



Meeting of the Transportation District Commission of Hampton Roads

Thursday, August 26, 2021, • 1:00 p.m. at
509 E. 18th Street, in Norfolk, VA

REVISED AGENDA

1. Call to Order & Roll Call
2. Transit Management Company Annual Business Meeting
3. Public Comments
4. Approval of July 22, 2021, Meeting Minutes
5. President's Monthly Report - William Harrell
 - A. Board Updates
6. Committee Reports
 - A. Audit & Budget Review Committee - Commissioner Gray/
Conner Burns, Chief Financial Office
 - July 2021 - FY 2021 Financial Report – The July Financials will be sent out separately from this agenda package.
 - B. Management/Financial Advisory Committee – Commissioner Jackson/
Conner Burns, Chief Financial Officer
 - C. Operations & Oversight Committee - Commissioner Hamel/
Sonya Luther, Director of Procurement
 - No Procurement items for consideration
 - D. Planning/New Starts Development Committee – Commissioner Ross-Hammond/
Ray Amoruso, Chief Planning & Development Officer
 - E. External/Legislative Advisory Committee - Commissioner Kanoyton/
Joe Dillard, Organizational Advancement Officer

- F. Smart Cities & Innovation Committee – Commissioner McClellan/
Michael Price, Chief Information/Technology Officer
- G. Paratransit Advisory Subcommittee – Chair Paul Atkinson Jr./
Keith Johnson, Manager of Paratransit
- H. Transit Ridership Advisory Sub-Committee – Ms. Denise Johnson, Chair
Rodney Davis, Director of Customer Relations
7. Old and New Business
- **Resolution 1 – 2021 Title VI Equity Analyses for Proposed Change for MAX Routes 960 & 961 – October 2021**
 - **Discussion on draft Remote Participation Policy and Per Diem/Stipend**
8. Comments by Commission Members
9. Closed Session (as necessary)
10. Adjournment

**The next meeting will be held on Thursday September 23, 2021, at
1:00 p.m., 3400 Victoria Boulevard, Hampton, VA.**



HAMPTON ROADS TRANSIT

MEETING OF THE **TRANSIT MANAGEMENT COMPANY**

Thursday, August 26, 2021

**509 E. 18th Street
Norfolk, VA**

AGENDA

1. Call to Order
2. Approval of Minutes of August 27, 2020, Annual Meeting
3. President's Financial Report
4. Election of Officers

Proposed Slate:

President	William E. Harrell
Vice President	Kim Wolcott
Treasurer	Conner Burns
Secretary	Luis R. Ramos

5. Old Business
6. New Business
7. Adjournment

TRANSIT MANAGEMENT COMPANY

Annual Meeting of Stockholders
&
Directors
of the
Transit Management Company

August 26, 2021

TRANSIT MANAGEMENT COMPANY

NOTICE OF ANNUAL MEETING OF THE SHAREHOLDERS AND BOARD OF DIRECTORS OF TRANSIT MANAGEMENT COMPANY

Notice is hereby given that the annual meeting of the shareholders and directors of Transit Management Company, a Virginia corporation, will be held at Hampton Roads Transit, 509 E. 18th Street, Norfolk Virginia, on Thursday, August 26, 2021, immediately following the meeting of the stockholders of Transit Management Company for the purpose of electing directors, officers and transacting such other business as may properly come before the meeting.

Secretary

Exhibit “A”

PROXY STATEMENT

The Transportation District Commission of Hampton Roads does hereby constitute and appoint any one of the following: as its true and lawful attorneys, substitutes and proxies, for it in its name, place and stead to vote at the regular and special meetings of the shareholders of Transit Management Company, and at any adjournment or adjournments thereof.

Andrea McClellan, Jimmy Gray, Brad Hunter, August B. Bullock, Doug Fuller, Matthew Hamel, Kirk T. Houston, Gaylene Kanoyton, Jennifer Mitchell, Aaron Rouse, Amelia Ross-Hammond, Shannon Glover, Patricia Woodbury, Lionell Spruill and Shelly Simonds

A majority of the attorneys that may be present and act at the meeting or meetings, or at any adjournment of adjournments thereof in person or by substitute, shall exercise all the powers of the attorneys and agents hereunder; or if any one attorney shall be so present and act, then that one shall have and may exercise all the powers of the attorneys and agents hereunder.

IN WITNESS WHEREOF, Transportation District Commission of Hampton Roads has by its Chairman and Secretary hereunto subscribed its name and affixed it's duly attested seal this 26th day of August 2021.

**TRANSPORTATION DISTRICT COMMISSION
OF HAMPTON ROADS**

Andria McClellan
Chairman

ATTEST:

Secretary

**THE COMBINED ANNUAL MEETING
OF THE STOCKHOLDERS AND DIRECTORS OF
TRANSIT MANAGEMENT COMPANY**

Thursday, August 27, 2020

VIA ZOOM

MEETING MINUTES

Call to Order

The annual meeting of the Stockholders and Directors of Transit Management Company was called to order at 1:55 p.m. by William E. Harrell, President & CEO.

David Burton, General Counsel, provided a brief history of the Transit Management Company and stated the purpose of the annual meeting.

Upon motion duly made, seconded, and by unanimous vote of all present, the minutes of the combined annual meeting of the stockholders and directors of Transit Management Company held on July 25, 2019, were approved.

Transit Management Company is the employer of all employees in the Collective Bargaining unit on the Southside.

Financial Report

Conner Burns gave the FY2019-2020 Financial Report as enclosed in the meeting package.

Election of Officers

The following were recommended as officers for FY2021:

President	William E. Harrell
Vice President	Kim Wolcott
Treasurer	Conner Burns
Secretary	Luis R. Ramos

Upon motion duly made, seconded and by unanimous vote of all present, the following slate of officers was elected to serve for the ensuing year: William E. Harrell, President, Kim Wolcott, Human Resource/Organizational Development Officer as Vice-President, and Conner Burns, as Treasurer and Luis R. Ramos as Secretary.

Upon motion duly made, seconded, and by unanimous vote of all present, the following named persons were elected to serve as Directors of the Company for the ensuing year or until their successors be duly elected:

Chairman Gray, Vice-Chair McClellan, Commissioners Fuller, Hamel, Pittard, Kanoyton, Woodbury, Bullock, Houston, Rowe, Rouse, and Ross-Hammond,

There was no old business to conduct.

Old Business

No old business was discussed.

New Business

No new business was discussed.

Adjournment

No further business was presented, and upon motion, the meeting was adjourned at 2:10 p.m.

Secretary

APPROVED:

William E. Harrell
President & CEO
August 27, 2020

TRANSIT MANAGEMENT COMPANY
Statement of Revenues and Expenses
Fiscal Years Ending June 30, 2020 and 2021

	2021	2020	Change	
Revenues				
Funds Applied by TDCHR	\$ 45,922,073.75	\$ 39,317,626.21	\$ 6,604,447.54	16.80%
Expenses				
Wages and Salaries	\$ 27,015,436.30	\$ 26,179,436.46	\$ 835,999.84	3.19%
Fringe Benefits				
FICA	2,641,427.98	2,188,534.56	452,893.42	20.69%
Pension Contribution	2,601,986.37	2,263,889.44	338,096.93	14.93%
Medical & Other Insurance	3,440,809.10	3,504,524.51	(63,715.41)	-1.82%
Health Savings Account	1,094,215.05	1,112,020.68	(17,805.63)	-1.60%
Sick Pay	851,333.40	748,585.72	102,747.68	13.73%
Holiday Pay	637,813.68	610,870.78	26,942.90	4.41%
Vacation Pay	2,306,781.30	1,854,219.09	452,562.21	24.41%
COVID19	4,948,495.46	458,978.46	4,489,517.00	978.15%
WORK COMP	42,659.31	18,115.81	24,543.50	135.48%
Other Paid Absences	35,383.38	34,411.78	971.60	2.82%
Other Paid Absences - Incl Weather	0.00	13,226.41	(13,226.41)	-100.00%
Other Fringe Benefits	305,732.42	330,812.51	(25,080.09)	-7.58%
Total Fringe Benefits	\$ 18,906,637.45	\$ 12,817,160.07	\$ 6,089,477.38	47.51%
Total Expenses	\$ 45,922,073.75	\$ 39,156,926.81	\$ 6,765,146.94	17.28%
NET INCOME	\$ -	\$ -	\$ -	

The financial information as shown above is considered an accurate representation, to the best of my knowledge, of the financial transactions of the Transit Management Company for the year ended June 30, 2021.



Meeting Minutes of the Transportation District Commission of Hampton Roads

Thursday, July 22, 2021 • 1:00 p.m. Norfolk, VA and Hybrid Zoom Meeting

Call to Order.

A quorum was attained, and Vice Chairman Rouse called the meeting to order at 1:01 p.m.

Commissioners in attendance:

Vice-Chairman Rouse, Virginia Beach
Past Chairman Gray, Hampton
Commissioner Hamel, Chesapeake
Commissioner Fuller, Chesapeake – Via Zoom
Alt. Commissioner DeBruhl, VDRPT – Via Zoom
Commissioner Kanoyton, Hampton
Alt Commissioner Inman, Norfolk
Commissioner Houston, Norfolk
Commissioner Woodbury, Newport News
Alt Commissioner Jackson, Portsmouth
Commissioner Hunter, Portsmouth
Commissioner Ross-Hammond, Virginia Beach
Commissioner Spruill, Senate Representative
Commissioner Simonds, House Representative – Via Zoom

Hampton Roads Transit Staff in attendance:

Ray Amoruso, Chief Planning and Development
Debbie Ball, Director of Finance
Keisha Branch, Director of the Office of Program & Project Excellence via Zoom
Amy Braziel, Manager of Operations Administration
Conner Burns, Chief Financial Officer
Danielle Burton, Operations Support Technician via Zoom
Gene Cavazos, Director of Marketing & Communications
Juanita Davis, Budget Analysis III - via Zoom
Rodney Davis, Director of Customer Relations - via Zoom
Scott Demharter, Director of Facilities
Joe Dillard, Organizational Advancement Officer via Zoom
Sheri Dixon, Director of Revenue Services
Jennifer Dove, Civil Rights and Grants Coordinator
Angela Glass, Director of Budget & Financial Analysis
William Harrell, President and CEO
Danielle Hill, HR Compliance Manager
Tom Holden, Media Relations Specialist
Ashley Johnson, Capital Improvement Analyst III via Zoom
Keith Johnson, Paratransit Services Contract Administrator - via Zoom

Larry Kirk, Assistant Director of Finance
Sonya Luther, Director of Procurement
Tracy Moore, Director of Training
Craig Mytelka, Williams Mullen
Sibyl Pappas, Chief Engineering & Facilities Officer
Michael Perez, Operations Contract and Project Administrator - via Zoom
John Powell, Telecommunications Specialist
Michael Price, Chief Information Officer/CTO
Jim Price, Chief Transit Operations Officer
Luis Ramos, Sr. Executive Administrator/Commission Secretary
Ty Reynolds, Human Resources Manager - via Zoom
Dawn Sciortino, Chief Safety Officer via Zoom
Benjamin Simms, Deputy Chief of Transit Operations - via Zoom
Brian Smith, Deputy Chief Executive Officer
Michele Trader, Records Management Administrator
Robert Travers, Corporate Counsel
Fevrier Valmond, Deputy Director of Procurement
Nikki Walker, Auditor I
James Wall, Director of Maintenance
Kim Wolcott, Chief of Human Resources

Others in attendance via phone:

Paul Atkinson, Chair of Paratransit Advisory Committee
Alt. Commissioner Cipriano, Newport News
Alt Commissioner Brian DeProfio, Hampton
Troy Eisenberger, City of Chesapeake
Andrew Ennis, Transit Rail Safety & Emergency Management Administrator, VDRPT via Zoom
Keith Ferguson
Angela Hopkins, Newport News via Zoom
Denise Johnson, Chair, Transit Riders Advisory Committee
Ron Jordan, Advantus Strategies
Shelia McAllister, City of Newport News - via Zoom
Alt Commissioner Mark Shea, Virginia Beach
Janice Taylor, League of Women Voters - via Zoom
Alt. Commissioner Constantinos Velissarios, Newport News - via Zoom

The TDCHR meeting package was distributed electronically to all Commissioners in advance of the meeting. The meeting package consisted of:

- Agenda
- Meeting Minutes
- President's Report Presentation
- Social Media Analytics
- Financial Reports
- Committee Reports

Public Comments

There were no public comments.

Approval of June 24, 2021, Meeting Minutes

A motion to approve the June 24, 2021, TDCHR Meeting was made by Commissioner Ross-Hammond and properly seconded by Commissioner Jackson. A roll call vote resulted as follows:

Ayes: Commissioners Rouse, Gray, Hamel, DeBruhl, Kanoyton, Woodbury, Houston, Inman, Jackson, and Ross-Hammond

Nays: None

Abstain: Spruill

NOTE: Commissioner's Fuller, DeBruhl and Simonds participating via Zoom, not authorized to vote.

President's Monthly Report

Mr. William Harrell welcomed everyone to the meeting.

Mr. Harrell stated that HRT and its Union solidified a new contract for the next 3 years. Mr. Harrell called on Ms. Wolcott who provided details on the Contract terms.

Mr. Harrell shared his appreciation to ATU President Amanda Malone and her Board as well as internal staff who were involved in the agreement process.

Mr. Harrell stated that on August 19, 2021, HRT will celebrate The Tide 10 Years of Quality Service, at MacArthur Square Station, in Norfolk, VA. Additional details will be provided in the coming weeks.

Mr. Harrell called on Ms. Sybil Pappas to update the board on Bus Shelter progress throughout the service area.

Commissioner Gray was presented with a plaque and recognized for his work as Chair for the FY21 year.

Audit & Budget Review/Management and Financial Advisory Committee Combined

Commissioner Gray stated that the committee met this past Monday and called on Mr. Conner Burns to present the budget.

Past Chairman Gray stated that the external auditors will be presenting the annual agency audit to the full Board once it is complete and following a presentation first to the Audit and Budget Committee.

MFAC

Alternate Commissioner, Carl Jackson stated that the MFAC met earlier in the week.

Commissioner Jackson stated that the financial report was presented to the committee. There was discussion on free fare days for the public, which, in addition to August 19th for celebrating The Tide's 10 Year anniversary, would potentially include Election Day (November 2nd) and Earth Day later in the fiscal year. The committee is waiting on HRT Staff to provide some additional data for review concerning these two dates.

Operations and Oversight Committee

Commissioner Hamel stated that the Operations and Oversight Committee had its first in person meeting since the pandemic on Thursday, July 8th.

Commissioner Hamel stated that Ms. Shanti Mullen provided an update on a concurrent audit with DRPT (Department of Rail and Public Transportation). During Ms. Mullens update she shared the findings with the Committee and stated that all findings that require correction are to be rectified by the end of July.

Commissioner Hamel stated that there was one contract presented to the Committee which was Contract 21-00122, Custodial Services which is a renewal contract. The Operations and Oversight Committee presents this contract as a motion for approval.

Commissioner Hamel called on Ms. Luther to present the contract for approval.

