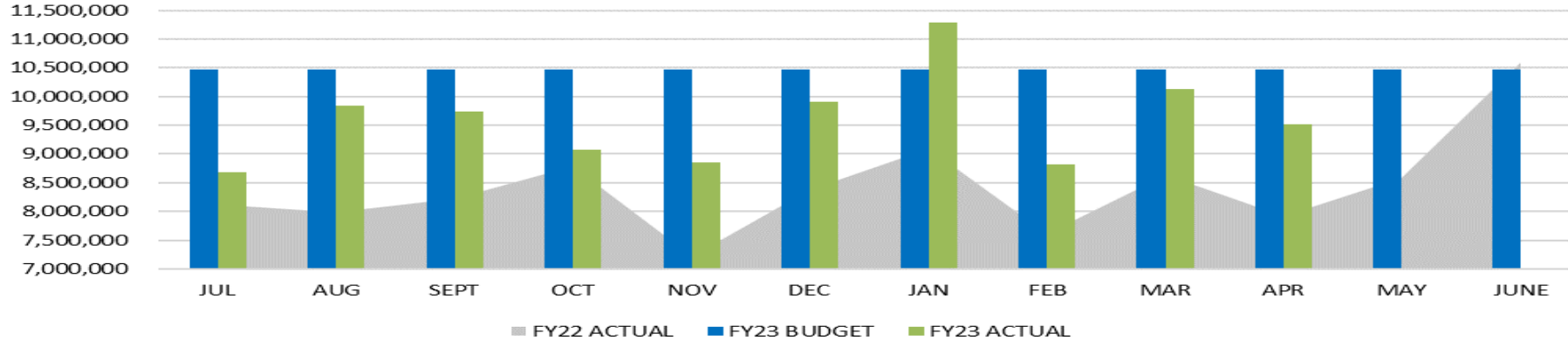
757 EXPRESS, 15-MINUTE INCREMENT

FISCAL YEAR 2023	Annual		Month to Date			Year to Date			
	Budget	Budget	Actual	Variance		Budget	Actual	Variance	
Dollars in Thousands									
Operating Revenue									
Passenger Revenue	\$ 879.4	\$ 73.3	\$ 62.2	\$ (11.0)	(15.1) %	\$ 732.8	\$ 526.0	\$ (206.8)	(28.2) %
RTS Program	10,319.0	859.9	378.6	(481.3)	(56.0) %	8,599.1	4,116.3	(4,482.9)	(52.1) %
TOTAL REVENUE	\$ 11,198.3	\$ 933.2	\$ 440.8	\$ (492.3)		\$ 9,331.9	\$ 4,642.2	\$ (4,689.7)	
Operating Expenses									
Personnel Services	\$ 7,997.5	\$ 666.5	\$ 322.5	\$ 344.0	51.6 %	\$ 6,664.6	\$ 3,434.6	\$ 3,230.0	48.5 %
Contract Services	966.9	80.6	38.3	42.3	52.4 %	805.8	370.4	435.3	54.0 %
Materials & Supplies	1,934.3	161.2	67.0	94.2	58.4 %	1,611.9	687.0	924.9	57.4 %
Utilities	74.3	6.2	1.2	5.0	80.8 %	61.9	30.8	31.1	50.3 %
Casualties & Liabilities	225.4	18.8	11.8	7.0	37.1 %	187.8	119.5	68.4	36.4 %
TOTAL EXPENSE	\$ 11,198.3	\$ 933.2	\$ 440.8	\$ 492.4		\$ 9,331.9	\$ 4,642.2	\$ 4,689.7	
SURPLUS (DEFICIT)			\$ -				\$ -		

Farebox Revenue



Total Expenses



OPERATING CROSSWALK

April 2023

YEAR-TO-DATE					
FISCAL YEAR 2023 (Dollars in Thousands)	BUDGET	ACTUAL LOCALITY	ACTUAL NON-LOCALITY	ACTUAL CONSOLIDATED	VARIANCE + / (-)
REVENUE					
Passenger Revenue	\$ 7,245.6	\$ 6,402.2	\$ 651.4	\$ 7,053.6	\$ (192.0)
Advertising Revenue	\$ 666.6	\$ 808.1	\$ 62.5	\$ 870.6	\$ 204.0
Other Transportation Revenue	\$ 1,799.1	\$ -	\$ 2,202.1	\$ 2,202.1	\$ 403.0
Non-Transportation Revenue	\$ 50.0	\$ 111.9	\$ 150.6	\$ 262.5	\$ 212.5
Federal Funding (PM 5307/5337)	\$ 22,245.0	\$ 21,423.0	\$ -	\$ 21,423.0	\$ (822.0)
HRRTF Funding ¹	\$ 8,599.1	\$ -	\$ 4,116.3	\$ 4,116.3	\$ (4,482.8)
State Funding	\$ 26,220.8	\$ 26,220.8	\$ -	\$ 26,220.8	\$ -
Local Funding	\$ 37,830.5	\$ 37,830.5	\$ -	\$ 37,830.5	\$ -
TOTAL REVENUE:	\$ 104,656.7	\$ 92,796.5	\$ 7,182.9	\$ 99,979.4	\$ (4,677.3)
EXPENSE					
Personnel Services	\$ 64,371.1	\$ 56,232.6	\$ 4,054.8	\$ 60,287.4	\$ 4,083.7
Services	\$ 10,343.1	\$ 7,704.0	\$ 555.5	\$ 8,259.5	\$ 2,083.6
Materials & Supplies	\$ 13,163.1	\$ 10,947.7	\$ 789.4	\$ 11,737.1	\$ 1,426.0
Utilities	\$ 1,090.7	\$ 1,032.9	\$ 74.5	\$ 1,107.4	\$ (16.7)
Casualties & Liabilities	\$ 3,333.2	\$ 3,361.2	\$ 242.3	\$ 3,603.5	\$ (270.3)
Purchased Transportation	\$ 11,154.4	\$ 9,452.1	\$ 681.6	\$ 10,133.7	\$ 1,020.7
Other Miscellaneous Expenses	\$ 1,201.1	\$ 922.0	\$ 66.5	\$ 988.5	\$ 212.6
TOTAL EXPENSE:	\$ 104,656.7	\$ 89,652.5	\$ 6,464.6	\$ 96,117.1	\$ 8,539.6
BUDGET STATUS TO DATE²:	\$ -	\$ 3,144.0	\$ 718.3	\$ 3,862.3	\$ 3,862.3

1. Hampton Roads Regional Transit Funding for 757 Express and 15-minute increment.
 2. Includes estimated year-to-date Locality Service Reliability Plan credit.

Draft Financial Statement

LOCALITY RECONCILIATION

April 2023

FISCAL YEAR 2023 (Dollars in Thousands)	TOTAL LOCALITY			
	ANNUAL BUDGET	YEAR-TO-DATE		
		BUDGET	ACTUAL	VARIANCE
Locality Operating Share	\$ 45,396.5	\$ 37,830.5	\$ 37,830.5	\$ -
Plus: Local Farebox	\$ 7,647.8	\$ 6,373.1	\$ 6,402.2	\$ 29.1
Locality Share - Sub-Total:	\$ 53,044.3	\$ 44,203.6	\$ 44,232.7	\$ 29.1
Plus: Federal Aid	\$ 26,694.1	\$ 22,245.1	\$ 21,423.0	\$ (822.1)
State Aid	\$ 31,464.9	\$ 26,220.8	\$ 26,220.8	\$ -
Total Revenue Contribution:	\$ 111,203.3	\$ 92,669.5	\$ 91,876.5	\$ (793.0)
Operating Expenses:	\$ 111,203.3	\$ 92,669.5	\$ 88,732.5	\$ (3,937.0)
Locality Budget Status to Date¹:				\$ 3,144.0

KPI

Farebox Recovery:	6.9%	7.2%
Farebox % of Budgeted Expense:		6.9%

1. Includes estimated year-to-date Locality Service Reliability Plan credit.

Draft Financial Statement

LOCALITY RECONCILIATION

April 2023

FISCAL YEAR 2023 (Dollars in Thousands)	CHESAPEAKE			
	ANNUAL BUDGET	YEAR-TO-DATE		
		BUDGET	ACTUAL	VARIANCE
Locality Operating Share	\$ 2,723.7	\$ 2,269.8	\$ 2,269.8	\$ -
Plus: Local Farebox	\$ 455.0	\$ 379.1	\$ 349.0	\$ (30.1)
Locality Share - Sub-Total:	\$ 3,178.7	\$ 2,648.9	\$ 2,618.8	\$ (30.1)
Plus: Federal Aid	\$ 2,007.6	\$ 1,673.0	\$ 1,929.9	\$ 256.9
State Aid	\$ 1,993.8	\$ 1,661.5	\$ 1,734.1	\$ 72.6
Total Revenue Contribution:	\$ 7,180.1	\$ 5,983.4	\$ 6,282.8	\$ 299.4
Operating Expenses:	\$ 7,180.1	\$ 5,983.4	\$ 5,976.4	\$ (7.0)
Locality Budget Status to Date¹:				\$ 306.4

KPI

Farebox Recovery:	6.3%	5.8%
Farebox % of Budgeted Expense:		5.8%

1. Includes estimated year-to-date Locality Service Reliability Plan credit.

LOCALITY RECONCILIATION

April 2023

FISCAL YEAR 2023 (Dollars in Thousands)	HAMPTON			
	ANNUAL BUDGET	YEAR-TO-DATE		
		BUDGET	ACTUAL	VARIANCE
Locality Operating Share	\$ 4,722.4	\$ 3,935.3	\$ 3,935.3	\$ -
Plus: Local Farebox	\$ 672.7	\$ 560.6	\$ 633.7	\$ 73.1
Locality Share - Sub-Total:	\$ 5,395.1	\$ 4,495.9	\$ 4,569.0	\$ 73.1
Plus: Federal Aid	\$ 3,265.3	\$ 2,721.1	\$ 3,107.0	\$ 385.9
State Aid	\$ 3,387.3	\$ 2,822.8	\$ 3,017.4	\$ 194.6
Total Revenue Contribution:	\$ 12,047.7	\$ 10,039.8	\$ 10,693.4	\$ 653.6
Operating Expenses:	\$ 12,047.7	\$ 10,039.8	\$ 10,266.5	\$ 226.7
Locality Budget Status to Date¹:				\$ 426.9

KPI

Farebox Recovery:	5.6%	6.2%
Farebox % of Budgeted Expense:		6.3%

1. Includes estimated year-to-date Locality Service Reliability Plan credit.

LOCALITY RECONCILIATION

April 2023

FISCAL YEAR 2023 (Dollars in Thousands)	NEWPORT NEWS			
	ANNUAL BUDGET	YEAR-TO-DATE		
		BUDGET	ACTUAL	VARIANCE
Locality Operating Share	\$ 7,492.8	\$ 6,244.0	\$ 6,244.0	\$ -
Plus: Local Farebox	\$ 1,111.7	\$ 926.4	\$ 1,069.8	\$ 143.4
Locality Share - Sub-Total:	\$ 8,604.5	\$ 7,170.4	\$ 7,313.8	\$ 143.4
Plus: Federal Aid	\$ 4,917.0	\$ 4,097.5	\$ 4,570.4	\$ 472.9
State Aid	\$ 5,337.1	\$ 4,447.6	\$ 4,725.3	\$ 277.7
Total Revenue Contribution:	\$ 18,858.6	\$ 15,715.5	\$ 16,609.5	\$ 894.0
Operating Expenses:	\$ 18,858.6	\$ 15,715.5	\$ 15,976.2	\$ 260.7
Locality Budget Status to Date¹:				\$ 633.3

