



Meeting of the Operations and Oversight Committee

Thursday, April 11, 2019 • 10:00 a.m.

2nd Floor Boardroom, 509 E. 18th Street, Norfolk, VA

A meeting of the Operations and Oversight Committee is scheduled for Thursday, April 11, 2019 at 10:00 a.m. in the 2nd Floor Boardroom, 509 E. 18th Street, Norfolk, VA

The agenda and supporting materials are included in this package for your review.



Meeting of the Operations and Oversight Committee

Thursday, April 11, 2019 • 10:00 a.m.

2nd Floor Boardroom, 509 E. 18th Street, Norfolk, VA

AGENDA

1. Approval of the March 2019 Operations and Oversight Committee Meeting Minutes
2. Review Action Items
3. Procurement Recommendations to the Committee:
 - a. Request for approval of Purchase Order 880600, Light Rail Vehicle Articulation Joints
 - b. Request for approval of Contract 19-00004, Oracle PeopleSoft Annual Support Services Renewal
 - c. Request for approval of Contract 18-79494, Paratransit Eligibility and Processing Services
 - d. Request for approval of Contract 18-78386, Pre-Employment Background Screening Services
 - e. Upcoming Procurements
 - f. Options to be Exercised-July 2019
4. Operations Update
5. Old and New Business
6. Adjournment

**The next Operations & Oversight Committee Meeting will be held on
Thursday, May 9, 2019**



Meeting of the Operations and Oversight Committee

Thursday, March 14, 2019 • 10:00 a.m.
3400 Victoria Blvd., Hampton, VA

MEETING MINUTES

Call to order

Commissioner Woodbury called the meeting to order at 10:04 AM.

Commissioners in attendance:

Commissioner Fuller, Chesapeake
Commissioner Parnell, Norfolk
Commissioner Gray, Hampton
Commissioner Woodbury, Newport News
Commissioner Rowe, Portsmouth
Commissioner Hennessee, VADRPT

Hampton Roads Transit Staff in attendance:

Kimberly Ackerman, Chief Human Resource Officer
Ray Amoruso, Chief Planning and Development Officer
Amy Braziel, Sr. Executive Assistant
Danielle Burton, Operations Support Technician
Conner Burns, Chief Financial Officer
Gene Cavazos, Director of Marketing and Communications
William Collins, Facilities Maintenance Manager
Joe Dillard, Government Relations Liaison
Sheri Dixon, Manager of Revenue Services
Wayne Groover, Sr. Manager of Rail Vehicle Maintenance
William Harrell, President and CEO
Keith Johnson, Manager of Paratransit
Sonya Luther, Director of Procurement
Maryann Martin, Operations Data Analyst
Shanti Mullen, Interim Internal Auditor
Jim Price, Chief Operations Officer
Benjamin Simms, Director of Bus and Rail Transportation
Mark Stemple, Director of Maintenance
Brittany Sumpter, DBE Coordinator
Robert Travers, Corporate Counsel
Sibyl Pappas, Chief Engineering and Facilities Officer
Fevrier Valmond, Contracts Manager
Romika Williams, Manager of Human Resources

Others in attendance:

Andrew Ennis, VADRPT

The March Operations and Oversight meeting package was distributed electronically to committee members and posted to Hampton Roads Transit's website in advance of the meeting. The meeting package consisted of:

- Agenda
- Action Items
- Minutes from the Previous Meeting
- Procurement Items for Approval
- Upcoming Procurements
- Presentations

Approval of the February 2019 Minutes

A motion to approve the February 2019 Meeting Minutes was made by Commissioner Rowe and properly seconded by Commissioner Woodbury.

The February 2019 Meeting Minutes were approved by a unanimous vote.

Review of the Operations and Oversight Committee Action Items

Action Item: Committee inquiry as to how much funding was allocated towards safety and security initiatives necessary to satisfy federal requirements in the current proposed budget for FY20.