Contract No: 21 – 00122 – Custodial Services (Renewal), is being presented as a motion to approve by the Operations and Oversight Committee to award of a contract to Diversified Building Services, Inc. in the not to exceed amount of \$3,110,032.40. Properly seconded by Commissioner Houston. A roll call vote resulted as follows:

Ayes: Commissioners Rouse, Gray, Hamel, Kanoyton, Woodbury, Houston, Inman, Jackson, Ross-Hammond, and Spruill

Nays: None

Abstain: None

Commissioner Hamel stated that Mr. Jim Price gave an update on HRT's preparations for Tropical Storm Elsa and Ms. Amy Braziel presented HRT's new Inclement Weather Service Policy which provides details on potential service delays and cancellations during inclement weather events.

Commissioner Hames stated that there are no contracts for approval and no major updates that are being provided by staff in August. Due to lack of agenda items, the August Operations and Oversight Meeting is being canceled.

The next Operations and Oversight Committee meeting will be held on Thursday, September 9th in the Norfolk Boardroom.

NOTE: Commissioner's Fuller, DeBruhl and Simonds participating via Zoom, not authorized to vote.

External/Legislative Advisory Committee

Commissioner Kanoyton welcomed Senator Spruill and Delegate Simonds to the board. Commissioner Kanoyton stated that a General Assembly special session will be held beginning August 2, 2021. Commissioner Kanoyton also invited commissioners to join in lobbying efforts in Washington DC in September to coincide with plans to participate in the VTA annual conference and expo and interested commissioners should contact Joe Dillard.

Commissioner Kanoyton stated that legislative concepts that will form the basis of HRT's 2022 legislative priorities will be discussed at the August 2021 ELAC meeting before bringing draft items for Commission review and approval later in the fall.

Commissioner Kanoyton share that a Student Freedom Pass blitz will be coordinated in the month of August prior to schools going back in session. This will showcase the Student Freedom Pass.

Smart City and Innovation Committee

Mr. Michael Price, Chief Information Officer/CTO stated that there was no report. The next Smart Cities and Innovation meeting will be on September 9, 2021, location is to be determined.

Paratransit Advisory Sub-Committee

Mr. Paul Atkinson read his report to the Commission which is attached to the minutes for reference.

The next Paratransit Advisory Sub-Committee meeting will be on August 11, 2021, in Hampton, VA.

There was discussion regarding customer complaints and rectifying of same.

Planning and New Starts Committee

Commissioner Ross-Hammond stated that the committee met prior to the Commission meeting.

Ms. Ross-Hammond called on Mr. Ray Amoruso to brief the Commission.

Mr. Amoruso gave the committee an update on Peninsula Bus Rapid Transit Project the Norfolk Naval Station Extension Project.

Transit Ridership Advisory Sub-Committee

Ms. Denise Johnson read her report which will be attached to these meeting minutes for reference.

Old and New Business

Mr. Conner Burns called on Ms. Sheri Dixon, Director of Revenue Services, to review the upcoming Fare Policy recommendations.

Ms. Dixon reviewed the updated Fare Policy, and called on Ms. Jennifer Dove, Civil Rights and Grants Coordinator, to review the Title VI Fare Analysis changes to MAX Routes 960 and 961.

Ms. Dove reviewed a Title VI Equity Analysis presentation with the board and stated that a Resolution for Title VI Equity Analyses for Proposed Fare Change for MAX Routes 960 & 961 – October 2021, will be brought before the Commission at the August regular meeting with a recommendation for approval.

Closed Session

There was no closed session.

Comments from Commissioners:

Mr. Robert Travers was tasked to draft a policy for the Commission regarding Remote Participation of board meetings, and to be discussed and reviewed at the next regular TDCHR meeting.

Adjournment

With no further business to conduct, the meeting adjourned at 2:00 p.m.

**TRANSPORTATION DISTRICT COMMISSION
OF HAMPTON ROADS**

**Aaron Rouse
Acting Chair**

ATTEST:

**Luis Ramos
Commission Secretary
July 26, 2021**



HAMPTON ROADS
TRANSIT

TDCHR Board Meeting July 22, 2021

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President's Report

Agreement between ATU Local 1177 and HRT

- Contract Term: July 1, 2021 – Jun 30, 2024
- Key salary increases
 - Year 1 – 5.5%
 - Year 2 – 3%
 - Year 3 – 3%
 - Attendance Premium – \$2.25 per hour worked
- Creates competitive wages to enhance retention & recruiting

President's Report



HAMPTON ROADS TRANSIT

President's Report



HAMPTON ROADS TRANSIT

President's Report



2 - SAVE THE DATE – August 19, 2021 (12 noon)

The Tide 10-Year Anniversary ♦ MacArthur Square Station

- Free Fare Day (all modes)

3 – Special Presentation



HAMPTON ROADS
TRANSIT

TDCHR Board Meeting July 22, 2021

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President's Report

August 2021

AN ANNIVERSARY AND A BRIGHT FUTURE

We have passed 13 million boardings on The Tide light rail. It's an incredible milestone and one that we took time to celebrate this month at MacArthur Square station while our work on our next ambitious project - the 757 Express – continued without letup.

I like to think these two projects are linked by the common notion that Hampton Roads Transit can do anything it sets out to accomplish. It's a testimony to the people who work here. They're dedicated, thoughtful transit professionals. Their work makes so much possible.

Advocating for, overseeing design, and then building The Tide was a massive undertaking that some doubted we could complete. But on Aug. 19, 2011, HRT launched a light rail system that provides strategic commuting options that did not exist before its installation.

The Tide helped fuel a resurgent housing market in downtown Norfolk. It helped bring people to live, work and play in the city, and that is critical to the continued success of urban life. The Tide gave incentive to residents and developers that other options besides the bus or a car could spark a lively experience in the city. Light rail gave many of those residents a transit option that they may not have considered previously.

Ten years running, we also have one of the safest light rail systems in the nation, a fact largely owed to the dedicated work of our operators, trainers, and managers who watch over the trains with a focus that should be an inspiration to us all.

Built as a starter line with options to expand, HRT is keeping that idea front and center with an on-going study that may one day take us to Military Circle where a major redevelopment is being contemplated. Along with the City of Norfolk, we also are evaluating the feasibility of high-capacity transit to Naval Station Norfolk. I am excited about these efforts.

But we have more than light rail in mind.

During this time, we also set out to take a hard look at the bus service because, as we all know, it is our core business function. We knew that customers wanted more from bus – more frequent service, more amenities - and we knew that cities would be hard pressed to fund more service given the other obligations they face.

Getting there was a tall order because it called for dedicated funding, something that has eluded us since HRT's creation in 1999. But in 2020 legislation that established the Hampton Roads Regional Transit Program set in motion the 757 Express. With a launch planned in the fall of 2022, it will mark another major change for HRT and further proof that there is little that can stop us.

Our recruitment campaign for more operators and mechanics is underway. Planning for a new Virginia Beach Division continues, and the rollout of services is on track. When they begin, we will provide rush-hour service frequency on 13 selected routes, first on the Peninsula, and later the Southside. And with a newly negotiated labor union contract that includes significant wage increases, we are hopeful that we can retain and attract the talent needed for an expanded system.

Both initiatives – light rail and the regional network - show what HRT can accomplish and why I am more confident than ever that HRT's best days lie ahead.

Sincerely,

William E. Harrell

President and CEO
Hampton Roads Transit

LINK

MONTHLY

AUGUST 2021



HRT, Transit Union Reach Agreement on New Contract

NORFOLK – Hampton Roads Transit has reached an agreement with its unionized workers on a new contract providing higher base pay and increases in the tool and uniform allowances.

The three-year contract with Amalgamated Transit Local 1177 also provides additional bereavement time for employees who must travel more than 300 miles for the funeral of an immediate family member while it also formalizes Juneteenth as an official paid holiday.

The changes are expected to improve HRT's ability to recruit and keep employees as it continues an aggressive, months-long campaign to hire more workers to meet the region's future transit needs.

Terms of the contract took effect on July 1.

"This contract represents a true partnership which will enable HRT and its employees to improve public transit in the 757," said William Harrell, President and CEO of HRT.

Hourly-base pay for bus operators will rise 5.5 percent, according to the agreement, plus an additional \$2.25 for each hour worked under a special

active attendance incentive. Taken together, the starting base work pay for bus operators will rise to \$18.26 from \$15.18 an hour today.

Bus operators receive hourly pay increases every 10 months until they reach top pay after five years. With this contract, top work pay for bus operators has risen to \$25.13 from \$21.69 an hour. The bus uniform allowance also increases from \$350 to \$400 per year and will go up by \$25 a year for each of the next two years.

Bus operators also can earn extra pay if they agree to help train new operator trainees, earning an extra \$2 an hour for the work.

Maintenance workers also receive a boost in base pay of 5.5 percent and the \$2.25 active attendance incentive, meaning that starting work pay for bus mechanics increases to \$22.16, up from \$18.87.

Mechanics receive hourly pay increases every 6 months until they reach top pay after two years. Top work pay for senior mechanic positions has risen to \$30.85 an hour, up from \$27.11.

Continued on inside →

Kelvin White Credited with Helping Save Little Girl

Southside Operator Kelvin White is credited with helping save the life of a young girl who was found walking alone on Brambleton Avenue on Saturday, July 17, pushing a baby stroller with a stuffed doll in it.

White, who was on the Route 20 at about noon, immediately recognized the danger the child was in and stopped his bus to help her. Just then he and another man who saw the same scene realized that the child, who was about 2 or 3, was not wearing clothes from the waist down.

"She was just walking down the middle of the street heading in the direction of the Martin Luther King memorial along the lane closest to where cars are parked," White said.

He covered her immediately with his safety vest. Then with the assistance of another man, White began to knock on the doors of a nearby housing complex in a search for the child's parents.

Continued on inside →



Kelvin White

HRT, Transit Union Reach Agreement on New Contract

Continued from cover

Maintenance workers also are eligible for a night premium. If they work between 8 p.m. and 6 a.m., they will receive an additional \$3 an hour on top of the base work pay.

Tool allowances increase from \$400 to \$475 a year. The annual shoe and jacket allowance also rises from \$225 to \$300. Mechanics are required to wear steel-toed shoes.

Light rail operators also will receive the 5.5 percent boost in base pay and the active attendance allowance, raising their starting work pay to \$19.41 from \$16.27. Light rail operators also receive pay increases every 10 months until they reach top pay after 5 years. Top work pay for rail operators will now be \$26.40.

The contract also provides future increases of 3 percent to union hourly base pay effective July 1, 2022, and July 1, 2023.

HRT also offers a full range of health benefits that take effect after 60 days. The agency pays 85 percent of the medical and dental premium for employees and contributes up to \$2,500 to a Health Savings Account per year.

Union employees are vested in their pension plan after 10 years. This is a defined benefit plan paying a lifetime benefit determined by a formula based on time of service and pay.

Ferry workers are subcontractors and not HRT employees. They are not covered by the contract. ■

Cub Scout Pact 180 visits HRT



These little munchkins from Cub Scout Pact 180 visited Building 1 at 18th Street in Norfolk this month to see and learn a bit about electric buses as part of an activity for the troop. By the looks of it, they had a blast.

Kelvin White Credited with Helping Save Little Girl

Continued from cover

"We went door to door, and no one knew who she was," White said, so he returned to the bus and called dispatch which summoned Norfolk Police. By then, a neighborhood resident had identified the mother and brought her to the scene.

After the police had arrived, they learned that the child's mother had been at the store and left the little girl in the care of a family member who apparently was not doing a very good job. Child Protective Services

was notified and began an investigation. The child was not injured.

"What Kelvin did was just great," said Alex Brink, interim manager of bus transportation. "Sometimes you just have to be a good person above all else and that's exactly what he was on that day. We're very proud of him."

Ben Simms, director of Transportation for Bus and Rail, agreed. "Kelvin is an exceptional operator who takes pride in what he does," Simms said. "He loves being an HRT operator." ■

A Cheerful Smile Goes a Long Way for This Customer



Tondalaya Thomas

This is the third in an occasional series on what it takes to be a great operator.

For Tondalaya Thomas, the simple things matter, maybe more than anything.

She has been a public transit patron since she was a young woman. In that time, she learned a thing or two about what it takes to be a great operator – from the perspective of a customer.

When her bus driver greets her and smiles – a simple gesture really but one that is hardly universal - it has an effect that can last the whole day. It might be the most important thing an operator can do, she said.

“Even though I am a patron, I’m still a customer,” she said. “When you greet us, you take on not only the role of a company representative but also that of a person. If an operator does not have a smile on his face, that makes me worry.”

Thomas, who uses Peninsula routes to reach her job at Hampton University, considers a friendly, welcoming greeting as essential to making a difference in her ride – and something that can possibly change her outlook on the day.

“Sometimes, if I was in a bad mood, and I got on the bus and the driver greeted me, it would help turn my day around,” she said. “And if he didn’t, I would know that, too. How I was treated always made a big difference. The friendly driver put me in a better mood. That is number one.”

As one of two TRAC members from Newport News, Thomas has a great perspective on transit services in Hampton Roads. She takes notice when drivers help anxious customers, like when mothers with cranky babies climb on board.

It can be embarrassing for the mother if the baby won’t stop crying, so a helpful comment from an operator to the mother can ease her anxiety, Thomas said.

That’s what she considers going above and beyond the call of duty. ■

Operator Compliments, July 2021

Zina Wilson, 6/14/21

Customer called in a commendation for Operator Zina Wilson. Customer stated that she was very kind, considerate and went beyond the call of duty to show concern for her welfare. She is an asset to our company, the customer said.

Ray Barber, 6/14/21

The driver of bus 2018 on the route headed toward Ocean View is doing an amazing job. He swept the bus of trash at Wards Corner and is very polite.

James Farmer, 6/27/21

Customer called to give a compliment to James Farmer. Customer stated that, “Mr. Farmer went out of his way to help her get to her destination after I took the wrong bus at Newtown Station and I really appreciated his help.”

Hope Jones, 6/29/21

A customer writing on Twitter offered congratulations to Hope Jones, the driver that day of bus #2037 on the route #20. After a passenger collapsed, she remained calm and took control until the fire department arrived.

Kenan Harvey, 6/30/21

I want to show my appreciation to Kenan Harvey. On Tuesday morning routes he is usually on the 9:45 a.m. run. He is always on time and very friendly. Lately on this route, all the other drivers don’t seem to come until almost 10 a.m. I really appreciate him.

Jeannette Woodward, 6/30/21

This operator truly has the qualities of a professional operator. Several times I’ve heard her tell passengers she will not endanger the life and health of herself and other passengers because some may not want to wear a mask.

A Busy Year Achieved Great Progress

The pandemic presented challenges that few of us could have anticipated, but it did not prevent Hampton Roads Transit from making amazing progress on the core issues that will drive our continued success.

Through dedication and hard work, staff at HRT this past fiscal year accelerated progress on the 757 Express, strengthened the agency's financial footing, and continued investments in facility improvements. We are expanding the DriveNow program in Norfolk, Hampton, Newport News and Portsmouth as one of many strategies we are implementing to tackle the national problem of driver shortages.



These are significant accomplishments, achieved at a time when staff was stressed by COVID-19 and customers were staying home to keep safe. It has taken a great deal of effort to keep the progress rolling along, and this month I would like to share some of the highlights.

Among our milestones, we achieved our first draw-down of dedicated regional funding for the 757 Express, our planned Regional Transit System of core backbone routes. The money will be used to purchase 24 new buses for Group A, currently scheduled to begin service in Newport News and Hampton in the fall of 2022.