KPI

Farebox Recovery:	5.9%	6.7%
Farebox % of Budgeted Expense:		6.8%

1. Includes estimated year-to-date Locality Service Reliability Plan credit.

LOCALITY RECONCILIATION

April 2023

FISCAL YEAR 2023 (Dollars in Thousands)	NORFOLK			
	ANNUAL BUDGET	YEAR-TO-DATE		
		BUDGET	ACTUAL	VARIANCE
Locality Operating Share	\$ 19,709.4	\$ 16,424.5	\$ 16,424.5	\$ -
Plus: Local Farebox	\$ 3,560.9	\$ 2,967.4	\$ 2,856.6	\$ (110.8)
Locality Share - Sub-Total:	\$ 23,270.3	\$ 19,391.9	\$ 19,281.1	\$ (110.8)
Plus: Federal Aid	\$ 9,763.3	\$ 8,136.1	\$ 6,079.1	\$ (2,057.0)
State Aid	\$ 13,163.5	\$ 10,969.6	\$ 10,335.1	\$ (634.5)
Total Revenue Contribution:	\$ 46,197.1	\$ 38,497.6	\$ 35,695.3	\$ (2,802.3)
Operating Expenses:	\$ 46,197.1	\$ 38,497.6	\$ 34,729.5	\$ (3,768.1)
Locality Budget Status to Date¹:				\$ 965.8

KPI

Farebox Recovery:	7.7%	8.2%
Farebox % of Budgeted Expense:		7.4%

1. Includes estimated year-to-date Locality Service Reliability Plan credit.

LOCALITY RECONCILIATION

April 2023

FISCAL YEAR 2023 (Dollars in Thousands)	PORTSMOUTH			
	ANNUAL BUDGET	YEAR-TO-DATE		
		BUDGET	ACTUAL	VARIANCE
Locality Operating Share	\$ 2,880.2	\$ 2,400.2	\$ 2,400.2	\$ -
Plus: Local Farebox	\$ 559.6	\$ 466.3	\$ 426.7	\$ (39.6)
Locality Share - Sub-Total:	\$ 3,439.8	\$ 2,866.5	\$ 2,826.9	\$ (39.6)
Plus: Federal Aid	\$ 1,942.8	\$ 1,619.0	\$ 1,777.6	\$ 158.6
State Aid	\$ 2,072.7	\$ 1,727.2	\$ 1,775.0	\$ 47.8
Total Revenue Contribution:	\$ 7,455.3	\$ 6,212.7	\$ 6,379.5	\$ 166.8
Operating Expenses:	\$ 7,455.3	\$ 6,212.7	\$ 6,113.3	\$ (99.4)
Locality Budget Status to Date¹:				\$ 266.2

KPI

Farebox Recovery:	7.5%	7.0%
Farebox % of Budgeted Expense:		6.9%

1. Includes estimated year-to-date Locality Service Reliability Plan credit.

LOCALITY RECONCILIATION

April 2023

FISCAL YEAR 2023 (Dollars in Thousands)	VIRGINIA BEACH			
	ANNUAL BUDGET	YEAR-TO-DATE		
		BUDGET	ACTUAL	VARIANCE
Locality Operating Share	\$ 7,868.0	\$ 6,556.7	\$ 6,556.7	\$ -
Plus: Local Farebox	\$ 1,287.9	\$ 1,073.3	\$ 1,066.4	\$ (6.9)
Locality Share - Sub-Total:	\$ 9,155.9	\$ 7,630.0	\$ 7,623.1	\$ (6.9)
Plus: Federal Aid	\$ 4,798.1	\$ 3,998.4	\$ 3,959.0	\$ (39.4)
State Aid	\$ 5,510.5	\$ 4,592.1	\$ 4,633.9	\$ 41.8
Total Revenue Contribution:	\$ 19,464.5	\$ 16,220.5	\$ 16,216.0	\$ (4.5)
Operating Expenses:	\$ 19,464.5	\$ 16,220.5	\$ 15,670.6	\$ (549.9)
Locality Budget Status to Date¹:				\$ 545.4

KPI

Farebox Recovery:	6.6%	6.8%
Farebox % of Budgeted Expense:		6.6%

1. Includes estimated year-to-date Locality Service Reliability Plan credit.



HAMPTON ROADS
TRANSIT

FY2024 FINAL OPERATING BUDGET & TSPs MAY 2023

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OVERVIEW

- FY2024 Budget Calendar.....slides 3-4
- FY2024 Final Operating Budget.....slides 5-8
- FY2024 Final Local Contribution & TSPs.....slides 9-19



HAMPTON ROADS
TRANSIT

FY2024 BUDGET CALENDAR

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FY2024 BUDGET CALENDAR

DATE	TASK TYPE	TASK
09/28/2022	Local TSP	FY2024 Transportation Service Plans (TSPs) submitted to Localities
11/18/2022	Local TSP	Deadline for Localities to respond with change requests to the FY2024 TSP
12/05/2022	Regular Meeting	Review FY2024 Draft Operating Budget & TSPs with MFAC
01/09/2023	Special Meeting	MFAC meeting to review FY2024 Service and Draft TSPs
02/14/2023	Local TSP	Deadline for Localities to make final service changes to FY2024 TSPs
02/21/2023	Regular Meeting	Review FY2024 Preliminary Operating Budget with MFAC
02/23/2023*	Regular Meeting	Review FY2024 Preliminary Operating Budget with Commission
05/01/2023	Budget	Distribute FY2024 Final Operating Budget & TSPs to MFAC
05/22/2023	Regular Meeting	Review FY2024 Final Operating Budget with Audit & Budget/MFAC
05/25/2023	Regular Meeting	Commission vote on FY2024 Final Operating Budget

*The FY2024 Preliminary Operating Budget was included in the February Commission package and presented as part of the March Commission meeting.



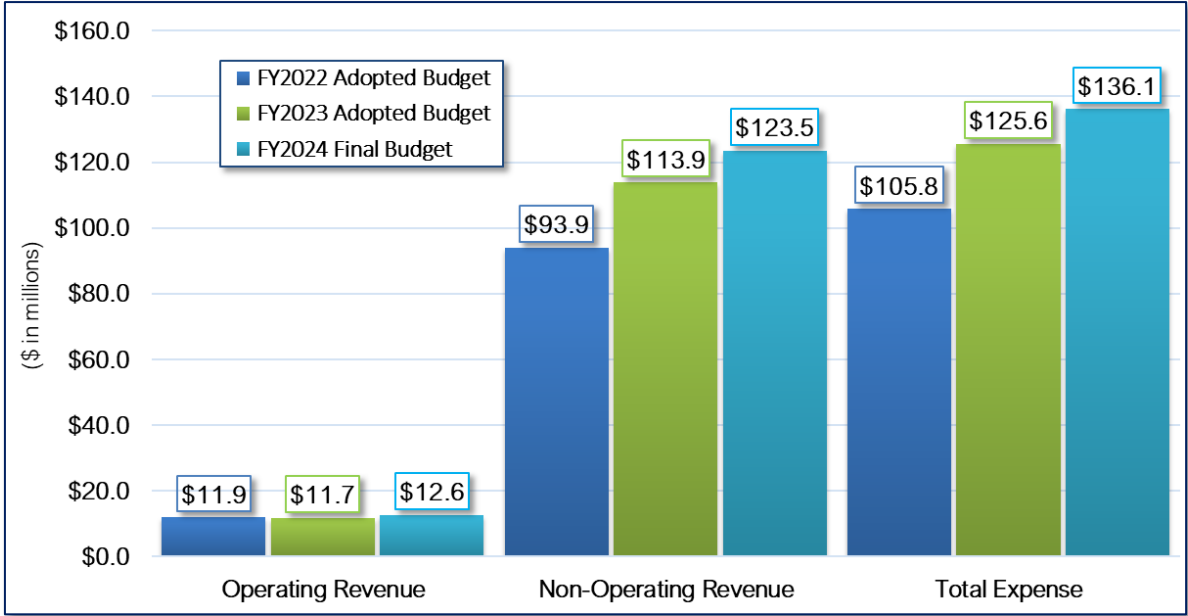
HAMPTON ROADS
TRANSIT

FY2024 FINAL OPERATING BUDGET

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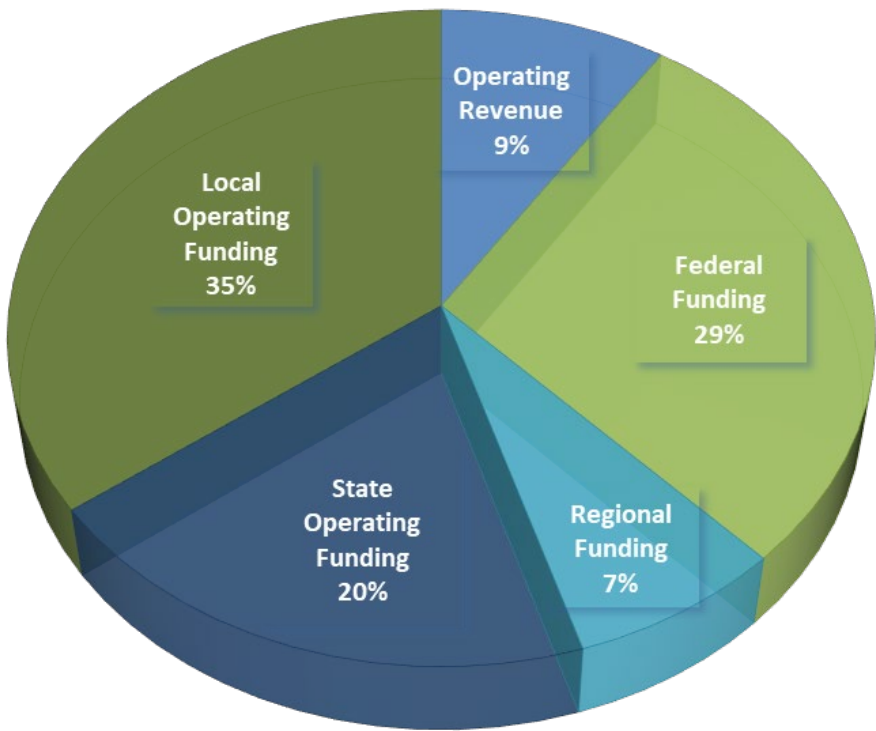
FY2024 FINAL OPERATING BUDGET – 3 YEAR SUMMARY

Category (in millions)	FY2022 Adopted Budget	FY2023 Adopted Budget	FY2024 Final Budget	Prior Year \$Δ+/-)	Prior Year %Δ+/-)
Operating Revenue					
Farebox Revenue	\$ 8.4	\$ 8.7	\$ 9.1	\$ 0.4	4%
ERC Contract Revenue	\$ 2.3	\$ 2.2	\$ 2.7	\$ 0.5	25%
Auxiliary Revenue (Advertising)	\$ 1.1	\$ 0.8	\$ 0.8	\$ -	0%
Other Non-Transportation Revenue	\$ 0.1	\$ 0.1	\$ 0.1	\$ -	0%
Total Operating Revenue:	\$ 11.9	\$ 11.7	\$ 12.6	\$ 0.9	8%
Non-Operating Revenue					
Federal Aid-Pandemic*	\$ 22.1	\$ 7.2	\$ 13.0	\$ 5.8	81%
Federal Aid-Pandemic (Strategic)	\$ -	\$ 2.5	\$ 2.5	\$ -	0%
Federal Aid-Formula 5307/5337 PM	\$ -	\$ 17.0	\$ 23.4	\$ 6.3	37%
Regional HRRTF Funding	\$ 5.7	\$ 10.3	\$ 10.0	\$ (0.3)	(3%)
State Operating Assistance	\$ 21.4	\$ 31.5	\$ 26.8	\$ (4.6)	(15%)
Local Share-Operating	\$ 44.7	\$ 45.4	\$ 47.8	\$ 2.4	5%
Total Non-Operating Revenue:	\$ 93.9	\$ 113.9	\$ 123.5	\$ 9.6	8%
Total Revenue:	\$ 105.8	\$ 125.6	\$ 136.1	\$ 10.6	8%
Operating Expense					
Personnel Services	\$ 68.3	\$ 75.1	\$ 81.8	\$ 6.7	9%
Services	\$ 12.0	\$ 12.0	\$ 15.9	\$ 3.9	33%
Materials & Supplies	\$ 10.2	\$ 18.3	\$ 14.5	\$ (3.8)	(21%)
Utilities	\$ 1.3	\$ 1.3	\$ 1.3	\$ 0.0	3%
Casualties & Liabilities	\$ 3.8	\$ 4.1	\$ 5.7	\$ 1.6	40%
Purchased Transportation	\$ 8.7	\$ 13.4	\$ 15.2	\$ 1.8	14%
Miscellaneous Expense	\$ 1.6	\$ 1.4	\$ 1.7	\$ 0.3	23%
Total Expense:	\$ 105.8	\$ 125.6	\$ 136.1	\$ 10.6	8%



