



Meeting of the Planning and New Starts Development Committee

Thursday, July 28, 2016 • 12:15 p.m.
2nd Floor Board Room • 509 E. 18th Street, Norfolk, VA

A meeting of the Planning and New Starts Development Committee will be held on Thursday, July 28, 2016 at 12:15 p.m. in the 2nd Floor Board Room, at 509 E. 18th Street, Norfolk, VA.

The agenda and meeting minutes from the previous meeting are included in this package for your review.



Meeting of the Planning and New Starts Development Committee

Thursday, July 28, 2016 • 12:15 p.m.

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AGENDA

1. Welcome and Approval of February 25, 2016 Minutes
2. Virginia Beach Transit Extension (VBTE) – Sibyl Pappas
3. Peninsula Corridor Study – Sam Sink
4. Naval Station Study Update – Ray Amoruso
5. Old Business
6. New Business
7. Adjournment



Meeting of the Planning and New Starts Development Committee

Thursday, February 25, 2016 • 11:30 p.m.
2nd Floor Board Room • 509 E. 18th Street, Norfolk, VA

MEETING MINUTES

CALL TO ORDER: Committee Chair James Wood called the meeting to order at 11:30 am.

IN ATTENDANCE:

Committee Members:

Chairman Wood, Virginia Beach
Commissioner Toscano, Norfolk
Commissioner Tanner, Newport News
Commissioner Fuller, Chesapeake
Commissioner Moffett, Hampton

Other Commissioners:

Commissioner Raliski, Norfolk
Commissioner Solis, Virginia Beach
Commissioner Winn, Norfolk
Commissioner Woodbury, Newport News
Commissioner Openshaw, VDRPT

Hampton Roads Transit Staff

William Harrell, President and CEO
Brandon Singleton, Chief Financial Officer
Ray Amoruso, Chief Planning & Development Officer
Julie Navarrete, Transit Development Officer
Carleen Muncy, Sr. Administrative Assistant – Planning & Development
Luis Ramos, Executive Assistant to the President and CEO
Robert Travers, Counsel
Samantha Sink, Planner Transit Development
Brian Smith, Assistant to the President for Organizational Advancement
Tom Holden, Media Relations Specialist
Jim Price, Chief Operations Officer
Alesia Cain, Chief Information Technology Officer
Dyanne Sampson, Chief Director of Procurement Officer
Eloy Recio, Chief Safety and Security Officer

Joe Dillard, Government Relations Liaison
Sibyl Pappas, Chief Environmental and Facilities Officer
Kim Ackerman, Chief Human Resources Officer
Gene Cavazos, Director Marketing & Communications
Ron Hodges, Director of Business Development
Lindsay Hoolehan, Transit Development System Planner
Angela Glass, Director of Budget and Financial Analysis
Amy Braziel, Executive Assistant to the Chief Operations Officer
Margaret Denoncourt, Internal Auditor
Sylvia Shanahan, Director of Finance
Brenda Green, Accounting Coordinator

Other Attendees

Eric Nelson, HDR
Elias O'Neil, Daily Press Media Group
Amanda Lutke
Virginian Pilot
Bekki Jucksch

The February Planning and New Starts Development Committee meeting package was distributed electronically to committee members and the media in advance of the meeting and hard copies were distributed at the meeting. The meeting package consisted of:

- Agenda
- Minutes from the July, 23 2015 Meeting
- PowerPoint Meeting Presentation

1. Welcome

Committee Chair James Wood welcomed everyone to the meeting at 11:35 a.m. and called the meeting to order.

- The July 23, 2015 meeting minutes were not approved.

2. Virginia Beach Transit Extension (VBTE)

Ms. Sibyl Pappas provided an update on the committee regarding preliminary engineering activities that are currently underway.

- Discussion regarding the positive outcome of the peer review was held, with a takeaway regarding the importance of creating the decision making process before a project begins, and establishing a direct communication line prior to the project start. The desire to have HRT and the city work together from the beginning was expressed.
- A request was made to send the updated presentation to the committee.

3. **Peninsula Corridor Study**

Mr. Amoruso provided a review of the schedule for study efforts for the Peninsula Corridor study.

- There was some discussion as to how the Commissioners can assist with this effort.
- There was a recommendation made that Commissioners attend the public forums, as a show of support.

4. **Naval Station Study Update**

Ms. Julie Navarrete briefed the committee on the timing of the next phase of the Naval Station Study.

- There was some discussion regarding possible flooding and other obstacles that may arise.

5. **Old Business** - There was old business.

6. **New Business** - There was no new business.

8. **Adjournment**

There being no further business, the meeting adjourned - 12:03 p.m.

Respectfully submitted,

Carleen K. Muncy

Carleen Muncy, B.A., C.A.P.-O.M.

Sr. Administrative Assistant for Planning and Development, HRT