Included is funding for bus shelters, benches, trash receptacles, and solar lighting at bus stops systemwide. Planning also is underway for the technology needed to support the 757 Express and for customer facility upgrades throughout the region. Just recently, we removed the last of our oldest shelters and replaced them with new ones.

To ensure the community is aware of the coming 757 Express, we have developed a comprehensive and integrated public communications plan to reach internal and external stakeholders to support the economic recovery of the Hampton Roads Region.

A part of this communications plan is the monthly "757 Express – Executive Corner" which we post via Facebook Live and which I host. We have had numerous guests so far, representing key stakeholders including RelInvent Hampton Roads, Tidewater Community College, STIHL, and Sentara. These interviews explore the direct linkage between better transit and improving the regional economy.

We also have optimized our resources to improve HRT's financial footing and fiscal sustainability by leveraging available funds to deliver projects and services and reduce our traditional dependence on a line of credit.

We activated a multi-year strategy using state and federal (CARES) funding to effectively meet both immediate challenges and lingering impacts and uncertainty due to the COVID-19 public health emergency.

Our finance team ensured ongoing operating and fiscal discipline by keeping positive end-of-year balances for the fifth year in a row. We also collaborated with member cities through MFAC and legal counsel, to secure city council resolutions for HRT to strategically allocate funds and ensure budget predictability for local funding partners.

We completed overhaul of Elizabeth River Ferry docks to significantly improve facilities without interrupting a single day of operations for customers.

There are numerous other accomplishments, to say nothing of our response to the continuing COVID-19 crisis by revising our service plan to match operator availability, providing free masks, enhancing online route information, free rides on Election Day, and providing passes and free-of-charge trips on paratransit for persons traveling to and from vaccination sites.

We also found time to coordinated with Federal Transit Administration and the cities of Hampton and Newport News for a potential Peninsula Bus Rapid Transit project, including identifying and adopting a Locally Preferred Alternative.

A busy year. No doubt. And the work continues. ■



Financials as of July 12, 2021

Savings \$6,512.50
Checking \$10,833.50

Contacts: Danielle Burton - ext. 6343
Tara Puckett - ext. 6305
Marie Arnt - ext. 6291
Tiffany McClain - ext. 6072



HAMPTON ROADS TRANSIT

OUR VISION – A progressive mobility agency that promotes prosperity across Hampton Roads through collaboration and teamwork.

OUR MISSION – To connect Hampton Roads with Transportation solutions that are reliable, safe, efficient, and sustainable.

OUR CORE VALUES – Customer Service, Safety, Workforce Success, Fiscal Responsibility.

GOHRT.COM - July 2020

OVERVIEW

Sessions	101,057
Users	143,895
Pageviews	241,183

DEVICE USAGE:

mobile	83.38%
desktop	15.70%
tablet	0.93%

TRAFFIC SOURCE PER SESSION

Organic Search	74.38%
Direct	22.16%
Referral	2.86%
Email	0.16%
(Other)	0.36%
Social	0.07%

PAGEVIEWS BY PAGE (TOP 10)

/index.html	11.111%
/routes/norfolk/index.html	7.083%
/route/20/index.html	5.449%
/routes/virginia-beach/index.html	3.828%
/routes/newport-news/index.html	3.249%
/route/1/index.html	3.172%
/route/3/index.html	2.628%
/route/15/index.html	2.393%
/routes/index.html	2.354%
/route/21/index.html	2.126%

GOHRT.COM - July 2021

OVERVIEW

Sessions	109,881
Users	160,957
Pageviews	264,187

DEVICE USAGE:

mobile	85.55%
desktop	13.41%
tablet	1.04%

TRAFFIC SOURCE PER SESSION

Organic Search	72.80%
Direct	21.58%
Referral	4.21%
Email	0.00%
(Other)	1.35%
Social	0.06%

PAGEVIEWS BY PAGE (TOP 10)

/index.html	11.906%
/routes/norfolk/index.html	6.009%
/route/20/index.html	4.690%
/routes/virginia-beach/index.html	4.498%
/modes/vb-wave-bayfront-shuttle/index.html	3.083%
/routes/newport-news/index.html	3.071%
/route/1/index.html	2.809%
/routes/light-rail/index.html	2.587%
/route/3/index.html	2.438%
/routes/index.html	2.246%



Performance Summary

Quarterly Reporting Schedule: January, April, July, October

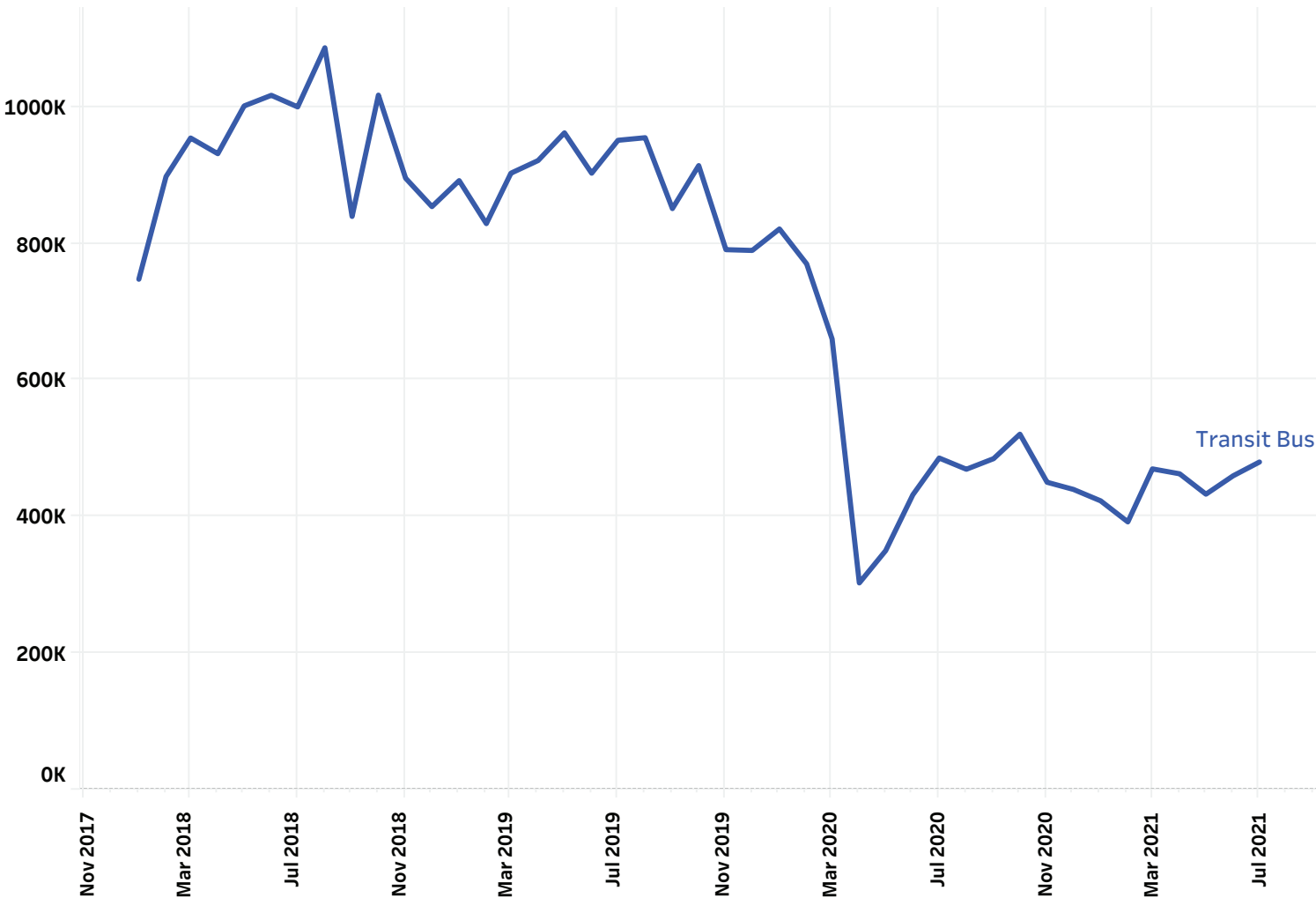
RIDERSHIP – ALL MODES

*Data reflects the impacts of the COVID-19 pandemic on Hampton Roads Transit.

		Total	Ferry	Light Rail	Paratransit	Transit Bus
2021	July	593,689	30,928	58,375	24,430	479,956
	June	558,424	22,480	51,570	24,616	459,758
	May	524,800	20,650	47,226	24,095	432,829
	April	549,003	15,519	46,888	23,905	462,691
	March	551,402	11,441	46,767	23,319	469,875
	February	456,245	4,840	39,991	19,164	392,250
	January	487,997	5,470	39,857	19,590	423,080
2020	December	505,421	6,111	38,431	21,081	439,798
	November	524,625	9,127	44,684	20,538	450,276
	October	605,009	11,916	49,220	23,179	520,694
	September	570,255	14,342	49,735	21,327	484,851
	August	549,047	14,838	44,384	20,483	469,342
	July	569,121	15,084	46,506	21,750	485,781
	June	510,384	14,055	42,159	22,206	431,964
	May	405,716	8,331	29,464	17,778	350,143
	April	346,757	3,579	25,617	14,667	302,894
	March	772,868	8,688	79,342	24,747	660,091
	February	906,490	9,672	96,596	30,190	770,032
	January	970,867	12,320	104,168	33,184	821,195
2019	December	930,297	13,003	96,592	30,989	789,713
	November	938,263	14,201	101,651	31,546	790,865
	October	1,093,122	21,049	123,047	35,051	913,975
	September	1,020,779	25,409	113,730	30,648	850,992
	August	1,143,078	35,786	119,334	33,161	954,797
	July	1,137,540	42,245	112,302	31,986	951,007
	June	1,091,424	46,332	112,132	30,164	902,796
	May	1,143,728	33,208	114,917	33,652	961,951
	April	1,097,987	22,960	121,162	32,474	921,391
	March	1,065,254	16,882	112,539	32,992	902,841

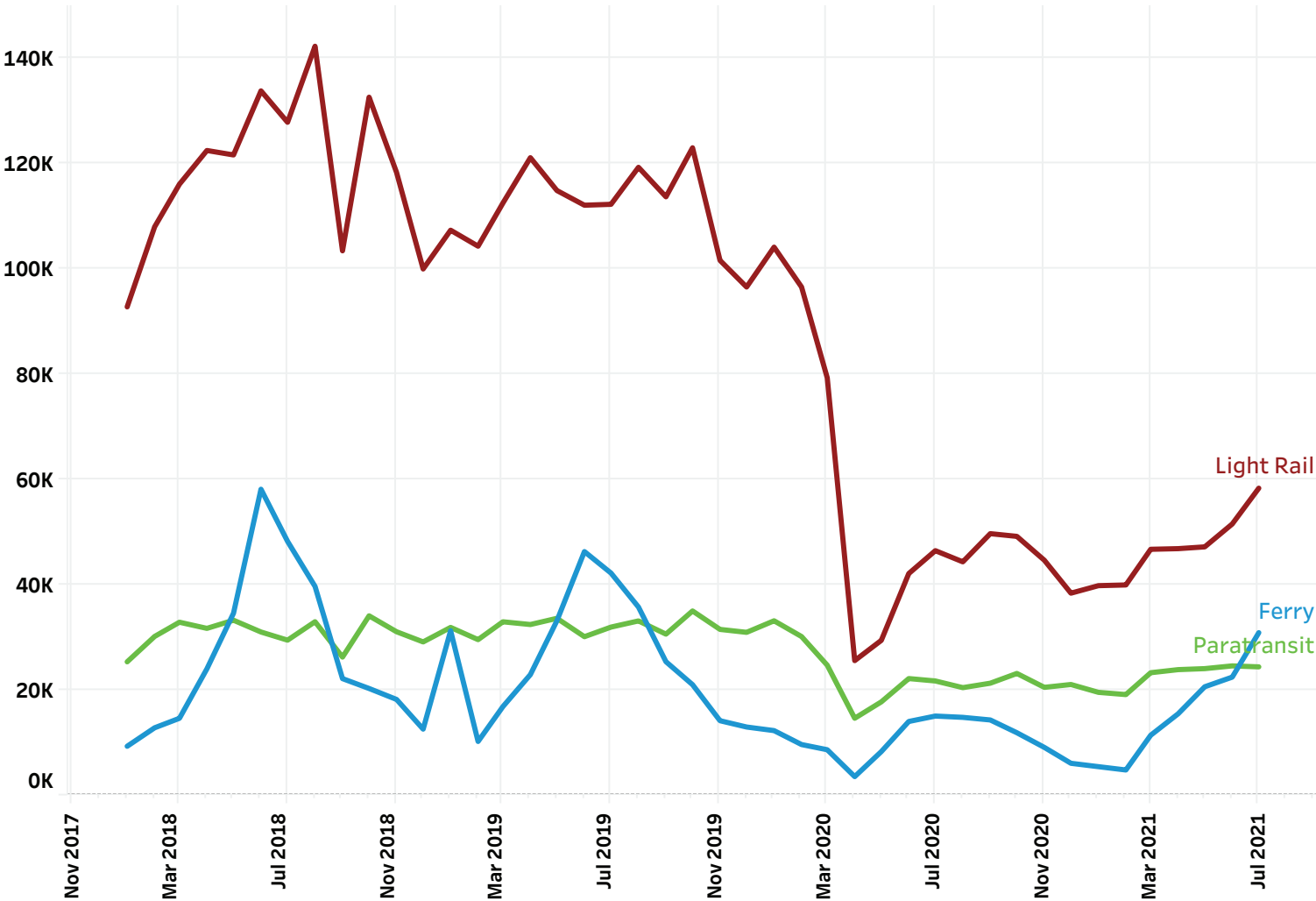
RIDERSHIP – BUS

*Data reflects the impacts of the COVID-19 pandemic on Hampton Roads Transit.