Mr. Harrell provided an update regarding the Safety and Security Department and related funding. He stated that Derrick Snowden, Chief Safety and Security Officer, left HRT for another opportunity. Mr. Harrell stated that Mr. Robert Travers has taken over as interim Chief Safety Officer and that HRT's Safety and Security Consultant, STV, is providing technical support.

HRT anticipates that the permanent CSO will begin in May.

Mr. Harrell stated that Operations has taken over the security department under the leadership of Jim Price and Ben Simms.

Mr. Harrell stated that there are currently 3 safety positions that are funded in the FY20 budget and will be filled in 2020 to meet the federal mandates.

Action Item: Request from the committee that HRT's Human Resource department give a presentation regarding its process for hiring for vacant positions.

Ms. Kimberly Ackerman and Ms. Romika Williams gave the presentation attached to these minutes.

There were additional discussions regarding recruitment challenges and financial incentives HRT is using to recruit new employees and maintain its current workforce.

Commissioners Parnell and Gray arrived at 10:29 am.

Action Item: HRT staff to bring a report showing disincentives imposed on MV for the past 12 months.

Staff responded via email with requested information on February 19, 2019.

Audit Update

Ms. Shanti Mullen presented and reviewed with the Committee the HRT Internal Audit Budget Practices Audit follow-up as attached to these minutes.

Ms. Mullen stated that there will be a joint Department of Rail and Public Transportation (DRPT) Safety audit at the end of March.

Procurement Recommendations to the Committee

Request for Approval of Purchase Order 80553, Light Rail Auxiliary Overhaul

Ms. Sonya Luther formally presented Purchase Order 8053, Light Rail Auxiliary Overhaul.

There was discussion regarding the life expectancy of a light rail vehicle, which is approximately 30 years, and the overhaul process.

There was discussion regarding the grant funds being used as well as where the overhaul was being completed which is at the vendors location.

A motion to recommend approval of Purchase Order 80553, Light Rail Auxiliary Overhaul was made by Commissioner Rowe and properly seconded by Commissioner Gray. Purchase Order 80553, Light Rail Auxiliary Overhaul was approved by a majority vote with Commissioner Hennessee abstaining.

Request for Approval of Contract 18-78370, Lawn and Landscaping Services (Renewal)

Ms. Sonya Luther formally presented Contract 18-78370, Lawn and Landscaping Services.

There was discussion regarding the slight increase in the Best and Final Offer (BAFO).

There was discussion regarding the FY20 budget and if this contract reflects what was budgeted for the new fiscal year.

A motion to recommend approval of Contract 18-78370, Lawn and Landscaping Services was made by Commissioner Rowe and properly seconded by Commissioner Woodbury. Contract 18-78370, Lawn and Landscaping Services was approved by a majority vote with Commissioner Hennessee abstaining.

Request for Approval of Contract 18-79494, Paratransit Eligibility Evaluation and Processing Services (Renewal)

Ms. Sonya Luther formally presented Contract 18-79494, Paratransit Eligibility Evaluation and Processing Services.

There was discussion regarding HRT possibly bringing the application and certification process in-house.

It was requested that HRT request a 1-year extension from the vendor.

ACTION ITEM: Staff to identify costs and ability to bring paratransit certification services in-house and to request a 1 (one) year extension from the current vendor.

A substitute motion was made by Commissioner Gray and properly seconded by Commissioner Woodbury to table Contract 18-79494, Paratransit Eligibility Evaluation and Processing Services, allowing staff to do analysis on bringing the services in-house and to explore a contract extension.

The substitute motion to table Contract 18-79494, Paratransit Eligibility Evaluation and Processing Services while HRT conducts and analysis and explores a contract extension was approved by a majority vote with Commissioner Hennessee abstaining.

Operations Update

Mr. Jim Price gave an update on the upcoming MEAC tournament that is being held in Norfolk.

