



Management / Financial Advisory Committee

Monday, August 21, 2023 • 1:30 p.m.
2nd Floor, 509 East 18th Street, Norfolk, VA
Hybrid In-Person/Zoom Teleconference

MEETING MINUTES

Call to Order

In the absence of Troy Eisenberger, Chair, City of Chesapeake, Lisa Cipriano, Past-Chair, City of Newport News welcomed and called everyone in the meeting to order at 1:30 p.m.

Attendance was taken for the meeting.

Committee members in in-person attendance:

Lisa Cipriano, City of Newport News
Constantinos Velissarios, City of Newport News
John Stevenson, City of Norfolk
Doug Beaver, City of Norfolk
Jason Mitchell, City of Hampton
Hank Morrison, City of Virginia Beach
Isabelle Young, City of Virginia Beach
Uros Jovanovic, City of Virginia Beach

Committee members in virtual attendance:

Angela Hopkins, City of Newport News
Sheila McAllister, City of Newport News
Brian Swets, City of Portsmouth
Rebecca Spurrier, City of Hampton
Jason Beasley, City of Norfolk
Hunter Anderson, City of Virginia Beach

Hampton Roads Transit Staff in in-person attendance:

William Harrell, President, and Chief Executive Officer
Conner Burns, Chief Financial Officer
Brian Smith, Deputy Chief Executive Officer
Michael Price, Chief Information Officer/Chief Technology Officer
Donna Brumbaugh, Director of Finance
Adrian Tate, Assistant Director of Finance
Sibyl Pappas, Chief Engineering and Facilities Officer
Lena Pappas, Intern
John Powell, Telecommunications Specialist



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James Lyons, Staff Accountant
Angela Glass, Director of Budget and Financial Analysis
Robert Travers, Attorney
Brenda Green, Accounting Coordinator (recorder)
Kim Wolcott, Chief Human Resources Officer
Ray Amoruso, Chief Planning and Development Officer

Hampton Roads Transit Staff in virtual attendance:

Amy Braziel, Director of Contracted Services and Operational Analytics
April Garrett, Senior Executive Assistant
Keisha Branch, director of Capital Programs
Ashley Johnson, Assistant Director of Budget and Financial Analysis
Vanity Faulkner, Budget Analyst
Chad Pritchett, Senior Budget Analyst
Sheri Dixon, Director of Revenue Services
Benjamin Simms, Chief Transit Operations Officer
Shleaker Rodgers, Staff Auditor
Dawn Sciortino, Chief Safety Officer
Tammar Askew, Administrative Support Technician
Dudley Clarke, Budget Analyst

Others in virtual attendance:

Jeff Raliski, Hampton Roads Transportation Planning Organization (HRTPO)

The August 2023 Management/Financial Advisory Committee (MFAC) package was posted to the GoHRT.com website and distributed electronically to the Committee Members in advance of the meeting. The meeting package consisted of:

- Meeting Agenda
- July 24, 2023, Meeting Minutes
- July 2023 FY2024 Financials
- Route Ridership FY2019-FY2024 – ALL ROUTES



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Approval of the July 24, 2023, Meeting Minutes

Constantinos Velissarios, City of Newport News, made a motion to approve the July 24, 2023 meeting minutes.

John Stevenson, City of Norfolk properly seconded the July 24, 2023 meeting minutes.

The July 24, 2023 meeting minutes were approved by unanimous vote.

July 2023 FY2024 Financials

Conner Burns, Chief Financial Officer, welcomed everyone to the meeting. Mr. Burns presented the Draft Financial Statement included with the meeting Agenda.

Reserve Funding Update

This agenda item was tabled during the August 21, 2023 MFAC meeting and will be addressed at a future meeting.

Quarterly Balance Sheet Update

This agenda item was tabled during the August 21, 2023 MFAC meeting and will be addressed at a future meeting.

Quarterly Staff Update

This agenda item is scheduled to be presented quarterly, starting with MFAC's September 25, 2023 regularly scheduled meeting.

Budget Tracking Expectations

This agenda item was tabled during the August 21, 2023 MFAC meeting and will be addressed at a future meeting.

Adjournment

There being no further business, the meeting was adjourned at 1:57 p.m.