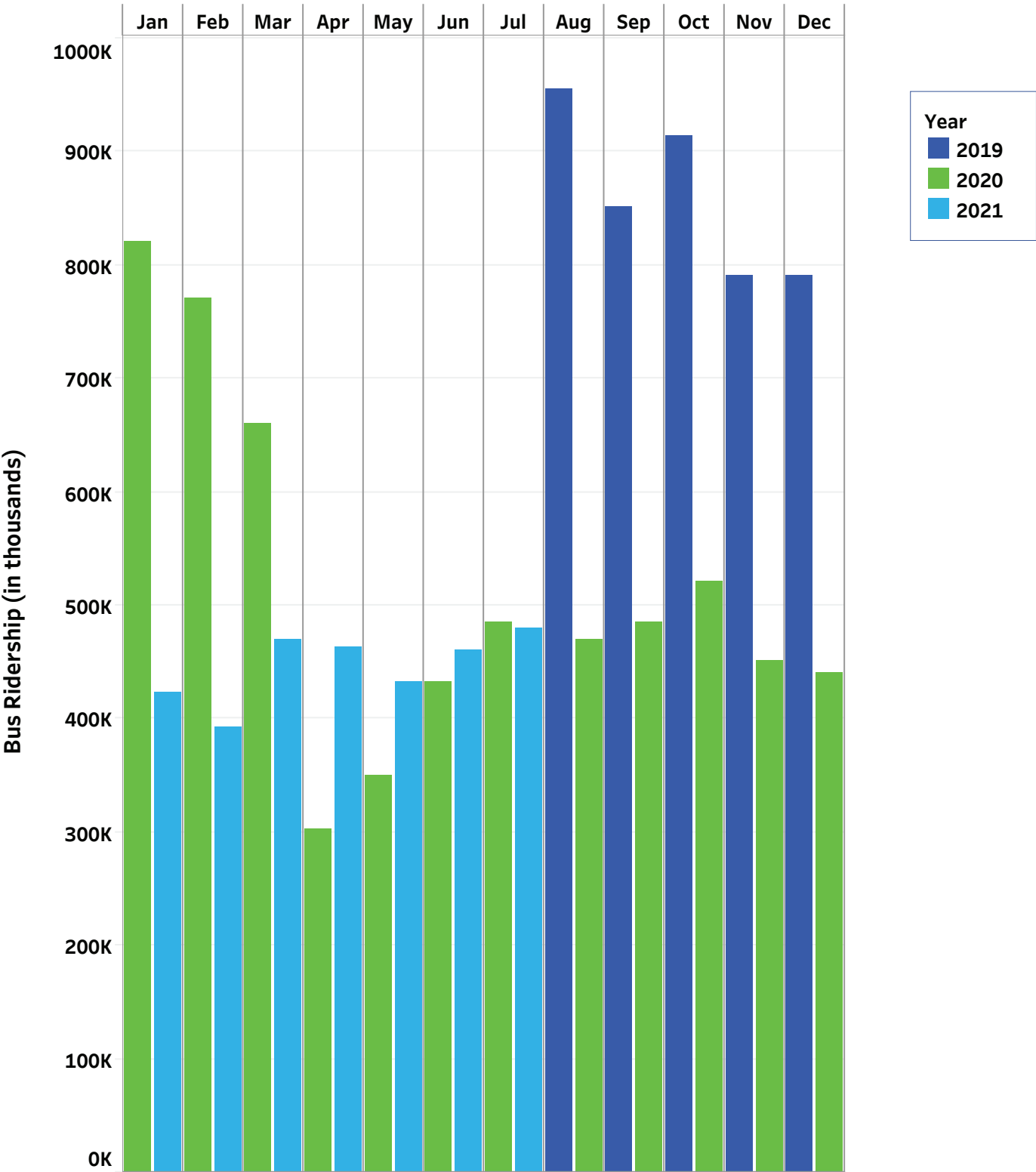
RIDERSHIP – LIGHT RAIL, FERRY, PARATRANSIT

*Data reflects the impacts of the COVID-19 pandemic on Hampton Roads Transit.



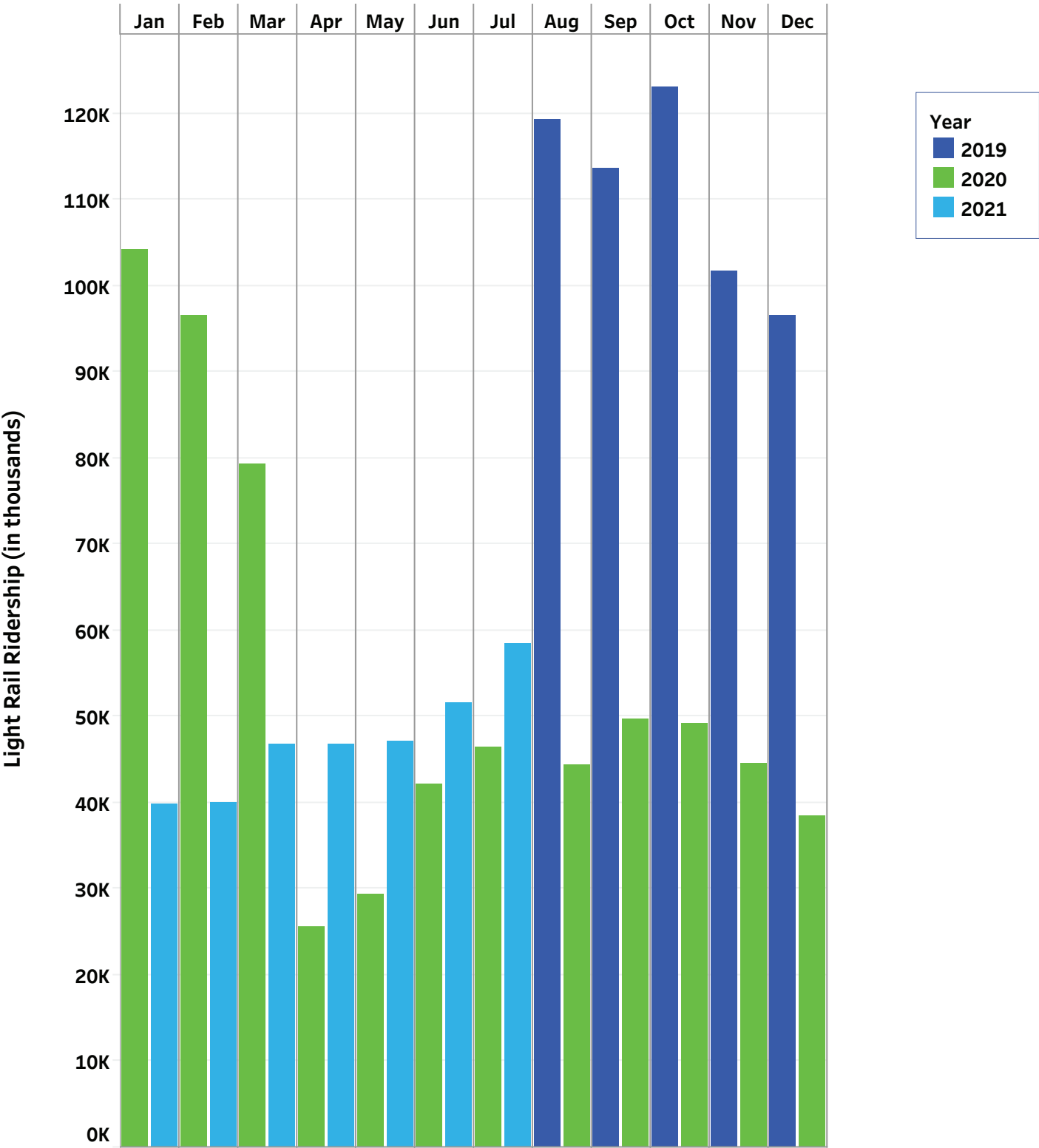
BUS RIDERSHIP COMPARISON
LAST 2 FULL YEARS

*Data reflects the impacts of the COVID-19 pandemic on Hampton Roads Transit.



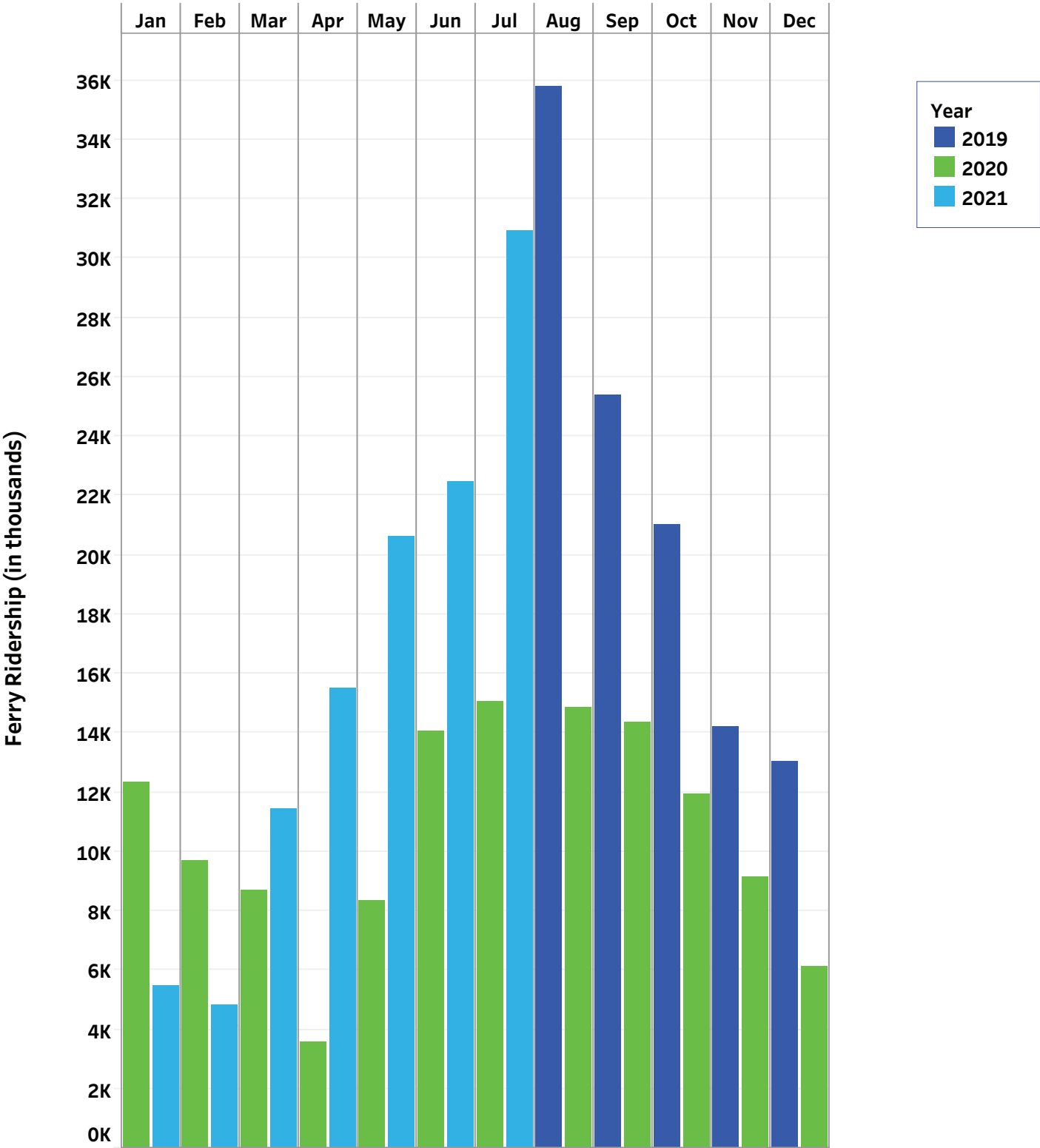
LIGHT RAIL RIDERSHIP COMPARISON
LAST 2 FULL YEARS

*Data reflects the impacts of the COVID-19 pandemic on Hampton Roads Transit.



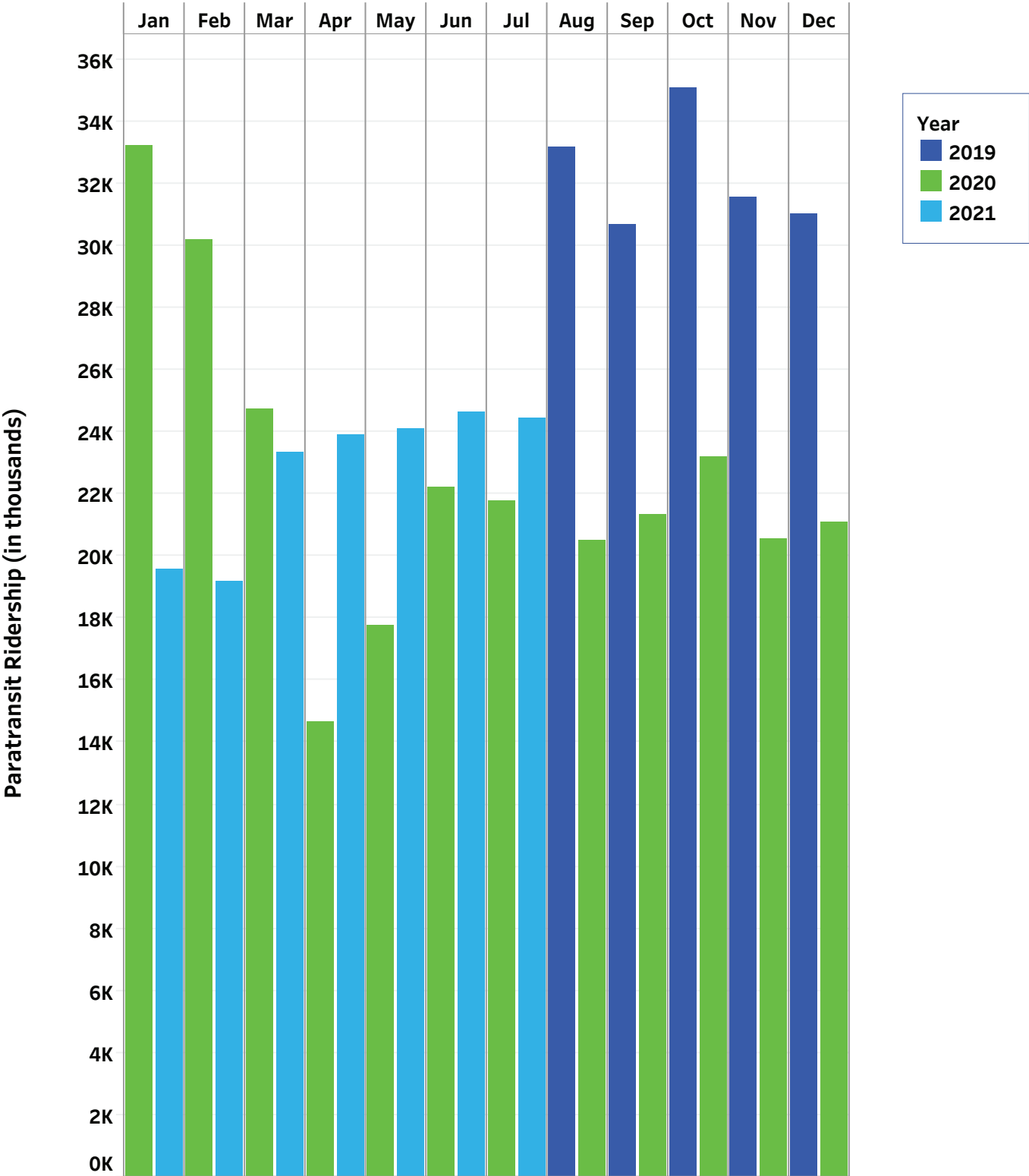
FERRY RIDERSHIP COMPARISON
LAST 2 FULL YEARS

*Data reflects the impacts of the COVID-19 pandemic on Hampton Roads Transit.



