



## Meeting of the Operations and Oversight Committee

Thursday, January 13, 2022 • 10:00 a.m.  
3400 Victoria Blvd., Hampton, VA 23661

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A meeting of the Operations and Oversight Committee is scheduled for Thursday, January 13, 2022 at 10:00 a.m. Please note that currently, the in-person meetings are for commissioners and senior HRT staff only. All others can join the meeting via ZOOM by following the link at: <https://hrtransit.org.zoom.us/j/87945355633>

The agenda and supporting materials are included in this package for your review.



# Meeting of the Operations and Oversight Committee

Thursday, January 13, 2022 • 10:00 a.m.  
3400 Victoria Blvd., Hampton, VA

## AGENDA

1. Approval of the December 2021 Operations and Oversight Committee Meeting Minutes
2. Review Action Items
3. Audit Update-Shanti Mullen
4. Procurement Recommendations to the Committee-Sonya Luther
  - a. Contract 22-00168, Light Rail Transit Batteries and Testing Equipment
  - b. Purchase Order, PeopleSoft HCM Severity 1 Fixes and US Tax Form Updates (Renewal)
5. Task Orders **(for informational purposes only)**.
  - a. Contract 21-00128, Ticket Vending Machines/Odyssey Farebox Systems, Repair Parts, Software/Hardware, and Maintenance Support:

Task Order 18. This Task Order is for S/A, Coin Validator CC Talk NRI; Washer, Nylon - Receiver Door. This Task Order is for \$1235.12 and is funded with operating funds.

Task Order 19. This Task Order is for a Data Probe 480 Problem; Bill Stacker Repairs; Coin Cashbox Repair. This Task Order is for \$7,169.00 and is funded with operating funds.

Task Order 20. This Task Order is for Banknote Validator Repairs. This Task Order is for \$375.00 and is funded with operating funds.

Task Order 21. This Task Order is for Card Reader, Vezeal 8, UIC-Programmed (v2.4.8). This Task Order is for \$4,275.00 and is funded with grant funds.

Task Order 22. This Task Order is for a Controller Board Repair. The Task Order is for \$150.00 and is funded with operating funds.

Task Order 23. Task order 23 is for a Cord Grip. The Task Order is for \$387.50 and is funded with Operating Funds.

6. Options to be Exercised February 2022-William Harrell
7. Upcoming Commission Approvals-William Harrell
8. Operations Update-Benjamin Simms
9. Old and New Business
9. Adjournment

**The next Operations & Oversight Committee Meeting will be held on Thursday, February 10, 2022, at 509 E. 18<sup>th</sup> Street, Norfolk, VA.**



HAMPTON ROADS TRANSIT  
 DECEMBER 2021-JANUARY 2022  
 OPERATIONS AND OVERSIGHT COMMITTEE  
 ACTION ITEMS

Date	Action Item	Responsible Party	Due Date	Completed Date & Method
12/2/2021	There was a request for staff to report on the number of bus stops added year over year. NOTE: This item will be removed in February. We will track this internally and report to the Committee annually.	Facilities	Annually	Ongoing



# Meeting of the Operations and Oversight Committee

Thursday, December 2, 2021 • 10:00 a.m.  
2<sup>nd</sup> Floor Board Room • 509 E 18<sup>th</sup> St. Norfolk, VA  
In Person/ZOOM Web Meeting Hybrid

## MEETING MINUTES

### Call to Order

Commissioner Fuller called the meeting to order at 10:00 AM.

### **Commissioners in attendance:**

Commissioner Fuller, Chesapeake  
Commissioner Bullock, Newport News  
Commissioner Mucha, VADRPT (Via Zoom)  
Alt. Commissioner Cipriano, Newport News  
Commissioner Ross-Hammond, Virginia Beach

