



Special Meeting of the Operations and Oversight Committee

Thursday, October 22, 2020 • 11:30 a.m.
ZOOM Web Meeting

A special meeting of the Operations and Oversight Committee is scheduled for Thursday, October 22, 2020 at 11:30 a.m. via ZOOM.

The agenda and supporting materials are included in this package for your review.



Special Meeting of the Operations and Oversight Committee

Thursday, October 22, 2020 • 11:30 a.m.
Zoom Meeting

AGENDA

1. Approval of the October 8, 2020 Operations and Oversight Committee Meeting Minutes
2. Closed Session
3. Old Business
 - a. Procurement recommendation for approval
 - i. Contract 20-00075, Ferry Boat Design and Build Project
4. New Business
5. Adjournment

The next Operations & Oversight Committee Meeting will be held on Thursday, November 5, 2020



Meeting of the Operations and Oversight Committee

Thursday, October 8, 2020 • 10:00 a.m.
ZOOM Web Meeting

MEETING MINUTES

Call to Order

Commissioner Hamel called the meeting to order at 10:02AM.

Commissioners in attendance:

Commissioner Fuller, Chesapeake
Commissioner Gray, Hampton
Commissioner Hamel, Chesapeake
Alternate Commissioner Jackson, Portsmouth
Commissioner Kanoyton, Hampton
Commissioner McClellan, Norfolk
Commissioner Mucha, DRPT
Commissioner Woodbury, Newport News

Hampton Roads Transit Staff in attendance:

Ray Amoruso, Chief of Planning and Development
Debbie Ball, Director of Finance
Keisha Branch, Director of the Office of Program and Project Excellence
Amy Braziel, Manager of Operations Administration
Conner Burns, Chief Financial Officer
Danielle Burton, Operations Support Technician
Gene Cavasos, Director of Marketing and Communications
William Collins, Facilities Maintenance Manager
Joe Dillard, Organizational Advancement Officer
Jennifer Dove, Grants and Civil Rights Coordinator
Erin Glenn, Director of Enterprise Technology Solutions
William Harrell, President and CEO
Larry Kirk, Assistant Director of Finance
Sonya Luther, Director of Procurement
Shanti Mullen, Internal Auditor
Sybil Pappas, Chief Engineering and Facilities Officer
Michael Perez, Operations Project and Contract Administrator
John Powell, Telecommunications Specialist
Jim Price, Chief Transit Operations Officer
Michael Price, Chief Information Officer/Chief Technology Officer
Luis Ramos, Sr. Executive Administrator
Dawn Sciortino, Chief Safety Officer
Brian Smith, Chief of Staff
Benjamin Simms, Deputy Chief Transit Operations Officer

Robert Travers, Corporate Attorney
Nikki Walker, Auditor I
Kim Wolcott, Chief Human Resources Officer
Fevrier Valmond, Assistant Director of Procurement

Others in attendance:

Alt. Commissioner Cipriano, Newport News
Andrew Ennis, VADRPT
David Burton, William Mullen
Cole Fisher, City of Virginia Beach
Joseph Starck, Great Lakes Group

The October Operations and Oversight meeting package was distributed electronically to committee members and the media in advance of the meeting. The meeting package consisted of:

- Agenda
- Action Items
- Minutes from the Previous Meeting
- Procurement Items for Approval
- Options to be Exercised
- Upcoming Procurements

Approval of the September 2020 Minutes

A motion to approve the September 2020 Meeting Minutes was made by Commissioner Woodbury and properly seconded by Commissioner Jackson.

A roll call vote resulted as follows:

Ayes: Commissioners Hamel, Fuller, Jackson, Kanoyton, Mucha, and Woodbury.

Nays:

Abstain: Commissioner Gray

The September 2020 Meeting Minutes were approved.

Closed Session

A motion to move into closed session with legal counsel regarding specific legal matters requiring the provision of legal advice and briefings by staff members or consultants as provided by paragraph 7 of Virginia Code Section 2.2-3711(A). The motion was properly seconded by Commissioner Woodbury.

A Roll call vote resulted as follows:

Ayes: Commissioners Hamel, Fuller, Gray, Jackson, Kanoyton, Mucha, and Woodbury.

Nays: None

Abstain: None

Return from closed session

A motion certifying that, to the best of each member's knowledge:

(i) only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act law were discussed in the closed meeting to which this certification resolution applies, and

(ii) only such public business matters as were identified in the motion convening the closed session meeting were heard, discussed or considered in the closed meeting just concluded was made by Commissioner Fuller and properly seconded by Commissioner Woodbury.

A Roll call vote resulted as follows:

Ayes: Commissioners Hamel, Fuller, Gray, Jackson, Kanoyton, Mucha, and Woodbury.

Nays: None

Abstain: None

Review of the Operations and Oversight Committee Action Items

Mr. William Harrell reviewed action items with the Committee.

The requested missed trip numbers were included in the package.

The requested contracts that were cancelled due to dissatisfaction with service were read aloud by Mr. Harrell.

Commissioner Hamel made inquiries of the context and value on the contract options. Ms. Sonya Luther noted that of the contracts listed, only one was not replaced; all others were replaced by follow on contracts.

Audit Update

Ms. Shanti Mullen gave an update on the upcoming audit schedule.

The audit of Via's call center will begin in November and conclude in February. There was a discussion of the specific items that will be reviewed for the call center audit.

Procurement Recommendations to the Committee

Contract 20-00095, Facilities General Electrical Work

Ms. Luther presented Contract 20-00095, Facilities General Electrical Work for recommendation of approval.

