

Exhibit A

Permit #:

HRT - Right of Way Temporary Work Permit

This permit must be submitted by 5:00 P.M. on Tuesday prior to the work week requested

email to: rowworkpermit@hrtransit.org (if unable to email) Fax to: 757-222-6119

Operations Control Center 757-222-6063

Company: _____ Date: _____

Requester: _____ Email Address: _____

Office: _____ Cell: _____ Fax: _____

(In Lieu of Email Address)

Contractor's HRT Contact: _____

Detailed description of work to be performed:

Will personnel or equipment be within 12ft. from center of nearest track at anytime?	Yes <input type="checkbox"/> No <input type="checkbox"/>	If within 12ft a HRT Qualified Flag Person will be required	HRT <input type="checkbox"/> Self <input type="checkbox"/>
Will work or equipment be within 10ft. of the closest overhead catenary wire at anytime?	Yes <input type="checkbox"/> No <input type="checkbox"/>	Will any excavating be performed (by hand or machine)?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Is the work described above being performed under a HRT contract?	Yes <input type="checkbox"/> No <input type="checkbox"/>	If excavating is being performed Dig Number must be provided	
Dates Work Performed:	Start Date:	Finish Date:	
Enter Time in 24hr. Format:	Start Time:	Finish Time:	
Work Location by MP:	From MP:	To MP:	
Track to be Accessed:	Track 1 Eastbound <input type="checkbox"/>	Track 2 Westbound <input type="checkbox"/>	Both Tracks <input type="checkbox"/> Embedded Track <input type="checkbox"/> Yard Track <input type="checkbox"/>

I understand that before entering the HRT Right-of-Way, and prior to the start of any work, permission must be obtained from Operations Control Center (**OCC**) via a HRT issued portable radio on the appropriate Operations channel for my work location. I understand all workers and equipment must remain 12ft. or more from the center of the nearest track at all times, if at anytime 12ft. cannot be maintained a restriction is required and the Contractor is responsible for having a HRT Certified Flagperson present with speed boards in place. **If HRT radio fails OCC should be reached by phone at 757-222-6063.**

HRT Maintenance of Way Use Only

Operation's:	Insurance Approved?	Yes <input type="checkbox"/> No <input type="checkbox"/>	Training Completed?	Yes <input type="checkbox"/> No <input type="checkbox"/>	Initial:	
Signal:	Cable Locate Required?	Yes <input type="checkbox"/> No <input type="checkbox"/>	Barricade	<input type="checkbox"/>	Track Vehicle	<input type="checkbox"/>
Comm:	Cable Locate Required?	Yes <input type="checkbox"/> No <input type="checkbox"/>	Cones	<input type="checkbox"/>	Stop Signs	<input type="checkbox"/>
Traction Power:	Power Down Required?	Yes <input type="checkbox"/> No <input type="checkbox"/>	Derails	<input type="checkbox"/>	Hand Tools	<input type="checkbox"/>
Rail Fac. Maint:	Flagperson Scheduled?	Yes <input type="checkbox"/> No <input type="checkbox"/>	Ground Strap	<input type="checkbox"/>	Power Tools	<input type="checkbox"/>
Track:	Work is Approved?	Yes <input type="checkbox"/> No <input type="checkbox"/>	PPE	<input type="checkbox"/>		<input type="checkbox"/>

HRT Safety Department's Use Only

Safety	Work is Approved?	Yes <input type="checkbox"/> No <input type="checkbox"/>	N/A		Initial:	
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HRT Engineering Department's Use Only

Engineering	Work is Approved?	Yes <input type="checkbox"/> No <input type="checkbox"/>	N/A		Initial:	
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HRT Operations' Use Only

Operations:	Restriction	Speed Signs	Track Out of Service			
	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	Track # 1	<input type="checkbox"/>	Track # 2	<input type="checkbox"/>
			Rail Yard.	<input type="checkbox"/>	Test Track	<input type="checkbox"/>
	Moving Crew	Single Track				
	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>				

Operation Authorization Signature _____

Date _____

*** Please submit the following information with this Permit - Detailed Work Plan, Any prints/Schematics. A list of workers that will be conducting the work, any equipment that will be used to conduct the work and any lane closures.