*Federal Aid-Pandemic includes CARES/CRRSAA/ARP pandemic relief aid

FY2024 FINAL OPERATING BUDGET – REVENUE

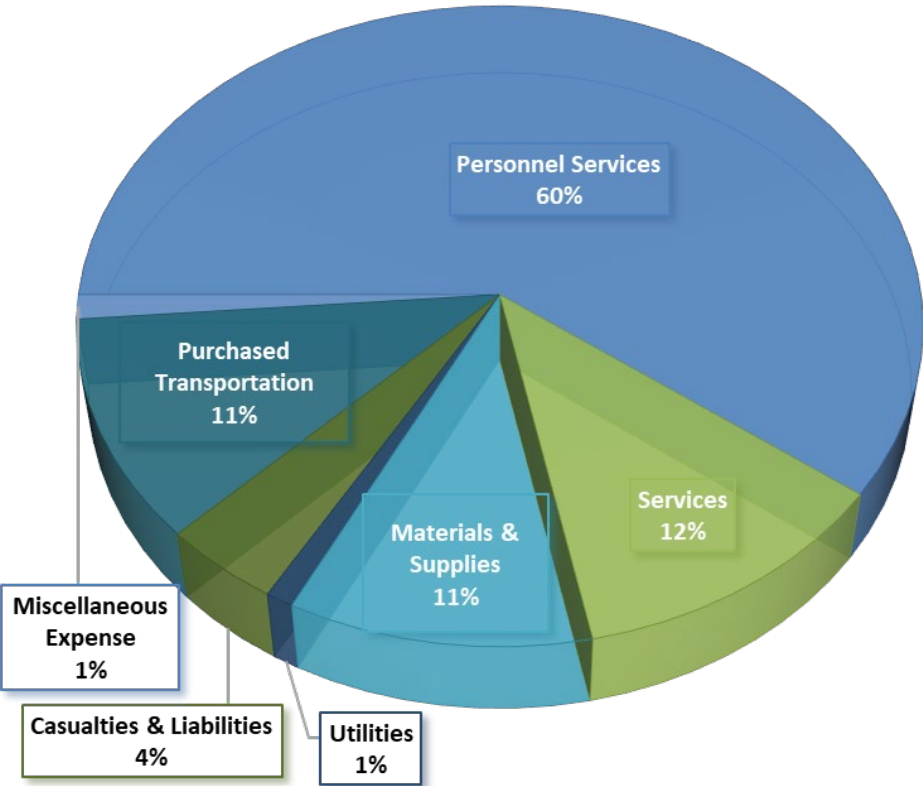


- ✓ **Operating Revenue**
 - **Farebox Revenue** is calculated at \$9.1M using FY24 ridership estimates & trended fare-per-rider data.
 - **ERC Contract Revenue** of \$2.7M covers Elizabeth River Crossing (ERC) related operating expenses.
 - **Auxiliary Revenue (Advertising)** of \$.8M is level with prior year.
 - **Other Non-Transportation Revenue** of \$60,000 is level with FY2023.
- ✓ **Federal Funding**
 - **Federal Aid-Pandemic:** American Rescue Plan (ARP) aid of \$13M covers the net operating expense gap created by continuing losses at the farebox.
 - **Federal Aid-Pandemic (Strategic):** ARP aid of \$2.5M covers the net operating expense gap and is strategically allocated to keep local operating contribution to a maximum increase of 5%.
 - **Federal Aid-5307/5337 PM:** Traditional Federal Preventative Maintenance (PM) funding of \$23.4M covers 80% of preventative maintenance expenses.
- ✓ **Regional Funding** is projected at \$10.0M, a decrease of 3% compared to prior year.
- ✓ **State Operating Funding** of \$26.8M is a decrease of 15% as compared to prior year.
- ✓ **Local Operating Funding** of \$47.8M carries an escalation of 5% over FY2023.

Revenue (in thousands)	FY2022 Adopted Budget	FY2023 Adopted Budget	FY2024 Final Budget	Prior Year \$ +/-	Prior Year % +/-	FY2024 Budget %
Operating Revenue	\$ 11,912.0	\$ 11,713.7	\$ 12,640.1	\$ 926.4	8%	9%
Federal Funding	\$ 5,730.1	\$ 26,694.0	\$ 38,859.0	\$ 12,165.0	46%	29%
Regional Funding	\$ 22,053.7	\$ 10,319.0	\$ 10,044.1	\$ (274.9)	(3%)	7%
State Operating Funding	\$ 21,438.3	\$ 31,464.9	\$ 26,837.1	\$ (4,627.8)	(15%)	20%
Local Operating Funding	\$ 44,696.1	\$ 45,396.5	\$ 47,766.3	\$ 2,369.8	5%	35%
Total Revenue:	\$ 105,830.2	\$ 125,588.1	\$ 136,146.6	\$ 10,558.5	8%	100%

FY2024 FINAL OPERATING BUDGET – EXPENSE

- ✓ **Personnel Services**
 - \$2.9M for union wage increase of 3% + \$3.50 retainage/recruitment premium
 - \$2.2M escalation in health insurance premium
 - \$.6M for 3% merit for non-union personnel
 - \$1M for additional positions in Technology, Grants, Marketing, Rail Maintenance, Security & Finance
- ✓ **Services**
 - \$1.6M in technology contract services to extend support of HRMS system & stabilize/grow/enhance utilization of Microsoft D365
 - \$.9M in enhanced facility & amenity cleaning
 - \$.7M to expand security footprint; \$.2M safety and risk related services
 - \$.3M in bus & rail maintenance contracts
 - \$.1M for planning CIP & TSP update; \$.1M revenue services armored car services
- ✓ **Materials & Supplies:** \$3.9M decrease in fuel due to reduction in price per gallon lock rate
- ✓ **Casualties & Liabilities:** \$1.6M increase based on projected average market increase of 12-14%
- ✓ **Purchased Transportation:** \$1.8M increase due to growth in paratransit trips of 9% coupled with a contracted rate escalation; ferry estimated contract value increase of 7%
- ✓ **Miscellaneous:** \$.3M uptick driven by enhanced bus mechanic training, rail maintenance training, security certification courses, internal audit safety certifications, cyber security training



Expense (in thousands)	FY2022 Adopted Budget	FY2023 Adopted Budget	FY2024 Final Budget	Prior Year \$Δ+/-	Prior Year %Δ+/-	FY2024 Budget %
Personnel Services	\$ 68,326.8	\$ 75,134.6	\$ 81,827.2	\$ 6,692.6	9%	60%
Services	\$ 11,955.6	\$ 12,006.7	\$ 15,928.9	\$ 3,922.2	33%	12%
Materials & Supplies	\$ 10,161.0	\$ 18,313.1	\$ 14,468.5	\$ (3,844.6)	(21%)	11%
Utilities	\$ 1,298.8	\$ 1,308.9	\$ 1,345.0	\$ 36.1	3%	1%
Casualties & Liabilities	\$ 3,798.5	\$ 4,085.1	\$ 5,708.5	\$ 1,623.4	40%	4%
Purchased Transportation	\$ 8,701.7	\$ 13,385.3	\$ 15,207.1	\$ 1,821.8	14%	11%
Miscellaneous Expense	\$ 1,587.8	\$ 1,354.4	\$ 1,661.4	\$ 307.0	23%	1%
Total Expense:	\$ 105,830.2	\$ 125,588.1	\$ 136,146.6	\$ 10,558.5	8%	100%



HAMPTON ROADS
TRANSIT

FY2024 FINAL LOCAL CONTRIBUTION & TSPs

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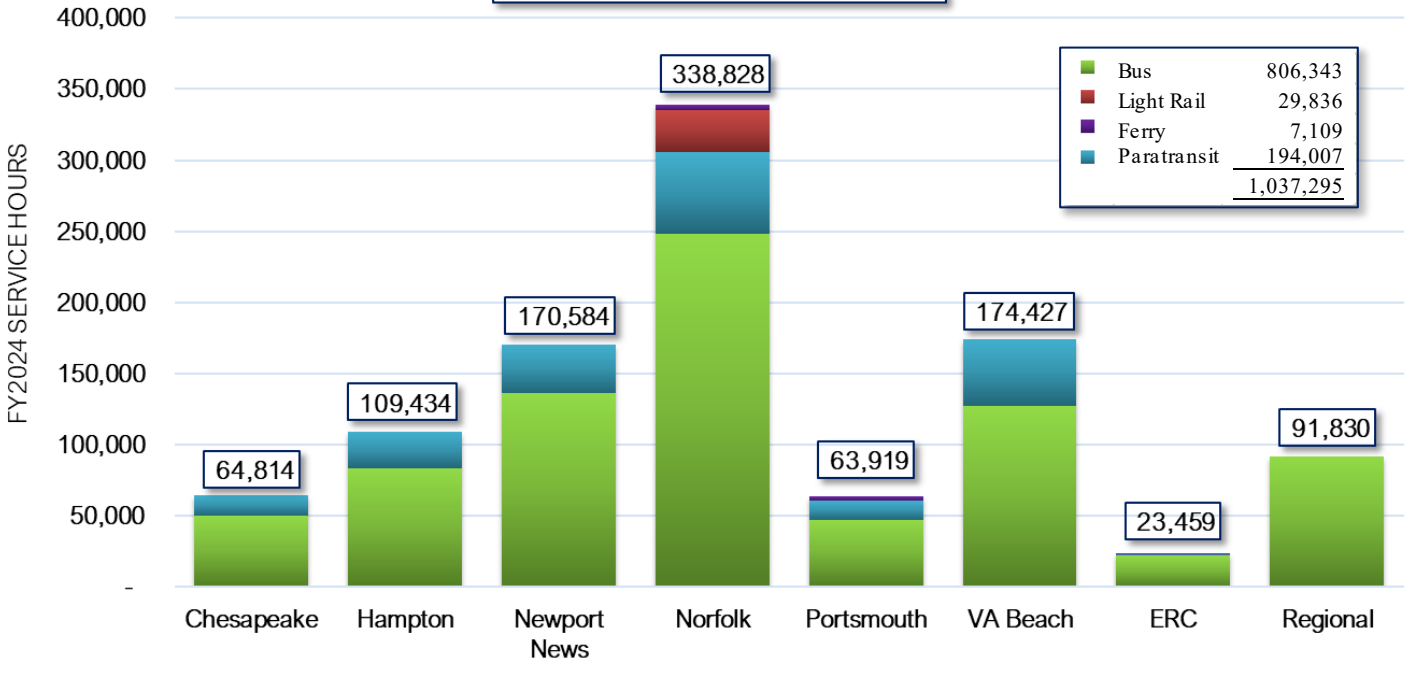
FY2024 FINAL BUDGET – LOCAL CONTRIBUTION



