



Management / Financial Advisory Committee

Monday May 19, 2025 • 1:30 p.m.

2nd Floor Board Room, 3400 Victoria Blvd, Hampton, VA

Hybrid In-Person/Zoom Teleconference

MEETING MINUTES

Call to Order

Brian DeProffio of The City of Hampton called the MFAC meeting to order which began at 1:30pm.

Roll Call was taken for the meeting resulting in a quorum.

Committee members in in-person attendance

Andrea Kerley, City of Chesapeake
Brian DeProffio, Chair, City of Hampton
Constantino Velissarios, City of Newport News
John Stevenson, City of Norfolk
Lisa Cipriano, City of Newport News
Megan Gribble, City of Portsmouth
Trey Burke, City of Portsmouth

Committee members in virtual attendance

Angela Hopkins, City of Newport News
Avery Daugherty, DRPT
Hunter Anderson, City of VA Beach
Kevin Chatellier, City of VA Beach
Moiria Facer, City of Norfolk
Sheila McAllister, City of Newport News
Uros Jovanovic, City of Virginia Beach
William Landfair, City of Portsmouth

Hampton Roads Transit Staff in in-person attendance

Adrian Tate, Assistant Director of Finance
Angela Glass, Director of Budget, and Financial Analysis
Ashley Johnson, Assistant Director of Budget and Financial Analysis
Brenda Green, Accounting Supervisor
Conner Burns, Chief Financial Officer
Dawn Sciortino, Chief Safety Officer
Danielle Hill, Director of Human Resources
Donna Brumbaugh, Director of Finance



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Jamira DeWeese, Accounting Coordinator
John Powell, Telecommunications Specialist
Micheal Price, Chief Information Officer/Chief Technology Officer
Ray Amoruso, Chief Planning and Development Officer
Robert Travers, Attorney
William Harrell, President and Chief Executive Officer

Hampton Roads Transit Staff in virtual attendance

Alexis Majied, Chief Communications and External Affairs Officer
Amy Braziel, Director of Contracted Services and Operational Analytics
Benjamin Simms, Chief Transit Operations Officer
Blue Bell, Budget Analyst
Dudley Clarke, Contract Budget Analyst
Farahnaz Karimi Tabrizi, Staff Accountant
Heather Harmon, Senior Staff Accountant
James Lyons, Staff Accountant
Keianna Harris, Special Project Assistant
Malika Blume, Director of Internal Audit
Matthew Stumpf, Budget Analyst
Misty Gordan, Risk Manager
Noelle Pinkard, Organizational Advancement Officer
Sherri Dawson, Director of Transit Development
Shleaker Rodgers, Staff Auditor
Sonya Luther, Director of Procurement
Tammara Askew, Data Analyst II
Toni Hunter, Staff Auditor
Tracy Moore, Director of Transportation
Vanity Faulkner, Budget Analyst

The April 2025 MFAC package was posted on the GoHRT.com website and distributed electronically to Committee members prior to the meeting. The meeting package consisted of:

- Agenda
- Approval of Meeting Minutes – May 19, 2025
- Approval to amend Meeting Minutes – March 24, 2025
- April 2025 FY2025 Financial Report
- FY2026 Final Operating Budget



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Approval of Meeting Minutes

Brian DeProfio made the motion to adopt the approval of the following MFAC meeting minutes:

- **Approval of Meeting Minutes – May 19, 2025**

Lisa Cipriano of the City of Newport News moved for adoption.

Brian Deprofio of the City of Hampton properly seconded the motion.

The motion unanimously passed.

- **Approval of Meeting Minutes – April 21, 2025**

Lisa Cipriano of the City of Newport News moved to adopt the April 21, 2025 meeting minutes subject to corrections to the March 24, 2025 meeting minutes:

This new plan will allow HRT to return the Service Reliability Credit to the cities in the form of a lump sum payment (one year at a time) rather than budgetary credit. The cities may still request credit per year in lieu of lump sum payment.

The move unanimously passed.

April 2025 FY2025 Financials

Conner Burns, Chief Financial Officer, presented the attached April 2025 Draft Financial Statements.

An analysis of farebox shortfall for the City of Norfolk was reviewed for the month of March 2025.

FY2026 Final Operating Budget & TSP's

Mr. Burns reviewed the FY2026 Final Operating Budget & TSP's for Member Cities.

Adjournment

The meeting was adjourned at 4:28 pm.



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