Mr. Price stated that the light rail will be shut down on various upcoming Sunday's for VDOT work on I-264. Mr. Price stated that there will be a bus bridge in place.

Mr. Price sated that the Something in the Water Festival will be held in Virginia Beach from April 26-28. Mr. Price stated that HRT will be providing extra service on several of its routes. Mr. Price stated that there are traffic concerns related to

the event. HRT has been communicating with Virginia Beach and they have stated that that police will be assisting with traffic flow.

There was discussion regarding HRTs attendance at event planning meetings within the cities.

It was stated that Virginia Beach will paying for 100% of the added service associated with the There's Something in the Water Festival.

It was stated that HRT will be launching the mobile ticketing initiative for the season at the festival.

New and Old Business

Commissioner Parnell distributed the 2019-03 Local Reconciliation Alternate Refund Proposal, a document he drafted to address HRT's funding challenges.

The intent of the proposal is to allow HRT to keep all unallocated local contributions at the end of FY19

Several committee members raised concerns regarding how the proposal would be advanced to the full Commission and how member cities would be affected.

Commissioner Rowe recommended making reference to "efficiency" and/or similar concepts in Commissioner Parnell's proposal.

ACTION ITEM: There was a request for staff insert the concepts suggested by Commissioner Rowe into Commissioner Parnell's proposal and to forward the same to Commissioner Parnell for his review.

Adjournment

The meeting was adjourned at 11:48 PM.

Respectfully submitted by:
Amy L. Braziel, CAP-OM
Sr. Executive Assistant



HAMPTON ROADS
TRANSIT

Operator Staffing Update

March 2019

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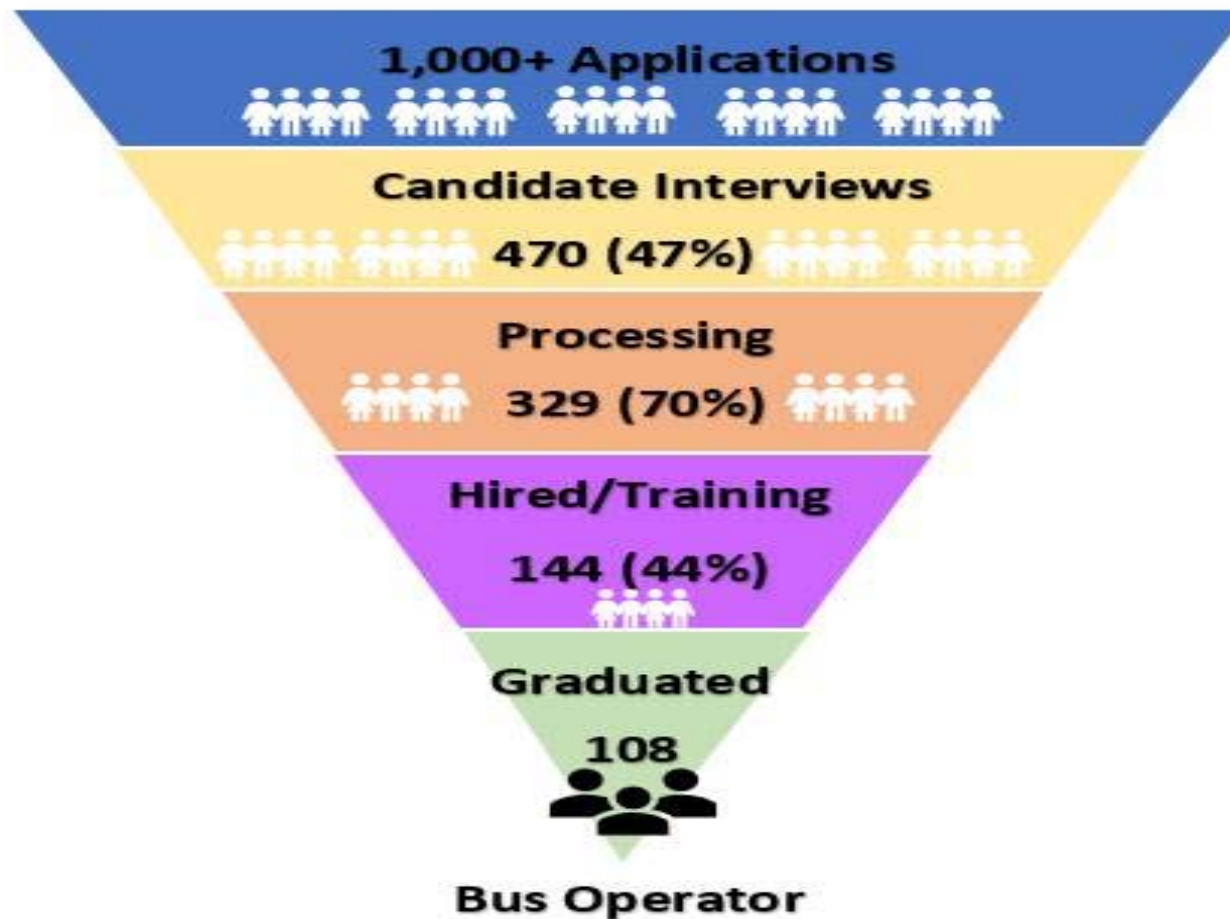
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TRANSIT