### **Hampton Roads Transit Staff in attendance:**

Ray Amoruso, Chief Planning & Development Officer (Via Zoom)  
Nakia Ayisumo, Administrative Coordinator (Via Zoom)  
Michele Good-Bacon, Contract Administrator (Via Zoom)  
Debbie Ball, Director of Finance  
Amy Braziel, Manager of Operations Administration  
Alexander Brink, Sr. Manager of Bus Transportation (Via Zoom)  
Keisha Branch, Director of the Office of Program and Project Excellence (Via Zoom)  
Conner Burns, Chief Financial Officer  
Rodney Davis, Director of Customer Relations (Via Zoom)  
Scott Demharter, Director of Facilities  
Michele Goode-Bacon, Contract Administrator (Via Zoom)  
William Harrell, President and CEO  
Danielle Hill, Director of Human Resources (Via Zoom)  
Larry Kirk, Assistant Director of Finance (Via Zoom)  
Sonya Luther, Director of Procurement  
Maryann Martin, Operations Data Analyst (Via Zoom)  
Tracy Moore, Director of Training (Via Zoom)  
Shanti Mullen, Manager of Internal Audit  
Sibyl Pappas, Chief Engineering and Facilities Officer  
Mike Perez, Operations Project and Contract Administrator (Via Zoom)  
Theresa Petrowicz, Contract Specialist (Via Zoom)  
John Powell, Telecommunications Specialist (Via Zoom)  
Jim Price, Chief Transit Operations Officer  
Michael Price, Chief Information Officer/Technology Officer  
Luis Ramos, Sr. Executive Administrator  
Shleaker Rogers, Quality Assurance Auditor  
Dawn Sciortino, Chief of Safety

Benjamin Simms, Deputy Chief Transit Operations Officer (Via Zoom)  
Brian Smith, Deputy Chief Executive Officer  
Alex Touzov, Director of Technology Services (Via Zoom)  
Robert Travers, Counsel  
Fevrier Valmond, Assistant Director of Procurement (Via Zoom)  
Nikki Walker, Auditor I (Via Zoom)  
James Wall, Director of Maintenance (Via Zoom)  
Kim Wolcott, Chief Human Resources Officer

**Others in attendance:**

Andrew Ennis, VADRPT  
Megan Gribble (Via Zoom)  
Eric Nelson, STV Inc.

The December Operations and Oversight meeting package was distributed electronically to committee members and the media in advance of the meeting. The meeting package consisted of:

- Agenda
- Action Items
- Minutes from the Previous Meeting
- Procurement Items for Approval
- Options to be Exercised
- Upcoming Procurements

**Approval of the November 2021 Meeting Minutes**

A motion was made to approve the November 2021 Operations and Oversight Committee meeting minutes was made by Commissioner Bullock and was properly seconded by Commissioner Ross-Hammond. A roll call vote resulted as follows:

Ayes: Commissioners Fuller, Bullock, Ross-Hammond and Cipriano.

Nays: None

Abstain: None

Commissioner Mucha lost connection during the approval of the minutes.

**Review of the Operations and Oversight Committee Action Items**

There were no actions items to be reviewed with the Committee.

**Internal Audit**

Ms. Shanti Mullen presented the 2022 Audit Schedule as enclosed in these minutes for reference.

## **Procurement Recommendations to the Committee**

### **Contract 21-00156, Audio and Visual Support Services (Renewal)**

Ms. Luther presented Contract 21-00156, Audio and Visual Support Services (Renewal)

A motion to approve Contract 21-00156, Audio and Visual Support Services (Renewal)s was made by Commissioner Bullock and properly seconded by Alternate Commissioner Cipriano. A roll call vote resulted as follows:

Ayes: Commissioners Fuller, Bullock, Mucha, Ross-Hammond and Cipriano.

Nays: None

Abstain: None

### **Contract 17-76500, Modification No. 5, Bus Stop Sign Installation and Maintenance**

Ms. Luther presented Contract 17-76500, Modification No. 5, Bus Stop Sign Installation and Maintenance for recommendation of approval.

A motion to approve Contract 17-76500, Modification No. 5, Bus Stop Sign Installation and Maintenance was made by Commissioner Ross-Hammond and properly seconded by Commissioner Bullock. A roll call vote resulted as follows:

Ayes: Commissioners Fuller, Bullock, Mucha, Ross-Hammond and Cipriano.

Nays: None

Abstain: None

### **Contract 21-00151, Bus, Light Rail, and Ferry Passenger Amenity Stops Cleaning and Trash Services (Renewal)**

Ms. Luther presented Contract 21-00151, Bus, Light Rail, and Ferry Passenger Amenity Stops Cleaning and Trash Services (Renewal)for recommendation of approval.

Mr. Scott Demharter gave a brief update on the need and details of the contract as attached to these minutes for reference.

There was discussion regarding the services, the duration of the contract, the use of internal resources to supplement the services, and the number of stops that are being added to the network.

**ACTION ITEM:** There was a request for staff to report on the number of bus stops added year over year.

There was discussion regarding how cleanliness concerns are addressed.