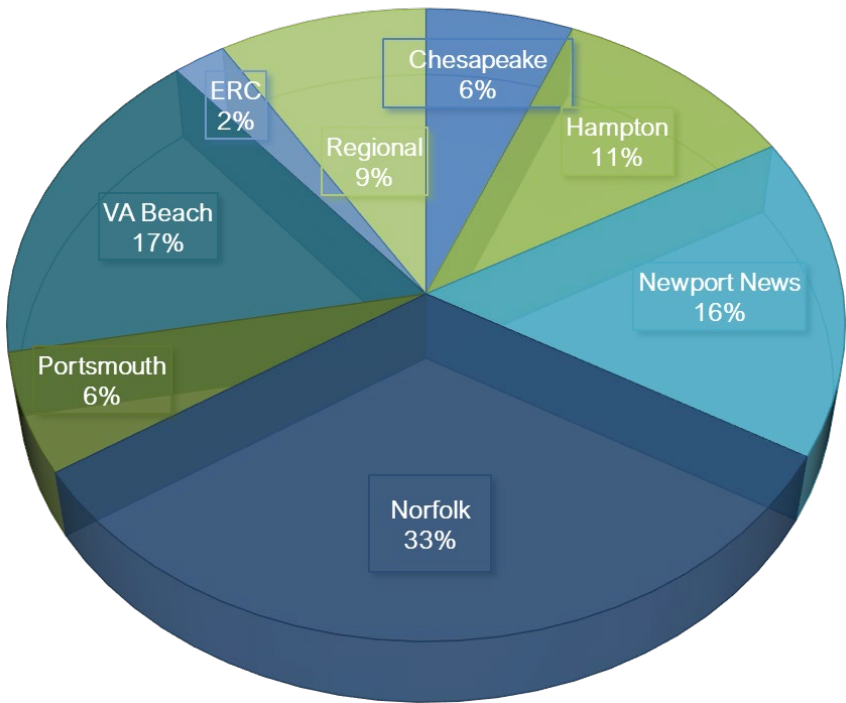
Local Contribution (in thousands)	FY2022 Adopted Budget	FY2023 Adopted Budget	FY2024 Final Budget	Prior Year \$Δ+/-)	Prior Year %Δ+/-)
Operating					
Chesapeake	\$ 2,685.9	\$ 2,723.7	\$ 2,866.8	\$ 143.1	5%
Hampton	\$ 4,651.6	\$ 4,722.4	\$ 4,971.8	\$ 249.4	5%
Newport News	\$ 7,370.2	\$ 7,492.8	\$ 7,886.7	\$ 393.9	5%
Norfolk	\$ 19,384.0	\$ 19,709.4	\$ 20,722.5	\$ 1,013.1	5%
Portsmouth	\$ 2,836.7	\$ 2,880.2	\$ 3,027.4	\$ 147.2	5%
VA Beach	\$ 7,767.7	\$ 7,868.0	\$ 8,291.1	\$ 423.1	5%
Total Operating:	\$44,696.1	\$ 45,396.5	\$ 47,766.3	\$2,369.8	5%
ACC					
Chesapeake	\$ 136.0	\$ 140.5	\$ 140.6	\$ 0.1	0%
Hampton	\$ 236.2	\$ 238.7	\$ 237.4	\$ (1.3)	(1%)
Newport News	\$ 377.2	\$ 370.8	\$ 370.0	\$ (0.8)	(0%)
Norfolk	\$ 749.7	\$ 726.3	\$ 735.0	\$ 8.7	1%
Portsmouth	\$ 134.0	\$ 135.1	\$ 138.6	\$ 3.5	3%
VA Beach	\$ 366.9	\$ 388.6	\$ 378.4	\$ (10.2)	(3%)
Total ACC:	\$ 2,000.0	\$ 2,000.0	\$ 2,000.0	\$ (0.0)	(0%)
Operating + ACC					
Chesapeake	\$ 2,821.9	\$ 2,864.2	\$ 3,007.4	\$ 143.2	5%
Hampton	\$ 4,887.8	\$ 4,961.1	\$ 5,209.2	\$ 248.1	5%
Newport News	\$ 7,747.4	\$ 7,863.6	\$ 8,256.7	\$ 393.1	5%
Norfolk	\$ 20,133.7	\$ 20,435.7	\$ 21,457.5	\$ 1,021.8	5%
Portsmouth	\$ 2,970.7	\$ 3,015.3	\$ 3,166.0	\$ 150.7	5%
VA Beach	\$ 8,134.6	\$ 8,256.6	\$ 8,669.5	\$ 412.9	5%
Total Operating + ACC:	\$46,696.1	\$ 47,396.5	\$ 49,766.3	\$2,369.8	5%

FY2024 FINAL SERVICE HOURS

FY2024 SERVICE BY MODE



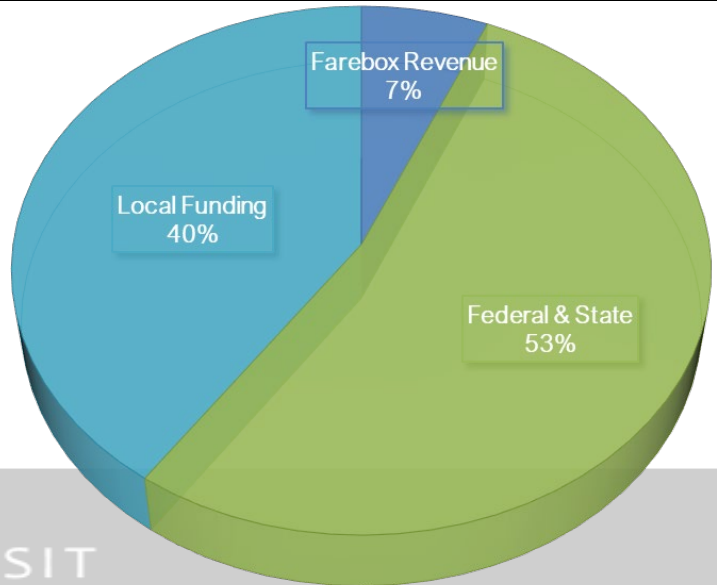
FY2024 SERVICE ALLOCATION



FY2024 FINAL TSP – LOCAL SUMMARY

Local Routes	Service Hours	Total Expense	Farebox Revenue	Farebox Recovery	Federal & State Aid	Operating Assistance %	Local Funding	Local Funding %
Bus	669,084	\$ 80,008,296	\$ 5,536,410	7%	\$ 44,223,827	55%	\$ 30,248,059	38%
Trolley	21,353	\$ 2,553,367	\$ 146,929	6%	\$ 1,411,350	55%	\$ 995,088	39%
Special Service	1,749	\$ 209,144	\$ -	0%	\$ 115,603	55%	\$ 93,541	45%
Total Bus:	692,186	\$ 82,770,807	\$ 5,683,339	7%	\$ 45,750,780	55%	\$ 31,336,688	38%
Total Light Rail:	29,836	\$ 13,303,332	\$ 967,584	7%	\$ 5,625,114	42%	\$ 6,710,634	50%
Total Ferry:	6,601	\$ 1,606,225	\$ 287,699	18%	\$ 759,331	47%	\$ 559,195	35%
Total Paratransit:	193,383	\$ 22,441,878	\$ 1,038,747	5%	\$ 11,060,778	49%	\$ 10,342,353	46%
Local Modal Total:	922,006	\$ 120,122,242	\$ 7,977,369	7%	\$ 63,196,003	53%	\$ 48,948,870	41%
Commission Expense							\$ 1,317,504	
Advanced Capital Contribution							\$ 2,000,000	
Federal Aid-Strategic Allocation							\$ (2,500,000)	
Local Contribution:							\$ 49,766,374	

Source of Funds (in thousands)	Funding \$	Funding %
Farebox Revenue	\$ 7,977.4	6%
Federal & State	\$ 65,696.0	53%
Local Funding	\$ 49,766.3	40%
Total Funding:	\$ 123,439.6	100%



FY2024 FINAL TSP – CITY OF CHESAPEAKE

Chesapeake City Routes	Service Hours	Total Expense	Farebox Revenue	Farebox Recovery	Federal & State Aid	Operating Assistance %	Local Funding	Local Funding %
Bus								
6 Chesapeake	5,960	\$ 712,690	\$ 45,572	6%	\$ 393,932	55%	\$ 273,186	38%
12 Chesapeake	2,015	\$ 240,952	\$ 15,572	6%	\$ 133,184	55%	\$ 92,196	38%
13 Chesapeake	7,427	\$ 888,119	\$ 73,928	8%	\$ 490,899	55%	\$ 323,292	36%
14 Chesapeake	9,996	\$ 1,195,253	\$ 46,519	4%	\$ 660,665	55%	\$ 488,069	41%
15 Chesapeake	5,129	\$ 613,251	\$ 71,587	12%	\$ 338,969	55%	\$ 202,695	33%
24 Chesapeake	5,014	\$ 599,530	\$ 18,015	3%	\$ 331,384	55%	\$ 250,131	42%
44 Chesapeake	1,373	\$ 164,218	\$ 8,249	5%	\$ 90,770	55%	\$ 65,199	40%
57 Chesapeake	4,711	\$ 563,347	\$ 40,445	7%	\$ 311,385	55%	\$ 211,517	38%
58 Chesapeake	8,326	\$ 995,655	\$ 26,778	3%	\$ 550,339	55%	\$ 418,538	42%
Bus Total:	49,951	\$ 5,973,015	\$ 346,665	6%	\$ 3,301,527	55%	\$ 2,324,823	39%
Paratransit:	14,863	\$ 1,724,877	\$ 80,092	5%	\$ 850,129	49%	\$ 794,656	46%
Chesapeake Modal Total:	64,814	\$ 7,697,892	\$ 426,757	6%	\$ 4,151,656	54%	\$ 3,119,479	41%
Commission Expense							\$ 219,584	
Advanced Capital Contribution							\$ 140,593	
Federal Aid-Strategic Allocation							\$ (472,256)	
Chesapeake Local Contribution:							\$ 3,007,400	

FY2024 FINAL TSP – CITY OF HAMPTON

Hampton City Routes	Service Hours	Total Expense	Farebox Revenue	Farebox Recovery	Federal & State Aid	Operating Assistance %	Local Funding	Local Funding %
Bus								
101 Hampton	5,876	\$ 702,675	\$ 58,579	8%	\$ 388,396	55%	\$ 255,700	36%
102 Hampton	4,226	\$ 505,358	\$ 29,036	6%	\$ 279,332	55%	\$ 196,990	39%
103 Hampton	9,934	\$ 1,187,864	\$ 56,982	5%	\$ 656,582	55%	\$ 474,300	40%
105 Hampton	3,049	\$ 364,615	\$ 28,221	8%	\$ 201,538	55%	\$ 134,856	37%
109 Hampton	5,260	\$ 628,925	\$ 30,609	5%	\$ 347,632	55%	\$ 250,684	40%
110 Hampton	11,263	\$ 1,346,873	\$ 63,927	5%	\$ 744,471	55%	\$ 538,475	40%
111 Hampton	2,507	\$ 299,794	\$ 8,891	3%	\$ 165,708	55%	\$ 125,195	42%
114 Hampton	16,259	\$ 1,944,290	\$ 133,215	7%	\$ 1,074,690	55%	\$ 736,385	38%
115 Hampton	11,595	\$ 1,386,493	\$ 38,096	3%	\$ 766,371	55%	\$ 582,026	42%
117 Hampton	814	\$ 97,342	\$ 25,902	27%	\$ 53,805	55%	\$ 17,635	18%
118 Hampton	10,994	\$ 1,314,647	\$ 79,726	6%	\$ 726,659	55%	\$ 508,262	39%
120 Hampton	1,111	\$ 132,830	\$ 32,752	25%	\$ 73,420	55%	\$ 26,658	20%
Enhancements	692	\$ 82,749	\$ -	0%	\$ 45,739	55%	\$ 37,010	45%
Bus Total:	83,580	\$ 9,994,455	\$ 585,936	6%	\$ 5,524,343	55%	\$ 3,884,176	39%
Paratransit:	25,854	\$ 3,000,310	\$ 137,602	5%	\$ 1,478,743	49%	\$ 1,383,965	46%
Hampton Modal Total:	109,434	\$ 12,994,765	\$ 723,538	6%	\$ 7,003,086	54%	\$ 5,268,141	41%
Commission Expense							\$ 219,584	
Advanced Capital Contribution							\$ 237,383	
Federal Aid-Strategic Allocation							\$ (515,915)	
Hampton Local Contribution:							\$ 5,209,193	

