



Management / Financial Advisory Committee Hampton Roads Transit

Monday, June 24, 2019 • 1:30 p.m.
509 East 18th Street, Norfolk, VA 23504

MEETING MINUTES

Committee members in attendance:

Brian DeProfio, City of Hampton- Chair
Jessica Dennis, City of Norfolk
Lauren DiEugenio, City of Norfolk
Amy Inmam, City of Norfolk
Lisa Cipriano, City of Newport News
Carl Jackson, City of Portsmouth
Alex Gottschalk, City of Virginia Beach
Tara Reel, City of Virginia Beach
Cheryl Spivey, City of Portsmouth
Earl Sorey, City of Chesapeake
Karl Daughtrey, City of Hampton
Michael Hayes, City of Hampton
Steven Jenkins, City of Chesapeake

Hampton Roads Transit Staff in attendance:

Brenda Green, Executive Assistant
Ashley Johnson, Budget Analyst II
Adrian Tate, Staff Accountant (recorder)
Larry Kirk, Assistant Director of Finance
Robert Travers, Attorney
Debbie Ball, Director of Finance
Conner Burns, Chief Financial Officer
Angela Glass, Director of Budget and Financial Analysis
Sheri Dixon, Director of Treasury
Ray Amoruso, Chief Planning and Development Officer
Sibyl Pappas, Chief Engineering and Facilities Officer
Sonya Luther, Director of Procurement
Shanti Mullen, Internal Auditor
Misty Allen, Contract Administrator
Kimberly Ackerman, Chief Human Resources Office
William Collins, Facilities Maintenance Manager
Tamarrin Johnson, Legal Intern

Others in attendance:

Eliza Randolph, Intern - City of Chesapeake



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Call to order

Brian DeProfio, City of Hampton, called the meeting to order at 1:33 pm.

The May 2019 Management/Financial Advisory Committee (MFAC) package was distributed electronically to committee members in advance of the meeting. The meeting package consisted of:

- Agenda
- April 2019 MFAC Meeting Minutes
- April 2019 Financial Statement
- FY20 Proposed Budget-in-Brief

The financials were uploaded to the Agency's website prior to the meeting.

Welcome

Mr. DeProfio welcomed everyone to the meeting.

The April 2019 meeting minutes were approved.

May 2019 Financial Report

Conner Burns, Chief Financial Officer, welcomed everyone to the meeting.

The May Financials, including the locality crosswalk, locality budget status to date and year-end projections were presented in detail to the Committee.

Other Business

Mr. DeProfio talked with City Managers about using the year-end surplus for technology. The consensus is to put the technology items in the budget on the front end and have the true ups returned to the localities.



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There was discussion to change the policy for students that get a free bus pass until 17 years old through June 30th of the students' senior year. The policy change will have to be approved by the Commission.

Mr. DeProfio thanked the member cities for all their support during the past year, as well as, noting all the progress that has been made by MFAC. Mr. DeProfio, then noted Lisa Cipriano, City of Newport News the new Chair for FY20.

Adjournment

The meeting was adjourned at 3:01 p.m.