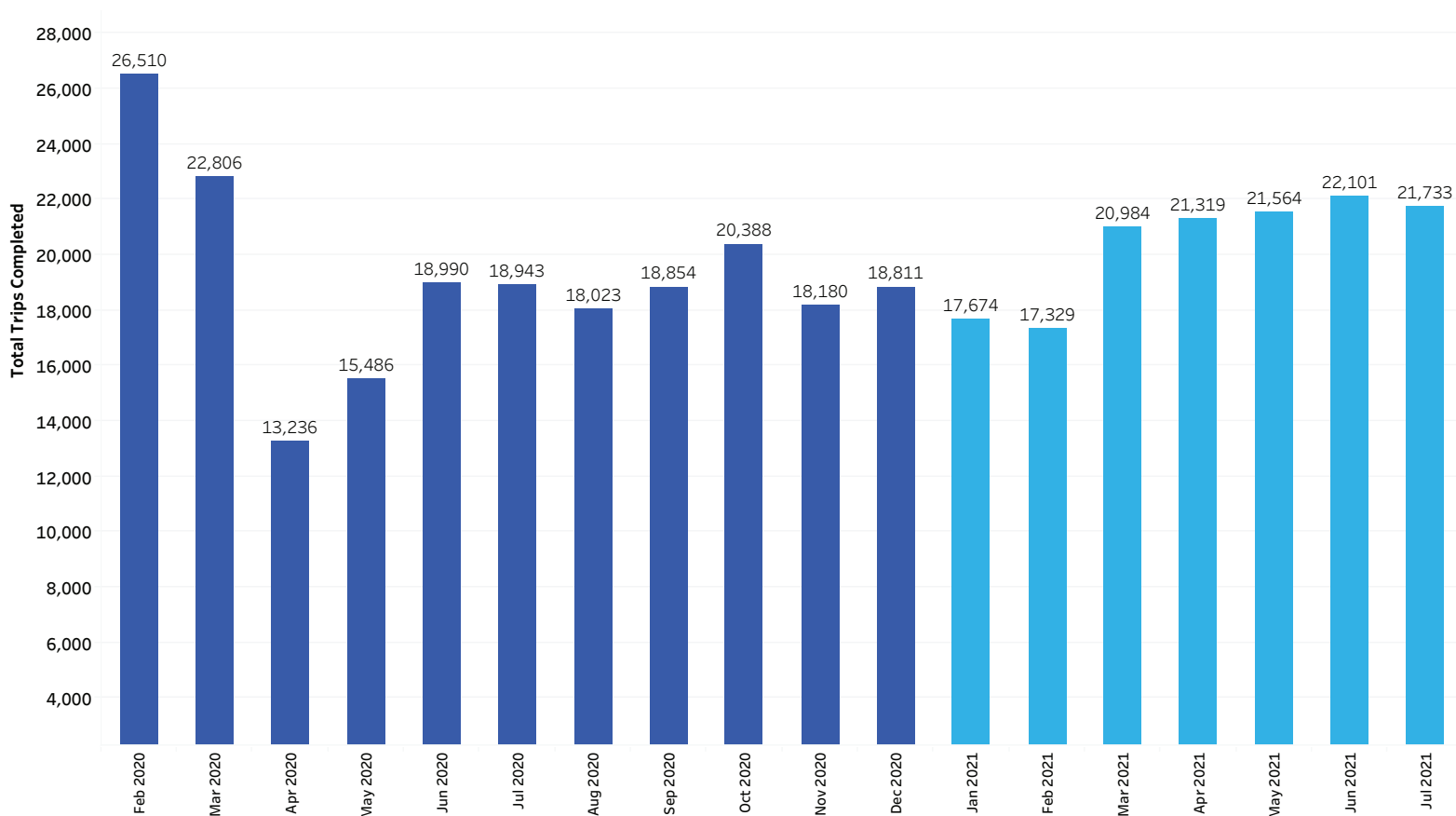
PARATRANSIT RIDERSHIP COMPARISON
LAST 2 FULL YEARS

*Data reflects the impacts of the COVID-19 pandemic on Hampton Roads Transit.



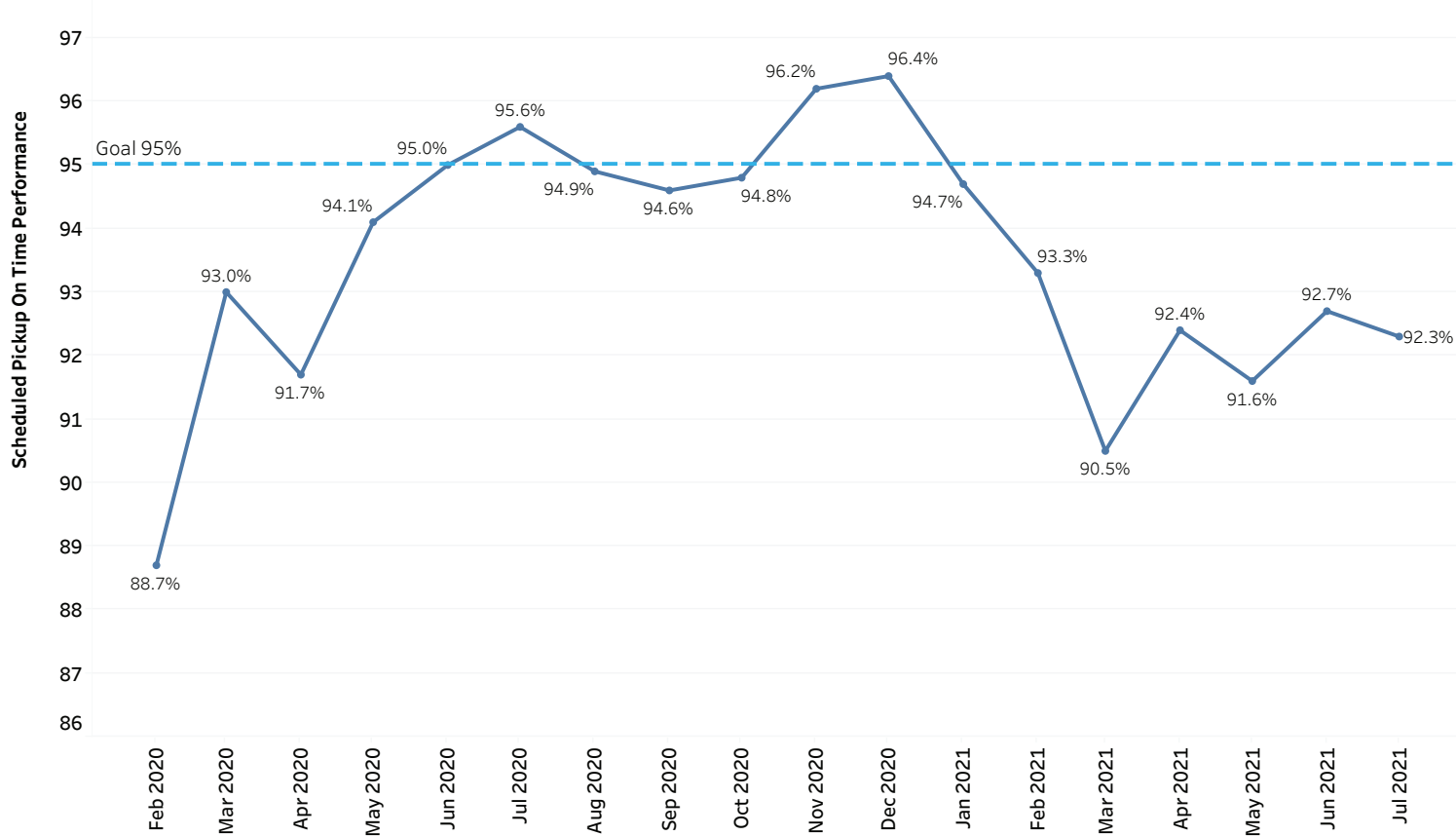
PARATRANSIT TOTAL TRIPS

*Data reflects the impacts of the COVID-19 pandemic on Hampton Roads Transit.



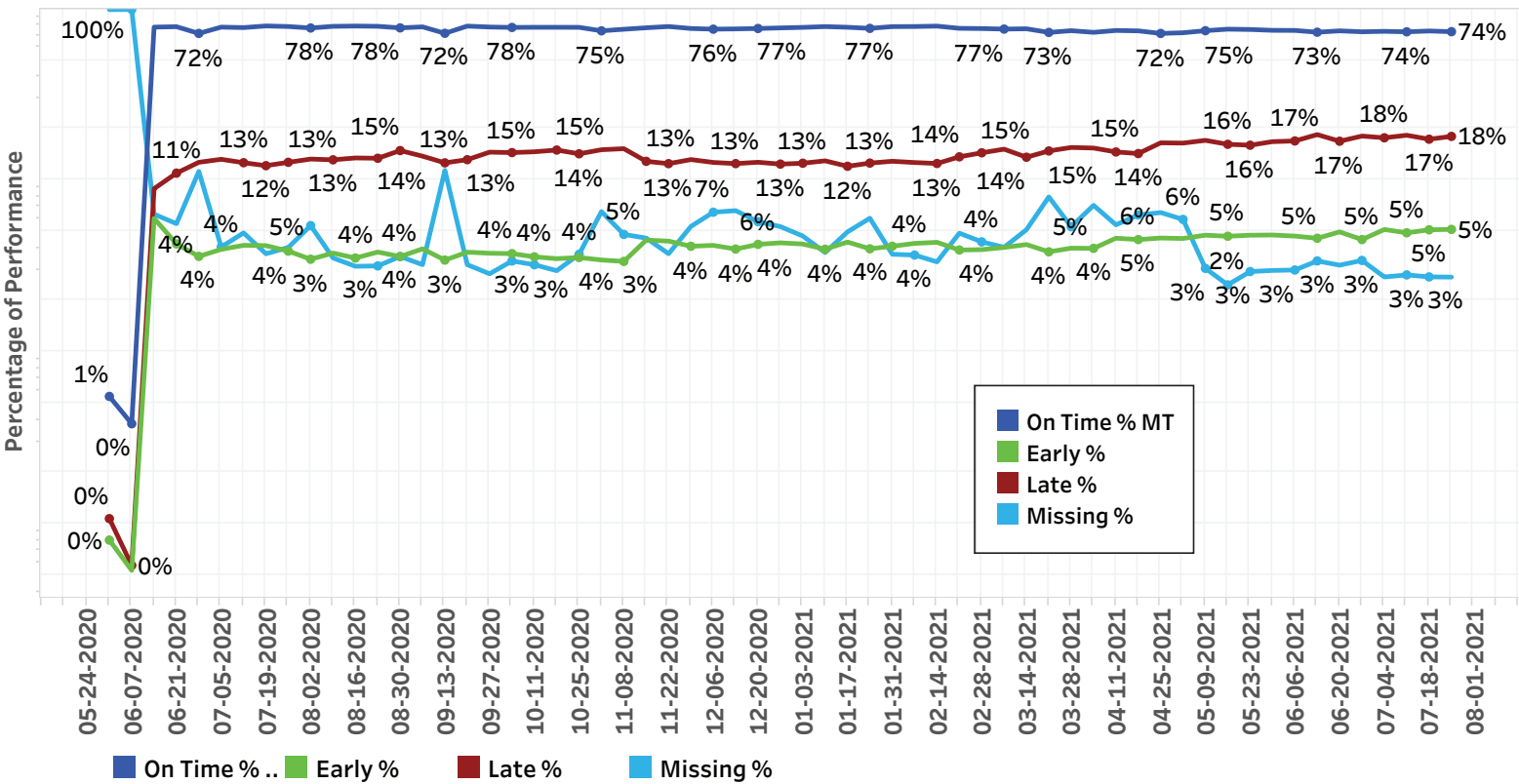
PARATRANSIT PICK-UP ON TIME PERFORMANCE

*Data reflects the impacts of the COVID-19 pandemic on Hampton Roads Transit.



BUS ON-TIME PERFORMANCE

*Data reflects the impacts of the COVID-19 pandemic on Hampton Roads Transit.

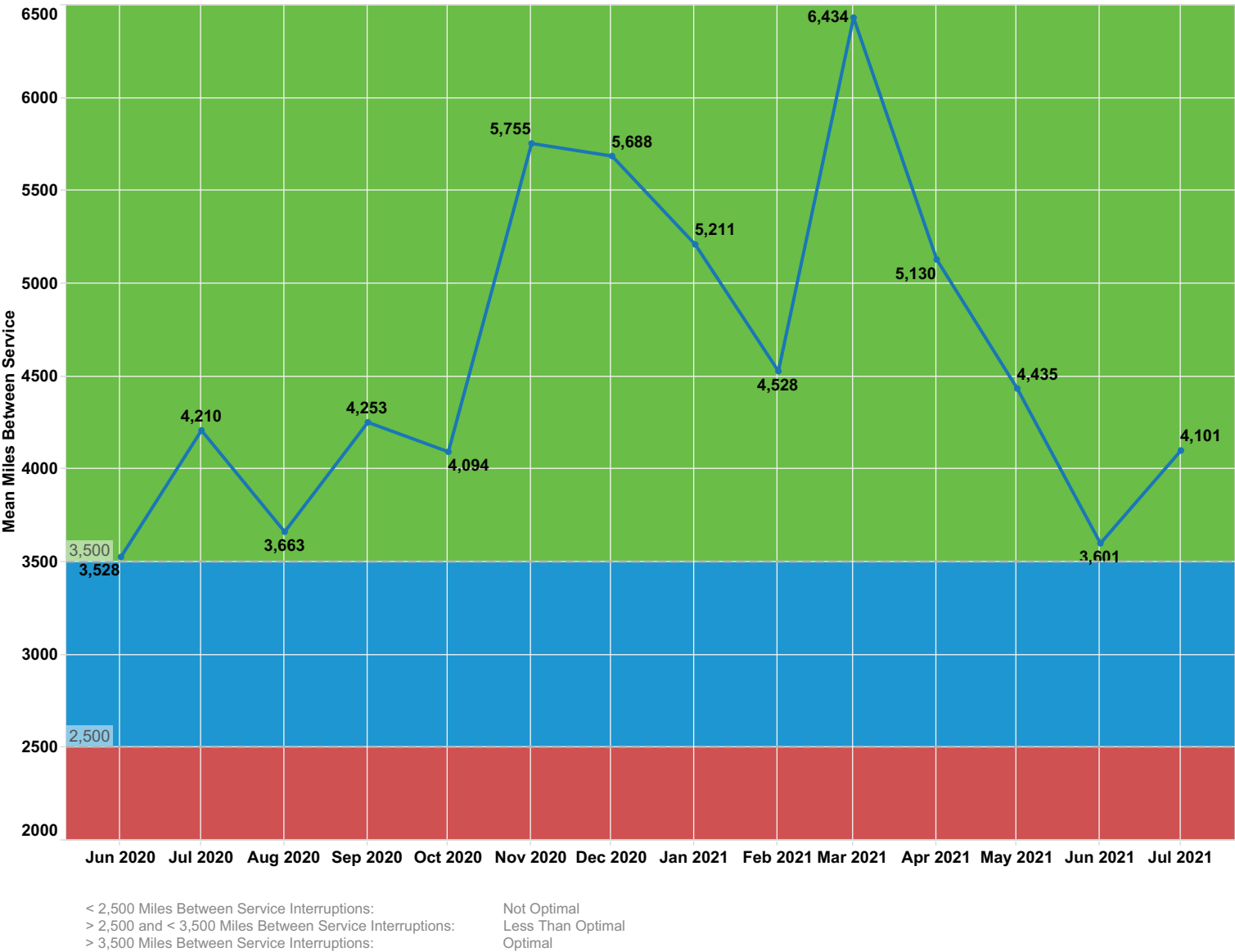


On-Time: Bus departs 0 minute early from a time point, or bus arrives <= 5 minutes late to a time point
Early: Bus departs 0 minute early from a time point
Late: Bus arrives > 5 minutes late to a time point
Missing: System fails to record a time point for any reason (route detour, hardware or software issue, etc)