A motion to approve Contract 21-00151, Bus, Light Rail, and Ferry Passenger Amenity Stops Cleaning and Trash Services (Renewal) was made by Commissioner Bullock and properly seconded by Commissioner Ross-Hammond.

A roll call vote resulted as follows:

Ayes: Commissioners Fuller, Bullock, Mucha, Ross-Hammond and Cipriano.

Nays: None

Abstain: None

### **Contract 21-00152, Microtransit Pilot Program**

Ms. Luther presented Contract 21-00152, Microtransit Pilot Program for recommendation of approval.

Mr. Ray Amoruso gave a brief update on the project as attached to these minutes for reference.

There were comments of support for this project from Commissioner Ross-Hammond, Alternate Commissioner Cipriano and Ms. Megan Gribble from the City of Virginia Beach.

Disappointment was expressed that only one vendor bid on the project and concerns regarding the vendor were shared. Stringent review of the process prior to and during implementation was recommended.

There was discussion regarding the marketing plan for this service and it was stated that it will be a partnership between HRT and River North, but the responsibility lies with River North.

There was a request to have updates on the performance and service given to the Management and Finance Advisory Committee (MFAC) and the Operations and Oversight Committee.

A motion to approve Contract 21-00152, Microtransit Pilot Program was made by Commissioner Ross-Hammond and properly seconded by Alternate Commissioner Cipriano.

A roll call vote resulted as follows:



Ayes: Commissioners Fuller, Bullock, Mucha, Ross-Hammond and Cipriano.

Nays: None

Abstain: None

### **Task Orders**

Task Orders were reviewed with the Committee for informational purposes only.

### **Options to be Exercised**

Options to be exercised were reviewed with the Committee.

### **Upcoming Procurements**

Upcoming procurements were reviewed with the Committee.

### **Virginia Department of Rail and Public Transportation (VADRPT) Presentation**

Mr. Andrew Ennis gave the 2021 Annual Status of Safety Report as enclosed in the meeting package.

### **Operations Update**

Mr. Jim Price stated that there is no report to be given at this time.

### **Old and New Business**

There was no old or new business discussed.

### **Adjournment**

Commissioner Fuller adjourned the meeting at 11:13 AM.



# HAMPTON ROADS TRANSIT

## Internal Audit Calendar Year 2022 Audit Schedule

### Required Audits

Audits required based upon industry and regulatory bodies

Audit	Department	Scope	Anticipated Schedule	Anticipated Completion*
PTASP	Security & Norfolk Police Department	PTSAP Implementation Processes	March 2022	May 2022
PTASP	Finance, Marketing, Communications, Internal Audit, Records Management, Planning and Development, Facilities and Engineering, and Human Resources	PTASP Implementation Processes	September 2022	November 2022

### Scheduled Audits

Board- Approved audits selected based upon company objectives

Audit	Department	Scope	Anticipated Schedule	Anticipated Completion*
Hiring/Retention Process	Human Resources	Is HRT's hiring and retention processes efficient and effective?	December 2021	March 2022
Storeroom Operation Controls	Operations	Are appropriate controls in place to ensure proper inventory management system and processes, to include accuracy of accounting for inventory, methodologies, are in place?	June 2022	August 2022
Procurement Cycle	Procurement/ Finance	Are procurement processes in compliance with federal statutes, regulations, and state oversight guidance?	December 2022	March 2023

### Attestation Engagements

Reviews initiated by the Board, Current Events, or Senior Management

Engagement	Department	Scope	Anticipated Schedule	Anticipated Completion*
TBD	TBD	TBD	TBD	TBD

### Quality Assurance

Follow-up and Internal Audit Administrative Tasks

Engagement	Department	Scope	Anticipated Schedule	Anticipated Completion*
Department Documentation	Organization- Wide	Annual document review of all department Policy, Procedure, and Standard Operations Procedure	March 2022	July 2022
Administrative Review	Internal Audit	Review of Audits and other engagement documents for clarity and compliance	January 2022	December 2022