FY2024 FINAL TSP – CITY OF NEWPORT NEWS

Newport News City Routes	Service Hours	Total Expense	Farebox Revenue	Farebox Recovery	Federal & State Aid	Operating Assistance %	Local Funding	Local Funding %
Bus								
101 Newport News	5,220	\$ 624,153	\$ 52,036	8%	\$ 344,995	55%	\$ 227,122	36%
103 Newport News	7,141	\$ 853,934	\$ 40,982	5%	\$ 472,004	55%	\$ 340,948	40%
104 Newport News	14,599	\$ 1,745,712	\$ 51,177	3%	\$ 964,926	55%	\$ 729,609	42%
105 Newport News	9,014	\$ 1,077,837	\$ 83,424	8%	\$ 595,764	55%	\$ 398,649	37%
106 Newport News	19,237	\$ 2,300,337	\$ 148,665	6%	\$ 1,271,488	55%	\$ 880,184	38%
107 Newport News	13,000	\$ 1,554,541	\$ 137,981	9%	\$ 859,258	55%	\$ 557,302	36%
108 Newport News	12,460	\$ 1,489,970	\$ 115,964	8%	\$ 823,567	55%	\$ 550,439	37%
111 Newport News	14,049	\$ 1,680,002	\$ 49,729	3%	\$ 928,605	55%	\$ 701,668	42%
112 Newport News	37,426	\$ 4,475,355	\$ 302,302	7%	\$ 2,473,709	55%	\$ 1,699,344	38%
114 Newport News	3,396	\$ 406,140	\$ 27,830	7%	\$ 224,490	55%	\$ 153,820	38%
Enhancements	642	\$ 76,770	\$ -	0%	\$ 42,434	55%	\$ 34,336	45%
Bus Total:	136,184	\$ 16,284,751	\$ 1,010,090	6%	\$ 9,001,240	55%	\$ 6,273,421	39%
Paratransit:	34,400	\$ 3,992,102	\$ 183,492	5%	\$ 1,967,561	49%	\$ 1,841,049	46%
Newport News Modal Total:	170,584	\$ 20,276,853	\$ 1,193,582	6%	\$ 10,968,801	54%	\$ 8,114,470	40%
Commission Expense							\$ 219,584	
Advanced Capital Contribution							\$ 370,029	
Federal Aid-Strategic Allocation							\$ (447,331)	
Newport News Local Contribution:							\$ 8,256,752	

FY2024 FINAL TSP – CITY OF NORFOLK

Norfolk City Routes	Service Hours	Total Expense	Farebox Revenue	Farebox Recovery	Federal & State Aid	Operating Assistance %	Local Funding	Local Funding %
1 Norfolk	26,026	\$ 3,112,096	\$ 308,247	10%	\$ 1,720,182	55%	\$ 1,083,667	35%
2 Norfolk	19,730	\$ 2,359,296	\$ 113,785	5%	\$ 1,304,079	55%	\$ 941,432	40%
3 Norfolk	24,378	\$ 2,915,099	\$ 331,815	11%	\$ 1,611,293	55%	\$ 971,991	33%
4 Norfolk	5,994	\$ 716,807	\$ 77,761	11%	\$ 396,208	55%	\$ 242,838	34%
5 Norfolk	3,666	\$ 438,415	\$ 40,532	9%	\$ 242,330	55%	\$ 155,553	35%
6 Norfolk	7,714	\$ 922,407	\$ 59,199	6%	\$ 509,852	55%	\$ 353,356	38%
8 Norfolk	16,806	\$ 2,009,648	\$ 177,986	9%	\$ 1,110,814	55%	\$ 720,848	36%
9 Norfolk	16,988	\$ 2,031,422	\$ 101,148	5%	\$ 1,122,849	55%	\$ 807,425	40%
11 Norfolk	4,350	\$ 520,181	\$ 22,556	4%	\$ 287,525	55%	\$ 210,100	40%
12 Norfolk	667	\$ 79,699	\$ 5,153	6%	\$ 44,053	55%	\$ 30,493	38%
13 Norfolk	6,453	\$ 771,660	\$ 64,802	8%	\$ 426,528	55%	\$ 280,330	36%
15 Norfolk	19,301	\$ 2,308,047	\$ 270,310	12%	\$ 1,275,751	55%	\$ 761,986	33%
18 Norfolk	5,293	\$ 632,942	\$ 19,070	3%	\$ 349,853	55%	\$ 264,019	42%
20 Norfolk	24,495	\$ 2,929,087	\$ 305,606	10%	\$ 1,619,025	55%	\$ 1,004,456	34%
21 Norfolk	26,817	\$ 3,206,799	\$ 218,788	7%	\$ 1,772,528	55%	\$ 1,215,483	38%
23 Norfolk	27,532	\$ 3,292,261	\$ 160,386	5%	\$ 1,819,764	55%	\$ 1,312,111	40%
25 Norfolk	3,233	\$ 386,595	\$ 16,998	4%	\$ 213,687	55%	\$ 155,910	40%
44 Norfolk	915	\$ 109,377	\$ 5,465	5%	\$ 60,457	55%	\$ 43,455	40%
45 Norfolk	7,503	\$ 897,225	\$ 59,302	7%	\$ 495,933	55%	\$ 341,990	38%
Enhancements	415	\$ 49,625	\$ -	0%	\$ 27,430	55%	\$ 22,195	45%
Bus Total:	248,276	\$ 29,688,688	\$ 2,358,909	8%	\$ 16,410,141	55%	\$ 10,919,638	37%

FY2024 FINAL TSP – CITY OF NORFOLK (cont.)

Norfolk City Routes	Service Hours	Total Expense	Farebox Revenue	Farebox Recovery	Federal & State Aid	Operating Assistance %	Local Funding	Local Funding %
Bus Total:	248,276	\$ 29,688,688	\$ 2,358,909	8%	\$ 16,410,141	55%	\$ 10,919,638	37%
801 Light Rail	29,836	\$ 13,303,332	\$ 967,584	7%	\$ 5,625,114	42%	\$ 6,710,634	50%
Light Rail Total:	29,836	\$ 13,303,332	\$ 967,584	7%	\$ 5,625,114	42%	\$ 6,710,634	50%
Ferry:	3,369	\$ 819,751	\$ 146,643	18%	\$ 387,531	47%	\$ 285,577	35%
Paratransit:	57,347	\$ 6,654,978	\$ 314,663	5%	\$ 3,279,994	49%	\$ 3,060,321	46%
Norfolk Modal Total:	338,828	\$ 50,466,749	\$ 3,787,799	8%	\$ 25,702,780	51%	\$ 20,976,170	42%
Commission Expense							\$ 219,584	
Advanced Capital Contribution							\$ 734,980	
Federal Aid-Strategic Allocation							\$ (473,243)	
Norfolk Local Contribution:							\$ 21,457,491	

FY2024 FINAL TSP – CITY OF PORTSMOUTH

Portsmouth City Routes	Service Hours	Total Expense	Farebox Revenue	Farebox Recovery	Federal & State Aid	Operating Assistance %	Local Funding	Local Funding %
Bus								
41 Portsmouth	8,539	\$ 1,021,062	\$ 55,107	5%	\$ 564,382	55%	\$ 401,573	39%
43 Portsmouth	2,996	\$ 358,287	\$ 25,255	7%	\$ 198,040	55%	\$ 134,992	38%
44 Portsmouth	4,779	\$ 571,438	\$ 28,699	5%	\$ 315,857	55%	\$ 226,882	40%
45 Portsmouth	12,823	\$ 1,533,327	\$ 101,329	7%	\$ 847,531	55%	\$ 584,467	38%
47 Portsmouth	10,035	\$ 1,199,964	\$ 51,839	4%	\$ 663,268	55%	\$ 484,857	40%
50 Portsmouth	5,256	\$ 628,486	\$ 30,651	5%	\$ 347,390	55%	\$ 250,445	40%
57 Portsmouth	2,523	\$ 301,740	\$ 21,425	7%	\$ 166,784	55%	\$ 113,531	38%
Bus Total:	46,951	\$ 5,614,304	\$ 314,305	6%	\$ 3,103,252	55%	\$ 2,196,747	39%
Ferry	3,132	\$ 762,140	\$ 141,056	19%	\$ 360,296	47%	\$ 260,788	34%
Ferry Enhancement	100	\$ 24,334	\$ -	0%	\$ 11,504	47%	\$ 12,830	53%
Ferry:	3,232	\$ 786,474	\$ 141,056	18%	\$ 371,800	47%	\$ 273,618	35%
Paratransit:	13,736	\$ 1,594,073	\$ 72,407	5%	\$ 785,660	49%	\$ 736,006	46%
Portsmouth Modal Total:	63,919	\$ 7,994,851	\$ 527,768	7%	\$ 4,260,712	53%	\$ 3,206,371	40%
Commission Expense							\$ 219,584	
Advanced Capital Contribution							\$ 138,652	
Federal Aid-Strategic Allocation							\$ (398,553)	
Portsmouth Local Contribution:							\$ 3,166,054	

FY2024 FINAL TSP – CITY OF VIRGINIA BEACH

VA Beach City Routes	Service Hours	Total Expense	Farebox Revenue	Farebox Recovery	Federal & State Aid	Operating Assistance %	Local Funding	Local Funding %
Bus								
1 VA Beach	6,542	\$ 782,271	\$ 78,041	10%	\$ 432,393	55%	\$ 271,837	35%
12 VA Beach	6,840	\$ 817,875	\$ 52,859	6%	\$ 452,073	55%	\$ 312,943	38%
15 VA Beach	2,065	\$ 246,925	\$ 28,879	12%	\$ 136,485	55%	\$ 81,561	33%
20 VA Beach	26,382	\$ 3,154,745	\$ 328,614	10%	\$ 1,743,757	55%	\$ 1,082,374	34%
22 VA Beach	7,817	\$ 934,716	\$ 54,421	6%	\$ 516,655	55%	\$ 363,640	39%
24 VA Beach	7,231	\$ 864,542	\$ 25,981	3%	\$ 477,867	55%	\$ 360,694	42%
25 VA Beach	7,859	\$ 939,800	\$ 41,331	4%	\$ 519,466	55%	\$ 379,003	40%
26 VA Beach	5,330	\$ 637,378	\$ 28,778	5%	\$ 352,304	55%	\$ 256,296	40%
27 VA Beach	6,765	\$ 809,009	\$ 76,845	9%	\$ 447,172	55%	\$ 284,992	35%
29 VA Beach	7,805	\$ 933,324	\$ 62,375	7%	\$ 515,886	55%	\$ 355,063	38%
33 VA Beach	12,498	\$ 1,494,513	\$ 68,584	5%	\$ 826,078	55%	\$ 599,851	40%
36 VA Beach	8,757	\$ 1,047,129	\$ 73,797	7%	\$ 578,791	55%	\$ 394,541	38%
Bus Total:	105,891	\$ 12,662,227	\$ 920,505	7%	\$ 6,998,927	55%	\$ 4,742,795	37%
Trolley								
30 VA Beach	11,212	\$ 1,340,739	\$ 122,283	9%	\$ 741,081	55%	\$ 477,375	36%
31 VA Beach	3,243	\$ 387,765	\$ -	0%	\$ 214,333	55%	\$ 173,432	45%
34 VA Beach	1,512	\$ 180,802	\$ 1,236	1%	\$ 99,937	55%	\$ 79,629	44%
35 VA Beach	3,871	\$ 462,899	\$ 23,410	0%	\$ 255,863	55%	\$ 183,626	40%
Enhancements	1,515	\$ 181,162	\$ -	0%	\$ 100,136	55%	\$ 81,026	45%
Trolley Total:	21,353	\$ 2,553,367	\$ 146,929	6%	\$ 1,411,350	55%	\$ 995,088	39%
Paratransit:	47,183	\$ 5,475,538	\$ 250,491	5%	\$ 2,698,691	49%	\$ 2,526,356	46%
Virginia Beach Modal Total:	174,427	\$ 20,691,132	\$ 1,317,925	6%	\$ 11,108,968	54%	\$ 8,264,239	40%
Commission Expense							\$ 219,584	
Advanced Capital Contribution							\$ 378,363	
Federal Aid-Strategic Allocation							\$ (192,702)	
Virginia Beach Local Contribution:							\$ 8,669,484	