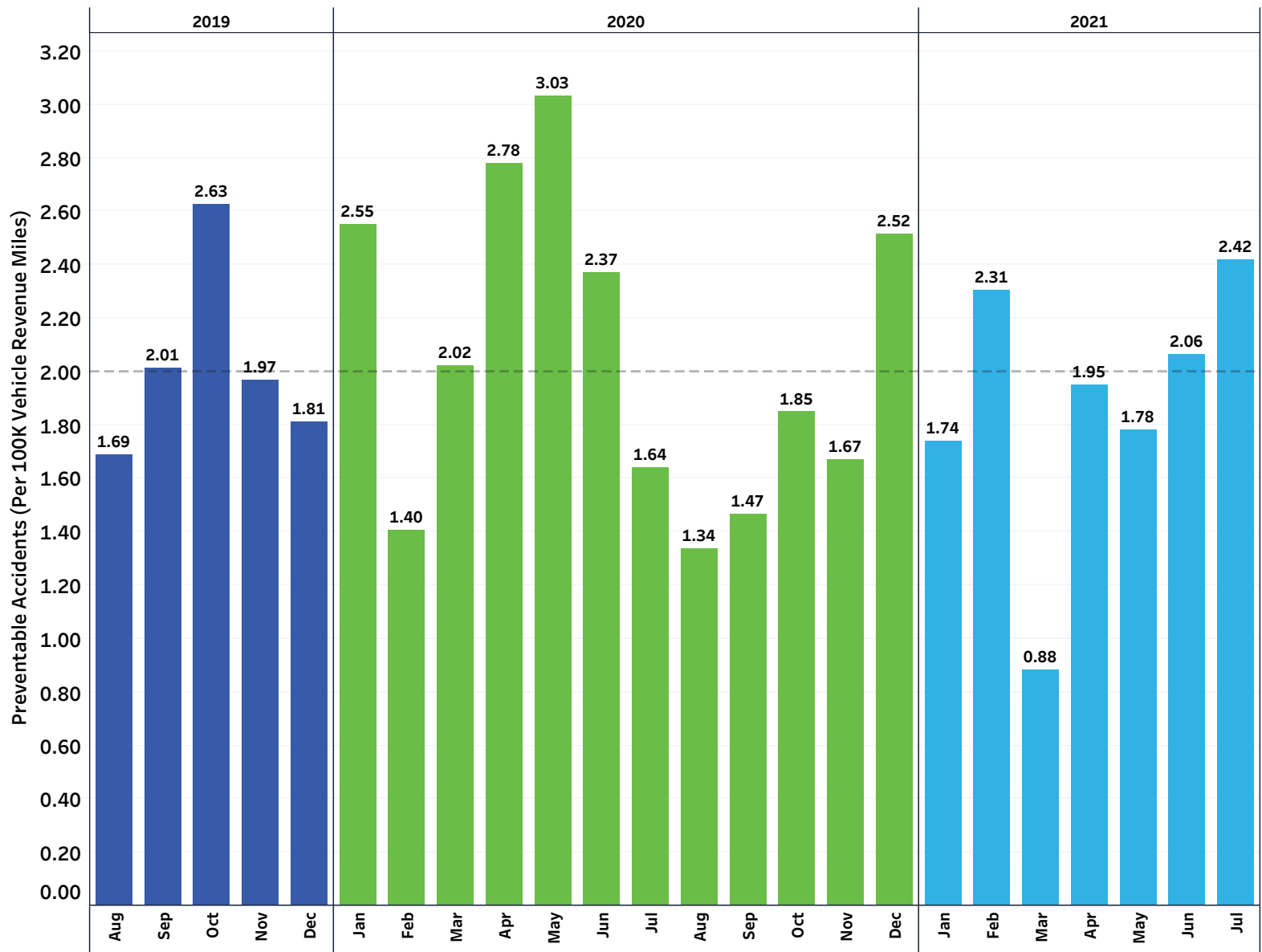


MEAN DISTANCE BETWEEN SERVICE INTERRUPTIONS

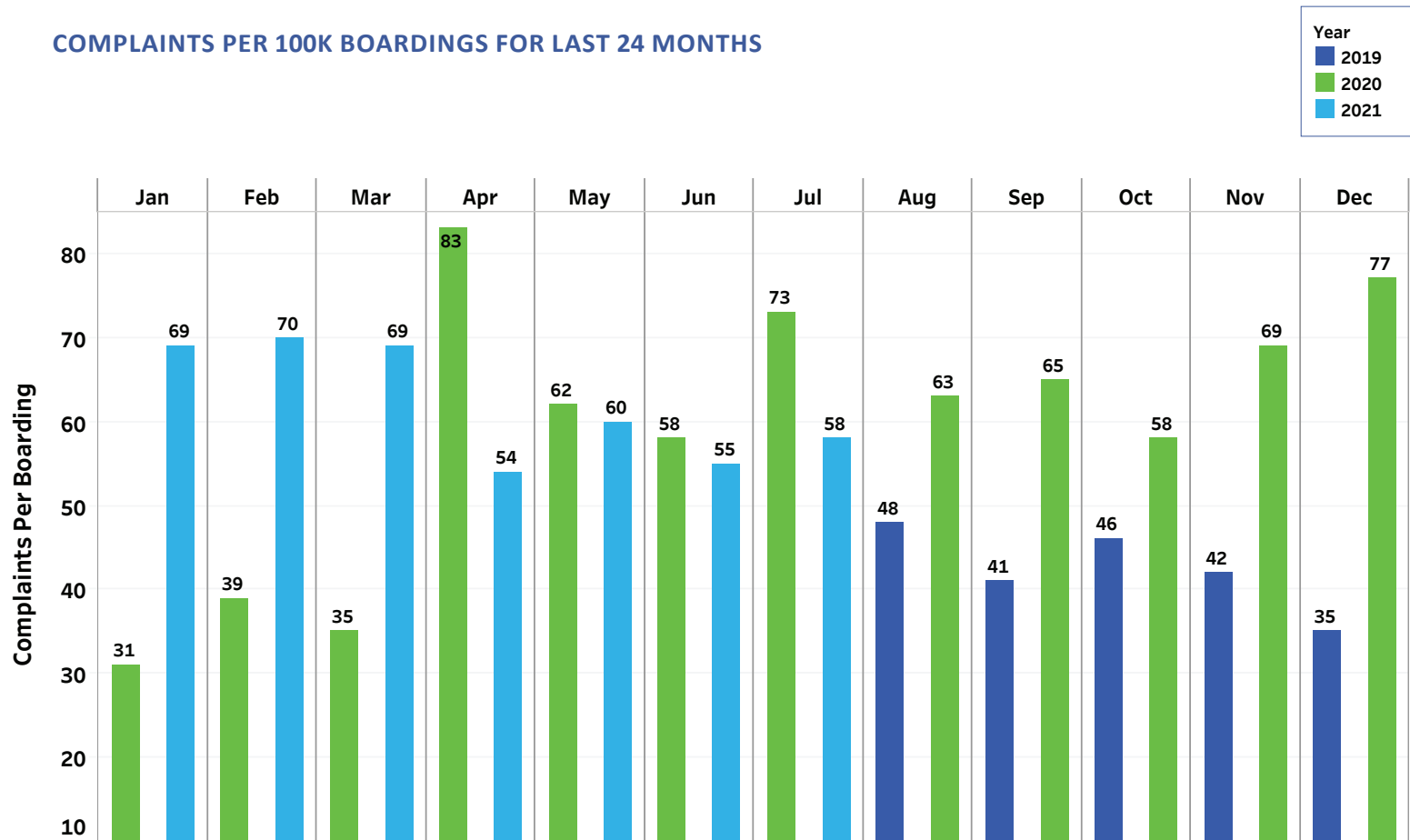
*Data reflects the impacts of the COVID-19 pandemic on Hampton Roads Transit.



BUS PREVENTABLE ACCIDENTS – LAST 2 FULL YEARS



COMPLAINTS PER 100K BOARDINGS FOR LAST 24 MONTHS



MASK EXEMPTIONS AS OF JUNE 30, 2021

- 12 Applied
- 4 Approved

MASK COMPLIANCE COMPLAINTS (CAFs) AS OF JUNE 30, 2021

	January	February	March	April	May	June	CY Total
Mask CAFs	5	15	13	5	3	11	52

MASK COMPLIANCE INCIDENTS AS OF JUNE 30, 2021

	January	February	March	April	May	June	CY Total
Mask Compliance Incidents	3(2)	13(1)	13(5)	10(4)	5(4)	10(3)	54(19)

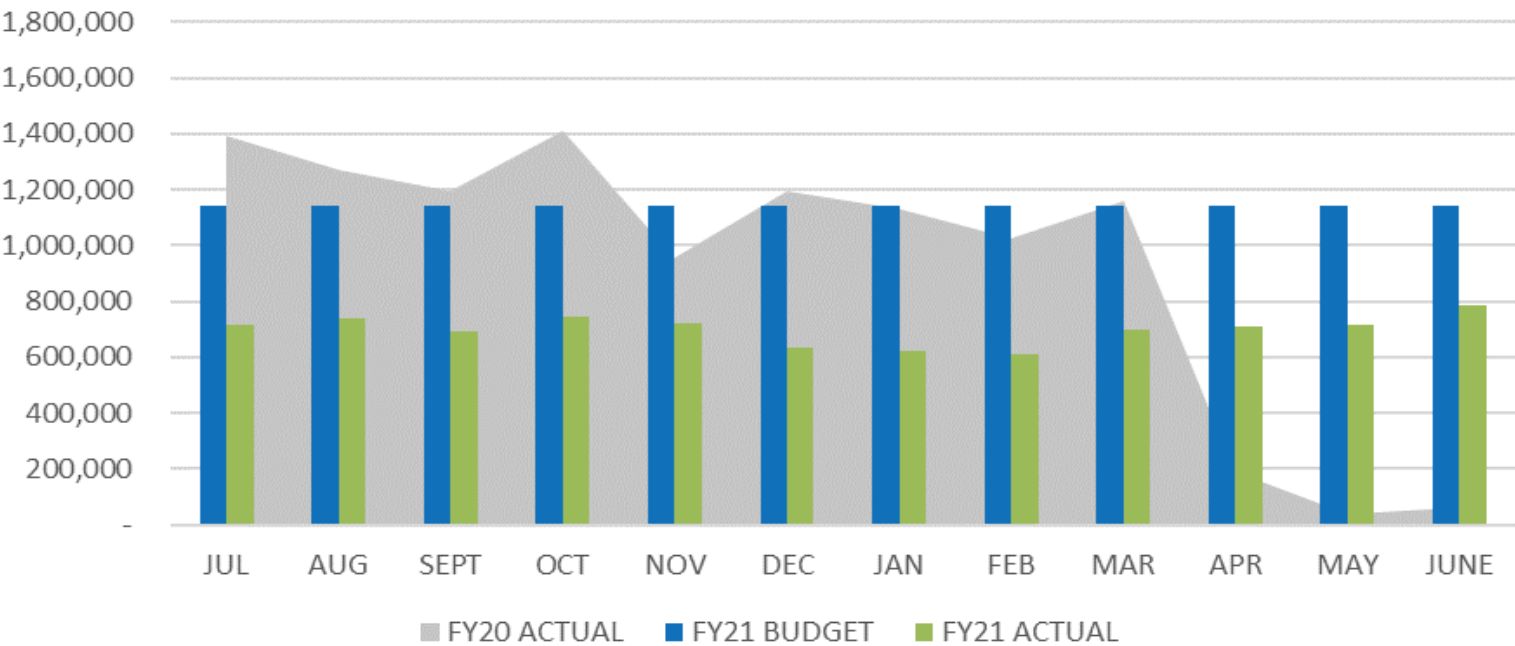
TSA REPORTABLE INCIDENTS AS OF JUNE 30, 2021

	January	February	March	April	May	June	CY Total
TSA Reportable	0	0	5	3	4	0	12

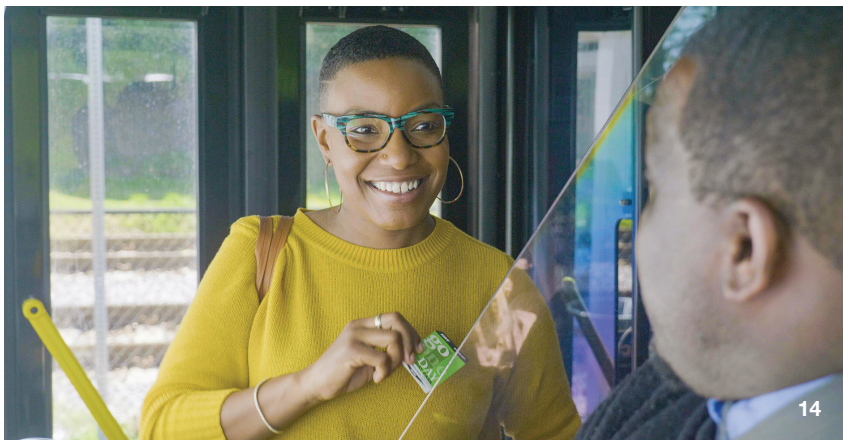
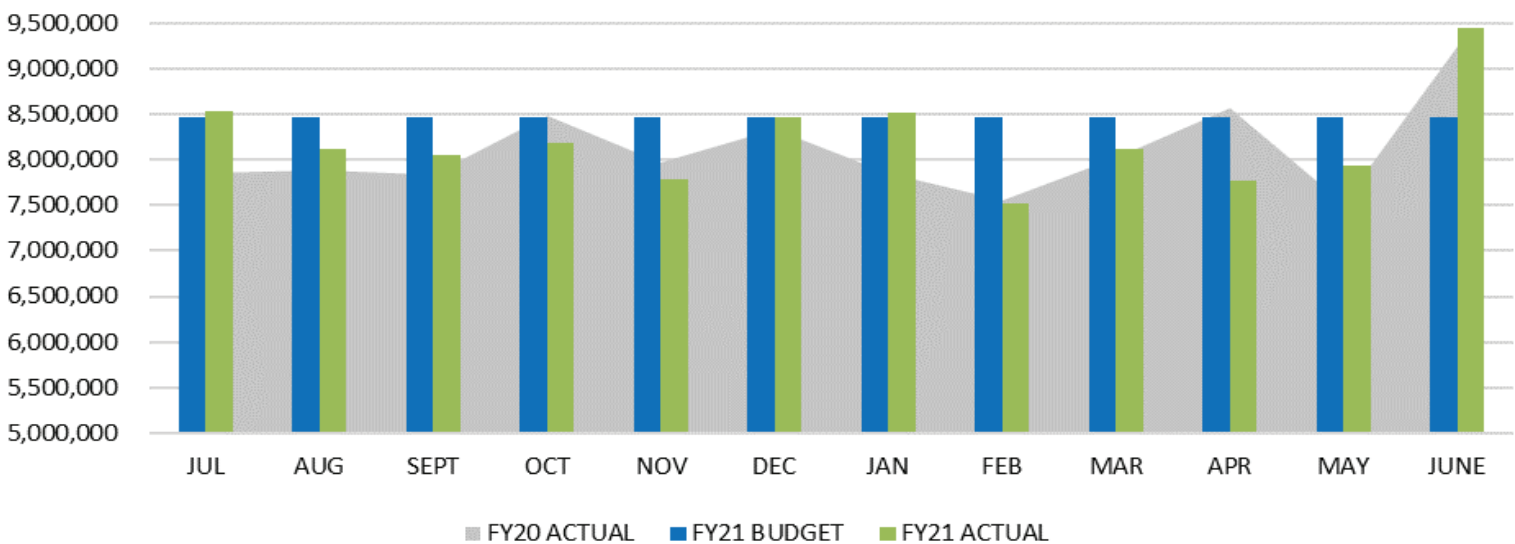