Strategic Opportunities

Recruitment & Retention Efforts	
• Fresh Careers Branding	• Paystub Assistance
• Sign-on Bonus for CDL holders	• CDL Permit Prep course
• Stay Bonus	• Employee Referral Rockstar campaign
• Operator Trainee wage increase	• Careers Page
• Driving Standards refinement	• Internal growth opportunities
• Weekly interview sessions	• Boomerang Hires
• VA Values Veterans (V3) Program	• Work Schedule enhancements
Drive NOW Program	

Bus Operator Recruitment Funnel





HAMPTON ROADS TRANSIT
 MARCH/APRIL 2019
 OPERATIONS AND OVERSIGHT COMMITTEE
 ACTION ITEMS

Date	Action Item	Responsible Party	Due Date	Completed Date & Method
2/14/2019	Committee inquiry as to how much was in the safety and security staffing line item to maintain federal funding.	Finance	3/14/2019	
2/14/2019	Request from the committee that HRT's Human Resource department give a presentation regarding its process for hiring for vacant positions.	Human Resources	3/14/2019	March 2019 O&O Meeting- HR gave presentation regarding its process as requested.
3/14/2019	Staff to identify costs and ability to bring paratransit certification services in-house and to request a 1 (one) year extension from the current vendor	Operations	4/11/2019	
3/14/2019	There was a request for staff insert the concepts suggested by Commissioner Rowe into Commissioner Parnell's proposal and to forward the same to Commissioner Parnell for his review.	A.Brazil	3/15/2019	Sent via email 3/15/2019

Purchase Order No.:	80600	Title:	Light Rail Vehicle Articulation Joints	Price:	\$166,977
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Acquisition Description: Award a Purchase Order (PO) for a vendor to provide articulation joints for the State of Good Repair maintenance of Hampton Roads Transit's (HRT's) Light Rail Vehicles (LRVs).

Background: HRT currently owns and operates nine (9) LRVs. Each LRV Truck is equipped with upper and lower articulation joints that facilitate the smooth operation of the LRV. The articulation joints are comprised of hinged brackets and adjustable connecting rods for the top of the LRVs; and bearings and damper rods at the bottom. These items combined are the articulation assemblies and allow for the radius turns and slight pitch-and-roll movements that occur during operation of the LRVs. The LRV's have all surpassed 300,000 miles; and the articulation assemblies have reached the end of their service life and require replacement to maintain the LRV's state of good repair. This PO will provide for the replacement of the upper and lower articulation joints of the LRVs.

