



# Meeting Minutes Management / Financial Advisory Committee of Hampton Roads Transit

Tuesday January 20, 2026, 1:30 p.m. **In-Person**  
2nd floor Board Room, 3400 Victoria Blvd. – Hampton, VA  
Zoom Teleconference for Non-Committee Members and Guests

## **Call to Order**

Lisa Cipriano of The City of Newport News called the MFAC meeting to order which began at 1:31pm.

Roll Call was taken for the meeting and resulting in a quorum.

## **Committee Members in attendance**

Megan Gribble – Portsmouth  
Enzo Lundy – Chesapeake  
Hank Morrison – Virginia Beach  
John Stevenson – Norfolk  
Lisa Cipriano – Newport News  
Constantinos Velissarios – Newport News  
Angelique Shenk – Hampton  
Brian DeProfio – Hampton

## **Hampton Roads Transit Staff in attendance**

Adrian Tate-Baker, Assistant Director of Finance  
William Harrell, President and Chief Executive Officer  
Angela Glass, Acting Chief Financial Officer  
Malika Blume, Director of Internal Audit  
Ashley Johnson, Acting Director of Budget and Financial Analysis  
Jessika Jemmott, Comptroller & Acting Director of Finance  
John Powell, Telecommunications Specialist  
Karen Kitsis, Chief Planning & Development Officer  
Michael Price, Chief Information Officer/Chief Technology Officer  
Kim Wolcott, Chief Human Resources Officer  
Brenda Green, Accounting Supervisor

## **Hampton Roads Transit Staff in virtual attendance**

Robert Travers, Attorney  
Keisha Branch, Director of Capital Programs  
April Garrett, Sr. Executive Assistant  
Sheri Dixon, Director of Revenue Services  
Sibyl Pappas, Chief Engineering and Facilities Officer  
Benjamin Simms IV, Chief Transit Operations Officer



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Alexis Majied, Chief Communications and External Affairs Officer  
Amy Braziel, Director of Contracted Services and Operational Analytics  
Toni Hunter, Staff Auditor  
Matthew Stumpf, Budget Analyst  
Kevin Shaw, Director of Bus Maintenance  
Sonya Luther, Director of Procurement  
Shleaker Rodgers, Staff Auditor  
Lawrence Mason, Emergency Manager  
Tracy Moore, Director of Transportation  
Misty Gordon, Risk Manager  
Dawn Sciortino, Chief of Safety, Risk and Emergency Management  
Wayne Groover, Director of Maintenance – Facilities and Rail  
Justin Kahler, Grants Program Analyst  
Gavin Dorsey, Budget Analyst  
Tresha White, Data Analyst II  
Dudley Clarke, Contract Budget Analyst  
Blue Bell, Budget Analyst  
E. Noelle Pinkard, Organizational Advancement Officer

## **Others in virtual attendance**

Angela Hopkins, City of Newport News  
Karl Daughtrey, City of Hampton  
Jeff Raliski, HRTPO  
Jeff Sanchez,  
Shelia McAllister, City of Newport News  
Brian Hostetter, City of Norfolk

The following December 2025 MFAC documents were posted on the GoHRT.com website and distributed electronically to Committee members. The meeting package includes:

- Agenda – January 20, 2026
- Meeting Minutes – December 8, 2025

## **Approval of Meeting Minutes**

Hank Morrison, City of Virginia Beach made a motion to approve December 8, 2025, meeting minutes. Megan Gribble, City of Portsmouth properly seconded. December 8, 2025, meeting minutes were approved by unanimous vote.



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## **December 2025 FY2026 Financial Report**

Angela Glass presented the December Financial Report in detail.

## **Old Business**

The following old business was discussed with the Committee:

- Sustainability Study Status (WSP) – Noelle spoke on the anticipated date to bring the report is March 2026.
- Project Reconciliation Report (WSP) – Angela reviewed the delivery date of the study is anticipated in March 2026.
- Budget Projection Update – Angela requested any comments related to budget projections be sent via email and mentioned the original methodology was reviewed at the November 2025 meeting for Q1. She anticipates bringing projections for Q3 in April 2026.
- Monthly Balance Sheet – Angela stated the balance sheet will be brought forward as part of the FY2025 audit in June 2026.
- Audit Status – FY2025 – Angela stated the kickoff for the FY2025 audit has been moved to mid-March with an estimated completion date of June 2026.
- Personnel Report – Kim mentioned that due to the implementation of the new HRMS system (Workday) the personnel report would be given at the February 2026 meeting.
- SOP Status Update – The SOP will be reviewed at the Planning and New Starts Committee meeting on Thursday, January 23, 2026.
- FY2027 Operating Budget Follow-Up Questions – Angela requested that Municipalities send budget related questions in writing by February 1, 2026.
- Pending Action Items –
  - Revenue Expense Reconciliation of Capital Projects – Angela stated that HRT will collaborate internally to update the report and bring an update in the spring.
  - FY2023 & FY2024 Reconciliation Letters Update – Discussion around timing of the letters going out to the municipalities. Angela stated there will be an update at the February meeting.

## **New Business**

- Transfers – Fare Policy Review – Discussion this is in progress.

## **Reviewed Action Items — January 20, 2026**

1. Angela reviewed the methodology for the \$700,000 reclass from Operating to RTS O&M.



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## **Upcoming Meetings**

- Monday, February 23, 2026 – Regular MFAC Meeting, Norfolk
- Monday, March 23, 2026 — Regular MFAC Meeting, Hampton

## **Adjournment**

The meeting was adjourned at 2:35 pm.