OPERATING FINANCIAL STATEMENTS – JUNE 2021

FAREBOX REVENUE



TOTAL EXPENSES





HAMPTON ROADS
TRANSIT

Draft Financial Statement

JULY 2021 FISCAL YEAR 2022 FINANCIAL REPORT

gohrt.com

OPERATING FINANCIAL STATEMENTS

July 2021

FISCAL YEAR 2022		Month to Date				Year to Date			
Dollars in Thousands		Budget	Budget	Actual	Variance	Budget	Actual	Variance	
Operating Revenue									
Passenger Revenue	\$	8,442.0	\$ 703.5	\$ 814.5	\$ 111.0 15.8 %	\$ 703.5	\$ 814.5	\$ 111.0 15.8 %	
Advertising Revenue		1,075.0	89.6	35.5	(54.1) (60.4) %	89.6	35.5	(54.1) (60.4) %	
Other Transportation Revenue		2,335.0	194.6	193.1	(1.5) (0.8) %	194.6	193.1	(1.5) (0.8) %	
Non-Transportation Revenue		60.0	5.0	3.2	(1.8) (36.0) %	5.0	3.2	(1.8) (36.0) %	
Total Operating Revenue		11,912.0	992.7	1,046.3	53.6 5.4 %	992.7	1,046.3	53.6 5.4 %	
Non-Operating Revenue									
Federal Funding (5307/5337)		22,053.7	1,837.8	1,618.2	(219.6) (11.9) %	1,837.8	1,618.2	(219.6) (11.9) %	
HRRTF Funding		5,730.1	477.5	277.1	(200.4) (42.0) %	477.5	277.1	(200.4) (42.0) %	
State Funding		21,438.3	1,786.5	1,778.2	(8.3) (0.5) %	1,786.5	1,778.2	(8.3) (0.5) %	
Local Funding		44,696.1	3,724.7	3,724.7	- - %	3,724.7	3,724.7	- - %	
Total Non-Operating Revenue		93,918.3	7,826.5	7,398.1	(428.4) (5.5) %	7,826.5	7,398.1	(428.4) (5.5) %	
TOTAL REVENUE	\$	105,830.2	\$ 8,819.2	\$ 8,444.4	\$ (374.8)	\$ 8,819.2	\$ 8,444.4	\$ (374.8)	
Personnel Services	\$	68,326.8	\$ 5,693.9	\$ 5,491.1	\$ 202.8 3.6 %	\$ 5,693.9	\$ 5,491.1	\$ 202.8 3.6 %	
Contract Services		11,955.6	996.3	737.5	258.8 26.0 %	996.3	737.5	258.8 26.0 %	
Materials & Supplies		5,579.0	464.9	386.5	78.4 16.9 %	464.9	386.5	78.4 16.9 %	
Gas & Diesel		3,984.7	332.1	355.0	(23.0) (6.9) %	332.1	355.0	(23.0) (6.9) %	
Contractor's Fuel Usage		597.3	49.8	45.8	3.9 7.9 %	49.8	45.8	3.9 7.9 %	
Utilities		1,298.8	108.2	63.5	44.8 41.4 %	108.2	63.5	44.8 41.4 %	
Casualties & Liabilities		3,798.5	316.5	378.7	(62.1) (19.6) %	316.5	378.7	(62.1) (19.6) %	
Purchased Transportation		8,701.7	725.1	565.8	159.4 22.0 %	725.1	565.8	159.4 22.0 %	
Other Miscellaneous Expenses		1,587.8	132.3	101.3	31.0 23.4 %	132.3	101.3	31.0 23.4 %	
TOTAL EXPENSE	\$	105,830.2	\$ 8,819.2	\$ 8,125.3	\$ 693.9	\$ 8,819.2	\$ 8,125.3	\$ 693.9	
SURPLUS (DEFICIT) ¹				\$ 319.1			\$ 319.1		

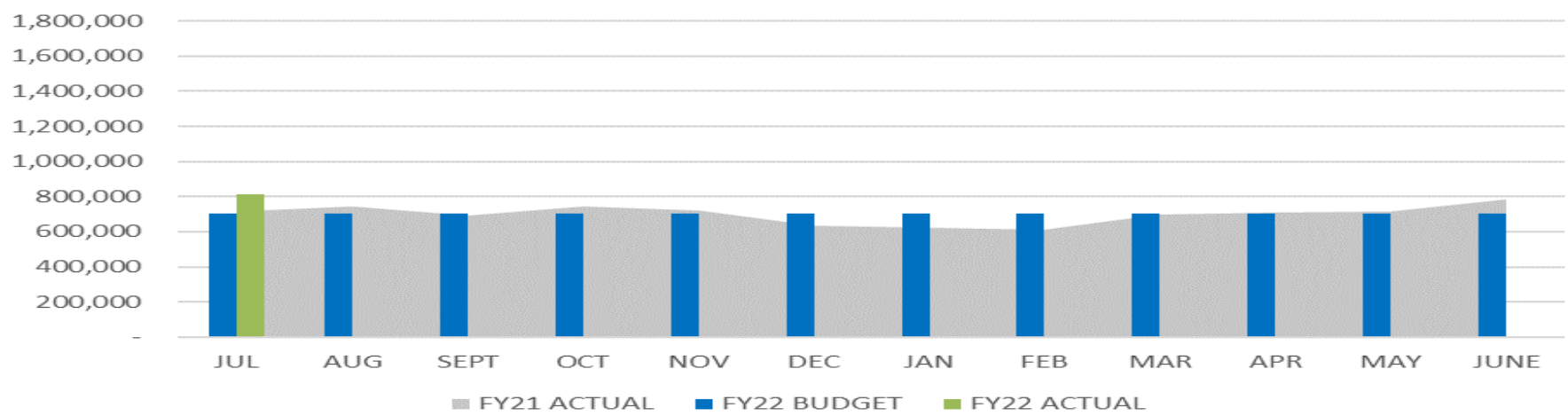
1. Surplus includes an estimated Service Reliability Plan credit of \$304,500

Non-Operating COVID Revenue and Expenses July 2021

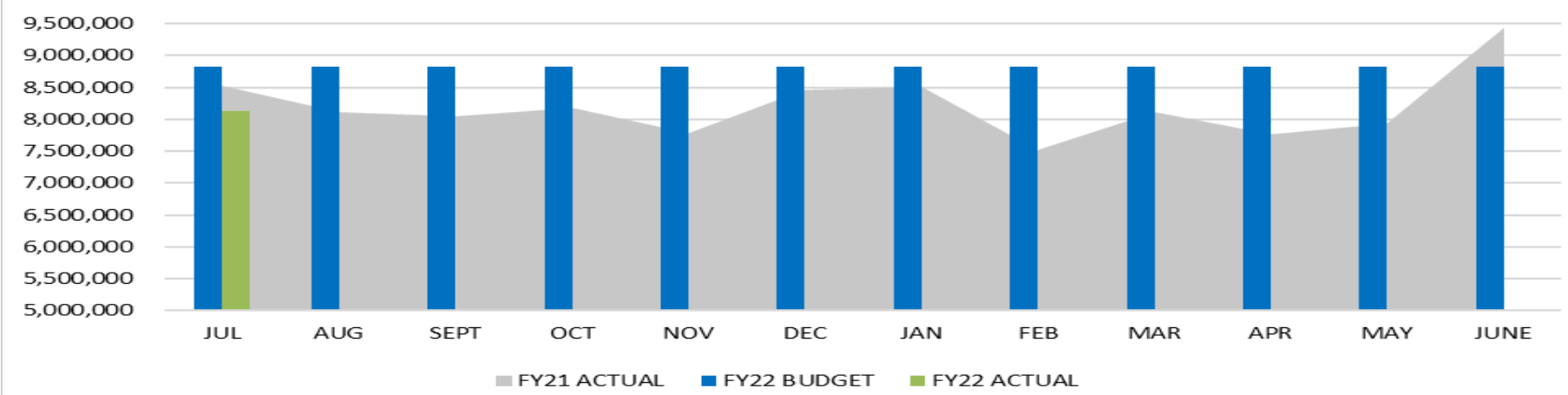
Dollars in Thousands

	Month to Date	Year to Date
Federal Funding (5307/5337)	\$ 115.1	\$ 115.1
Total Non-Operating Revenue	\$ 115.1	\$ 115.1
Personnel Services	\$ 11.1	\$ 11.1
Contract Services	87.0	87.0
Materials & Supplies	-	-
Other Miscellaneous Expenses	17.0	17.0
Total Non-Operating Expense	\$ 115.1	\$ 115.1
SURPLUS (DEFICIT)	\$ -	\$ -

Farebox Revenue



Total Expenses



LOCALITY CROSSWALK

July 2021

FISCAL YEAR 2022 (Dollars in Thousands)	YEAR-TO-DATE				
	BUDGET	ACTUAL LOCALITY	ACTUAL NON-LOCALITY	ACTUAL CONSOLIDATED	VARIANCE + / (-)
REVENUE					
Passenger Revenue	\$ 703.5	\$ 769.2	\$ 45.3	\$ 814.5	\$ 111.0
Advertising Revenue	\$ 89.6	\$ 32.6	\$ 2.0	\$ 34.6	\$ (55.0)
Other Transportation Revenue	\$ 194.6	\$ -	\$ 193.1	\$ 193.1	\$ (1.5)
Non-Transportation Revenue	\$ 5.0	\$ 1.9	\$ 2.1	\$ 4.0	\$ (1.0)
Federal Funding	\$ 1,837.8	\$ 1,618.2	\$ -	\$ 1,618.2	\$ (219.6)
HRRTF	\$ 477.5	\$ -	\$ 277.1	\$ 277.1	\$ (200.4)
State Funding	\$ 1,786.5	\$ 1,778.2	\$ -	\$ 1,778.2	\$ (8.3)
Local Funding	\$ 3,724.7	\$ 3,724.7	\$ -	\$ 3,724.7	\$ -
TOTAL REVENUE:	\$ 8,819.2	\$ 7,924.8	\$ 519.6	\$ 8,444.4	\$ (374.8)
EXPENSE					
Personnel Services	\$ 5,693.9	\$ 5,149.8	\$ 341.3	\$ 5,491.1	\$ 202.8
Services	\$ 996.3	\$ 691.7	\$ 45.8	\$ 737.5	\$ 258.8
Materials & Supplies	\$ 846.8	\$ 738.5	\$ 48.9	\$ 787.4	\$ 59.4
Utilities	\$ 108.2	\$ 59.5	\$ 4.0	\$ 63.5	\$ 44.7
Casualties & Liabilities	\$ 316.6	\$ 355.2	\$ 23.5	\$ 378.7	\$ (62.1)
Purchased Transportation	\$ 725.1	\$ 530.6	\$ 35.2	\$ 565.8	\$ 159.3
Other Miscellaneous Expenses	\$ 132.3	\$ 95.0	\$ 6.3	\$ 101.3	\$ 31.0
TOTAL EXPENSES:	\$ 8,819.2	\$ 7,620.3	\$ 505.0	\$ 8,125.3	\$ 693.9
BUDGET STATUS TO DATE¹:	\$ -	\$ 304.5	\$ 14.6	\$ 319.1	\$ 319.1

1. Estimated year-to-date Locality Service Reliability Plan credit.



HAMPTON ROADS TRANSIT

Draft Financial Statement

FISCAL YEAR 2022 (Dollars in Thousands)	TOTAL LOCALITY			
	ANNUAL BUDGET	YEAR-TO-DATE		
		BUDGET	ACTUAL	VARIANCE
Locality Operating Share	\$ 44,696.3	\$ 3,724.7	\$ 3,724.7	\$ -
Plus: Local Farebox	\$ 7,676.7	\$ 639.8	\$ 769.2	\$ 129.4
Locality Share - Sub-Total:	\$ 52,373.0	\$ 4,364.5	\$ 4,493.9	\$ 129.4
Plus: Federal Aid	\$ 22,053.7	\$ 1,837.7	\$ 1,618.2	\$ (219.5)
State Aid	\$ 21,438.3	\$ 1,786.6	\$ 1,778.2	\$ (8.4)
Total Revenue Contribution:	\$ 95,865.0	\$ 7,988.8	\$ 7,890.3	\$ (98.5)
Operating Expenses:	\$ 95,865.0	\$ 7,988.8	\$ 7,585.8	\$ (403.0)
Locality Budget Status to Date ¹ :				\$ 304.5

KPI

Farebox Recovery:	8.0%	10.1%
Farebox % of Budgeted Expense:		9.6%

1. Estimated year-to-date Locality Service Reliability Plan credit.



FISCAL YEAR 2022 (Dollars in Thousands)	CHESAPEAKE			
	ANNUAL BUDGET	YEAR-TO-DATE		
		BUDGET	ACTUAL	VARIANCE
Locality Operating Share	\$ 2,684.4	\$ 223.7	\$ 223.7	\$ -
Plus: Local Farebox	\$ 415.9	\$ 34.7	\$ 34.6	\$ (0.1)
Locality Share - Sub-Total:	\$ 3,100.3	\$ 258.4	\$ 258.3	\$ (0.1)
Plus: Federal Aid	\$ 1,552.6	\$ 129.3	\$ 115.9	\$ (13.4)
State Aid	\$ 1,304.2	\$ 108.7	\$ 103.3	\$ (5.4)
Total Revenue Contribution:	\$ 5,957.1	\$ 496.4	\$ 477.5	\$ (18.9)
Operating Expenses:	\$ 5,957.1	\$ 496.4	\$ 448.2	\$ (48.2)
Locality Budget Status to Date ¹ :				\$ 29.3

KPI

Farebox Recovery:	7.0%	7.7%
Farebox % of Budgeted Expense:		7.0%

1. Estimated year-to-date Locality Service Reliability Plan credit.



FISCAL YEAR 2022 (Dollars in Thousands)	HAMPTON			
	ANNUAL BUDGET	YEAR-TO-DATE		
		BUDGET	ACTUAL	VARIANCE
Locality Operating Share	\$ 4,648.3	\$ 387.4	\$ 387.4	\$ -
Plus: Local Farebox	\$ 814.9	\$ 67.9	\$ 59.7	\$ (8.2)
Locality Share - Sub-Total:	\$ 5,463.2	\$ 455.3	\$ 447.1	\$ (8.2)
Plus: Federal Aid	\$ 2,512.4	\$ 209.4	\$ 158.2	\$ (51.2)
State Aid	\$ 2,276.7	\$ 189.7	\$ 171.7	\$ (18.0)
Total Revenue Contribution:	\$ 10,252.3	\$ 854.4	\$ 777.0	\$ (77.4)
Operating Expenses:	\$ 10,252.3	\$ 854.4	\$ 737.4	\$ (117.0)
Locality Budget Status to Date ¹ :				\$ 39.6

KPI

Farebox Recovery:	7.9%	8.1%
Farebox % of Budgeted Expense:		7.0%

1. Estimated year-to-date Locality Service Reliability Plan credit.

FISCAL YEAR 2022 (Dollars in Thousands)	NEWPORT NEWS			
	ANNUAL BUDGET	YEAR-TO-DATE		
		BUDGET	ACTUAL	VARIANCE
Locality Operating Share	\$ 7,374.4	\$ 614.5	\$ 614.5	\$ -
Plus: Local Farebox	\$ 1,468.5	\$ 122.4	\$ 102.6	\$ (19.8)
Locality Share - Sub-Total:	\$ 8,842.9	\$ 736.9	\$ 717.1	\$ (19.8)
Plus: Federal Aid	\$ 3,790.0	\$ 315.9	\$ 215.4	\$ (100.5)
State Aid	\$ 3,639.9	\$ 303.3	\$ 269.2	\$ (34.1)
Total Revenue Contribution:	\$ 16,272.8	\$ 1,356.1	\$ 1,201.7	\$ (154.4)
Operating Expenses:	\$ 16,272.8	\$ 1,356.1	\$ 1,149.5	\$ (206.6)
Locality Budget Status to Date ¹ :				\$ 52.2