Contract Approach: A Request for Quote (RFQ) was issued on December 21, 2018. One (1) quote was received on February 8, 2019 from Siemens Industry, Inc. (Siemens).

After review and evaluation of the quote received, HRT staff determined that Siemens was responsive (in compliance with submittal requirements) and responsible (capable to perform) and is therefore eligible for award. Additionally, Siemens is the Original Equipment Manufacturer (OEM) of the LRVs and the only known source.

Based on a price analysis performed, Siemens' quote is deemed fair and reasonable. A contractor responsibility review performed confirmed that Siemens is technically and financially capable to provide the requested items.

Siemens is headquartered in Munich, Germany and has been a provider for rail and transit authorities for over one hundred and seventy-one (171) years. Siemens also provides numerous parts to HRT satisfactorily.

Cost/Funding: This Purchase Order will be funded by grant funds.

Project Manager: Wayne Groover, Senior Manager of Rail Vehicle Maintenance

Contracting Officer: Fevrier Valmond, Senior Contract Specialist

Recommendation: It is respectfully recommended that the Commission approve award of a Purchase Order to Siemens Industries, Inc. to provide articulation joints for the State of Good Repair maintenance of HRT's LRVs in the total amount of \$166,977.

Contract No:	19-00004	Title:	Oracle PeopleSoft Annual Support Services Renewal	Base Three Years' Price: Two Option Years' Price:	\$745,262.91 \$547,850.93
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Acquisition Description: Enter into a contract for the renewal of annual software support of Oracle's PeopleSoft Applications.

Background: Hampton Roads Transit's (HRT's) current application environment consists of Oracle PeopleSoft Financials/SCM 8.4 and PeopleSoft Human Capital Management (HCM) 9.1 systems. PeopleSoft Financials is strategic to the agency's ability to perform Federal financial reporting and includes modules such as General Ledger, Accounts Payable and Purchasing. PeopleSoft HCM is vital to maintaining Human Resource-based information throughout the agency and includes modules such as Benefits Administration, Time & Labor and Payroll.

Contract Approach: An Invitation for Bid (IFB) was issued on February 20, 2019. One (1) bid was received on March 26, 2019 from Mythics, Inc. (Mythics) in the amount of \$1,293,113.84. This amount includes annual software support services for Oracle PeopleSoft Financials and Oracle PeopleSoft HCM modules currently utilized by HRT. Upon review and evaluation, Mythics' bid was deemed responsive (in compliance with submittal requirements) and responsible (capable to perform). A post solicitation survey of firms solicited concluded that most could not meet the requirements of the Scope of Work or were unable to provide competitive pricing. As a result of both the post solicitation survey and previous procurements for these services, there was no indication that a re-solicitation to pursue more competition would have resulted in greater participation. Additionally, Mythics is the value-added reseller in the state of Virginia.

In order to obtain more favorable pricing, a decision was made to enter into price negotiations with Mythics. Negotiations focused on reducing the proposed annual price per application. Mythics did not offer any concessions as a result of the negotiation; however, it was concluded that Mythics still provided the best value to HRT based on responsiveness, capability and price. Mythics proposed pricing for the first year of the contract reflected an approximate 3.3% decrease from the final year of the current contract pricing. Based on a price analysis performed utilizing the independent cost estimate and historical data, Mythics' proposed pricing is deemed fair and reasonable. A contractor responsibility review confirmed that Mythics is technically and financially capable to perform the work.

Mythics is located in Virginia Beach, VA and provides these services for the New York City Health and Hospitality Corporation in New York, NY; and, Denver Water in Denver, CO. Mythics also provides these services to HRT satisfactorily.

The period of performance for this contract is three (3) base years with two (2) additional one-year options.

No DBE goal was assigned for this solicitation.