**Note: The audit plan is a working document and may change at any point due to HRT's needs.**



HAMPTON ROADS  
TRANSIT

**Contract # 21-00151**

**Bus, Light Rail & Ferry Passenger Amenity Stops  
Cleaning and Trash Services (Renewal)**

**December 2, 2021**

**[gohrt.com](http://gohrt.com)**

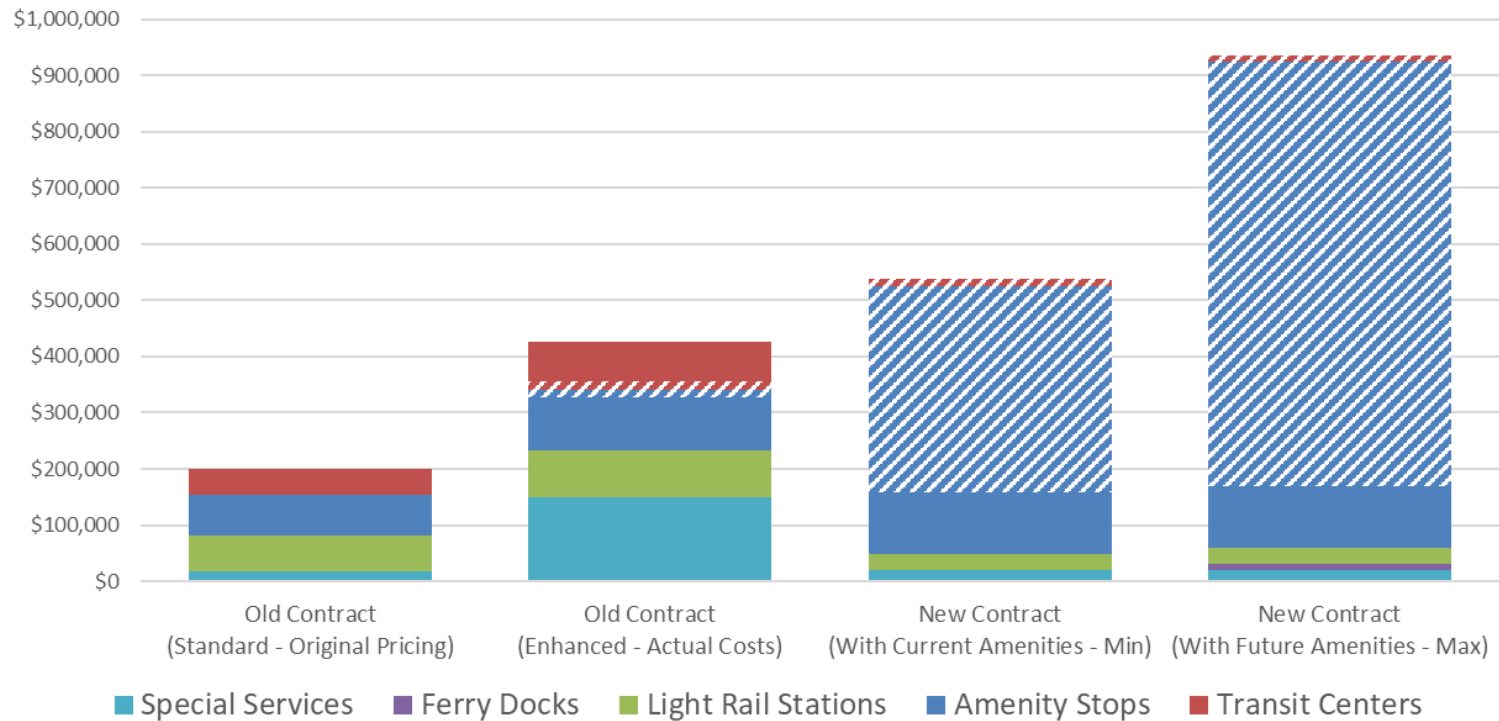
# Contract Highlights

- **Enhanced cleaning at ALL amenity stops**
- **Task-based to total-cleaning approach**
- **623 new RTS amenity stops**
- **Future ferry dock amenities**
- **87% covered by RTS**
- **More stops, more cleaning, NO new cost to cities**

# A New Cleanliness Standard

**Contract Pricing**  
**Old Contract (Final Year) vs. New Contract (Base Year)**

*Diagonal Pattern = RTS funded*





HAMPTON ROADS  
TRANSIT

# Microtransit Pilot Project Overview Operations & Oversight Committee December 2, 2021

[gohrt.com](http://gohrt.com)

# Microtransit Pilot Project

- HRT has been awarded a State Grant under the Demonstration Grant Program to determine the effectiveness and future role of Microtransit in the HRT service area.
- Demonstration Project will plan, deploy, evaluate performance, and share lessons learned for on-demand microtransit services in two unique use cases for a 6-month pilot demonstration.