KPI

Farebox Recovery:	9.0%	8.9%
Farebox % of Budgeted Expense:		7.6%

1. Estimated year-to-date Locality Service Reliability Plan credit.

FISCAL YEAR 2022 (Dollars in Thousands)	NORFOLK			
	ANNUAL BUDGET	YEAR-TO-DATE		
		BUDGET	ACTUAL	VARIANCE
Locality Operating Share	\$ 19,408.5	\$ 1,617.4	\$ 1,617.4	\$ -
Plus: Local Farebox	\$ 3,320.4	\$ 276.7	\$ 353.8	\$ 77.1
Locality Share - Sub-Total:	\$ 22,728.9	\$ 1,894.1	\$ 1,971.2	\$ 77.1
Plus: Federal Aid	\$ 8,592.8	\$ 716.0	\$ 395.3	\$ (320.7)
State Aid	\$ 9,110.2	\$ 759.2	\$ 704.9	\$ (54.3)
Total Revenue Contribution:	\$ 40,431.9	\$ 3,369.3	\$ 3,071.4	\$ (297.9)
Operating Expenses:	\$ 40,431.9	\$ 3,369.3	\$ 2,991.0	\$ (378.3)
Locality Budget Status to Date ¹ :				\$ 80.4

KPI

Farebox Recovery:	8.2%	11.8%
Farebox % of Budgeted Expense:		10.5%

1. Estimated year-to-date Locality Service Reliability Plan credit.

FISCAL YEAR 2022 (Dollars in Thousands)	PORTSMOUTH			
	ANNUAL BUDGET	YEAR-TO-DATE		
		BUDGET	ACTUAL	VARIANCE
Locality Operating Share	\$ 2,834.9	\$ 236.2	\$ 236.2	\$ -
Plus: Local Farebox	\$ 514.3	\$ 42.9	\$ 55.6	\$ 12.7
Locality Share - Sub-Total:	\$ 3,349.2	\$ 279.1	\$ 291.8	\$ 12.7
Plus: Federal Aid	\$ 1,684.1	\$ 140.3	\$ 112.3	\$ (28.0)
State Aid	\$ 1,415.5	\$ 118.0	\$ 113.4	\$ (4.6)
Total Revenue Contribution:	\$ 6,448.8	\$ 537.4	\$ 517.5	\$ (19.9)
Operating Expenses:	\$ 6,448.8	\$ 537.4	\$ 490.9	\$ (46.5)
Locality Budget Status to Date ¹ :				\$ 26.6

KPI

Farebox Recovery:	8.0%	11.3%
Farebox % of Budgeted Expense:		10.3%

1. Estimated year-to-date Locality Service Reliability Plan credit.

FISCAL YEAR 2022 (Dollars in Thousands)	VIRGINIA BEACH			
	ANNUAL BUDGET	YEAR-TO-DATE		
		BUDGET	ACTUAL	VARIANCE
Locality Operating Share	\$ 7,745.8	\$ 645.5	\$ 645.5	\$ -
Plus: Local Farebox	\$ 1,142.7	\$ 95.2	\$ 162.9	\$ 67.7
Locality Share - Sub-Total:	\$ 8,888.5	\$ 740.7	\$ 808.4	\$ 67.7
Plus: Federal Aid	\$ 3,921.8	\$ 326.8	\$ 621.1	\$ 294.3
State Aid	\$ 3,691.8	\$ 307.7	\$ 415.7	\$ 108.0
Total Revenue Contribution:	\$ 16,502.1	\$ 1,375.2	\$ 1,845.2	\$ 470.0
Operating Expenses:	\$ 16,502.1	\$ 1,375.2	\$ 1,768.8	\$ 393.6
Locality Budget Status to Date ¹ :				\$ 76.4

KPI

Farebox Recovery:	6.9%	9.2%
Farebox % of Budgeted Expense:		11.8%

1. Estimated year-to-date Locality Service Reliability Plan credit.

TDCHR PAC Board Report

July 22, 2021

HRT Norfolk Office

Good afternoon Mr. Chairman, Commissioners, and other attendees,

Since my last report, I have heard from the ridership regarding service quality issues including on-time performance, scheduling, routing, cancelled rides, and denied trips based on the service area.

I am pleased to relay two positive comments regarding service quality. A rider complimented the professionalism displayed by a paratransit driver while interacting with a customer. Secondly, I received a compliment pertaining to a driver who noticed a passenger left their phone on a vehicle and then brought it back to the customer later that day.

I would like to thank Janice Taylor, the PAC Outreach subcommittee chair, for a steady stream of outreach events relevant to paratransit. I had the opportunity to participate in a Listening Session on Thursday, July 15, about public transit in Hampton Roads hosted, by Virginia Organizing and partners. There were many self-identified paratransit users in attendance and the passion around the topic of the hour was evident.

Our next Paratransit Advisory Committee meeting is scheduled for Wednesday, August 11th 2021, at which we plan to hold elections. We hope to offer a hybrid model to accommodate both in-person and virtual attendees.

This concludes my report. If there are any questions, I would be happy to answer them.

TRAC Report

July 2021

HRT's Transit Riders Advisory Committee (TRAC) met at 6pm on Wednesday, July 7, in the board room in Norfolk. The May minutes were approved as submitted.

Mr. Shane Kelly, Security Specialist, provided a presentation on the Passenger Code of Conduct. Mr. Kelly said the updated code provides:

- Clarification of the language regarding smoking
- Language on the impact of marijuana law changes
- A Dress Code
- Additional wording on unattended baggage
- Language on hazardous materials
- Clarification of requirements for juveniles and adult supervision

TRAC Officer elections were held. Mr. Robert Neely, Newport News representative was elected Vice Chair and Ms. Heather Cutrone, Virginia Beach representative was elected Secretary.

Mr. Rodney Davis, Director of Customer Relations, discussed the proposal to reduce the fare on the Routes 960 and 961. He said public meetings on the proposal were held at the HTC and DNTC and that although most riders support the change, some hotel housekeepers who ride the 960 were in opposition to a fare reduction. He also reported on mask exemptions, mask complaints, and mask enforcement incidents during the last six months. During his Director's Remarks, Mr. Davis reviewed complaints and compliments submitted by TRAC members. Additionally, he reported that:

- August 19 will be the Tide's 10th Anniversary and in celebration of the anniversary, all modes of transit will be free on that day.
- The bus stop for the inbound Route 20 on Laskin Road in the vicinity of Hilltop Marketplace will be eliminated.
- Solar powered lighting has been installed in 80 bus shelters.
- A contract has been issued for the repair of the sidewalks at the Newport News Transit Center.
- HRT is currently short 84 bus operators.
- The number of canceled trips are down considerably. The Planning Department is looking at how we can at some point in time in the future extend the evening service on the Northside.

Ms. Johnson asked the TRAC for feedback on the Service Reliability Plan. TRAC members said although there was some initial pushback, by and large, customers are accepting of the plan. The most important thing is the reliability of service and so far, with a few exceptions, the plan seems to be working because the service is more reliable.

During the Roundtable:

1. Ms. Tondalaya Thomas Newport News Representative, Ms. Heather Cutrone, Virginia Beach, Representative, and Ms. Melissa Osborne, Hampton Representative, complimented several bus operators.
2. Mr. Neely said he had recently visited Hawaii and asked if some of the fare payment options he saw there could be implemented at HRT. Mr. Davis informed Mr. Neely that HRT was exploring a number of fare payment options.

The meeting adjourned at 7 P.M. The next TRAC meeting will be on September 1, 2021, in the board room in Hampton at 6pm.



Resolution 01 - 2021

Title VI Equity Analyses for Proposed Fare Change for MAX Routes 960 & 961 – October 2021

A Resolution of the Transportation District Commission of Hampton Roads approving the *Title VI Equity Analyses for Proposed Fare Change for MAX Routes 960 & 961 in October 2021*.

WHEREAS, the Transportation District Commission of Hampton Roads adopted the *Hampton Roads Transit (HRT) 2020 Title VI Program* through Resolution 04-2020 on the 27th day of March, 2020, in compliance with Federal Law and FTA Policy; and

WHEREAS, the adopted *HRT 2020 Title VI Program* requires that the Commission demonstrate the consideration, awareness, and approval of the Title VI Equity Analysis results for each proposed Major Service or Fare Change prior to approval or implementation of the proposed change; and

WHEREAS, Hampton Roads Transit has proposed a Fare Change to MAX Routes 960, 961; and

WHEREAS, Hampton Roads Transit has determined that public involvement is warranted because these changes would reduce, eliminate, and/or increase service; and

WHEREAS, Hampton Roads Transit has received comments from the public and stakeholders; and

WHEREAS, Hampton Roads Transit has completed a Title VI Equity Analysis on the proposed changes and reported the results of the analyses to the Commission for full consideration; and

WHEREAS, the Title VI Equity Analyses included a full discussion of any potential disparate or disproportionate impacts with regards to race, color, national origin, or income; and

WHEREAS, Hampton Roads Transit has shown a substantial legitimate justification for the proposed actions:

NOW, THEREFORE, BE IT RESOLVED that the Transportation District Commission of Hampton Roads has given full consideration of, is aware of, and approves the equity analysis for the proposed October 2021 Fare Change.


APPROVED by the Transportation District Commission of Hampton Roads at its meeting on the 26th day of August, 2021.

**TRANSPORTATION DISTRICT COMMISSION
OF HAMPTON ROADS**

**Andria McClellan
Chairman**

ATTEST:

Luis R. Ramos – Commission Secretary

 HAMPTON ROADS TRANSIT TRANSPORTATION DISTRICT COMMISSION OF HAMPTON ROADS TRANSIT REMOTE PARTICIPATION POLICY (NO STATE OF EMERGENCY)	NUMBER COMM-001	EFF. DATE XX/XX/2021
	SUPERSEDED N/A	
APPLIES TO All Commission Members, Including Alternates	KEY SUBJECT Remote Participation	
TITLE Remote Participation Policy in the Absence of Declared State of Emergency		
APPLICABLE CODE Virginia Code § 2.2-3708.2	Approvals: Harrell/Travers	

Policy Statement

It is the policy of the Transportation District Commission of Hampton Roads (HRT) that individual HRT Commission members may participate in meetings of HRT by electronic means as permitted by § 2.2-3708.2 of the Code of Virginia.

This policy shall apply to all meetings, including meetings of the full Commission, committees, and subcommittees. This policy shall apply to the entire membership of HRT, including alternate members, and without regard to the identity of the member requesting remote participation or the matters that will be considered or voted on at the meeting.

In short, a member of HRT may remotely participate in a meeting if: (i) the member has a temporary or permanent disability or other medical condition; or (ii) the member has a relative with a medical condition that requires the member to provide care for such relative; or (iii) the member has a personal matter that prevents such individual member from physically attending the meeting.

Absence Due to Disability or Medical Condition

If a member elects to participate electronically as a result of (i) a disability or other medical condition or (ii) providing care for a relative with a medical condition, then:

1. There must be a physically assembled quorum at the predetermined HRT meeting location;
2. The remote member's voice must be heard by all at the meeting location;
3. The member must notify the Chair of the Commission, Committee or Subcommittee, as applicable, at least twenty-four (24) hours before the day of

TITLE Remote Participation Policy in the Absence of Declared State of Emergency	EXEC-XXX	DATE XX/XX/2021	Page 2
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the meeting of the inability to attend due to a temporary or permanent disability or other medical condition that prevents physical attendance or a required need to care for a family member with a medical condition that prevents physical attendance;

4. The fact of a member's disability or other medical condition or a relative's medical condition that requires the member to provide care for such family member must be recorded in the minutes (the specific disability or medical condition, however, does need to be disclosed); and
5. The remote location (City/State) of the member must be recorded in the minutes.

Absence Due to Permissible Personal Matter

If a member elects to participate electronically due to a permissible personal matter that prevents attendance¹, then:

1. There must be a physically assembled quorum at the predetermined HRT meeting location;
2. The remote member's voice must be heard by all at the meeting location;
3. The member must notify the chair of the public body at least twenty-four (24) hours before the day of the meeting that a personal matter prevents physical attendance;
4. The nature of the personal matter must be identified;
5. The nature of the personal matter must be recorded in the minutes; and
6. The remote location (City/State) of the member must be recorded in the minutes.

Remote participation due to a permissible personal matter is limited by law to the greater of two (2) meetings per calendar year or twenty-five percent (25%) of the meetings held per calendar year by the full Commission, Committee or Subcommittee, as applicable.

¹ By way of example, permissible personal matters include, but are not limited to, transportation issues; traffic congestion or stoppage; personal, family, or business emergency; sudden severe weather conditions that prevent travel to the meeting location; business trips; vacation; or scheduling conflicts.

TITLE Remote Participation Policy in the Absence of Declared State of Emergency	EXEC-XXX	DATE XX/XX/2021	Page 3
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Approval of Remote Participation

Individual participation from a remote location shall be approved by the Chair, or acting Chair, of the Commission (or Committee or Subcommittee, as applicable) unless such participation would violate this policy or the provisions of the Virginia Freedom of Information Act (§ 2.2-3700 et seq. of the Code of Virginia). A Commissioner or Alternate Commissioner of HRT participating through electronic communication means may make motions, vote, join in closed meetings, and otherwise participate fully as if such member was physically present.

Disapproval or Challenge to Remote Participation

If a member's participation from a remote location is challenged by a member of the Commission, then the HRT Commission (or members of the corresponding Committee or Subcommittee, as applicable) shall vote on whether to allow such participation. The issue of remote participation shall be determined by a simple majority.

If the HRT Commission votes to disapprove a member's remote participation because such participation would violate this policy, then such disapproval shall be recorded in the minutes with specificity. If a member's participation is disapproved by the Chair, acting Chair, or by majority vote of the Commission, then such member may continue to monitor the meeting from the remote location, but may not participate in the proceeding and may not be counted as present at the meeting.

Per Diem

No member who participates remotely in any HRT meeting for any reason, shall be entitled to receive the corresponding per diem for such meeting.

TITLE Remote Participation Policy in the Absence of Declared State of Emergency	EXEC-XXX	DATE XX/XX/2021	Page 4
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APPROVALS

The individuals below, submitting and signing this Remote Participation in the Absence of Declared State of Emergency Policy verify that it was prepared in accordance with the requirements set forth by the Transportation District Commission of Hampton Roads; that they are authorized representatives of the Transportation District Commission of Hampton Roads; that their signatures attest that all items and conditions contained in this manual are understood, accepted and approved; and that they are committed to following the policies and procedures contained herein.

APPROVED BY:

William E. Harrell, President and CEO, HRT	Date
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RECOMMENDED BY:

Robert E. Travers, Corporate Counsel, HRT	Date
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TITLE Remote Participation Policy in the Absence of Declared State of Emergency	EXEC-XXX	DATE XX/XX/2021	Page 5
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Review / Revision History

Revision	Date	Section	Description	Authority