HAMPTON ROADS
TRANSIT



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Contract No: 23-00224	Title: Automatic Passenger Counting System	Contract Amount:	
		Base Year	\$373,818.00
		Four Option Years	<u>\$106,268.00</u>
		Total:	\$470,086.00

Acquisition Description: Enter into a sole source service contract with Urban Transportation Associates, Inc. (UTA) to provide an automatic passenger counting (APC) system for the Light Rail Vehicle (LRV) fleet.

Background: Hampton Roads Transit’s (HRT’s) LRVs currently utilize a standalone INIT APC system which has reached the end of its useful life. Under the terms of this agreement, the Contractor will provide a new APC system that generates ridership, on-time performance, and other analytics. Additionally, it provides the data needed for National Transit Database (NTD) reporting as established by the Federal Transit Administration (FTA). The system will include all necessary onboard hardware to collect ridership and geolocation data from the LRVs; an APC Analytics and Reporting Software system to process and report data collected from the LRV fleet and fixed route bus service fleet.

Contract Approach: FTA and Virginia Public Procurement Act guidelines allow non-competitive procurements when only one source is available, and the award of a contract is infeasible under small purchase procedures, sealed bids, or competitive proposals. Due to the specific requirements of this solicitation, full and open competition was not a feasible method of Procurement. UTA is the only provider with an APC data interface specifically supported by the TransitMaster CAD/AVL system utilized by HRT. Sole Source procurements are accomplished through solicitation and acceptance of a proposal from only one source.

A solicitation was issued on March 9, 2023, and UTA provided a responsive proposal on March 15, 2023, in the total amount of \$414,178.00. In an effort to obtain more favorable pricing, discussions and negotiations were held with UTA. Negotiations focused on clarifying HRT’s requirements, clarifying assumptions used in establishing pricing, and reducing the total proposed price. At the conclusion of negotiations, revised pricing was requested.

Based on clarifications provided during the discussion, UTA’s pricing increased by \$55,908.00. This amount represents the cost of removing the existing INIT APC system including sensors and other components from the LRVs and providing the new APC software system in a fully managed and cloud hosted environment, as requested by HRT. Although UTA did not offer any pricing concessions, the firm certified that the proposed pricing is in line with prices charged to other transit agencies for similar services. Based on a price analysis performed utilizing the independent cost estimate, UTA’s revised pricing is deemed fair and reasonable. A contractor responsibility review confirmed that UTA is both technically and financially capable to provide the services described in the Scope of Work.

Contract No: 23-00224	Title: Automatic Passenger Counting System	Contract Amount:	
		Base Year	\$373,818.00
		Four Option Years	<u>\$106,268.00</u>
		Total:	\$470,086.00

UTA is headquartered in Cincinnati, OH, and has provided similar services for Sonoma-Marín Rail Transit, in Petaluma, CA; Sacramento Rail Transit District, in Sacramento, CA; and Utah Transit Authority, in Salt Lake City, UT.

The period of performance for this contract is one (1) base year with additional four (4) one-year options.

Cost/Funding: This contract will be funded with federal 5337 and state grant funds.

Project Manager: Kamlesh Chowdhary, Director of ITS Services

Contracting Officer: Kristine Woodbury, Contract Specialist

Recommendation: It is respectfully recommended that the Commission approve the award of a contract to Urban Transportation Associates, Inc. to provide an automatic passenger counting software package and services in the not-to-exceed amount of \$470,086.00 for five (5) years.

UTA's Pricing Summary

Base Year	Option Year 1	Option Year 2	Option Year 3	Option Year 4	Total Price
\$373,818.00	\$23,480.00	\$23,480.00	\$24,654.00	\$24,654.00	\$470,086.00

Contract No.: 22-00212	Title: Facilities General Electrical Services (Renewal)	Contract Amount: \$900,000.00 1 yr. w/2 1-yr. options.
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Acquisition Description: Enter into a renewal contract with a qualified Contractor to provide Facilities General Electrical services on a Task Order basis.

Background: Hampton Roads Transit (HRT) has a requirement for maintaining its facilities which include on-call and scheduled services to perform electrical inspections, maintenance, and repair work. This work is outside the capacity and/or capability of HRT personnel. Under the terms of this agreement, the Contractor will provide all labor, material, and equipment to perform inspection and repair of damage or deterioration due to severe weather or other external factors; emergency repairs from isolated events that interrupt facilities, light rail platforms, ferry docks, or bus revenue services; and, routine inspection and maintenance of the facilities, Light Rail platforms, ferry docks, and bus infrastructure, as deemed necessary by HRT.

Contract Approach: An Invitation for Bids (IFB) was issued on March 6, 2023. Two (2) bids were received on April 12, 2023, from the following firms:

- Blackwater Electric Company, Inc. (Blackwater)
- JRC Services LLC

In response to the IFB, bidders were required to provide labor rates for various labor categories to perform services specified in the Price Schedule, which will be utilized when establishing pricing for proposed Task Orders.

After review and evaluation of the bids received, Blackwater was deemed the lowest most responsive (in compliance with submittal requirements) and responsible (capable to perform) bidder and therefore eligible for award.

Blackwater's proposed rates were deemed fair and reasonable based on a price analysis performed utilizing historical data, and the fact that the pricing was obtained in a competitive environment. A contractor responsibility review performed confirmed Blackwater is technically and financially capable to perform the work.

Blackwater, located in Chesapeake, VA, has performed similar services for the Portsmouth Redevelopment Housing Authority in Portsmouth, VA; the City of Norfolk; Merck Pharmaceuticals in Wilson, NC; and the College of William and Mary in Williamsburg, VA. Blackwater has also provided similar services for HRT satisfactorily.

The period of performance for this contract is one (1) year, with two (2) additional one-year options.

Contract No.: 22-00212	Title: Facilities General Electrical Services (Renewal)	Contract Amount: \$900,000.00 1 yr. w/2 1-yr. options.
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No DBE goal was assigned for this solicitation.

Cost/Funding: This contract will be funded with operating funds.

Project Manager: William Collins, Facilities Maintenance Manager

Contracting Officer: Fevrier Valmond, Assistant Director of Procurement

Recommendation: It is respectfully recommended that the Commission approve the award of a contract to Blackwater Electric Company, Inc. to provide general electrical services associated with HRT's Facilities. The cumulative amount of all Task Orders issued under this contract will not exceed \$900,000.00 over the three-year term.

Contract No.: 22-00207	Title: National Transit Database Reporting Software	Contract Amount:	
		Implementation:	\$ 256,028.00
		Base Year:	\$ 203,792.00
		Four Option Years:	\$ 571,386.00
		Total:	\$1,031,206.00

Acquisition Description: Enter into a contract with a qualified Contractor to improve data integrity, and to automate and replace manual data inputs by implementing and supporting a Cloud-based software solution in compliance with reporting requirements within the National Transit Database (NTD).

Background: The NTD is a federal repository for transit agencies that receive funding from the Federal Transit Administration (FTA) and is the primary repository for financial, operating, and asset data. The NTD also archives information on funding sources, vehicle inventories, maintenance facilities, safety event reports, and data related to consumer transit services. The FTA utilizes the NTD data to analyze trends and appropriate funds to transit agencies.

Hampton Roads Transit (HRT), as with other transit agencies across the U.S., is required to report data to the NTD on several key metrics, including, but not limited to, Vehicle Revenue Miles, Vehicle Revenue Hours, Passenger Miles Traveled, Unlinked Passenger Trips, and Operating Expenses (OE). The data is then used by the FTA for trend analysis and to appropriate funds to transit agencies. Under the terms of this agreement, the Contractor will deliver a Cloud-based, end-to-end data management solution that is a comprehensive package compliant with FTA reporting requirements.

Contract Approach: A Request for Proposals was issued on November 7, 2022. Three (3) proposals were received on January 6, 2023, from the following firms:

- Inzata Analytics
- MicroStrategy Services Corporation
- TransTrack Solutions Group (TransTrack)

Upon initial review and evaluation of the technical proposals, only one (1) firm (TransTrack) was rated best to meet the Scope of Work requirements and, as a result, was subsequently invited to discuss their proposal and provide technical clarifications on their approach to the Scope of Work.

Following the technical presentation and interview, HRT Staff decided to invite TransTrack for discussion and negotiations for the purpose of a possible award. Negotiations focused on clarifying assumptions made in establishing pricing, further clarifying services offered, and reducing their proposed pricing. At the conclusion of negotiations, a Best and Final Offer (BAFO) was requested.

After an analysis of the BAFO received, HRT staff determined that TransTrack provided the best value based on a combination of technical capability and price. As a result of the negotiations,

Contract No.: 22-00207	Title: National Transit Database Reporting Software	Contract Amount:	
		Implementation:	\$ 256,028.00
		Base Year:	\$ 203,792.00
		Four Option Years:	\$ 571,386.00
		Total:	\$1,031,206.00

TransTrack reduced their total proposed price from \$866,313.00 by \$29,061.00, or approximately 3.4%. However, during negotiations, additional services proposed by TransTrack were discussed and the decision was made to include the pricing for those additional services in both the base year and the first option year. The additional services include NTD reporting services and custom data extraction, in the total amount of \$193,954.00. Based on the results of the negotiations, a price analysis performed, and the fact that pricing was obtained in a competitive environment, TransTrack's pricing is deemed fair and reasonable. A contractor responsibility review performed confirmed that TransTrack is technically and financially capable of performing the work.

TransTrack is located in Cedar Rapids, IA and has provided similar services to the San Diego Metropolitan Transit System in San Diego, CA; the Transit Authority of River City in Louisville, KY; and Broward County in Plantation, FL.

The Contract period of performance is one (1) base year, effective at the conclusion of the initial not-to-exceed twelve (12) month development and implementation phase, with four (4) additional one-year options.

No DBE goal was assigned for this solicitation.

Cost/Funding: This Contract will be funded with operating funds.

Project Manager: Shelia Gullledge, Director, Technology Project Management Office

Contracting Officer Sonya Luther, Director of Procurement

Recommendation: It is respectfully recommended that the Commission approve the award of a contract to TransTrack Solutions Group to implement and support a Cloud-based software solution for National Transit Database (NTD) reporting in the not-to-exceed amount of \$1,031,206.00.