# Microtransit Pilot Project (con't)

- The objective is to leverage cloud-based route optimization technology and app-based booking of rides to move people around the defined zones with better frequency and shorter trip times than conventional fixed-route transit.
- Pilots will operate as “turnkey” projects.





# Evolving Marketplace and Customer Expectations

- New Technologies
- Shifts in consumer expectations, lifestyles, and choices related to working, shopping, socializing, and travel.
- Agencies adapting to integrate mobility services – exploring new partnerships and operating models.

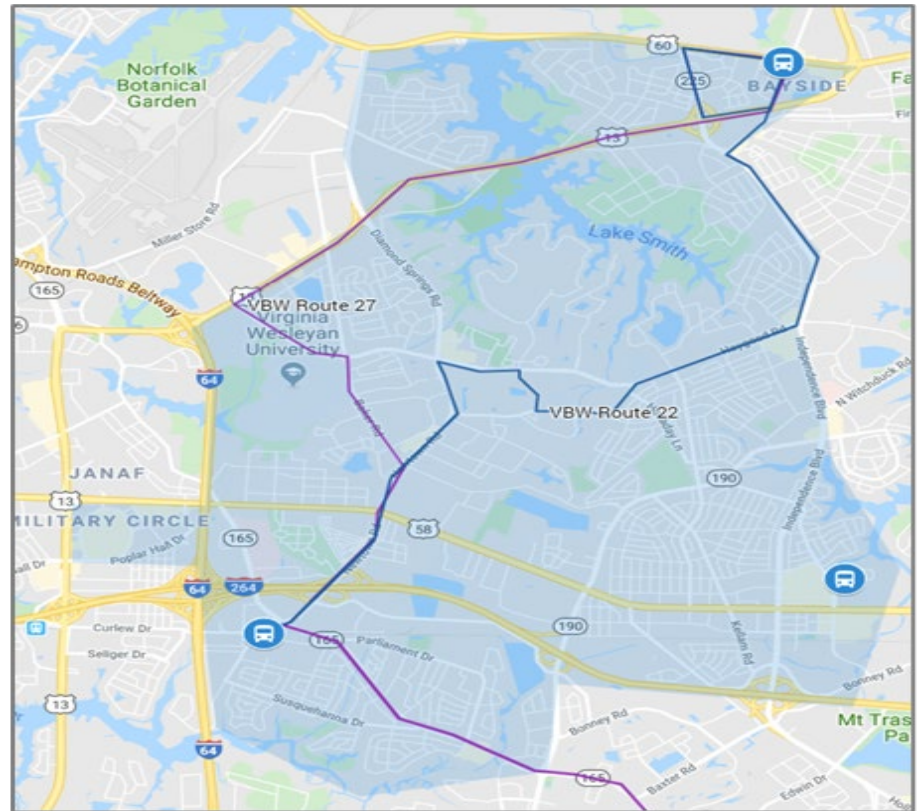


# Microtransit Pilot Project

- Pilot projects will deploy small to medium-size vehicles to operate within two pre-defined zone(s) to provide transit trips based on passenger requests.
- Trip requests from customers may be made through a mobile phone application or call-in to request a driver to meet at a particular time and location.
- Trips will be shared with other customers and will originate at “virtual” bus stops.