Contract No:	19-00004	Title:	Oracle PeopleSoft Annual Support Services Renewal	Base Three Years' Price: Two Option Years' Price:	\$745,262.91 \$547,850.93
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Cost/Funding: This contract will be funded with operating funds.

Project Manager: Glenda Dixon, Director ERP Services

Contracting Officer: Fevrier Valmond, Senior Contract Specialist

Recommendation: It is respectfully recommended that the Commission approve the award of a contract to Mythics, Inc. to provide Oracle PeopleSoft Annual Software Support Services in the not to exceed amount of \$1,293,113.84 for five (5) years.

SOLICITATION RESULTS

OFFEROR	BASE YEAR 1	BASE YEAR 2	BASE YEAR 3	OPTION YEAR 1	OPTION YEAR 2	TOTAL
Mythics, Inc.	\$238,743.86	\$248,293.65	\$258,225.40	\$268,554.38	\$279,296.55	\$1,293,113.84

Contract No:	18-79494	Title:	Paratransit Eligibility Evaluation and Processing Services (Renewal)	Three (3) Base Year's Price: Two (2) Option Year's Price:	\$640,379 \$532,262
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Acquisition Description: Enter into a renewal contract with a qualified Contractor to perform the processing and evaluation of applications from persons interested in certification to use Hampton Roads Transit's (HRT) Paratransit Services.

Background: HRT currently receives approximately 250 to 300 applications for ADA Complementary Paratransit services each month. In 2014 it was determined that outsourcing the eligibility evaluation and processing duties would increase efficiency and reduce HRT's overall costs. Under the terms of this agreement, the Contractor shall provide customer service for inquiries and submitting applications, mail services for reminder notices, application packages and notification letters, professional eligibility determinations, data storage, user friendly website for submitting applications and verifications, and transit user profiles.

Contract Approach: A Request for Proposals (RFP) was issued on December 5, 2018. Three (3) proposals were received on January 17, 2019 from the following firms:

- ADARide.com, LLC (ADARide)
- Medical Transportation Management, Inc.
- C.A.R.E. Evaluators, Inc.

Upon review and evaluation of the proposals received, it was determined that ADARide was best rated to meet the Scope of Work (SOW) requirements. As a result, ADARide was invited for discussions and negotiations. Negotiations focused on clarifying SOW items, the auto-recertification processing, and exceptions taken to the contractual terms and conditions. At the conclusion of negotiations, a Best and Final Offer (BAFO) was requested.

After an in-depth review and analysis of the BAFO received, HRT staff determined that ADARide provided the best value to HRT based on a combination of technical capability and price. ADARide's pricing is deemed fair and reasonable based on the fact that the pricing was obtained in a competitive environment. A contractor responsibility review performed confirmed that ADARide is both technically and financially capable to perform the work.

ADARide is located in Los Angeles, CA and provides similar services to the Greater Richmond Transit Company in Richmond, VA; the Transit Authority of the Lexington-Fayette Urban County Government (Lextran) in Lexington, KY; and, Metropolitan Tulsa Transit in Tulsa, OK. ADARide also performs these services for HRT satisfactorily.

The period of performance for this contract is three (3) base years with two (2) additional one-year options.

Contract No:	18-79494	Title:	Paratransit Eligibility Evaluation and Processing Services (Renewal)	Three (3) Base Year's Price:	\$640,379
				Two (2) Option Year's Price:	\$532,262

No DBE goal was established for this solicitation.

Cost/Funding: This contract will be funded by operating funds.

Project Manager: Keith Johnson, Paratransit Manager

Contracting Officer: Sonya Luther, Director of Procurement

Recommendation: It is respectfully recommended that the Commission approve the award of a contract to ADARide.com, LLC to provide the evaluation and processing services of Paratransit applications in the not-to-exceed amount of \$1,172,641.

ADARide, LLC's Summary*	
Base Year 1	\$193,941
Base Year 2	\$212,933
Base Year 3	\$233,505
Option Year 1	\$254,120
Option Year 2	\$278,142
Total Price	\$1,172,641

*The estimated number of applications to be processed increases each year.