Contract No.: 22-00207	Title: National Transit Database Reporting Software	Contract Amount:	
		Implementation:	\$ 256,028.00
		Base Year:	\$ 203,792.00
		Four Option Years:	\$ 571,386.00
		Total:	\$1,031,206.00

Solicitation Summary

Offeror	Original Offer	Best and Final Offer
Inzata Analytics	\$414,000.00	N/A
TransTrack Solutions Group	\$866,313.00	\$1,031,206.00
MicroStrategy Services Corporation	\$1,272,063.54	N/A

TransTrack Solutions Group's Pricing Summary

Implementation	Base Year	Option Year 1	Option Year 2	Option Year 3	Option Year 4	Total Pricing
\$256,028.00	\$203,792.00	\$205,795.00	\$115,969.00	\$121,767.00	\$127,855.00	\$1,031,206.00

Contract No.: 22-00204	Title: Oil and Fuel Analysis Services	Contract Amount:	
		Base Year:	\$ 27,084.00
		Four Option Years:	<u>\$ 110,024.00</u>
		Total:	\$ 137,108.00

Acquisition Description: Enter into a contract with a qualified Contractor to provide oil and fuel analysis services.

Background: Hampton Roads Transit (HRT) has a requirement to test oil and other fluids purchased to determine the quality of products used in its vehicles. Early detection of inferior products is critical to maintaining HRT's revenue and non-revenue vehicles efficiently and safely. Under the terms of this agreement, the Contractor is required to analyze oil, fuel, and coolant samples. Samples of products to be used in engines, gear boxes, transmissions, and other operating systems will be taken by maintenance personnel and sent to the Contractor for testing and analysis.

Contract Approach: An Invitation for Bids (IFB) was issued on March 14, 2023. Two (2) bids were received on April 13, 2023, from the following firms:

- Eurofins TestOil, Inc.
- Tribologik Corporation (Tribologik)

In response to the IFB, bidders were required to provide unit prices for performing tests on various oils, fuels, and coolant described in the Scope of Work.

After review and evaluation of the bids received, HRT staff determined that Tribologik was the lowest, responsive (in compliance with submittal requirements) and responsible (capable to perform) bidder, and therefore eligible for award.

A price analysis performed utilizing historical data, and the fact that the pricing was obtained in a competitive environment, determined that Tribologik's bid pricing is deemed fair and reasonable. A contractor responsibility review performed confirmed that Tribologik is both technically and financially capable to perform the services.

Tribologik is located in Hammond, IN, and has provided similar services for New York City Transit, in New York, NY; St. Paul Metro Transit, in St. Paul, MN; and the U.S. Navy in Norfolk, VA.

The contract will be awarded for a base period of one (1) year, with four (4) additional one-year options.

No DBE goal was assigned for this solicitation.

Cost/Funding: This contract will be funded with operating funds.

Contract No.: 22-00204	Title: Oil and Fuel Analysis Services	Contract Amount:	
		Base Year:	\$ 27,084.00
		Four Option Years:	\$ 110,024.00
		Total:	\$ 137,108.00

Project Manager: John Nason, Director of Bus Maintenance

Contracting Officer: Fevrier Valmond, Assistant Director of Procurement

Recommendation: It is respectfully recommended that the Commission approve the award of a contract to Tribologik Corporation to provide oil and fuel analysis services in the not-to-exceed amount of \$137,108.00 for five (5) years.

Solicitation Results

Offeror	Offer
Tribologik Corporation	\$137,108.00
Eurofins TestOil, Inc	\$286,620.00

Tribologik Corporation's Bid Summary

Base Year	Option Year 1	Option Year 2	Option Year 3	Option Year 4	Total Bid Price
\$27,084.00	\$27,084.00	\$27,084.00	\$27,084.00	\$28,772.00	\$137,108.00

Contract No.: 22-00213	Title: Private Security Services	Contract Amount:	
		Base Year:	\$ 1,925,768.54
		Four Option Years:	<u>\$ 8,298,579.50</u>
		Total:	\$10,224,348.04

Acquisition Description: Enter into a contract with a qualified Contractor to provide professional private security services.

Background: Hampton Roads Transit (HRT) requires professional private security services at facilities located throughout Hampton Roads, as well as on and aboard revenue and non-revenue vehicles and vessels in its transit environment. Private security services include, but are not limited to, routine foot patrol and surveillance, responding to incident service calls, providing reports of incidents and other statistical information, deterring criminal or otherwise disruptive activities, enforcing compliance needs, and performing other duties as directed by HRT’s Project Manager. Under the terms of this agreement, the Contractor will furnish the corporate and on-site management, technical support, and trained and certified security personnel (as applicable), and any equipment, tools, materials, or supplies necessary to provide private security services; and have an established presence in Hampton Roads or the surrounding area.

Contract Approach: A Request for Proposals was issued on January 6, 2023. Ten (10) proposals were received on February 16, 2023, from the following firms:

- Allied Universal Security Services (Allied)
- America Guard Services, Inc.
- B3 Security Group
- Inter-Con Security Systems, Inc. (Inter-Con)
- Linxx Global Solutions, LLC (Linxx)
- New Age Protection, Inc.
- Securemedy, Inc.
- Sentry Force Security, LLC (Sentry Force)
- Top Guard, Inc.
- Valentis Security Services, Inc.

Upon initial review and evaluation of the technical proposals, four (4) firms (Allied, Inter-Con, Linxx, and Sentry Force) were rated best to meet the Scope of Work requirements and, as a result, were subsequently invited to discuss their proposals and provide technical clarifications on their approach to the Scope of Work.

Following the technical presentations and interviews, HRT Staff determined that Allied and Sentry Force were the most technically qualified to provide the services based on clarifications provided during their presentation. Therefore, both firms were invited for discussion and negotiations for the purpose of a possible award. Negotiations focused on clarifying assumptions made in

Contract No.: 22-00213	Title: Private Security Services	Contract Amount:	
		Base Year:	\$ 1,925,768.54
		Four Option Years:	<u>\$ 8,298,579.50</u>
		Total:	\$10,224,348.04

establishing pricing, further clarifying services offered, and reducing their proposed pricing. At the conclusion of negotiations, Best and Final Offers (BAFOs) were requested.

After an analysis of the BAFOs received, HRT staff determined that Sentry Force provided the best value based on a combination of technical capability and price. Although Sentry Force offered no concessions, their pricing is deemed fair and reasonable based on a price analysis performed and the fact that pricing was obtained in a competitive environment. A contractor responsibility review performed confirmed that Sentry Force is technically and financially capable of performing the work.

Sentry Force is located in Fairfax, VA and has provided similar services to the Virginia Department of Transportation, the Norfolk Redevelopment and Housing Authority, and the Inova Hospital System in Fairfax, VA.

The Contract period of performance is one (1) base year with four (4) additional one-year options.

No DBE goal was assigned for this solicitation.

Cost/Funding: This Contract will be funded with operating funds.

Project Manager: Shane Kelly, Manager of Security and Emergency Preparedness

Contracting Officer: Sonya Luther, Director of Procurement

Recommendation: It is respectfully recommended that the Commission approve the award of a contract to Sentry Force Security, LLC to provide private security services in the not-to-exceed amount of \$10,224,348.04.

Contract No.: 22-00213	Title: Private Security Services	Contract Amount:	
		Base Year:	\$ 1,925,768.54
		Four Option Years:	<u>\$ 8,298,579.50</u>
		Total:	\$10,224,348.04

Solicitation Summary

Offeror	Original Offer	Best and Final Offer
Valentis Security Services, Inc.	\$8,489,130.12	N/A
Securemedy, Inc.	\$9,027,446.14	N/A
Top Guard, Inc.	\$9,973,986.92	N/A
Sentry Force Security, LLC	\$10,224,348.04	\$10,224,348.04
New Age Protection, Inc.	\$10,964,606.74	N/A
America Guard Services, Inc.	\$11,081,576.72	N/A
Linxx Global Solutions, LLC	\$11,462,013.93	N/A
B3 Security Group	\$11,521,072.00	N/A
Allied Universal Security Services	\$11,765,249.34	\$11,653,416.38
Inter-Con Security Systems, Inc.	\$12,035,019.04	N/A

Sentry Force Security, LLC's Pricing Summary

Base Year	Option Year 1	Option Year 2	Option Year 3	Option Year 4	Total Pricing
\$1,925,768.54	\$1,945,371.36	\$1,964,974.18	\$1,984,577.00	\$2,403,656.96	\$10,224,348.04

Contract No.: 23-00237	Title: Provision of Eighteen (18) Non-Revenue Vehicles	Contract Amount: \$872,234.00 Thirty-six (36) weeks
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Acquisition Description: Enter into a sole source contract with CMA’s Williamsburg Ford (Williamsburg Ford) to provide eighteen (18) non-revenue vehicles.

Background: Hampton Roads Transit (HRT) has a requirement for eighteen (18) non-revenue vehicles to replace older, less dependable mission critical support vehicles. Under the terms of this agreement, the Contractor will provide six (6) security support SUVs, ten (10) operations support SUVs, and two (2) treasury operation cargo vans, including optional dealer upfitting, service preparation, transportation, and delivery.

Contract Approach: FTA and Virginia Public Procurement Act guidelines allow non-competitive procurements when only one source is available, and the award of a contract is infeasible under small purchase procedures, sealed bids, or competitive proposals. After two (2) previous solicitations of known sources, competition was deemed inadequate. Additionally, an evaluation of the specifications determined that they are not unduly restrictive of competition; and re-solicitation through open competition would result in unacceptable delays in fulfilling HRT’s need for the specified vehicles. HRT currently has an active contract with Williamsburg Ford for the provision of an assortment of non-revenue fleet vehicles. Sole Source procurements are accomplished through solicitation and acceptance of a proposal from only one source.

A solicitation was issued on April 4, 2023, and Williamsburg Ford provided a responsive proposal on April 11, 2023, in the total amount of \$776,838.00, excluding the cost of optional upfits requested. In order to obtain more complete and favorable pricing, a decision was made to enter into discussions and negotiations with Williamsburg Ford. Negotiations focused on clarifying assumptions made in establishing pricing and obtaining the best price possible. Upon conclusion of the negotiations, revised pricing was requested.

During the discussions, HRT provided additional information regarding the optional upfit required. As a result of the clarifications provided, Williamsburg Ford’s total price increased by \$95,396.00. The increase in price represents the cost of the optional upfits omitted from the original pricing. Based on the results of a price analysis conducted, Williamsburg Ford’s pricing is deemed fair and reasonable. A contractor responsibility review confirmed that Williamsburg Ford’s is technically and financially capable to perform the work.

Williamsburg Ford is located in Williamsburg, VA and has provided similar vehicles to Allan Myers in Williamsburg, VA; the University of Virginia in Charlottesville, VA; and the Department of General Services – Office of Fleet Management in Richmond, VA.

The Contractor provided an estimated delivery, with the final vehicle being delivered in thirty-six (36) weeks.

Contract No.: 23-00237	Title: Provision of Eighteen (18) Non-Revenue Vehicles	Contract Amount: \$872,234.00 Thirty-six (36) weeks
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Cost/Funding: This contract will be funded with 5307, HRRTF, state, and ACC funds.

Project Manager: Michael Perez, Operations Project and Contract Administrator

Contracting Officer: Fevrier Valmond, Assistant Director of Procurement

Recommendation: It is respectfully recommended that the Commission approve the award of a contract to CMA's Williamsburg Ford for the provision of eighteen (18) non-revenue vehicles in the amount of \$872,234.00.

TRAC Board Report May 2023

Hampton Roads Transit's Transit Riders Advisory Committee (TRAC) met on May 3, 2023, in Hampton in the headquarters boardroom at 6 P.M.

TRAC members in attendance were Chair Denise Johnson, Vice Chair Robert Neely, Melissa Osborne, and Ben Grau.

HRT staff present were Henry Ryto, Sherry Scott, and Rodney Davis.