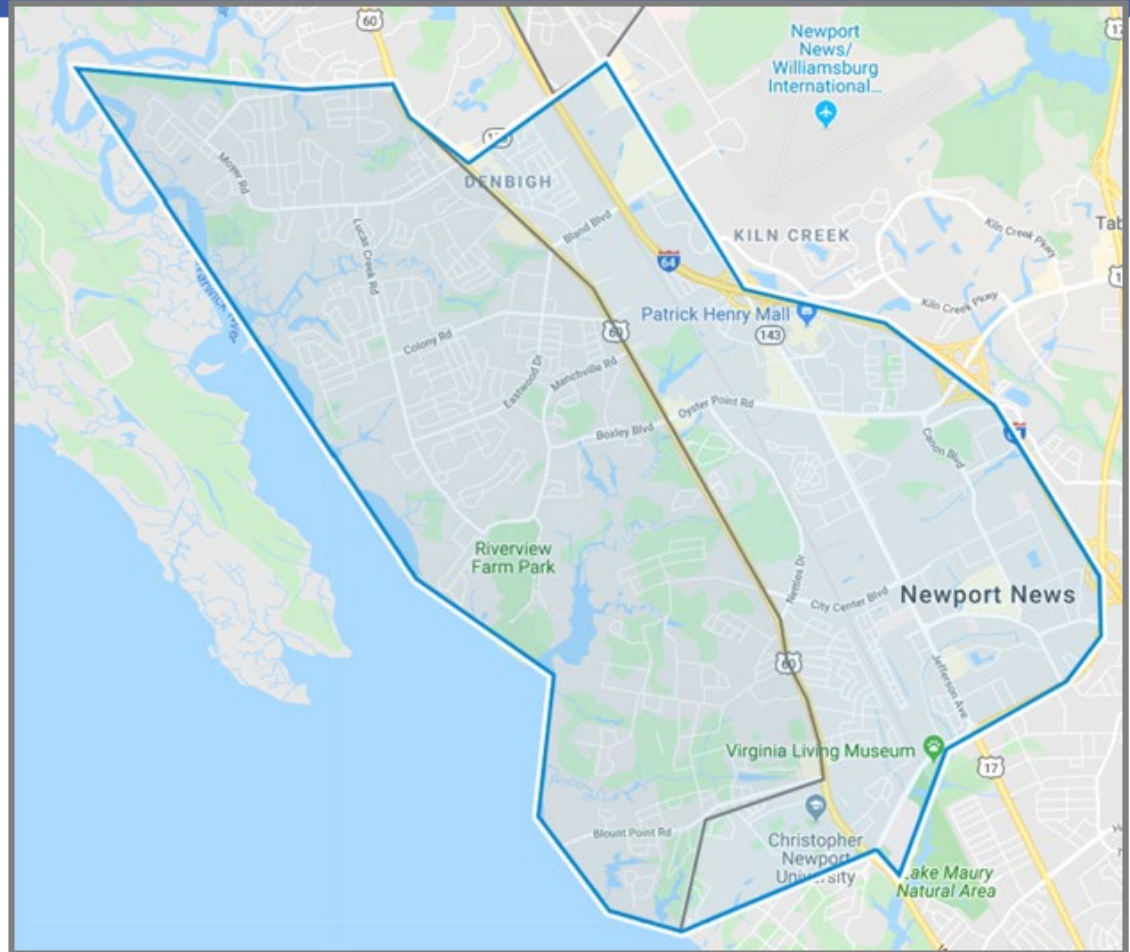
# Microtransit Pilot Project

- Zone A – Virginia Beach
- 15 square miles
- Connections to routes 20, 22 and 27



# Microtransit Pilot Project

- Zone B –  
Newport News
- 20 square miles
- Connections to routes 106, 107, 108, 111, and 112



# Microtransit Pilot Project

The demonstration will focus on:

- First Mile/Last Mile Trips
  - Transport customers within the Zone(s) to and from HRT fixed route stops for first/last miles trips to fixed routes.
- Community Service Trips
  - Transport customers to an origin and destination anywhere within the Zone(s) based upon the service parameters.
- Late night/weekend coverage
  - Transport customers anywhere within a zone at times when HRT transit services are less frequent or not available.

# Microtransit Pilot Project (schedule)

- Contract duration =18 months:
  - Initial phase will include development of:
    - service plans that include vehicle needs, virtual bus stops, span of the service day, and operational guidelines
    - marketing plans
    - customer reservation and complaint system
    - Performance metrics and evaluation methodology
    - Fare payment plan
  - Actual operational phase of two pilot projects will be six (6) months

# Microtransit Pilot Project (Schedule)

- Six-month Evaluation period after cessation of actual pilot operations. Evaluation will include:
  - Benchmarking of existing conditions prior to project launch.
  - Performance and ridership data collected during operational phase
  - All performance metrics identified in methodology tech memo
  - NTD required reporting
- Final Report will document “Lessons Learned”



# Microtransit Pilot Project

Questions??



<b>Contract No:</b>	22-00168	<b>Title:</b>	Light Rail Transit Batteries and Testing Equipment	<b>Price:</b>	\$104,156
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**Acquisition Description:** Enter into a contract with a qualified contractor to provide 147 replacement batteries and associated battery testing equipment for the Light Rail Traction Power Substations (Substations).