SOLICITATION RESULTS

OFFEROR	ORIGINAL OFFER	BEST AND FINAL OFFER
ADARide.com, LLC	\$1,228,054	\$1,172,641
Medical Transportation Management, Inc.	\$1,408,739	N/A
C.A.R.E. Evaluators, Inc.	\$1,624,552	N/A

Contract No:	18-78386	Title:	Pre-Employment Background Screening Services (Renewal)	Base Year Price:	\$64,900.00
				Two Option Years' Price:	\$129,800.00

Acquisition Description: Enter into a renewal contract with a qualified Contractor to provide pre-employment background screening services for all hires.

Background: Hampton Roads Transit (HRT) currently employs over 950 individuals in various positions throughout the agency. HRT's Human Resources Department, through the recruitment process, is required to ensure that all selected candidates successfully pass HRT's background screening process while remaining compliant with federal, state and local regulations. Background screenings are conducted on all prospective employees for full-time, part-time, temporary, intern and seasonal positions, as well as on all employees who are promoted or hired in another position within the agency. Under the terms of this agreement, the Contractor shall provide reliable, thorough, timely and quality background screening services in support of HRT's recruiting and staffing efforts.

Contract Approach: A Request for Proposals (RFP) was issued on October 22, 2018. Fifteen (15) proposals were received on December 14, 2018 from the following firms:

- AAA Credit Screening Services
- Applicant Insight
- Asurint
- Azura Investigations
- Castle Branch, Inc.
- Employers Choice Screening (ECS)
- FS Solutions
- Global Investigative Services
- Hire Right
- Inquiries Screening (Inquiries)
- Proforma Screening Solutions
- Securecheck360, LLC
- Shield Screening
- Sterling Infosystems
- Western Reporting, Inc.

After a thorough review of all the technical proposals received by the evaluation panel, ECS, Inquiries and Shield Screening were invited to discuss their proposal and provide technical clarification on their qualifications and approach to the Scope of Work. The remaining twelve (12) firms were eliminated based on significant deficiencies in their technical proposals and lack of demonstrated experience with providing accurate, quality services.

Contract No:	18-78386	Title:	Pre-Employment Background Screening Services (Renewal)	Base Year Price:	\$64,900.00
				Two Option Years' Price:	\$129,800.00

At the conclusion of discussions, HRT's Evaluation Panel determined that Inquiries was the only firm technically qualified to provide the required services with accuracy and maintain federal, state and local compliance. Inquiries was therefore invited for further discussion and negotiations. Negotiations focused on clarifying assumptions made in establishing pricing and reducing their proposed pricing. At the conclusion of negotiations, a Best and Final Offer (BAFO) was requested.

As a result of negotiations, HRT achieved a cost reduction of \$25,560 or 11.6%. Inquiries' BAFO reflected an average decrease in unit prices of approximately 2.6% below the unit prices in the current contract. The total BAFO pricing, in the amount of \$194,700, for an estimated quantity of 650 background screenings, is approximately 8.6% or \$15,540 higher than the current total contract price of \$179,160 for an estimated quantity of 600 screenings.

After a review and analysis of the BAFO received, HRT staff determined that Inquiries provided the best value to HRT based on a combination of technical capability and price. Inquiries' pricing is deemed fair and reasonable based on the results of the negotiations, a price analysis performed, and the fact that the pricing was obtained in a competitive environment. A contractor responsibility review performed confirmed that Inquiries is both technically and financially capable to perform the work.

Inquiries, located in Easton, MD has provided similar services for the Port Authority of New York and New Jersey in Marlton, NJ; New Jersey Transit in Newark, NJ; and, the Metropolitan Government of Nashville and Davidson County in Nashville, TN. Inquires also provides these services to HRT satisfactorily.