Given the lack of a quorum, the March minutes were not approved, and the TRAC officer elections were not held.

A briefing on the May 14 service board changes was provided by Antoinette White. Thirty-minute service will return to Routes 103, 104, and 961. Excess time on Route 112 between Patrick Henry Mall and Jefferson & Denbigh will be trimmed. Route 114 will have 15-minute frequency during peak times Monday through Friday. There will be minor schedule adjustments to the Routes 24 and 33. Timing adjustments will be made on Routes 15, 41, 44, and 108.

TRAC was joined by Commissioner Andria McClellan. Commissioner McClellan discussed her continued support for a customer-centric focus and the advancement of HRT's technology.

Rodney Davis provided Director's Remarks. He said July will be Robert Neely's last TRAC meeting, while Melissa Osborne will serve one more year. He reviewed TRAC CAFs.

In her Chair's Remarks, Denise Johnson thanked HRT staff for their support. She also expressed her appreciation for TRAC's support of the American Bus Benchmarking Group survey collection effort. Ms. Johnson went on to discuss her trip to Washington, DC, on April 19 and 20. She said that she, Chair Ross-Hammond, Commissioner Bullock, and HRT Organizational Advancement Officer Noelle Pinkard, met with Senator Mark Warner's staff, Congressman Bobby Scott, and Congresswoman Jen Kiggans. Ms. Johnson said the purpose of the trip was to advocate for HRT and that the trip was very rewarding. She said her bus experience came in handy because Congressman Scott asked her how many stops there were on the Route 114, and she was able to provide the correct response.

During Roundtable:

Robert Neely

1. Addressed bridge construction in Denbigh.
2. Reported that overgrown foliage is obscuring Stop 2696.
3. Advocated for bus shelters on Denbigh Boulevard for Route 111.

Ben Grau

1. Requested consideration of 15-minute service along Warwick Boulevard.
2. Asked why the gohrt.com real-time bus arrival times were not always accurate. Ms. Johnson said her experience had been that the times were accurate. Mr. Davis said the times had been accurate for him, but he would check into his concern.
3. Asked if it would be feasible to use QR codes at bus stops for accessing schedule information. Mr. Davis explained that for IT security reasons, it has been determined that QR codes are best used for short periods of time.

The meeting adjourned at 6:42 P.M. The next meeting will be July 12, 2023, at 6 P.M. in Norfolk.



HAMPTON ROADS
TRANSIT

HRT Fare Policy Revision TDCHR Board Meeting May 25, 2023

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Existing Fare Policy – July 2021

The existing policy updated to include the following areas:

- 1) Public Participation Process
- 2) Same-Day On-Demand Paratransit Service
- 3) Municipal Employees – Fare Free
- 4) Reclassification of MAX Services and Reduction of Premium Fare
- 5) 757 Express Program
- 6) Emerging Fare Technology

Fare Policy

The purpose of the Hampton Roads Transit (HRT) Fare Policy is to set forth the principles, goals, and methods that guide the establishment and/or change of the fare structure in support of HRT's vision of being a progressive mobility agency.

Fare Policy - Components

The policy is composed of eight general topic areas:

- 1) Principles
- 2) Methods of Governing HRT Fare Structure
- 3) Types of Services and Modes
- 4) Types of Fares
- 5) Fare Programs
- 6) Fare Media Design
- 7) New Fare Technology
- 8) Promotions and Special Events

Methods

- **Fare Adjustments - Additions**
 - Public outreach and public participation process
 - Public outreach and public participation communication
 - Public outreach and public participation follow-up

Type of Services and Modes - Categories

- **757 Express Services Program ***
 - Regional Backbone Services
 - Commuter Express Services *
 - Peninsula Commuter Services (PCS)
 - *Reclassification of MAX Express Services **
- **Fixed Route**
 - Local Bus Service
 - Trolley Service – VB Wave
- **Fixed Guideway Services ***
 - Light Rail - The Tide
 - Ferry Service

* - added/changed

Type of Services and Modes – Categories (cont.)

Other Modes

- **Circulator Services**
 - Navy Base Express *
- **Demand Responsive Services ***
 - Paratransit Service
 - Microtransit On-Demand Service
 - Premium Same-Day On-Demand Paratransit Service *

* - added/changed

Types of Fare - Changes

- **MAX Upgrade Charge – Elimination**
 - Premium Fare Eliminated – Reduced to Base Fare
- **Premium Same-Day On-Demand Paratransit Service Fare**
 - Contractually set by third party operator (currently \$7.00)
- **Municipal Employees**
 - All six cities
 - City Issued ID/Public Safety/Law Enforcement
 - Does not include state employees/school board

Next Steps

- **Resolution adoption**
- **Reduction of 900 series routes begins July 1, 2023**
- **Implementation of new Premium Same-Day On-Demand Paratransit Service estimated for July 1, 2023**
- **Communication to City Managers regarding Municipal Employees.**



HAMPTON ROADS
TRANSIT

**For more information, please visit
gohrt.com/web-site-address-here**

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Resolution 01 - 2023

Fare Policy Adjustments for Hampton Roads Transit and related changes to the Fare Pricing Structure for all MAX Routes

A Resolution of concurrence for updates to the existing HRT Fare Policy of 2021 by the Transportation District Commission of Hampton Roads and the approval of the *Proposed Fare Change for all MAX Routes commencing on July 1, 2023*.

WHEREAS, HRT staff conducted a comprehensive review of its existing fare policy dated July 1, 2021, to reflect new service types and service classifications such as Microtransit and the Navy Base Circulator; and

WHEREAS, HRT staff updated the fare policy regarding Public Outreach and the Public Participation process to reflect with the most recent guidance issued by the Federal Transit Administration in 49 USC Chapter 53, FTA circular 4702.1B, and FTA Circular 9030.IE; and

WHEREAS, HRT staff modified the 2021 Fare Policy to reflect that all municipal employees of its Member Cities are eligible to ride any HRT service free of charge (excluding premium services) upon presentation of proper city issued identification card; and

WHEREAS, Hampton Roads Transit has completed a Title VI Equity Analysis on the proposed changes to the Fare Structure of all MAX routes and reported the results of the analysis to the Commission for full consideration; and

WHEREAS, the Title VI Equity Analysis included a full discussion of any potential disparate or disproportionate impacts with regards to race, color, national origin, or income; and

WHEREAS, Hampton Roads Transit staff has shown a substantial legitimate justification for the proposed actions:

NOW, THEREFORE, BE IT RESOLVED that the Transportation District Commission of Hampton Roads, after being fully briefed on the 2023 Fare Policy, hereby adopts the Title VI equity analysis for the proposed changes to the fare structure for all MAX routes and approves changing MAX route fares to be equal to base fare for local bus routes (currently \$2.00).

APPROVED by the Transportation District Commission of Hampton Roads at its meeting on the 25th day of May, 2023.

**TRANSPORTATION DISTRICT COMMISSION
OF HAMPTON ROADS**

**Amelia Ross-Hammond
Chairman**

ATTEST:

Luis R. Ramos –Commission Secretary



HAMPTON ROADS
TRANSIT

Title VI Fare Reduction Analysis

TDCHR Commission Meeting
May 25, 2023

Jennifer Dove, Civil Rights & Grants Program Manager

gohrt.com

MAX Routes



757 Express



Hampton Roads Transit Proposes to change all MAX Routes to the **757 Express**. This proposed change will result in the *reduction* of fare from the MAX rate to regular rates.



HAMPTON ROADS TRANSIT

Title VI Fare Equity Analysis

Title VI of the Civil Rights Act of 1964

- Protects people from discrimination based on:
 - *Race*
 - *Color*
 - *National Origin*
- The FTA also requires transit agencies to determine if certain aspects of transit operations unfairly impact *minority* and *low-income* populations and to develop a mitigation plan if necessary



Major Service/Fare Changes

- Applies to all proposed Major Service or Fare Changes
- Major Service Change = 25% change in hours or miles
- Requires Meaningful Public Involvement

**Although the fare reductions are NOT considered a major fare change, the analysis was still completed to ensure fair and equitable treatment.*

Minority and Low-Income Riders on MAX Routes

Transit Mode	Percent Minority	Percent Low Income
System Wide	73%	69%
Bus	78%	74%
MAX	70%	60%
MAX Route 919	34%	24%
MAX Route 922	38%	22%
MAX Route 966	52%	23%
MAX Route 967	55%	21%
MAX Route 972	60%	23%



Minority and Low-Income Riders on MAX Routes

Fare Type	Existing Fare for Routes 919, 922, 966,967 & 972	Proposed Fare for Routes 919, 922, 966,967 & 972	% Change by fare type
Adult Single Trip (Cash)	\$4.00	\$2.00	-50%
Adult Single Trip DF* (Cash)	\$2.00	\$1.00	-50%
GoPass 1-Day	\$7.50	\$4.50	-60%
GoPass 30-Day	\$125.00	\$70.00	-56%
Average Fare Increase			-54% (With the proposed changes, the fare costs will decrease)

Public Outreach

March 2023



- Downtown Norfolk Transit Center
- Hampton Transit Center
- Victory Crossing
- Route 967

Public Outreach

Of approximately 100 riders surveyed:

- **60%** were for the fare reduction
- **35%** were against the fare reduction
- **5%** stated they had no opinion

Why were 35% of riders against the reduction?

- **Overcrowding**
- **Safety**
- **Longer Wait Times**

This is especially a concern for MAX route 967 that serves the shipyard

Results of Analysis

Since the fares on the MAX routes are being reduced...

- No disparate impact or disproportionate burden will be create for low-income and minority populations

Next Steps

The commission is being asked to sign a resolution to attest to being briefed on the Title VI fare analysis for the proposed fare reduction on all MAX routes effective July 1, 2023.



HAMPTON ROADS

TRANSIT

QUESTIONS?

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Resolution 02 - 2023

Title VI Equity Analyses for Proposed Fare Change for *all* MAX Routes

A Resolution of the Transportation District Commission of Hampton Roads approving the *Title VI Equity Analyses for Proposed Fare Change for all MAX Routes on July 1, 2023*.

WHEREAS, the Transportation District Commission of Hampton Roads adopted the *Hampton Roads Transit (HRT) 2020 Title VI Program* through Resolution 04-2020 on the 27th day of March, 2020, in compliance with Federal Law and FTA Policy; and

WHEREAS, the adopted *HRT 2020 Title VI Program* requires that the Commission demonstrate the consideration, awareness, and approval of the Title VI Equity Analysis results for each proposed Major Service or Fare Change prior to approval or implementation of the proposed change; and

WHEREAS, Hampton Roads Transit has proposed a Fare Change to all MAX Routes; and

WHEREAS, Hampton Roads Transit has determined that public involvement is warranted because these changes would impact, reduce, eliminate, and/or increase service; and

WHEREAS, Hampton Roads Transit has received comments from the public and stakeholders; and

WHEREAS, Hampton Roads Transit has completed a Title VI Equity Analysis on the proposed changes and reported the results of the analyses to the Commission for full consideration; and

WHEREAS, the Title VI Equity Analyses included a full discussion of any potential disparate or disproportionate impacts with regards to race, color, national origin, or income; and

WHEREAS, Hampton Roads Transit has shown a substantial legitimate justification for the proposed actions:

NOW, THEREFORE, BE IT RESOLVED that the Transportation District Commission of Hampton Roads has given full consideration of, is aware of, and approves the equity analysis for the proposed July 2023 Fare Change.

APPROVED by the Transportation District Commission of Hampton Roads at its meeting on the 25th day of May 2023.

**TRANSPORTATION DISTRICT COMMISSION
OF HAMPTON ROADS**

**Amelia Ross-Hammond
Chairman**

ATTEST:

**Luis R. Ramos
Commission Secretary**