**Background:** Hampton Roads Transit (HRT) currently owns and operates seven (7) Substations along the Tide Light Rail Transit system. Each Substation is fitted with twenty (20) batteries to provide the required voltage to keep the Light Rail system operational in the event of power outages. In accordance with industry best practice, and further evidenced by discovery of failure during monthly maintenance checks, HRT staff has determined that the existing batteries are at the end of their useful and operational life and therefore require replacement to maintain a State of Good Repair. Under the terms of this contract, the Contractor is required to provide 147 batteries (including 7 spares) and associated testing equipment in order to facilitate HRT's Maintenance Staff in the replacement of the batteries at each Substation.

**Contract Approach:** A Request for Quote (RFQ) was issued on November 17, 2021. Three (3) quotes were received on November 24, 2021 from the following firms:

- Alpine Power Systems, Inc. (APS)
- Batteries Plus
- Ellis Solutions Inc. (ESI)

After a review and evaluation of the quotes received, APS was deemed the lowest priced offeror and is therefore eligible for award. APS's pricing was deemed fair and reasonable base on a price analysis performed and the fact that the pricing was obtained in a competitive environment. A contractor responsibility review performed confirmed that APS, located in Redford, MI, is technically and financially capable to perform the work.

No DBE goal was assigned for this solicitation.

**Cost/Funding:** This contract will be funded with 28% 5337 Federal Grant, 68% State Grant and 4% Local Match.

**Project Manager:** Sory Bamba, Manager of Rail Systems

**Contracting Officer:** Theresa Petrowicz, Contract Specialist

**Recommendation:** It is respectfully recommended that the Commission approve award of a contract to Alpine Power Systems, Inc. to provide 147 replacement batteries and associated testing equipment for the Light Rail Traction Power Substations in the not-to-exceed amount of \$104,156.

<b>Contract No:</b>	22-00168	<b>Title:</b>	Light Rail Transit Batteries and Testing Equipment	<b>Price:</b>	\$104,156
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**SOLICITATION RESULTS**

<b>OFFEROR</b>	<b>QUOTE</b>
<b>Alpine Power Systems, Inc.</b>	<b>\$104,156.00</b>
Batteries Plus	\$129,099.81
Ellis Solutions Inc.	\$170,360.00

<b>Purchase Order No.:</b>	PO0006448	<b>Title:</b>	PeopleSoft HCM Severity 1 Fixes and US Tax Form Updates (Renewal)	<b>Price:</b>	\$120,000
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**Acquisition Description:** Award a renewal Purchase Order for a vendor to provide PeopleSoft Human Capital Management (HCM) Severity 1 Fix Support and United States tax form updates.

**Background:** Hampton Roads Transit (HRT) requires continued technical support services for its PeopleSoft HCM 9.1 software. The PeopleSoft HCM software is crucial to support ongoing operations for workforce management, employee benefits, time collection, and payroll. This continued support ensures coverage in the event of issues with the use of HRT's PeopleSoft HCM 9.1 application. Under the terms of this agreement, the vendor will provide PeopleSoft HCM severity 1 fixes and US 1099 tax form updates.

**Contract Approach:** A Request for Quote (RFQ) was issued on December 1, 2021. Two (2) quotes were received on December 2, 2021 from the following firms:

- Oracle
- Mythics, Inc.

After review and evaluation of the quotes received, Oracle was deemed the lowest priced offeror and is therefore eligible for award.

Based on a price analysis performed utilizing the independent cost estimate, and the fact that the pricing was obtained in a competitive environment Oracle's quote is deemed fair and reasonable. A contractor responsibility review performed confirmed that Oracle is technically and financially capable to provide the requested items.

Oracle is headquartered in Austin, TX and has been a computer technology corporation and software provider for over forty-four (44) years. Oracle has also provided similar services to HRT satisfactorily.

**Cost/Funding:** This Purchase Order will be funded with operating funds.

**Project Manager:** Glenda Dixon, Director of ERP Services

**Contracting Officer:** Jason Petruska, Senior Contract Specialist

**Recommendation:** It is respectfully recommended that the Commission approve award of a Purchase Order to Oracle to provide PeopleSoft Human Capital Management Severity 1 Fixes and United States 1099 tax form updates in the total amount of \$120,000.