A motion to approve Contract 20-00095, Facilities General Electrical Work was made by Commissioner Fuller and properly seconded by Commissioner McClellan.

A Roll call vote resulted as follows:

Ayes: Commissioners Hamel, Fuller, Gray, Jackson, Kanoyton, McClellan, Mucha, and Woodbury.

Nays: None

Abstain: None

Contract 20-00075, Ferry Boat Design and Build

Mr. Robert Travers stated the recommendation for approval of Contract 20-00075, Ferry Boat Design and Build Project will be postponed and brought back before the Committee at a later time.

Options to be Exercised

Options to be exercised were reviewed with the Committee.

Upcoming Procurements

Upcoming procurements were reviewed with the Committee.

Operations Update

Mr. Jim Price gave an operational update.

Hampton Roads Transit has received six new electric buses. The optimal routes for placement of the electric buses is currently being reviewed.

There was a discussion regarding the mileage range and charging stations of the electric buses; then, alternative energy sources were discussed.

Mr. Conner Burns informed the Committee that the buses are wrapped with Dominion Energy wraps to share with the public that they are powered by same.

Mr. Price lastly noted that light rail will experience closures in the upcoming weekends to complete State of Good Repair work; the closures will be supplemented with bus bridges to maintain service.

Old and New Business

There was no old business reviewed.

Commissioner Hamel informed the Committee that due to the upcoming holidays, the November and December Operations and Oversight meetings will be moved up. The new dates were included with the meeting package.

Due to Commissioner Hamel's absence, Commissioner Fuller will oversee the November Committee meeting.

Adjournment

Commissioner Hamel adjourned the meeting at 12:13PM.

Contract No:	20-00075	Title:	Ferry Boat Design and Build Project	Price: Term:	\$6,195,728.46 18 Mos.
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Acquisition Description: Enter into a contract with a qualified Contractor for the completion of construction and delivery of up to two (2) T-Boat Classification, 149-passenger ferry boats for service on Hampton Roads Transit's (HRT's) Elizabeth River Ferry operation.

Background: HRT originally contracted with Armstrong Marine, Inc./U.S. Workboats, Inc. in May 2015 to construct four (4) ferry boats. The original Contractor constructed and delivered two (2) ferry boats. During the construction of the final two (2) ferry boats, it is believed that the Contractor experienced substantial financial duress that impacted its ability to, among other things, supply sufficient labor to complete the ferry boats and timely order critical components (e.g., diesel engines). Accordingly, and on February 14, 2020, HRT terminated the contract with the original Contractor for default.

Under the terms of this agreement, the new Contractor shall provide the labor, materials and equipment to complete the construction and delivery of up to two (2) ferry boats. The Contractor shall also provide the performance site and transportation of the existing material, fabricated hulls and fabricated superstructures from Hubert, NC to the Contractor's site.

Contract Approach: A Request for Proposals (RFP) was issued on April 22, 2020 and three (3) proposals were received on June 9, 2020 from the following firms:

- Fairlead Boatworks, Inc.
- Great Lakes Shipyard, a division of The Great Lakes Towing Company (Great Lakes)
- St. Johns Ship Building, Inc. (St. Johns)

Upon review and evaluation of the technical proposals received, two (2) firms, Great Lakes and St. Johns were rated best to meet the Scope of Work requirements. The firms were subsequently invited to discuss their proposals and provide technical clarifications on their approach to the Scope of Work.

At the conclusion of discussions, negotiations were held with both firms for the purpose of a possible award. Negotiations focused on reducing their proposed pricing, eliminating duplicate items, and further clarifying their technical approach. At the conclusion of negotiations, Best and Final Offers (BAFO) were requested.

After a review and analysis of the BAFOs received, HRT staff determined that St. Johns provided the best value to HRT based on a combination of technical capability and price. St. Johns' pricing included the amount to transport the existing material, fabricated hulls and fabricated superstructures from the current location to their location in Palatka, FL. St. Johns' pricing is deemed fair and reasonable based on a price analysis performed and the fact that the pricing was obtained in a competitive environment. A contractor responsibility review

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performed confirmed that St. Johns is both technically and financially capable to perform the work.

St. Johns is located in Palatka, FL and provides similar services for Hornblower, Inc. in New York, NY; Gaming Entertainment, LLC in Rising Sun, IN; and, the Fisher Island Community Association in Fisher Island, FL.

The Contract period of performance is eighteen (18) months for one (1) ferry. HRT will have the option to extend the Contract term for an additional eighteen (18) months to facilitate the purchase of the second ferry boat.

No DBE goal was established for this solicitation.

Cost/Funding: This contract will be funded by Grant funds.

Project Manager: Michael Perez, Operations Project and Contract Administrator

Contracting Officer: Sonya Luther, Director of Procurement

Recommendation: It is respectfully recommended that the Commission approve the award of a contract to St. Johns Ship Building, Inc. for the completion of construction and delivery of up to two (2) T-Boat Classification, 149-passenger ferry boats in the amount of \$3,340,926.73, with an option to purchase an additional ferry boat, in the event funds are available, in the amount \$2,854,801.73, for a total of \$6,195,728.46.

SOLICITATION RESULTS

Offeror	Original Offer	Best and Final Offer
Great Lakes Shipyard	\$5,293,241.84	\$5,111,394.91
Fairlead Boatworks, Inc.	\$5,755,030.61	N/A
St. Johns Ship Building, Inc.	\$7,430,758.42	\$6,195,728.46