The period of performance for this contract is one (1) base year with two (2) additional one-year options.

No DBE goal was established for this solicitation.

Cost/Funding: This contract will be funded by operating funds.

Project Manager: Romika Williams, Human Resources Manager

Contracting Officer: Fevrier Valmond, Senior Contract Specialist

Recommendation: It is respectfully recommended that the Commission approve the award of a contract to Inquiries Screening to provide pre-employment background screening services, in the not-to-exceed amount of \$194,700 for three (3) years.

Contract No:	18-78386	Title:	Pre-Employment Background Screening Services (Renewal)	Base Year Price:	\$64,900.00
				Two Option Years' Price:	\$129,800.00

Inquiries Screening Pricing Summary			
Base Year	Option Year 1	Option Year 2	Total
\$64,900	\$64,900	\$64,900	\$194,700

<u>OFFEROR</u>	<u>OFFER</u>	<u>BEST AND FINAL OFFER</u>
AAA Credit Screening Services	\$64,233.60	N/A
Asurint	\$110,172.50	N/A
Applicant Insight	\$124,920.00	N/A
Azura Investigations	\$129,450.00	N/A
Shield Screening	\$129,870.00	N/A
Castle Branch, Inc.	\$144,084.00	N/A
Employers Choice Screening	\$156,150.00	N/A
FS Solutions	\$157,129.00	N/A
Sterling Infosystems	\$159,090.00	N/A
Western Reporting, Inc.	\$164,287.50	N/A
Proforma Screening Services	\$179,764.50	N/A
Securecheck360, LLC	\$184,350.00	N/A
Global Investigative Services	\$188,427.50	N/A
Hire Right	\$193,180.50	N/A
Inquires Screening	\$220,260.00	\$194,700.00

UPCOMING CONTRACTS FOR APPROVAL

Title	Description
Bus Diagnostic and Repair Services	To provide bus diagnostics and repair services on a task order basis for HRT's fleet of buses.
Bus Exhaust and Emission Services	To provide services which reduce exhaust and emission system related service calls while meeting the latest maintenance requirements established by the OEM and compliance with applicable clean air regulations.
Bus Spare Parts	To provide a variety of spare parts for HRT's bus fleet.
Bus Stop and Facilities Maintenance, Site Improvements, and Repairs	To perform a variety of general commercial site and repair work.
Disadvantaged Business Enterprise Compliance Management Software	To provide Disadvantaged Business Enterprise compliance management software that will assist the DBE Program Office in properly monitoring and enforcing the compliance requirements of the DBE Program as required by the FTA and 49 CRF Part 26
Healthcare Reporting Services	To provide a full-service solution to support compliance with the current Affordable Care Act healthcare annual reporting.
HRT Fleet Vehicle Body, Paint and Graphics Repair Services	To provide routine and emergency body repair services for HRT's fleet vehicles.
Industrial Vending and Inventory Management Services	To provide reliable industrial vending and inventory management services at various facilities within the Hampton Roads Service area.
Light Rail Vehicle Body Repair Services	To provide routine and emergency on-site Light Rail Vehicle body repair services on a task order basis.
Mechanic's Tool Allowance	To furnish tools for HRT's mechanics utilizing a voucher system.
Medical Surveillance Program	To provide medical surveillance program management.
Naval Station Norfolk Extension DEIS	To perform a DEIS for the Naval Station Norfolk Light Rail extension.
Office Supply Services	To provide and deliver office supplies.

PeopleSoft HCM Techno-Functional Consultant	To provide a senior level PeopleSoft Human Capital Management Techno-Functional Consultant to support needed integrations to Microsoft Dynamics 365 for Finance and Operations.
Towing and Flat Tire Replacement Services	To provide towing and flat tire replacement services for HRT's bus fleet.

Contract No.	Title	Description	Total Awarded Value	Option Year to be Exercised
No Contracts scheduled to be exercised in July 2019				