<b>Purchase Order No.:</b>	PO0006448	<b>Title:</b>	PeopleSoft HCM Severity 1 Fixes and US Tax Form Updates (Renewal)	<b>Price:</b>	\$120,000
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**SOLICITATION RESULTS**

<b>OFFEROR</b>	<b>QUOTE</b>
<b>Oracle</b>	<b>\$120,000</b>
Mythics, Inc.	\$124,800

**Options to be Exercised - February 2022**

<b>Contract No.</b>	<b>Title</b>	<b>Description</b>	<b>Total Awarded Value</b>	<b>Period of Performance</b>	<b>Option Year to be Exercised</b>	<b>Total Amount of Option Year</b>
18-78353	Security Guard Services	To provide armed and unarmed security guard services at various HRT locations throughout the Hampton Roads service area.	\$ 5,636,332.32	1 base yr. w/4-1 yr. options	Third	\$1,149,381.80
18-78367A	Legal Services	To provide legal services on an as needed basis.	\$ 2,975,000.00	3 base yrs. w/2-1 yr. options	First	\$ 595,000.00
18-78367B	Legal Services	To provide legal services on an as needed basis.	\$ 2,975,000.00	3 base yrs. w/2-1 yr. options	First	\$ 595,000.00
18-78367C	Legal Services	To provide legal services on an as needed basis.	\$ 2,975,000.00	3 base yrs. w/2-1 yr. options	First	\$ 595,000.00
19-00032A	Signage Production Services	To provide signage production services.	\$ 1,946,173.00	1 base yr. w/4-1 yr. options	Second	\$ 388,525.00
19-00032B	Signage Production Services	To provide signage production services.	\$ 1,543,917.34	1 base yr. w/4-1 yr. options	Second	\$ 308,305.81

UPCOMING CONTRACTS FOR APPROVAL		
Title	Description	Renewal Contract Expiration Date
Armored Truck Services	To provide armored truck services	2/28/2022
Bus Tire Lease and Maintenance Services	To provide bus tire lease and maintenance services. Current contract is in a month-to-month extension until award of new contract.	9/1/2021
Chesapeake Corridor Study	To develop and screen potential corridor options that connect major activity centers in the city of Chesapeake.	New
Credit Card Processing Services	To provide secure credit card merchant processing services. The current contract was extended on a month-to-month basis to allow for a new procurement.	12/21/2021
Federal Legislative Services	To perform government relations and legislative services activities at the federal level in support of HRT's core mission in Hampton Roads.	New
Fire Suppression Systems Inspection and Repair Services	To provide fire suppression systems inspection and repair services for existing systems.	New
Fluid Analysis Test Equipment	To provide a turnkey delivery, installation, and commissioning of an all-in-one fluid analysis system that combines automation and artificial intelligence in making rapid on-site fluid analysis.	New
Fuel Products (Ultra Low Sulfur Diesel and Gasoline)	To supply and deliver diesel and gasoline fuel products	7/15/2022
Hydraulic Equipment Maintenance, Inspection, and Repair Services	To provide scheduled and unscheduled maintenance, inspections, and emergency repair services for HRT's hydraulic vehicle lifts, brake testing equipment, and related systems.	12/19/2021
Information Technology Technical Services	To provide technical services to HRT's Technology Department, to include a number of functional areas.	New
Light Rail Automatic Passenger Counting System Upgrade	To upgrade the existing INIT APC system installed on HRT's light rail fleet.	New
Light Rail Vehicle Midlife Overhaul	To provide the complete turnkey provision of Light Rail Vehicle midlife overhauls for a fleet of nine Siemens S70 LRVs.	New
Mobile Device Services	To procure mobile devices as well as voice and data wireless services to meet HRT's technology and connectivity needs.	1/31/2022
Mobile Fare Collection Services	To provide, implement, and support a mobile first, next generation fare collection system.	1/1/2023
Naval Station Norfolk Circulator	To provide internal service on Naval Station Norfolk, similar to a circulator-type of service.	New
Origin-Destination Study Services	To provide a system-wide origin-destination study of travel patterns, transit use, and other aspects of transportation information to HRT.	New
PeopleSoft Human Capital Management Managed Services	To provide management services for HRT's PeopleSoft HCM 9.1 application.	2/10/2022

Pest Control Management Services	To provide pest control management services to all of HRT's facilities and rolling stock. Current contract is in a month-to-month extension to allow for a new procurement.	11/5/2021
Provision of Magnetic Fare Media	To provide magnetic fare media for bus, rail, trolley and ferry.	1/8/2022
Structured Cabling Services	To maintain, modernize, and expand HRT's structured cabling on an as needed basis. Current contract is in a month-to-month extension to allow for a new procurement.	7/11/2021